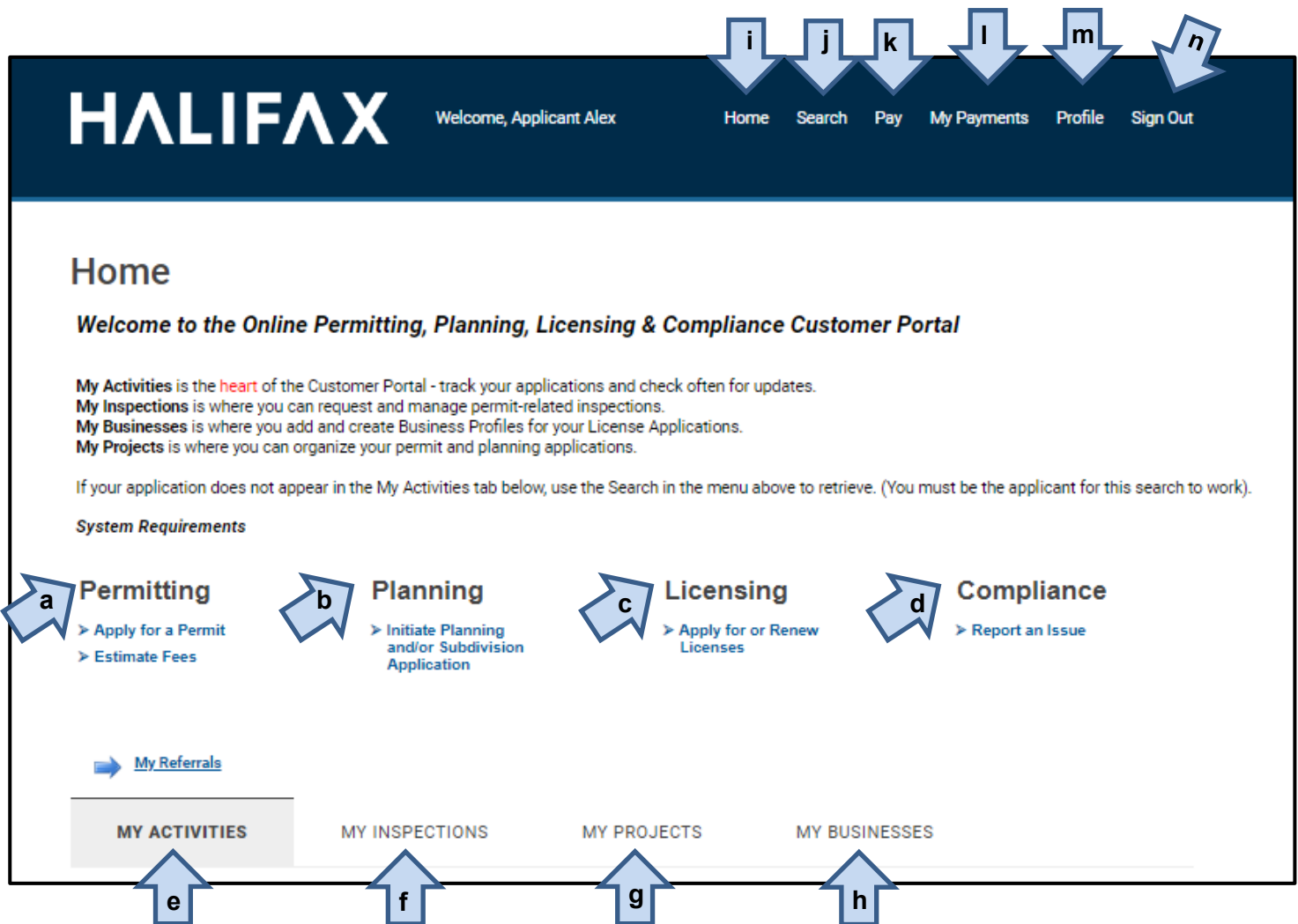


# Customer Portal Series

## Home Page – Customer Account, Customer Portal

Halifax Regional Municipality's customer website, Planning & Development section, will have a link for customers to click and access the system. A customer account is required for a customer to submit permit, planning & licensing applications, as well as compliance issues, online. The Customer Portal Dashboard is the homepage of the customer account.

### Dashboard Overview



# Customer Portal Series

	<b>Result</b>
a. Permitting	List of permits to select and input an application or Estimate Fees
b. Planning	List of Planning Applications and Subdivision Approvals
c. Licensing	List of Licenses to Apply for or Renew
d. Compliance	Report an Issue
e. My Activities	View permits that are in progress, from draft status onward. Check for draft prior to starting new permit application. View permit application requests for information, etc.
f. My Inspections	View inspection status and/or request an inspection
g. My Projects	View Projects related to your permits
h. My Businesses	View businesses you related to your Customer Account
i. Home	Return to the Home Page
j. Search	View the Search menu
k. Pay	View area to pay for some or all pending fees
l. My Payments	View payments that have been completed
m. Profile	View Customer Account profile information
n. Sign Out	Exit the session