

## Community Area Rate Business Plan & Budget for 2023/24

Name of Association or Society:	Waverley Community Association
Registry of Joint Stock Companies ID#:	2461412
Mailing Address of Association or Society:	2463 Rocky Lake Road, Waverley B2R 1S5

	Primary Signing Authority	Secondary Signing Authority
Name & Title:	<b>Steve Sinnott/Chair</b>	Barry Dalrymple/Treasurer
Phone number & Email:		

Business Plan & Budget approved at Annual General Meeting held on:	February 12. 2022
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### Mission, Description of Services Provided, Accomplishments from Prior Year

(include who the services are provided to and the purpose of the area rate)

The WCA owns, operates and maintains our Community Hall & kitchen located at 2463 Rocky Lake Road in Waverley. This building also houses the Waverley Heritage Society Museum.

The WCA is the liason for all other various community organizations and groups and residential Associations and is the community event and meeting place. We also host, operate or assist with most community events such as Gold Rush Week, Christmas on the Green, Winter skating rink and much more.

We help fund and plan community events, trails, recreation, residential and charitable groups with small grants and a meeting/planning place. Our services are available to all residents of the village of Waverley and surrounding communities.

### What Goals Does Your Organization Plan to Accomplish in the fiscal year?

1.	<b>Maintenance and operating costs of our Community Hall</b>
2.	Host and/or assist with our current community events and resurrect events that were cancelled last 2 years due to covid
3.	Assist with community projects such as signage in the Park, trails, community notice boards etc
4.	Once again put on events in our Hall in partnership with the Waverley Heritage Museum and other community groups
5.	To put funds into a general building repair account for future maintenance needs (ie, replacement of rok shingles)
6.	
7.	
8.	

### Area Rate Information

Amount of Area Rate:	\$ 37,800.00
Will the amount of the Area Rate change this fiscal year?	no
If yes, have the majority of homeowners at the AGM voted to approve the change?	n/a
Area subject to Area Rate:	Community of Waverley
Do you anticipate a surplus or a deficit at the end of this fiscal year and how much?	No, existing funds willm be used up
Does the association have active status with the NS Registry of Joint Stocks?	Yes
Is the association proposing any new capital projects in the fiscal year?	No

**Requirements for release of annual funds** – In order for annual funding to be released an Association must provide HRM staff with a finalized business plan & budget document which has been approved through majority vote at an AGM or special meeting, a copy of the meeting minutes where the business plan & budget were approved, and a copy of the prior year financial statements. The association must have an active status with the Nova Scotia Registry of Joint Stocks and a signed contribution agreement between HRM and the association must also be in place.

**Acceptable use of funds** – (for a complete list please review clause 33 of [AO 2019-005-ADM](#))

- community events; accessories including signage, picnic tables, benches, and garbage cans; and community beautification and clean-up
- maintenance of recreation infrastructure
- recreation and leisure costs, including programming and equipment
- establishment and maintenance of seasonal recreation infrastructure
- operation of small, local community centres
- grants to non-profit organizations (subject to the rules and regulations as stated in section 33 (1) (h) of [AO 2019-005-ADM](#))
- construction or enhancement of
  - local recreational infrastructure on municipal land including parks, trails, sport fields, play lawns, playgrounds, landscaping, paths and trails, and related accessories
    - Consider the potential maintenance costs of these items
  - sidewalks outside of the Urban Area as established by Council

**General information** – If the association requests an increase to the area rate amount or a change to the catchment area to take effect the following fiscal year, it must be communicated clearly in writing to HRM staff by October of the current year at the latest.

- All owners of property subject to the rate shall be eligible for membership in the community organization
- All members of the community organization shall be entitled to vote
- Meetings of the community organization that relate to the rate shall be open to any member of the public

**HRM Contact:** [Arearateinfo@halifax.ca](mailto:Arearateinfo@halifax.ca)

**Link to Administrative Order:** [Administrative Order 2019-005-ADM, Respecting the Establishment and Use of Community Area Rates in the Halifax Regional Municipality | Halifax.ca](#)



**Itemized Budget for Fiscal Year**

Description of Revenue Source	Amount (\$)
Area Rate Revenue to be collected from Property Tax bills:	\$ 37,800.00
Surplus or (deficit) carried forward from prior fiscal year:	
<b>Total Revenues</b> (must equal total expenditures + capital):	<b>\$37,800.00</b>

Description of Planned Operating Expenditures	Amount (\$)
Office supplies/licenses/equipment	1000.00
janitorial/security	850.00
Snow plowing	1000.00
Oil/electricity/water	7000.00
Normal building maintenance	2500.00
Printing/mailing/promotion	1350.00
Insurance	4,800.00
Futures fund/building maintenance	7,500.00
Community events/grants/Gold Rush	11,800
<b>Total Operating Expenses</b> (operating + capital must equal total revenues):	<b>\$37,800.00</b>

Description of New or Existing Planned Capital/Infrastructure Projects	Amount (\$)
<b>Total Capital/Infrastructure Exp.</b> (operating + capital must equal total revenues):	<b>\$0</b>

**Capital Project Information** – the inclusion of a newly proposed capital project on this business plan, and its acceptance by HRM does **not** constitute immediate approval of the project. Business plans are not approved by Council. The approval for a proposed capital project will only happen once the following conditions have been met:

- A needs and suitability assessment is fully completed by Parks & Recreation or the appropriate business unit
- A maintenance plan has been considered in collaboration with the appropriate business unit
- Council has approved the project in the Municipality’s capital budget

Parks & Recreation must receive a new capital project proposal by late Spring at the latest, in order to have the required time to evaluate it before September when the capital budget proposal is prepared for the following fiscal year. It is recommended that a dollar figure not be assigned to a newly proposed capital project in the business plan until such time as it has been included in the capital budget; as the assessment may span multiple fiscal years and the project may end up being rejected.