

13.6 REPORTING ON DUTY

Departmental Order #: 56-99 (Previously issued under order #s 3-99, 62-97 and 17-96)

A. POLICY

1. Officers reporting for extra work assignments which require the uniform to be worn shall appear fully attired wearing all issued clothing and equipment, unless advised otherwise at the time of assignment, and fit for duty.
2. The Chief of Police may authorize a member to work extra duty in plain clothes where the specifics of the job may require same.

B. EXTRA WORK CLERK

1. When assigning extra work duties to members, the Extra Work Clerk shall advise the member(s) to report with any additional equipment necessary to perform the assigned duties.