



**APPEALS STANDING COMMITTEE
DRAFT MINUTES
December 5, 2024**

PRESENT: Councillor Becky Kent, Chair
Councillor Janet Steele, Vice Chair
Councillor Kathryn Morse
Councillor Nancy Hartling
Councillor Billy Gillis

REGRETS: Councillor Trish Purdy

STAFF: Tanya Phillips, Manager, Bylaw Standards
Randolph Kinghorn, Solicitor
Andrea Lovasi-Wood, Legislative Assistant

These minutes are considered draft and will require approval by Appeals Standing Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, information items circulated, and video (if available) are online at halifax.ca.

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**Appeals Standing Committee
Draft Minutes
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1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

In the absence of a Chair and Vice Chair, the Standing Committee agreed to begin the meeting with Councillor Kent acting as Chair.

Councillor Kent, Acting Chair called the meeting to order at 10:01 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

1.1 Annual Election of Chair

Andrea Lovasi-Wood, Legislative Assistant called for nominations for the position of Chair of the Appeals Standing Committee.

MOVED by Councillor Morse, seconded by Councillor Hartling

THAT Councillor Kent be nominated Chair of the Appeals Standing Committee.

Councillor Kent was declared the successful nominee.

MOVED by Councillor Steele, seconded by Councillor Gillis

THAT Councillor Kent be appointed Chair of the Appeals Standing Committee.

MOTION PUT AND PASSED.

Councillor Kent was declared the Chair of the Appeals Standing Committee.

Councillor Kent assumed the Chair.

1.2 Annual Election of Vice Chair

Councillor Kent called for nominations for the position of Vice Chair of the Appeals Standing Committee.

MOVED by Councillor Hartling, seconded by Councillor Morse

THAT Councillor Steele be nominated Vice Chair of the Appeals Standing Committee.

Councillor Steele was declared the successful nominee.

MOVED by Councillor Gillis, seconded by Councillor Hartling

THAT Councillor Steele be appointed Vice Chair of the Appeals Standing Committee.

MOTION PUT AND PASSED.

Councillor Steele was declared the Vice Chair of the Appeals Standing Committee.

2. APPROVAL OF MINUTES – September 5, 2024

MOVED by Councillor Morse, seconded by Councillor Hartling

THAT the minutes of September 5, 2024 be approved as circulated.

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MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Councillor Morse, seconded by Councillor Steele

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. MOTIONS OF RECONSIDERATION – NONE

7. MOTIONS OF RESCISSION – NONE

8. CONSIDERATION OF DEFERRED BUSINESS – NONE

9. NOTICES OF TABLED MATTERS – NONE

10. CORRESPONDENCE, PETITIONS & DELEGATIONS

10.1 Correspondence – None

10.2 Petitions – None

10.3 Presentation – None

11. INFORMATION ITEMS BROUGHT FORWARD – NONE

12. REPORTS

12.1 STAFF

12.1.1 Appeals Standing Committee Appointment to Executive Standing Committee

The following was before the Standing Committee:

- Staff report dated November 26, 2024

Annie Sherry, Public Appointments Coordinator responded to questions of clarification from the Standing Committee.

MOVED by Councillor Steele, seconded by Councillor Morse

THAT the Appeals Standing Committee appoint one (1) Councillor from the members of the Appeals Standing Committee to serve on the Executive Standing Committee for a term to November 2026.

MOVED by Councillor Steele, seconded by Councillor Morse

THAT Councillor Hartling be nominated to serve on the Executive Standing Committee.

MOVED by Councillor Steele, seconded by Councillor Morse

THAT the Appeals Standing Committee appoint Councillor Hartling to serve on the Executive Standing Committee for a term to November 2026.

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MOTION PUT AND PASSED.

12.1.2 Proposed 2025 Meeting Schedule

The following was before the Standing Committee:

- Staff memorandum dated December 5, 2024

Andrea Lovasi-Wood, Legislative Assistant responded to questions of clarification from the Standing Committee.

MOVED by Councillor Morse, seconded by Councillor Gillis

THAT the Appeals Standing Committee approve the proposed 2025 Appeals Standing Committee meeting schedule as outlined in the staff memorandum.

MOTION PUT AND PASSED.

13. MOTIONS – NONE

14. IN CAMERA (IN PRIVATE) – NONE

15. ADDED ITEMS – NONE

16. NOTICES OF MOTION – NONE

17. DATE OF NEXT MEETING – January 16, 2025

18. ADJOURNMENT

The meeting adjourned at 10:14 a.m.

Andrea Lovasi-Wood
Legislative Assistant