



**EXECUTIVE STANDING COMMITTEE
DRAFT MINUTES
May 26, 2025**

PRESENT: Mayor Andy Fillmore, Chair
Deputy Mayor Tony Mancini, Vice Chair
Councillor Cathy Deagle Gammon
Councillor Laura White
Councillor Patty Cuttell
Councillor Nancy Hartling
Councillor John Young

STAFF: Cathie O'Toole, Chief Administrative Officer
John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer
Iain MacLean, Municipal Clerk
Elizabeth Macdonald, Legislative Assistant

These minutes are considered draft and will require approval by the Executive Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:05 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – April 28, 2025

MOVED by Deputy Mayor Mancini, seconded by Councillor Cuttall

THAT the minutes of April 28, 2025 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

As provided for in section 37 (1) of Administrative Order One, *Respecting the Procedures of the Council*, Iain MacLean, Municipal Clerk requested that Item 13.2.1 - Emergency Management Project Charter and Crisis Comms Plan be considered prior to Item 13.1.1.

MOVED by Deputy Mayor Mancini, seconded by Councillor Cuttall

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence

Correspondence was received and circulated for item 13.2.1.

For a detailed list of correspondence received refer to the specific agenda item.

10.2 Petitions – None

10.3 Presentation – None

11. PUBLIC PARTICIPATION

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

12. INFORMATION ITEMS BROUGHT FORWARD – NONE

13. REPORTS

13.1 ACCESSIBILITY ADVISORY COMMITTEE

13.1.1 Accessibility Advisory Committee – 2024 Annual Report

The following was before the Standing Committee:

- Accessibility Advisory Committee report dated April 17, 2025
- Presentation dated May 26, 2025

Céline Vautour, Chair, Accessibility Advisory Committee gave a presentation and responded to questions of clarification from the Standing Committee.

MOVED by Councillor White, seconded by Councillor Deagle Gammon

Cathie O'Toole, Chief Administrative Officer spoke to the role of the Accessibility Advisory Committee and staff liaisons during the Municipal Budget process and outlined options for Committee participation during the Municipal Budget process.

THAT the Executive Standing Committee accept the report dated April 17, 2025.

MOTION PUT AND PASSED.

13.1.2 Treat Accessibly

The following was before the Standing Committee:

- Accessibility Advisory Committee report dated May 26, 2025

MOVED by Councillor Deagle Gammon, seconded by Councillor White

THAT the Executive Standing Committee request a staff report to consider recognizing October 16 annually as Treat Accessibly Day as part of the Treat Accessibly initiative.

Céline Vautour, Chair, Accessibility Advisory Committee responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

13.2 CHIEF ADMINISTRATIVE OFFICER

13.2.1 Emergency Management Project Charter and Crisis Comms Plan

The following was before the Standing Committee:

- Staff report dated May 9, 2025
- Correspondence from Matt Stickland
- Staff presentation dated May 26, 2025

Colin Waddell, Emergency Management Coordinator and Breton Murphy, Managing Director, Corporate Comms gave a presentation and responded to questions of clarification from the Standing Committee regarding the Incident Command System, media centres for communication with the public, the Halifax Regional Municipality Evacuation Plan, distribution of real time evacuation notices to residents and Joint Emergency Management Operational Frameworks.

MOVED by Deputy Mayor Mancini, seconded by Councillor Cuttall

THAT the Executive Standing Committee receive a presentation on the Emergency Management Project Charter and Crisis Comms Plan.

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**Executive Standing Committee
Draft Minutes
May 26, 2025**

Cathie O'Toole, Chief Administrative Officer (CAO) responded to questions of clarification from the Standing Committee. O'Toole noted the municipality would continue to follow guidelines provided by the Province of Nova Scotia regarding how and when to issue emergency alerts.

Murphy and Bill Moore, Commissioner of Public Safety responded to questions of clarification from the Standing Committee. Moore spoke to the lack of an established response plan in previous emergency events and work with Halifax Regional Police, Royal Canadian Mounted Police and Halifax Regional Fire & Emergency to establish a protocol for providing notification during emergency events. Moore spoke to Public Safety's relationship with Halifax Transit and the use of drones and alerts during emergency events.

MOTION PUT AND PASSED.

14. MOTIONS - NONE

15. IN CAMERA (IN PRIVATE)

15.1 In Camera (In Private) Minutes – April 28, 2025

This matter was dealt with in public.

MOVED by Deputy Mayor Mancini, seconded by Councillor Deagle Gammon

THAT the In Camera (In Private) minutes of April 28, 2025 be approved as circulated.

MOTION PUT AND PASSED.

16. ADDED ITEMS – NONE

17. NOTICES OF MOTION

18. DATE OF NEXT MEETING – June 16, 2025

19. ADJOURNMENT

The meeting adjourned at 11:47 a.m.

Iain MacLean
Municipal Clerk