



**AUDIT COMMITTEE  
DRAFT MINUTES  
March 20, 2024**

PRESENT: Councillor Paul Russell, Chair  
Councillor Cathy Deagle Gammon, Vice Chair  
Councillor Shawn Cleary  
Councillor David Hendsbee  
Councillor Pam Lovelace  
Caroline Duchesne  
Taiwo Lawal

REGRETS: Councillor Iona Stoddard

OTHERS PRESENT: Councillor Trish Purdy

STAFF: Jerry Blackwood, Executive Director of Finance and Asset Management/Chief Financial Officer  
John Traves, K.C., CD, Executive Director of Legal & Legislative Services  
/Municipal Solicitor/Chief Governance Officer  
Dorothy Maponga, Legislative Assistant  
Olawumi Odeyinka- Apantaku, Legislative Assistant

*These minutes are considered draft and will require approval by Audit Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*These minutes are considered draft and will require approval by the Audit Committee at a future meeting.*

**Audit Committee  
Draft Minutes  
March 20, 2024**

*The meeting was called to order at 10:01 a.m. and moved into an In Camera (In Private) session at 10:22 a.m. and reconvened at 10:37 a.m. The Standing Committee adjourned at 10:39 a.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 10:01 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – August 16, 2023**

MOVED by Councillor Lovelace, seconded Deputy Mayor Deagle Gammon

**THAT the minutes of August 16, 2023 be approved as circulated**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions:

- Item 6.2 – PERSONAL MATTER – Private and Confidential

Deletions - None

MOVED by Deputy Mayor Deagle Gammon, seconded Councillor Lovelace

**THAT the agenda be approved as amended.**

**MOTION PUT AND PASSED.**

## **4. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **5. Audit of the Consolidated Financial Statements of HRM, March 31, 2024**

The following was before the Committee:

- Staff report dated March 11, 2024
- Presentation dated March 6, 2024

Carey Blair, Lead Partner, KPMG gave a presentation and responded to questions of clarification from the Standing Committee.

MOVED by Deputy Mayor Deagle Gammon, seconded by Councillor Lovelace

**THAT the Audit Committee approve the attached Audit Planning report for the year-end audit of HRM's consolidated financial statements, General Rate Surplus statements, and Miscellaneous Trust Funds statements as prepared by the Municipal Auditor (KPMG).**

**MOTION PUT AND PASSED.**

## **6. IN CAMERA (IN PRIVATE)**

### **6.1 In Camera (In Private) Minutes – August 16, 2023**

This matter was dealt with in public.

MOVED by Councillor Hendsbee, seconded by Councillor Lovelace

*These minutes are considered draft and will require approval by the Audit Committee at a future meeting.*

**Audit Committee  
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**THAT the In Camera (In Private) minutes of August 16, 2023 be approved as circulated.**

**MOTION PUT AND PASSED.**

MOVED by Deputy Mayor Deagle Gammon, seconded by Councillor Lovelace

**THAT Audit Committee convene to In Camera (In Private) to discuss Item 6.2 PERSONNEL MATTER.**

**MOTION PUT AND PASSED.**

**6.2 PERSONNEL MATTER - Private and Confidential**

**This matter was dealt with In Camera (In Private).**

**7. DATE OF NEXT MEETING – To be determined**

**8. ADJOURNMENT**

The meeting adjourned at 10:39 a.m.

Olawumi Odeyinka-Apantaku  
Legislative Assistant