



**EXECUTIVE STANDING COMMITTEE  
MINUTES  
January 20, 2025**

**PRESENT:**

Mayor Andy Fillmore, Chair  
Deputy Mayor Tony Mancini, Vice Chair  
Councillor Cathy Deagle Gammon  
Councillor Laura White  
Councillor Patty Cuttell  
Councillor Nancy Hartling  
Councillor John Young

**STAFF:**

Cathie O'Toole, Chief Administrative Officer  
John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer  
Iain MacLean, Municipal Clerk  
Elizabeth Macdonald, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 10:04 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – December 16, 2024**

MOVED by Deputy Mayor Mancini, seconded by Councillor White

**THAT the minutes of December 16, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor White, seconded by Councillor Young

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence – None**

**10.2 Petitions – None**

**10.3 Presentation – None**

**11. PUBLIC PARTICIPATION**

The Chair noted there were no registered speakers and called three times for any other members of the public wishing to speak; there were none.

**12. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**13. REPORTS**

**13.1 WOMEN AND GENDER EQUITY ADVISORY COMMITTEE**

**13.1.1 Request for Letter re: Municipal Conflict of Interest Act**

The following was before the Standing Committee:

- Women and Gender Equity Advisory Committee report dated December 5, 2024 with attached Request for Consideration form

MOVED by Deputy Mayor Mancini, seconded by Councillor Cuttell

**THAT Executive Standing Committee request a staff report with respect to requesting that the Mayor write a letter to the Province of Nova Scotia's Minister of Municipal Affairs and Housing to request the definition of "spouse" in the Municipal Conflict of Interest Act be amended to adopt gender neutral language.**

Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion responded to questions of clarification from the Standing Committee.

John Traves, K.C., CD, Municipal Solicitor/Chief Governance Officer and Cathie O'Toole, Chief Administrative Officer spoke to Halifax Regional Municipality's legislative jurisdiction, the expected outcomes of a staff report, the *Municipal Conflict of Interest Act* and responded to questions of clarification from the Standing Committee.

MOVED by Councillor Deagle Gammon, seconded by Deputy Mayor Mancini

**THAT Executive Standing Committee refer item 13.1.1 Request for Letter re: Municipal Conflict of Interest Act back to the Women and Gender Equity Advisory Committee for further consideration.**

**MOTION TO REFER PUT AND PASSED.**

#### **14. MOTIONS – NONE**

MOVED by Councillor White, seconded by Councillor Deagle Gammon

**THAT Executive Standing Committee convene to In Camera (In Private) to discuss Items 15.1 PERSONNEL MATTER, 15.2 PERSONNEL MATTER AND 15.3 PERSONNEL MATTER.**

**MOTION PUT AND PASSED.**

#### **15. IN CAMERA (IN PRIVATE)**

##### **15.1 PERSONNEL MATTER - Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and Confidential staff report dated January 16, 2025

MOVED by Councillor Young, seconded by Councillor Hartling

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 16, 2025; and**
- 2. Direct that the private and confidential report dated January 16, 2025 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

##### **15.2 PERSONNEL MATTER - Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and Confidential staff report dated January 13, 2025

MOVED by Deputy Mayor Mancini, seconded by Councillor Deagle Gammon

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 13, 2025 as amended; and**
- 2. Direct that the private and confidential report dated January 13, 2025 be maintained private and confidential.**

**MOTION AS AMENDED PUT AND PASSED.**

**15.3 PERSONNEL MATTER - Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and Confidential staff report dated January 16, 2025

MOVED by Councillor White, seconded by Councillor Young

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 16, 2025; and**
- 2. Direct that the private and confidential report dated January 16, 2025 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**16. ADDED ITEMS – NONE**

**17. NOTICES OF MOTION – NONE**

**18. DATE OF NEXT MEETING – February 24, 2025**

**19. ADJOURNMENT**

The meeting adjourned at 11:09 a.m.

Iain MacLean  
Municipal Clerk