

# 2024 - 2025 Active Transportation (AT) Maintenance and Operations Grant Application

**Deadline to apply is March 25, 2024**

**AT Maintenance and Operations Grants** are awarded by HRM to eligible applicants as outlined in the [Administrative Order Number 2020-011-ADM Respecting HRM's Grant Programs for Active Transportation and Recreational Trails](#) and [2024 – 2025 Active Transportation Maintenance and Operations Grants Terms and Conditions](#).

Download and save this application to your computer. To be considered for a grant, the complete application package and supporting documents required must be received on or before the deadline posted at the email: [ATGrants@halifax.ca](mailto:ATGrants@halifax.ca).

Organization name:

1. Amount requested from HRM towards overall organizational expenses. The expenses **cannot be duplicated** with those requested through the Recreational Trails Maintenance and Operations Grant and a **maximum of \$2,000** can be requested within the two grants.

2. Please **mark all that apply** as part of your organizational expenses for 2024 - 2025 that are directly supporting the responsibilities resulted from your organization's landowner agreements.

☐ Training (relevant to trail maintenance/stewardship/ first aid/ trail patrol/ AT education and promotion)

☐ Trail Insurance (including Commercial G/L, Volunteers)

☐ Membership Dues (including RSJC, NS Trails, HRTA)

☐ Travel – Local (for meetings related to maintenance)

☐ Computer Software/License (including mapping, website)

☐ Office expenses (including office rental, PO Box rental)

3. Please mark below how you communicate/ engage with members and board to receive input regarding conditions and the maintenance program for facilities maintained:

☐ Trail stewardship/patrol program

☐ Maintenance committee/ working group

☐ Board meetings

☐ Public surveys

☐ Social media

☐ Other ways- please describe:

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## 2024 – 2025 AT Corridor(s) Maintenance Plan

1. Name of AT corridor(s):

2. Overall expected expenses for maintenance **for each AT corridor. Please include name and amount.**


3. Amount requested from HRM for AT Maintenance Grant (up to 50% of overall expenses if facility is not owned by HRM) - **no more than \$15,000 per each AT corridor and not including operational expenses:**

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4. Any constraints anticipated? How will they be addressed?

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5. **Please mark below what type of projects** are included in the 2023 -2024 Maintenance Plan:

☐ Snow Removal

☐ Refuse/ Garbage Collections/ Outhouse cleaning services

☐ Surfacing, Treadway maintenance (surface repairs- potholes; asphalt, crusher dust; slopes and sub - base)

☐ Side of trail maintenance (mowing, shrub, veg removal, tree removal, blowdowns, leaners; sand, seeds & sods and plants to control erosion)

☐ Drainage maintenance (culverts repairs/ adjustments; ditching repairs, erosion control measures)

☐ Bridge Maintenance (inspection; board repairs, minor bridge repairs)

☐ Railing Maintenance (inspection and repairs of railings, fencing)

☐ Trail Amenities Inspection and Maintenance (benches, picnic tables, kiosks, maps; garbage bins - cleaning/ repairs; graffiti removal, gates, bollards; outhouse repairs /cleaning services etc.)

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- ☐ Signage Maintenance (include all types of signage repaired/ ordered at a sign maker; no new added signage is eligible, unless regulatory signage)
- ☐ Parking lot repairs (potholes filling only, not full re-surfacing)
- ☐ Equipment Repair and Maintenance
- ☐ Equipment Rental

6. If some/all work is done by volunteers and supplies are needed, please mark what your organization plans to purchase:

- ☐ Stone and Gravel
- ☐ Lumber
- ☐ Salt/ Sand/ Sal-Sand- Mix
- ☐ Seeds, plants; sods; topsoil
- ☐ Cleaning Supplies (toilet paper, dog bags)
- ☐ Other Materials (lubricants, hardware, paint)
- ☐ Small Tools
- ☐ Personal Protection Equipment for volunteers (gloves, masks, vests)

7. Describe any other expense/maintenance/repair work required that is not captured above:

8. Project lead (s): Name, Address, Contact (phone and email)

Signature of Project Lead:

Date: