



**AUDIT AND FINANCE STANDING COMMITTEE
MINUTES
February 18, 2025**

PRESENT: Councillor Cathy Deagle Gammon, Chair
Councillor Shawn Cleary, Vice Chair
Councillor David Hendsbee
Councillor Kathryn Morse
Councillor Billy Gillis
Councillor Jean St-Amand

STAFF: Jerry Blackwood, Executive Director of Finance and Asset
Management/Chief Financial Officer
Karen MacDonald, Solicitor
Dorothy Maponga, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

*The agenda, reports, supporting documents, information items circulated, and video (if available) are
online at halifax.ca.*

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:01 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – January 15, 2025

MOVED by Councillor Cleary, seconded by Councillor St-Amand

THAT the minutes of January 15, 2025 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Councillor Morse, seconded by Councillor Cleary

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence - None

10.2 Petitions – None

10.3 Presentation – None

11. PUBLIC PARTICIPATION

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

12. INFORMATION ITEMS BROUGHT FORWARD – NONE

13. REPORTS

13.1 STAFF

13.1.1 2024/2025 Write off of Uncollectible Accounts

The following was before the Standing Committee:

- Staff report dated January 10, 2025

MOVED by Councillor St-Amand, seconded by Councillor Cleary

THAT the Audit and Finance Standing Committee forward the staff report dated January 10, 2025 to Halifax Regional Council for approval and recommend that Halifax Regional Council approve:

- a) **The real property tax accounts in the amount of \$20,759.93 comprised of \$17,363.85 principal and \$3,396.08 interest as summarized in Schedule 1 of the staff report dated January 10, 2025 be formally written out of the books of account;**
- b) **The general revenue accounts in the amount of \$16,517.67 comprised of \$13,298.31 principal and \$3,219.36 interest as summarized in Schedule 1 be formally written out of the books of account; and**
- c) **The recreation accounts in the amount of \$2,789.40 comprised of \$2,789.40 principal and \$0.00 interest as summarized in Schedule 1 be formally written out of the books of account.**

Vicki Robertson, Director of Revenue and Treasurer responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

13.1.2 Third Quarter 2024/25 Financial Report

The following was before the Standing Committee:

- Staff report dated January 23, 2025
- Staff presentation dated February 18, 2025

MOVED by Councillor Cleary, seconded by Councillor Morse

THAT the Audit and Finance Standing Committee forward the Third Quarter 2024/25 Financial Report to Regional Council for their information.

Tiffany Smith, Manager Service Delivery and Dave Harley, Director, Financial Management and Operations gave a presentation and responded to questions of clarification from the Standing Committee.

Jerry Blackwood, Executive Director of Finance and Asset Management/Chief Financial Officer responded to questions of clarification from the Standing Committee.

MOTION PUT AND PASSED.

14. MOTIONS – NONE

MOVED by Councillor Cleary, seconded by Councillor Morse

THAT Audit and Finance Standing Committee convene to In Camera (In Private) to discuss Item 15.1 PERSONNEL MATTER, 15.2 PERSONNEL MATTER and 15.3 PERSONNEL MATTER.

MOTION PUT AND PASSED.

15. IN CAMERA (IN PRIVATE)

15.1 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential report dated February 6, 2025

MOVED by Councillor Cleary, seconded by Councillor Hendsbee

THAT the Audit and Finance Standing Committee:

- 1. Adopt the direction provided In Camera (In Private); and**
- 2. Direct that the private and confidential report dated February 6, 2025 be maintained private and confidential.**

MOTION PUT AND PASSED.

15.2 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential report dated February 6, 2025

MOVED by Councillor St-Amand, seconded by Councillor Gillis

THAT the Audit and Finance Standing Committee:

- 1. Adopt the direction provided In Camera (In Private) ; and**
- 2. Direct that the private and confidential report dated February 6, 2025 be maintained private and confidential.**

MOTION PUT AND PASSED.

15.3 PERSONNEL MATTER - Private and Confidential Report

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential report dated February 10, 2025

MOVED by Councillor Morse, seconded by Councillor Hendsbee

THAT the Audit and Finance Standing Committee:

- 1. Adopt the direction provided In Camera (In Private); and**
- 2. Direct that the private and confidential report dated February 6, 2025 be maintained private and confidential.**

MOTION PUT AND PASSED.

16. ADDED ITEMS – NONE

17. NOTICES OF MOTION – NONE

18. DATE OF NEXT MEETING – March 24, 2025

19. ADJOURNMENT

The meeting adjourned at 11:02 a.m.

Dorothy Maponga
Legislative Assistant