



**HERITAGE ADVISORY COMMITTEE  
DRAFT MINUTES  
August 27, 2025**

**PRESENT:** Tyler Brothers, Chair  
Councillor David Hendsbee  
Councillor Nancy Hartling  
Meghan Chadwick  
Paul Clarke  
Jason Cooke  
Danielle McCabe  
Joann Rofihe  
Ruby Shepherd

**REGRETS:** Rosa Milito, Vice Chair  
David Jones  
Brian MacDonald

**STAFF:** Kurt Pyle, Manager of Culture, Heritage & Planning  
Simon Ross-Siegel, Legislative Assistant

*These minutes are considered draft and will require approval by Heritage Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 3:03 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – June 18 and July 23, 2025**

MOVED by Councillor Hendsbee, seconded by Joann Rofihe

**THAT the minutes of June 18 and July 23, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Joann Rofihe, seconded by Paul Clarke

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

**9.1.1 PLANAPP-2023-00150: Heritage Development Agreement for 5522-5540 Russell Street, Halifax (St Mark's Church)**

The following was before the Committee:

- Staff report dated July 27, 2025
- Staff presentation dated August 27, 2025

Carter Beaupre-McPhee, Planner III gave a presentation and responded to questions of clarification from the Committee.

MOVED by Councillor Hartling, seconded by Jason Cooke

**THAT the Heritage Advisory Committee recommend that Halifax and West Community Council:**

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**Heritage Advisory Committee Meeting  
Draft Minutes  
August 27, 2025**

- 1. Give notice of motion to consider the proposed development agreement, as set out in Attachment A of the staff report dated July 7, 2025, to enable the construction of a ten-storey, multi-unit residential building on the registered heritage property, and schedule a public hearing;**
- 2. Approve the proposed development agreement, which shall be substantially of the same form as set out in Attachment A of the staff report dated July 7, 2025; and**
- 3. Require the development agreement be signed by the property owner within 120 days, or any extension thereof granted by Council on request of the property owner, from the date of final approval by Council and any other bodies as necessary, including applicable appeal periods, whichever is later; otherwise, this approval will be void and obligations arising hereunder shall be at an end.**

Carter Beaupre-McPhee, Planner III responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – September 24, 2025**

**12. ADJOURNMENT**

The meeting adjourned at 3:46 p.m.

Simon Ross-Siegel  
Legislative Assistant