

**HALIFAX**

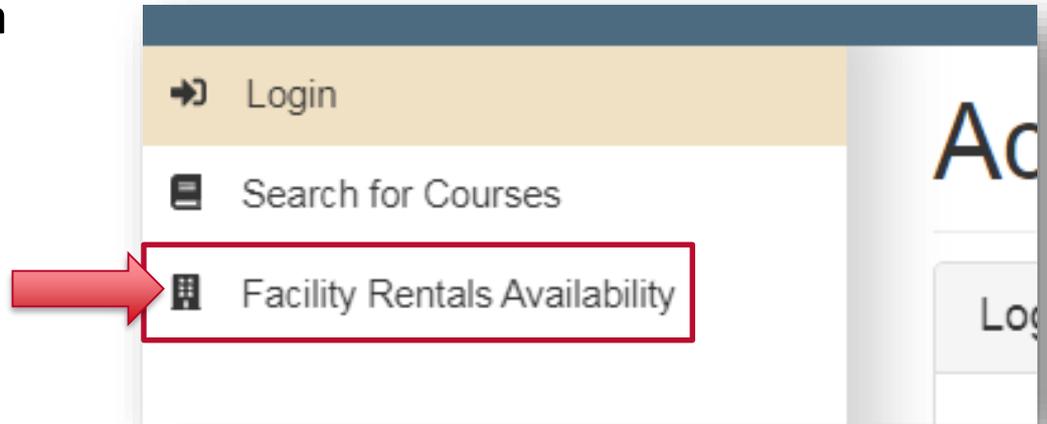
*How to Search Online for  
Arena Availability*

**Customer User Guide**  
*Handout*

January 2020

Searching online for arena availability **DOES NOT** require you to have an online recreation account.

1. Go to [recreation.halifax.ca](https://recreation.halifax.ca)
2. Click **Facility Rentals Availability** from the left side menu.



### Rental availability

Several options to search for available ice by arena, date, and time.

#### Search Criteria

##### Type of Event

Ice Regular Season (online)

##### Club

Click to search for Rec Centres

All tags

##### Rental duration

01

00

##### Event time

All days

##### From date

Jan 13, 2020

##### To date

Feb 13, 2020

##### Start time

00

00

##### End time

23

45

Reset form

Search

Search Criteria

Type of Event  
Ice Regular Season (online)

Club  
Click to search for Rec Centres

All tags

Rental duration  
01 : 00

Pick the **Event Type**.

Pick a **Club (Facility)**.  
*see additional info on next slide.*

Pick the **Rental Duration**.

*(e.g. 00:30 mins or 01:00 hour, etc.)*

For end of day searches, recommend setting the **Rental Duration** to **00:30 mins** to ensure you see all available options.

Club

Click to search for Rec Centres

**HRM**

- LeBrun Arena
- Sackville Sports Stm

Currently, only **LeBrun Arena** and **Sackville Sports Stadium** arena are available for online searches.

Additional arenas will be added in the near future.

**Note:** *If you are logged into your online recreation account, this field will default to your home club  
You may need to adjust this selection.*

The screenshot shows a search form for event times. A red box highlights the 'All days' dropdown menu. Another red box highlights the date range selection area, which includes 'From date' (Feb 01, 2020) and 'To date' (Feb 13, 2020) with calendar icons. A third red box highlights the time selection area, including 'Start time' (06:00) and 'End time' (23:45) dropdown menus. A yellow arrow points to the 'Start time' dropdown menu.

Pick **All Days** or a **Day of the Week**.

Pick your search **Date Range** – using the calendar options.

Pick the **Start Time** and **End Time** of your rental.  
*(using a 24-hour clock)*

Set the **START TIME** to at least **'06:00'** as ice is not available for booking prior to this time.

For bookings until midnight, use an **END TIME** of **'23:45'**.

### Rental availability

#### Search Criteria

##### Type of Event

Ice Regular Season (online)

##### Club

Click to search for Rec Centres

All tags

##### Rental duration

00

30

##### Event time

All days

##### From date

Feb 01, 2020

##### To date

Feb 13, 2020

##### Start time

06

00

##### End time

23

45

**Note:** Choosing broad date ranges or a short rental duration may take longer to display search results.

#### Search Options:

- Ice availability at all Clubs
- All days from 01Feb20 to 13Feb20
- At least 30 mins duration between 06:00 hrs to 23:45 hrs (Midnight)

When ready, click **Search**.

Click **Reset form** to start again.

**Note:** Event Type will reset to blank and must be reselected.

Reset form

Search

To make a booking, please call the scheduler for each arena, as noted below:

LeBrun Arena	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>
Sackville Sports Stadium	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>

To see a video with tips on searching for arena availability, [click here](#)

A **30 minute** duration search displays all available options – from early morning to late evening.

Feb 01, 2020

Sackville Sports Stm: Arena Ice (online)

Sat Feb 01, 2020 6:00 AM – 7:00 AM



LeBrun Arena: Arena Ice (online)

Sat Feb 01, 2020 6:00 AM – 7:30 AM



LeBrun Arena: Arena Ice (online)

Sat Feb 01, 2020 9:00 PM – 11:45 PM



Sackville Sports Stm: Arena Ice (online)

Sat Feb 01, 2020 9:30 PM – 11:45 PM



Feb 02, 2020

LeBrun Arena: Arena Ice (online)

Sun Feb 02, 2020 6:00 AM – 7:30 AM



Sackville Sports Stm: Arena Ice (online)

Sun Feb 02, 2020 11:00 PM – 11:45 PM



**Note:** In this case, the arena is actually available until midnight

Feb 03, 2020

To make a booking, please call the scheduler for each arena, as noted below:

LeBrun Arena	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>
Sackville Sports Stadium	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>

Click  to see information about the arena.

Feb 01, 2020

Sackville Sports

Sat Feb 01, 2020 6:00 AM – 7:00 AM



LeBrun Arena: Arena Ice (online)

Sat Feb 01, 2020 9:00 PM – 11:45 PM



Feb 02, 2020

LeBrun Arena: Arena Ice (online)

Sun Feb 02, 2020 6:00 AM – 7:30 AM



Sackville Sports Stm: Arena Ice (online)

Sun Feb 02, 2020 11:00 PM – 11:45 PM



Feb 03, 2020

### Arena Ice (online)

To make a booking, please call the scheduler for each arena, as noted below:

LeBrun Arena	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>
Sackville Sports Stadium	Call 311 and select Facility Scheduling or email <a href="mailto:facilityscheduling@halifax.ca">facilityscheduling@halifax.ca</a>

To see a video with tips on searching for arena availability, [click here](#)



Image here

**Description** LeBrun Arena – 1 ice surface, 4 change rooms  
**Capacity** 0  
**Room** Arena  
**Club** LeBrun Arena  
**Address** 36 Holland Avenue,  
Bedford,  
**Telephone** (902) 490-4664  
**Email** [facilityscheduling@halifax.ca](mailto:facilityscheduling@halifax.ca)

[More information](#)



Close

When you have identified the arena, date, and time(s) you want, please email your request to [facilityscheduling@halifax.ca](mailto:facilityscheduling@halifax.ca)

Or, call 311 and transfer to the Facility Scheduling team who can confirm and accept payment for your booking.