



Application For Use – All-Weather Fields

Facility Scheduling PO Box 1749, Halifax, NS B3J3A5
311(phone) / 902-490-4421(fax)

Once a contract has been approved, time will not be permitted to be cancelled. You will be responsible for full payment.

| | | | | | | | | | |
|--|---------------------------------|-----------------|-------------|---|---|-------------|--------------------|--|--|
| ORGANIZATION/LEAGUE NAME | | | | EVENT NAME | | | | | |
| | | | | | | | | | |
| CONTACT NAME | | | | EMAIL | | | | | |
| | | | | | | | | | |
| ADDRESS | | | CITY | | PROVINCE | | POSTAL CODE | | |
| | | | | | | | | | |
| HOME | WORK | CELL | | FAX | | | | | |
| | | | | | | | | | |
| ALTERNATE - CONTACT NAME | | | | | EMAIL | | | | |
| | | | | | | | | | |
| ADDRESS | | | CITY | | PROVINCE | | POSTAL CODE | | |
| | | | | | | | | | |
| HOME | WORK | CELL | | FAX | | | | | |
| | | | | | | | | | |
| TYPE OF LEAGUE | | | | | TYPE OF SPORT BEING PLAYED | | | | |
| <input type="checkbox"/> ADULT <input type="checkbox"/> YOUTH <input type="checkbox"/> CO-ED <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE | | | | | | | | | |
| DID YOUR LEAGUE BOOK THIS FACILITY LAST YEAR? | | | | | IF YES, WHICH FACILITIES AND FOR WHAT PURPOSE? | | | | |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | | | | |
| FACILITY REQUESTED | | | | | | | | | |
| | Mainland Common Field #1 | | | Bedford/Hammonds Plains | | | | | |
| | Mainland Common Field #2 | | | Cole Harbour | | | | | |
| | Harbour East Field #1 | | | Weir | | | | | |
| | Harbour East Field #2 | | | | | | | | |
| Field Set Up Required i.e. Full Field or Cross Field. Please include the number of fields. Include a DIAGRAM to clarify if necessary. If unsure, please consult with scheduling staff for recommendations. Client is responsible to ensure staff are fully aware of all set up requirements. | | | | | | | | | |
| FIELD # | | | DAY | | | TIME | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| START DATE | | END DATE | | A game schedule must be submitted for any league usage before a contract will be issued. | | | | | |
| | | | | | | | | | |
| DO YOU REQUIRE PARKS SERVICES PRIOR TO OR DURING YOUR EVENT? | | | | IF YES, PLEASE LIST | | | | | |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | | | | |
| There may be additional costs charged to the client for any additional services provided by municipal staff. | | | | | | | | | |



Application For Use – All-Weather Sport Fields

Facility Scheduling PO Box 1749, Halifax, NS B3J 3A5
311(phone) / 902-490-4421(fax)

| DO YOU REQUIRE THE USE OR ACCESS OF | | DO YOU PLAN TO REQUEST PERMISSION FOR | |
|-------------------------------------|--|---|--|
| SCOREBOARD | <input type="checkbox"/> YES <input type="checkbox"/> NO | A BEER GARDEN | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| BOOTH | <input type="checkbox"/> YES <input type="checkbox"/> NO | A TENT | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| ELECTRICITY | <input type="checkbox"/> YES <input type="checkbox"/> NO | If yes to any of these items, please see staff to obtain information regarding procedures. | |

No motorized vehicles are permitted within the fenced area of the complex without written permission from HRM staff. Vehicles are only permitted to park near the gated entrances to unload and load equipment.

Please indicate below any additional equipment to be used and how it will be arriving on site:

DO YOU PLAN TO HAVE VENDORS ON SITE YES NO

IF YES, WHO ARE THE VENDORS AND WHAT PRODUCT(S) WILL THEY BE SELLING

It is the responsibility of the event organizer to ensure vendors have all applicable licenses.

WHAT IS THE ANTICIPATED # OF SPECTATORS FOR YOUR BOOKING

WILL SPECTATORS BE CHARGED YES NO IF YES, LIST FEES

SITE MEETING REQUIRED YES _____ DATE/TIME NO

HRM reserves the right to require SECURITY and/or OFF DUTY POLICE OFFICER(S) on site for any and/or all events at the expense of the league/event organizer. Please discuss requirements with Scheduling staff.

I ACKNOWLEDGE THAT THIS IS APPLICATION IS ONLY A REQUEST. RENTALS ARE NOT CONFIRMED UNTIL A CONTRACT IS SIGNED.

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by municipal staff and, if necessary, individuals under service contract with the Halifax Regional Municipality for purposes relating to the use of the Municipality's All-Weather Sports Facilities, unless otherwise noted on the form. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902-490-7460 or accessandprivacy@halifax.ca

Signature _____

Date _____

Office Use Only:

Print

Save As

Staff Receiving: _____ Date: _____