

2025 - 2026 Active Transportation (AT) Maintenance and Operations Grant Application

Deadline to apply is March 30, 2025

AT Maintenance and Operations Grants are awarded by HRM to eligible applicants as outlined in the [Administrative Order Number 2020-011-ADM Respecting HRM's Grant Programs for Active Transportation and Recreational Trails](#) and [2025 - 2026 Active Transportation Maintenance and Operations Grants Terms and Conditions](#).

Download and save this application to your computer. To be considered for a grant, the complete application package (including the [Organizational Eligibility Form](#)) and supporting documents required must be received on or before the deadline posted at the email: ATGrants@halifax.ca.

Organization name:

1. Amount requested from HRM towards overall organizational expenses. The expenses **cannot be duplicated** with those requested through the Recreational Trails Maintenance and Operations Grant and a **maximum of \$2,000** can be requested within the two grants.

2. Please **mark all that apply** as part of your organizational expenses for 2025 - 2026 that are directly supporting the responsibilities resulted from your organization's landowner agreements.

Training (relevant to trail maintenance/stewardship/ first aid/ trail patrol/ AT education and promotion)

Trail Insurance (including Commercial G/L, Volunteers)

Membership Dues (including RSJC, NS Trails, HRTA)

Travel – Local (for meetings related to maintenance)

Computer Software/License (including mapping, website)

Office expenses (including office rental, PO Box rental)

3. Please mark below how you communicate/ engage with members and board to receive input regarding conditions and the maintenance program for facilities maintained:

Trail stewardship/patrol program

Maintenance committee/ working group

Board meetings

Public surveys

Social media

Other ways- please describe:

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2025 - 2026 AT Corridor(s) Maintenance Plan

1. Name of AT corridor(s):

2. Overall expected expenses for maintenance **for each AT corridor. Please include name and amount.**

3. Amount requested from HRM for AT Maintenance Grant (up to 50% of overall expenses if facility is not owned by HRM) - **no more than \$15,000 per each AT corridor and not including operational expenses:**

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4. Any constraints anticipated? How will they be addressed?

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5. **Please mark below what type of projects** are included in the 2025 - 2026 Maintenance Plan:

Snow Removal

Refuse/ Garbage Collections/ Outhouse cleaning services

Surfacing, Treadway maintenance (surface repairs- potholes; asphalt, crusher dust; slopes and sub - base)

Side of trail maintenance (mowing, shrub, veg removal, tree removal, blowdowns, leaners; sand, seeds & sods and plants to control erosion)

Drainage maintenance (culverts repairs/ adjustments; ditching repairs, erosion control measures)

Bridge Maintenance (inspection; board repairs, minor bridge repairs)

Railing Maintenance (inspection and repairs of railings, fencing)

Trail Amenities Inspection and Maintenance (benches, picnic tables, kiosks, maps; garbage bins - cleaning/ repairs; graffiti removal, gates, bollards; outhouse repairs /cleaning services etc.)

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- Signage Maintenance (include all types of signage repaired/ ordered at a sign maker; no new added signage is eligible, unless regulatory signage)
- Parking lot repairs (potholes filling only, not full re-surfacing)
- Equipment Repair and Maintenance
- Equipment Rental

6. If some/all work is done by volunteers and supplies are needed, please mark what your organization plans to purchase:

- Stone and Gravel
- Lumber
- Salt/ Sand/ Sal-Sand- Mix
- Seeds, plants; sods; topsoil
- Cleaning Supplies (toilet paper, dog bags)
- Other Materials (lubricants, hardware, paint)
- Small Tools
- Personal Protection Equipment for volunteers (gloves, masks, vests)

7. Describe any other expense/maintenance/repair work required that is not captured above:

8. Project lead (s): Name, Address, Contact (phone and email)

Signature of Project Lead:

Date: