

Select applicable season for request: Fall Winter Spring Summer Tournament

RENTER INFORMATION

Group/Organization Name:	Type of Organization: Non-Profit <input type="checkbox"/> Corporate <input type="checkbox"/> Other <input type="checkbox"/>	Joint Stocks #: <input type="text"/>
Contact Name(s):	Email Address:	
Address:	Primary Phone Number:	
City:	Cell Phone Number:	
Province Postal Code:		

:

RENTAL DETAILS

Event Name / Activity / Description:	Type of Event: Sport <input type="checkbox"/> Tournament <input type="checkbox"/> Meeting <input type="checkbox"/> Community <input type="checkbox"/> Special <input type="checkbox"/> Party <input type="checkbox"/> Fundraiser <input type="checkbox"/> Wedding <input type="checkbox"/> Other <input type="checkbox"/>
Is Event for: Adult <input type="checkbox"/> Youth (18 years and under) <input type="checkbox"/>	Estimated Number of Participants (including spectators): Will Spectators be Charged? Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be music? Yes <input type="checkbox"/> No <input type="checkbox"/> Will there be dancing? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have you booked a Municipal Facility for this event in previous years? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, which facilities?
Additional items required: Chairs <input type="checkbox"/> Qty: <input type="text"/> Tables <input type="checkbox"/> Qty: <input type="text"/> Projector <input type="checkbox"/> Score Clock <input type="checkbox"/> Other: (Please list)	Special Requests or Comments:

FACILITY REQUEST INFORMATION

1.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					
2.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					
3.	Day	Start Time	End Time	Start Date	End Date
Facility:					
Room:					

Should the locations/times you are requesting above are not available, please indicate below any alternative locations, dates and times you would be interested in.

Alternative Requests	Day	Start Time	End Time	Start Date	End Date

Notes/Additional Requests:

SPECIAL EVENT INFORMATION (St.Mary’s Boat Club, Lebrun Lion’s Den, North Preston CC Only)

<p>Will you be providing bar service at this event? Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Will the event be catered? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide caterer’s name:</p>
<p>Who will be providing the bar service? HRM Facility <input type="checkbox"/> <i>*Note: not all facilities offer their own bar service.</i> Renter <input type="checkbox"/> <i>Renter must obtain a Special Occasion Liquor Licence and the alcohol.</i> Caterer <input type="checkbox"/> Provide caterer’s liquor licence:</p>	<p>Will there be music? Yes <input type="checkbox"/> No <input type="checkbox"/> Will there be dancing? Yes <input type="checkbox"/> No <input type="checkbox"/> Will neither be provided? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>A security / damage deposit is required at the time of booking. Please select the requested location:</p>	<p>St. Mary’s Boat Club <input type="checkbox"/> \$300 Lebrun Lion’s Den <input type="checkbox"/> \$200 North Preston Community Centre <input type="checkbox"/> \$200</p>