



St. Mary's Boat Club

Weddings – Meetings – Events

RENTAL INFORMATION PACKAGE

Rules, regulations, policies, and
procedures for renting the St. Mary's Boat Club
halifax.ca/renttheboatclub

Contact us:
1641 Fairfield Road, Halifax
902.490.4688
boatclub@halifax.ca



HALIFAX

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St. Mary's Boat Club

St. Mary's Boat Club was built in 1905 and was originally operated by The St. Mary's Young Men's Temperance & Benevolent Society. It was established as St. Mary's Boat Club in 1919. After extensive renovations, it was reopened in the summer of 1991.

The upper level boasts a large reception hall with hardwood floors, stage area and a kitchen. The grounds feature a spectacular view of the Northwest Arm from the large deck, expansive lawns and ample parking. The reception hall is available for year-round rentals and is primarily used for parties, wedding receptions and corporate functions.



Renting St. Mary's Boat Club

Call us: 902.490.4688

Email: boatclub@halifax.ca

Office hours: Monday to Friday from 8:30 a.m. – 4 p.m.

Reception Hall Capacity

The reception hall can hold 200 people, which includes the municipality's Building Monitor, DJ or Band members, guests and other attendees.

What is included in my rental?

Your rental of St. Mary's Boat Club's includes the following:

- Tables:
 - 17 – 8'L x 2.5'W rectangular tables
 - 3 – 6'L x 2.5'W rectangular tables
 - 1 – 5'L x 2.5'W rectangular table
 - 19 – 5'D round tables (seats eight)
- 200 chairs and two high chairs
- Kitchen, including: a fridge, oven, freezer and microwave
- Projector, projection screen and podium
- Air conditioning (via heat pumps)
- All other equipment is the responsibility of the renter (i.e. catering, dishware, silverware, linens, equipment, decorations, bar service and music)
 - Ladder available onsite for event set up



Hours for weddings and special event bookings

The Reception Hall is available to rent Monday to Sunday. Facility access begins at 9 a.m., with the hall closing at midnight. Midnight to 1 a.m. is reserved for event cleanup. Statutory Holidays including Victoria Day, Canada Day, Natal Day and Labour Day are available for weddings or special event bookings.

St. Mary's Boat Club Rental Fees (as of 2025)

Weddings & Special Event Rentals (full day rentals)

Full day rentals start at 9 a.m. and end at midnight (renter clean up from midnight to 1 a.m.)

Rental fees:

Peak season (April – December):

- April 1 to December 31, 2025: \$769.38 + HST
- April 1 to December 31, 2026: \$784.76 + HST

Off season (January – March):

- January 1 to March 31, 2026: \$565.50 + HST
- January 1 to March 31, 2027: \$576.81 + HST

SOCAN and Re:Sound fees:

Licencing fees may apply, should your event play music. The renter will be responsible for the \$68.05 fee to SOCAN and the \$30.62 fee to Re:Sound.

Deposit:

To confirm your event booking, a \$300 deposit – payable by cash, cheque, debit, Visa, or MasterCard – is due at the signing of the rental agreement. If rental guidelines are adhered to and there is no damage to the facility, the deposit will be returned within two weeks of your event.

Hourly Reception Hall Rentals

If you don't require the hall for a full day rental, an hourly booking rate is available.

Rental fees – daytime (9 a.m. to 6 p.m.) hourly rate:

Peak season (April – December):

- April 1 to December 31, 2025: \$106.12 + HST
- April 1 to December 31, 2026: \$108.24 + HST

Off season (January – March):

- January 1 to March 31, 2026: \$78.03 + HST
- January 1 to March 31, 2027: \$79.59 + HST

Rental fees – evenings (6 p.m. to midnight) and weekends (9 a.m. to midnight):

Peak season (April – December):

- April 1 to December 31, 2025: \$148.57 + HST
- April 1 to December 31, 2026: \$151.57 + HST

Off season (January – March):

- January 1 to March 31, 2026: \$109.24 + HST
- January 1 to March 31, 2027: \$111.42 + HST

Cleaning fee: Hourly cleaning fees will apply to all rentals.

Cancellations

Monday through Friday, meeting rentals require a 30-day notice to receive a full refund on the rental charge. Weddings and special events require a 90-day notice to receive the full refund, however, the \$300 deposit will not be refunded. Full rental fees will be charged for bookings made or cancelled less than 90 days of the booking date (non-refundable).

Date changes

If there is a need for a date change within 90 days of the scheduled rental, we can accommodate it with 30 days' notice as long as the new date is within 90 days of receiving notice. Once paid, the deposit is never refundable but can be transferred to a new date following the above parameters.

Contract Amendments

The Halifax Regional Municipality has the right to amend or cancel a rental for the following reasons: renovations/repairs, inclement weather and emergency situations.

Booking process

- Contact the SMBC office via email or phone to receive a booking request form
 - fill out the booking request form and email it back to the SMBC office
- Once received, our team will contact you and send you a contract to review and sign
 - **Note:** we cannot hold dates
- Once the contract is signed and the deposit is received, your booking is secured
- Final payment for our booking is due 90 days before your contracted event date
- Deposit refunds will be processed within two weeks of your event



Set up and tear down

Set up and tear down is the responsibility of the renter. All events must end at midnight. At that time, music stops, lights come on and guest must leave. Cleanup must be completed by 1 a.m. Please make sure you have a tear down team with enough people to complete your tear down in one hour. Cleanup includes:

- Tables and chairs to be returned to proper storage area
- Garbage must be separated for recycling
- Full bags should be tied off and left in the kitchen for removal by maintenance staff
- Kitchen (if used) should be wiped down
- All personal items, decorations and rented items must be removed
- For hourly rentals – please include set up and tear down time in the length of your booking
- **Note:** renters must assure any subcontracted vendors abide by the conditions of the venue rental contract



Music and Sound Levels | *By-Law N-200, Respecting Noise*

The St. Mary's Boat Club has an exemption to the noise by-law allowing weddings and events with amplified sound (DJ, live music or music from a speaker) to happen until midnight each day.

Bar Service & Liquor Licence

Bar Service

If you plan on offering bar service at your wedding or event, you will need a catering or private bar service company to provide this service, including the following:

- caterer/bar service company is responsible to obtain the appropriate liquor licence
- caterer/bar service company will purchase all alcohol, manage and operate the bar and is responsible for all clean up including disposal of surplus products and empty containers
- caterer/bar service company will provide a Certificate of Insurance, providing proof of Commercial General Liability Insurance with: limits of no less than \$5 million and with liquor not excluded; name the Halifax Regional Municipality as “additionally insured” under their policy and review their operating procedures with staff
- the responsibility of ensuring that all staff serving and/or selling alcohol have obtained their **Serve Right Certificate** should fall to the caterer/bar service company
 - **Note:** At all times the operation of the bar and provision of bar services will be in accordance with [AO#53: Respecting alcohol in municipally owned and operated facilities](#)

Liquor Licence

If you are serving alcohol at your event, a copy of your liquor licence must be shown to the SMBC team at least two weeks prior to your event. Learn more about NS liquor licencing - beta.novascotia.ca/special-occasion-liquor-licence-class-1-2-and-3.

The consumption, possession and/or selling of alcoholic beverages at St. Mary's Boat Club is permitted by license permit only. The license must be clearly posted and no alcohol can be consumed or sold outside the stated times.

Note: Alcohol can only be consumed inside the licensed area (the inside the hall and on the top deck only).



Additional Information

Accessibility

The main level (reception hall) of the club is wheelchair accessible via the driveway, however there is no parking permitted on the driveway at any time. Vehicles dropping guests at the accessible entrance must be moved to the parking lot immediately after dropping guest(s) off.

Smoking

St. Mary's Boat Club is a non-smoking facility which includes in the building and on the deck. Smoking is permitted at the designated smoking area near the parking lot.

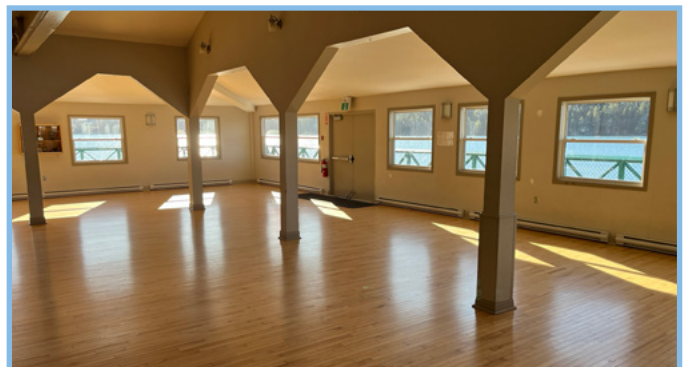
Damage to the facility

Your group will be responsible for any damage caused by and/or sustained to property, equipment and/ or facility due to participants, guests or spectator's negligence and agree to indemnify the Halifax Regional Municipality of all responsibility. St. Mary's Boat Club does require a damage deposit.

Note: St. Mary's Boat Club chairs must be stored inside. If you are using chairs on the deck for a ceremony, they must be returned to inside immediately after the ceremony. Chairs can be used outside on the deck for wedding ceremonies only.

Properly disposing of garbage onsite

- A small bin and clear garbage bags are provided for garbage separation and recycling
- Renters must recycle appropriately
- Organics should be dumped directly into the green bin
- Cardboard must be broken down
- Refundable bottles are to be removed from the premises at the end of the rental period
- Subcontracted vendors hired by the renter must dispose of all garbage appropriately



Frequently asked questions

Who will let me into the building? What time am I able to come in and set up?

A **Building Monitor** will be onsite to let you in and close the building and will stay onsite for the duration of your rental. Renters can arrive for set up no earlier than 9 a.m.

What equipment is included in my rental? Is there a projector onsite that we can use?

The club provides tables and chairs only. All linens, cutlery and table settings are the responsibility of the renter. Yes, there is some A/V equipment onsite, including a projector.

Do I have to clean up directly after the rental? How late can our DJ or band play music?

Yes, rentals end at midnight and teardown and cleaning must take place from midnight to 1 a.m. All decorations and rentals must be removed by 1 a.m. It is recommended that you have a small group onsite to help with set up and tear down tasks. All music must stop promptly at midnight.

Am I able to take pictures on the lower-level docks?

Of course but please note that the docks are open daily to the public every June through September (9 a.m. to 8 p.m.) for canoe/paddle rentals and camps. Therefore, there is no exclusivity to this area.

Can I hold my ceremony on the top deck and use the chairs?

Absolutely, we love outdoor ceremonies. The deck has capacity for 70-75 chairs. Please return the chairs to the hall as soon as the ceremony is over.

How many parking spaces are available? Is public transportation easily accessible?

There is space for approximately 50 cars in the two designated spots as well as the side street. Yes, Halifax Transit routes 1 and 24 are a 10-minute walk to the boat club.

How many restrooms are there?

There are three stalls in the women's washroom and three stalls in the men's washroom, with an accessible stall in each. There is also an exterior gender-neutral washroom available in the summer.

May I suspend decorations from the ceiling/walls and can we have candles?

Decorations may be hung (carefully) from the ceilings. If any paint is disturbed, all repairs will be deducted from your damage deposit. Note: The use of tacks or packing tape is not permitted onsite. No open flames — all candles must be inside a glass vessel that is taller than the lit flame.

Catering — Is it included in my rental? Do I need to use your contracted catering company?

No, your rental only includes the venue. You may book the catering company of your choosing or opt to supply homemade food options.

Venue Layout

