

Appendix A

NSECC Information Request



30 Damascus Road, Suite 115
Bedford, NS
Canada B4A 0C1

902-424-7773 T
902-424-0597 F
www.novascotia.ca

Our File Number: 94400-30-BED-2008-065580

September 23, 2021

HALIFAX REGIONAL MUNICIPALITY & MIRROR NOVA SCOTIA
C/O Robert Orr and Steven Copp
BOX 1749
HALIFAX, NS
B3J 3A5

Dear Robert and Steve:

RE: Application # 2008-065580-07

The Department of Environment and Climate Change has received an application from HALIFAX REGIONAL MUNICIPALITY & MIRROR NOVA SCOTIA proposing an amendment to its Municipal Solid Waste - Solid Waste Landfill facility. Recently, the Department has received communications from members of the community expressing concerns about the potential environmental impacts that may result from the changes proposed in your application.

Given these concerns, the Department is requesting a public consultation process pursuant to the *Approval and Notification Procedures Regulations*. In particular, Section 8(3) of the *Approval and Notification Procedures Regulations* states in part the following:

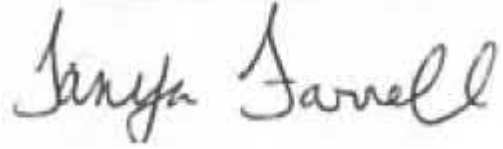
“Before approving an application, the Minister may require that the Applicant{s} provide a consultative process in the area where the activity or the proposed activity is or may be located.”

With reference to your application, please be advised that as a result of an initial review, your application has been deemed incomplete. As a result, Nova Scotia Environment (NSE) is requesting the following information to process your application:

- Public consultation with residents within five (5) kilometres of the facility on the proposed site activities pertaining to this application in accordance with the attached Consultative Process.

NSE is requesting this information be submitted by December 23, 2021. Please note that in accordance with *Section 7 of the Approval and Notification Procedure Regulations*, if information is not supplied by an applicant within 3 months of a request, the Minister may reject your application. Should your application be rejected, you will be informed of that decision in writing.

Yours truly,
Tanya Farrell, District Manager

A handwritten signature in cursive script that reads "Tanya Farrell". The signature is written in dark ink and is positioned below the typed name.

Public Consultative Process

A consultative process is provided for the purpose of facilitating communication and information exchange between the applicant and stakeholder groups. These typically include but are not limited to communities within/in close proximity to the area where the project(s) is proposed.

The focus of the consultative process will be on the potential impacts of the project to the environment, and potential or proposed mitigation measures. It is intended to provide an additional tool for the identification of potential adverse effects to the environment which may result from the project. Not all comments received can be incorporated into the Approval.

The following is a recommended consultative process. The requirements listed form minimum criteria only. It is important to note the applicant may propose an alternate consultative process which must be agreed to by the Department prior to being undertaken by the applicant.

Consultative Process

i. Notification

At a minimum, the applicant shall publish a notice in a local daily newspaper having general circulation in the locality where the proposed undertaking is to be located. Where there is no newspaper having general circulation in the locality where the proposed undertaking is to be located, then the notice shall be published in a newspaper having province wide circulation.

The notice shall contain the following:

1. name, address and contact information for the proponent;
2. proposed location of the activity;
3. nature and description of the activity;
4. proposed project schedule, including start date, if available;
5. deadline for submission of comments to the proponent;
6. a statement that this notice is a requirement in support of an application for approval under the Environment Act.

The notice shall be published on at least two separate days within a consecutive seven day period as follows:

- once during the weekday (Monday to Friday); and
- once during the weekend (Saturday).

The public shall be provided with the opportunity to comment for a minimum of 30 days from the date on which the newspaper notice first appeared.

At the conclusion of the public comment period, the proponent may be required by the administrator to engage in additional forms of consultation which could include public meetings, open houses and/or one-on-one meetings, in order to adequately address or respond to the concerns identified.

A proponent handout for the consultative process, including an example of the notice, content and size (12cm x 14cm), is as follows:

NOTICE

ii. Application Submission Requirements

The applicant shall provide a summary of the public consultation taken to the department. This summary shall include:

1. a copy of the public notice;
2. the number of people who supplied comments;
3. a summary of issues raised;
4. a copy of all original public comments received; and
5. a summary of responses to the public and how issues have/will be addressed.

All documentation received by the proponent associated with the consultative process including letters from the public, records of phone calls, any communication with the public, and responses to the public, shall be maintained and made available to the Department upon request.