



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 15.1.3**  
**Halifax Regional Council**  
**April 25, 2023**

**TO:** Mayor Savage and Members of Regional Council

**SUBMITTED BY:** Original Signed

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Denise Schofield, Acting Chief Administrative Officer

**DATE:** April 14, 2023

**SUBJECT:** **Administrative Order 2023-002-ADM Respecting Public Participation for Planning Documents, Certain Planning Applications and Engagement with Abutting Municipalities**

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**ORIGIN**

On August 9, 2022, the following motion of Halifax Regional Council (item 15.1.1) was put and passed:

*That Regional Council:*

*1. Direct the Chief Administrative Officer, when developing the new Administrative Order on Public Participation, to include:*

- minimum standards for engagement;*
- requirements for engagement with abutting municipalities; and,*
- direction to create a Planning and Development Engagement Guidebook and to use that Guidebook when considering additional standards for public participation; and*

*2. Direct the Chief Administrative Officer to return to Council with a draft public participation program for Council's consideration respecting potential amendments to the Municipality's existing planning documents to reflect the new Administrative Order.*

*3. Direct the Chief Administrative Officer to return to Council, after the public participation program is complete, with draft amendments to the Municipality's existing planning documents, for Council's consideration, to reflect and accompany the draft Administrative Order.*

**LEGISLATIVE AUTHORITY**

*Halifax Regional Municipality Charter, subsections 30(2) and 59(3) as follows:*

**30** (2) *A community council may appoint a planning advisory committee for the community and Part VIII applies with all necessary changes.*

**59** (3) *In addition to matters specified in this Act or another Act of the Legislature, the Council may adopt policies on any matter that the Council considers conducive to the effective management of the Municipality*

**RECOMMENDATION ON PAGE 2**

Part VIII, Clause **208** (c) of the *Halifax Regional Municipality Charter* requires the following:

**208** *The purpose of this Part is to*

(c) *establish a consultative process to ensure the right of the public to have access to information and to participate in the formulation of planning strategies and by-laws, including the right to be notified and heard before decisions are made pursuant to this Part;"*

**Public participation program**

**219** (1) *The Council shall adopt, by policy, a public participation program concerning the preparation of planning documents.*

(2) *The Council may adopt different public participation programs for different types of planning documents.*

(3) *The content of a public participation program is at the discretion of the Council, but it must identify opportunities and establish ways and means of seeking the opinions of the public concerning the proposed planning documents.*

**Engagement program**

**219A** (1) *The Council shall adopt, by policy, an engagement program for engaging with abutting municipalities when the Council is adopting or amending a municipal planning strategy.*

(2) *Subject to the regulations, the content of an engagement program is at the discretion of the Council.*

(3) *The Minister may make regulations respecting the content of an engagement program.*

(4) *The exercise by the Minister of the authority contained in sub-section (3) is regulations within the meaning of the Regulations Act, 2018, c. 39, s. 14.*

**RECOMMENDATION**

It is recommended that Regional Council:

1. Adopt Administrative Order 2023-002-ADM *Respecting Public Participation for Planning Documents, Certain Planning Applications, and Engagement with Abutting Municipalities*, as set out in Attachment A, including repealing the *Resolution Regarding a Public Participation Program for Municipal Planning Strategy Amendments* adopted by Council on February 25, 1997;
2. Adopt the Amendments to Administrative Order 48, the *Community Council Administrative Order*, as set out in Attachment I;
3. Give First Reading to consider the proposed amendments to the Regional Municipal Planning Strategy, Secondary Municipal Planning Strategies, and Land Use By-laws, as set out in Attachments C, D, and E, and schedule a public hearing; and
4. Adopt the proposed amendments to the Regional Municipal Planning Strategy, Secondary Municipal Planning Strategies, and Land Use By-laws, as set out in Attachments C, D, and E.

## **EXECUTIVE SUMMARY**

The purpose of the Public Participation Administrative Order (Public Participation AO) is to identify opportunities and methods for seeking public opinions on all planning documents. It also establishes standards for public participation for new development agreements and amendments to a land use by-law where a municipal planning strategy amendment is not required. The Public Participation AO:

- establishes a minimum standard for public participation for planning documents and planning applications;
- identifies that additional methods for public participation for planning documents can be further developed using the Planning and Development Engagement Guidebook; and
- establishes a method for engaging with abutting municipalities, as per the requirements of the *Halifax Regional Municipality Charter* (Charter).

To coincide with adoption of the Public Participation AO, amendments are proposed to existing community planning documents. This will ensure that engagement requirements are consistent with the Public Participation AO, resolve conflicts with *HRM Charter* requirements and remove outdated language. The proposed amendments for the Regional Municipality Planning Strategy, Municipal Planning Strategies and Land Use By-laws include:

- Adding new policy in the Regional Plan to support the implementation of the Guidebook and Administrative Order;
- Removing outdated references to public hearing procedures;
- Removing redundant references to specific committees or other advisory groups; and
- Removing outdated legislative references (e.g., the Municipal Government Act or the Planning Act).

## **BACKGROUND**

Since 2016, Planning and Development has been continually updating and reviewing engagement practices, policies and processes. Some of these improvements include lessening the dependence on public information meetings by encouraging open house-style meetings, using a range of mediums to allow residents to engage, developing more user-friendly outreach, and redesigning notifications and signage, as well as updating virtual engagement as a response to the COVID-19 pandemic.

On August 9, 2022<sup>1</sup>, staff brought forward a report for the Planning and Development Public Engagement Guidebook (Guidebook). The Guidebook was developed following Regional Council's direction in 2016 to update HRM's engagement processes to establish an updated and consistent approach to designing engagement practices. The purpose of the Guidebook is to support staff in pro-actively addressing public engagement with influence, impact, inclusion, and accessibility as primary and core considerations. To accompany the Guidebook, Regional Council directed staff to develop an administrative order to establish minimum standards for public participation. Further, recent amendments<sup>2</sup> to the *Halifax Regional Municipality Charter* have changed the Municipality's requirements for public notification and public hearings when adopting and amending planning documents.

## **DISCUSSION**

The policy for public engagement is set out in proposed *Administrative Order 2023-002-ADM, Respecting Public Participation for Planning Documents, Certain Planning Applications, and Engagement and Engagement with Abutting Municipalities* (the Public Participation AO), provided in Attachment A of this report. The Public Participation AO establishes standards for information sharing and standardizes public

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<sup>1</sup> Staff Report (August 5, 2022). Planning and Development Public Participation Policy <https://cdn.halifax.ca/sites/default/files/documents/city-hall/regional-council/220809rc1511.pdf>

<sup>2</sup> Bill No. 137 (April 22, 2022). [https://nslegislature.ca/legc/bills/64th\\_1st/3rd\\_read/b137.htm](https://nslegislature.ca/legc/bills/64th_1st/3rd_read/b137.htm)

engagement practices. Through the Administrative Order, residents will be able to participate in public engagement and understand the minimum standard by which the Municipality will engage during various planning processes.

### **Overview of the Administrative Order**

The purpose of the Public Participation AO is to identify opportunities and methods for seeking public opinions on all planning documents. It also allows for public participation for new development agreements and amendments to land use by-law where a municipal planning strategy amendment is not required. The Public Participation AO:

- establishes a minimum standard for public participation for all planning documents (optional public consultation for development agreements and land use by-law amendments), which includes:
  - posting information on the municipal website about the planning application;
  - requiring a public comment period; and
  - posting signage on subject properties;
- identifies that additional methods for public participation for planning documents can be further developed using the Planning and Development Engagement Guidebook;
- establishes a method for engaging with abutting municipalities, as per the requirements of the *HRM Charter*.

The Public Participation AO is provided in Attachment A. The proposed AO will replace the 1997 Public Participation Resolution (Attachment B). There is an accompanying amendment to the Community Council Administrative Order clarifying that the public meetings hosted by the planning advisory committees are led by staff and that the notice of a public meeting needs to comply with the required seven day notice under the Public Participation AO.

### **Overview of Proposed Amendments to Planning Documents**

To coincide with adoption of the proposed Public Participation AO, amendments are proposed to existing community planning documents (the Regional Municipal Planning Strategy, Municipal Planning Strategies and Land Use By-laws) to ensure that engagement requirements are consistent with the Public Participation AO, resolve conflicts with *HRM Charter* requirements and remove outdated language. The proposed amendments for the Regional Municipality Planning Strategy, Municipal Planning Strategies and Land Use-Bylaws, provided in Attachments C, D, and E of this report, include:

- Adding new policy in the Regional Plan to support the implementation of the Guidebook and Administrative Order;
- Removing outdated references to public hearing procedures. Public hearing procedures are set out in the *HRM Charter* and do not need to be repeated in the individual planning documents;
- Removing redundant references to specific committees or other advisory groups. The Terms of Reference for the various [committees](#) already outline how to engage with these committees, and in some cases these documents reference pre-amalgamation committees that no longer exist;
- Removing outdated legislative references (e.g. the Municipal Government Act or the Planning Act). The MGA replaced the Planning Act in 1999 and the Municipality was subject to it until 2008. Following that, the Municipality has operated under the *HRM Charter* which includes the applicable statutory planning provisions.

A Summary Table of proposed amendments is contained in Attachment F.

### **FINANCIAL IMPLICATIONS**

Should Council choose to implement the proposed new public participation policy there will be limited impacts to the P&D operating budget for 2022-2023. Generally, the proposed process changes should result in an overall reduction of existing costs. For example, funding for staff overtime costs associated with

evening meetings could be re-allocated towards other public engagement mediums such as improving technology, enhancing web-presence, the use of social media, and spending time in direct contact with citizens. Conversely, specific engagement programs that are wide-reaching and impactful in nature will have greater costs associated with them. These will be considered on an annual basis, through the Budget and Business Planning process for P&D.

### **RISK CONSIDERATION**

By continuing to use older documents to guide engagement which are not reflective of current practices or best practices for diversity, inclusion and accessibility, Regional Council risks developing engagement programs that are not reflective of their current policy goals. Further risk is brought by not making the process and minimum standards available publicly.

### **COMMUNITY ENGAGEMENT**

The Administrative Order establishes minimum standards for public participation and engagement and provides further direction for public participation in the Guidebook. Research methodology and summary and engagement statistics for activities undertaken to prepare the Guidebook was outlined in the Planning and Development Public Participation Policy staff report dated August 5, 2022.<sup>3</sup> The Guidebook provides a range of flexible techniques to engage and encourage the community, particularly underrepresented and underserved communities, to participate in civic activities and be formally recognized in the decision-making processes of P&D.

Engagement specifically for amendments to the Municipal Planning Strategies and the Land Use By-laws took place between September 16<sup>th</sup> and September 30<sup>th</sup>, 2022. Considering the power outages and impacts following Hurricane Fiona, the comment period was extended to October 7<sup>th</sup>, 2022. The comment period was in the form of online engagement through a dedicated website on the Shape Your City Platform<sup>4</sup>, which allowed comments to be provided through an online form. The engagement was advertised through social media.

Statistics showed a total of 96 visits to the site and 47 document downloads during the engagement period. There were 49 participants that visited at least one page and 21 participants that were informed (visited multiple project pages or contributed to a tool). Although participants were aware or informed, there was very little feedback received on the proposed amendments to the Municipal Planning Strategies and Land Use By-laws. There was one comment for feedback regarding strengthening enforcement and penalties for developers who violate by-laws. The remaining comments were questions, which could not be directly answered as the responses were anonymous. The Regional Planning email address and phone number were posted in case residents had questions, but no phone calls or emails were received. In response, staff added a Frequently Asked Question page to the Shape Your City site to answer the questions and provide further clarification. The comments and questions is provided in Attachment G.

### **ENVIRONMENTAL IMPLICATIONS**

Incorporating the use of virtual technology (website) and traditional methods (phone, mailout) for engagement allows Regional Council to continue to minimize barriers to engagement, but also reduces the need for residents to travel to meetings and limits the GHG emissions associated with this travel.

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<sup>3</sup> Staff Report (August 5, 2022). Planning and Development Public Participation Policy staff report. <https://cdn.halifax.ca/sites/default/files/documents/city-hall/regional-council/220809rc1511.pdf>

<sup>4</sup> Public Participation Policy. <https://www.shapeyourcityhalifax.ca/public-participation-policy>

**ALTERNATIVES**

1. Regional Council may refuse to adopt and amend the Administrative Orders or approve the proposed amendments to the Municipal Planning Strategies and Land Use By-laws. This is not the staff recommendation.
2. Regional Council may choose to direct staff to develop an Administrative Order on Public Participation that differs from the staff recommendation. This would require specific direction from Regional Council and a supplementary staff report.

**ATTACHMENTS**

Attachment A: Administrative Order 2023-002-ADM  
Attachment B: 1997 Public Participation Resolution  
Attachment C: Proposed Amendments to the Regional Municipal Planning Strategy  
Attachment D (1-15): Proposed Amendments to the Secondary Municipal Planning Strategies  
Attachment E (1-15): Proposed Amendments to the Land Use By-laws  
Attachment F: Summary Table of Proposed Amendments  
Attachment G: Public Feedback on Proposed Amendments  
Attachment H: Showing Changes to Administrative Order 48  
Attachment I: Amending Administrative Order

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Shilo Gempton, Planner III, Regional Policy, 902.943.9158  
Kate Greene, Director, Regional Planning, 902.225.6217  
Leah Perrin, Principal Planner, Regional Policy, 902.476.3792

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**Attachment A**

**ADMINISTRATIVE ORDER 2023-002-ADM  
RESPECTING PUBLIC PARTICIPATION FOR  
PLANNING DOCUMENTS, CERTAIN PLANNING  
APPLICATIONS, AND ENGAGEMENT WITH ABUTTING  
MUNICIPALITIES**

**ADMINISTRATIVE ORDER 2023-002-ADM  
RESPECTING PUBLIC PARTICIPATION FOR PLANNING DOCUMENTS,  
CERTAIN PLANNING APPLICATIONS,  
AND ENGAGEMENT WITH ABUTTING MUNICIPALITIES**

**WHEREAS** subsection 219(1) of the *Charter* requires Council to adopt, by Policy, a public participation program concerning Planning Documents;

**AND WHEREAS** under subsection 219(2) of the *Charter*, Council may adopt different public participation programs for different types of Planning Documents;

**AND WHEREAS** under subsection 219(3) of the *Charter*, the content of a public participation program is at the discretion of Council, providing it identifies the opportunities and establishes the ways and means of seeking the opinions of the public concerning the proposed Planning Documents;

**AND WHEREAS** Council desires to direct public participation concerning certain planning applications;

**AND WHEREAS** subsection 219A(1) of the *Charter* requires Council to adopt, by Policy, an engagement program for engaging with abutting municipalities when the Council is adopting or amending a municipal planning strategy;

**AND WHEREAS** under subsections 219A(2) and (3) of the *Charter*, subject to any regulations respecting the content of an engagement program with an Abutting Municipality, the content of an engagement program is at the discretion of the Council;

**THEREFORE, BE IT RESOLVED AS AN ADMINISTRATIVE ORDER** of the Council of the Halifax Regional Municipality under the authority of subsection 59(3) and sections 219 and 219A of the *Charter*, as follows:

**Short Title**

1. This Administrative Order may be cited as the *Public Participation Administrative Order*.

**Purposes**

2. The purposes of this Administrative Order are to:

(a) identify the opportunities and establish the ways and means of seeking the opinions of the public respecting proposed Planning Documents as required under the *Charter*;

(b) identify the ways and means of seeking the opinions of the public respecting certain Planning Applications; and

(c) establish an engagement program with Abutting Municipalities respecting the adoption or amendment of a Municipal Planning Strategy.

**Interpretation**

3. In this Administrative Order,

(a) “Abutting Municipality” means one or more of the following municipalities, the

(i) Municipality of the County of Colchester,

(ii) Municipality of the County of Pictou,

(iii) Municipality of the District of East Hants,



- (iv) Municipality of the District of Chester,
  - (v) Municipality of the District of St. Mary's, and
  - (v) West Hants Regional Municipality;
- (b) "*Charter*" means the *Halifax Regional Municipality Charter*, S.N.S., 2008, c. 39, as amended;
- (c) "Council" means the Council of the Municipality;
- (d) "Community Council" means the council of a community established pursuant to the *Charter*;
- (e) "Executive Director" means the position determined by the Chief Administrative Officer to be the head of the department of the Municipality responsible for planning, and who is accountable to the Chief Administrative Officer under section 36 of the *Charter*;
- (f) "Municipal Planning Strategy" means a municipal planning strategy, intermunicipal planning strategy, or secondary planning strategy;
- (g) "Municipality" means the Halifax Regional Municipality;
- (h) "Planning Advisory Committee" means a planning advisory committee created by Council or a Community Council under section 215 of the *Charter*;
- (i) "Planning Application" means
- (i) a land-use by-law amendment that does not require an amendment to a municipal planning strategy, and,
  - (ii) a development agreement under section 240 or 241 of the *Charter* that will be considered by Council, or a Community Council, excluding an amendment to a development agreement;
- (j) "Planning Documents" means
- (i) a Municipal Planning Strategy and a land-use by-law adopted to carry out the Municipal Planning Strategy,
  - (ii) an amendment to a Municipal Planning Strategy and a land-use by-law amendment to carry out the Municipal Planning Strategy amendment, and
  - (iii) a subdivision by-law and an amendment to it;
- (k) "Policy" means a resolution of the Council that is required, pursuant to the *Charter*, to be recorded in the by-law records of the Municipality, except where the context otherwise requires, and includes an administrative order;
- (l) "Public Meeting" means a virtual or in person meeting, or a combination thereof, organized to seek the opinions of the public; and
- (m) "Statement of Provincial Interest" means a statement of provincial interest under the *Municipal Government Act*.

### **Application**

4. This Administrative Order applies to the adoption of all Planning Documents and Planning Applications.
5. (1) Nothing in this Administrative Order precludes Council from requiring, by Policy:
- (a) a public participation program for Planning Documents that is different, or in addition to, the public participation required by this Administrative Order; or
  - (b) engagement with an Abutting Municipality that is different, or in addition to, the engagement required by this Administrative Order.
- (2) Nothing in this Administrative Order precludes the Executive Director, or their designate, to
- (a) waive the requirement for public participation for a Planning Application; or
  - (b) require public participation for a Planning Application that is different, or in addition to, the public participation for Certain Planning Applications set out under this Administrative Order.
- (3) The *Procedures for the Development of Administrative Orders* shall not apply if Council, or a Community Council, adopts, by Policy, public participation or engagement that is different or in addition to, the public participation or engagement required under this Administrative Order.
- (4) Where Council adopts, by Policy, additional or different public participation the seven (7) day notice requirement under subsection 59(1) of the *Charter* shall apply.

### **Requirements for Public Participation for Planning Documents and Planning Applications**

6. Subject to subsections 5(1) and 5(2), the following public participation shall apply to all Planning Documents and Planning Applications:
- (a) information shall be posted on the website of the Municipality respecting
    - (i) the location where the Planning Document or Planning Application may be viewed, including any available plans, maps, renderings, studies and other materials as appropriate and permitted by copyright and privacy laws,
    - (ii) the contact phone number and email address for the municipal staff person(s) responsible for the file who will answer questions from members of the public,
    - (iii) a comment period during which submissions and input from the public can be made, and such period shall be for at least fourteen (14) calendar days in duration, including both the day of posting and the day the comment period ends, and
    - (iv) information regarding any other means for participation that may be made available during the fourteen (14) day comment period, such as a public meeting or questionnaire; and
  - (b) where the Planning Document or Planning Application is related to:
    - (i) a specific property, erecting and maintaining a minimum of one (1) sign along each side of the subject property that fronts on a street and private road, and such sign shall be erected at least 10 calendar days before the public participation commences and remain on the property until Council adopts or refuses the Planning Document, or

(ii) a site involving multiple properties, erecting and maintaining one (1) or more notification signs in a manner determined by the Executive Director, or their designate, is best suited to notifying the public, and such sign or signs shall be erected at least 10 calendar days before the public participation commences and remain on the property until Council adopts or refuses the Planning Document or Planning Application.

#### **Additional Public Participation for Planning Documents**

7. (1) The Executive Director, or their designate, may create a Planning and Development Engagement Guidebook.

(2) The Planning and Development Engagement Guidebook may be reviewed and updated from time to time by the Executive Director, or their designate, and may be posted on the website of the Municipality.

8. Where a Planning and Development Engagement Guidebook has been created, the Guidebook shall be used to determine if different or additional public participation to support the review of a Planning Document.

9. If Executive Director, or their designate, determines additional or different public participation is appropriate for a Planning Document, a public participation program will be prepared for Council's consideration.

#### **Notice of Public Meeting**

10. (1) If a Public Meeting is being held as part of public participation, a notice of the Public Meeting shall be placed on the website of the Municipality for a minimum of seven (7) calendar days prior to the Public Meeting, including the day of the notice and excluding the day of the meeting.

(2) If a Public Meeting is related to a specific property or a site involving multiple properties, a notice will be sent by mail to every assessed owner and residential tenant within 200m of the boundary of the land for which the development is proposed, or such greater distance as may be determined by the Executive Director or their designate.

(3) The notice referred to in subsections (1) and (2) shall indicate the time, date, and location of the Public Meeting, and the location where the Planning Document may be viewed.

#### **Referrals to Planning Advisory Committee**

11. If a Public Meeting is held by a Planning Advisory Committee, the meeting will be held in accordance with Administrative Order 48, the *Community Council Administrative Order*.

#### **Engagement with Abutting Municipalities**

12. (1) Where Council is considering adopting or amending a Municipal Planning Strategy, staff shall notify the applicable Abutting Municipality of the adoption or amendment and, if requested, refer the proposal to the appropriate Abutting Municipality.

(2) The notice shall provide a timeline for a response to be received in order to be considered by Council, which may be the same timeline as the period for submissions and input from the public under clause 6(a).

(3) If applicable, the notice shall include topics associated with the Statements of Provincial Interests.

(4) The comments received shall be forwarded to Council in accordance with section 14.

13. The engagement with Abutting Municipality shall be completed before the first notice for a public hearing for considering a proposed adoption of, or amendment to, a Municipal Planning Strategy.

**Forwarding Information Arising from Public Comment**

14. For a Planning Document, a record of public comment received, any comments from the Abutting Municipality, and any staff reports respecting Public Meetings, shall be kept and provided to Council, in advance of the public hearing.

**Transition**

15. (1) A public participation program for a Planning Document adopted by Council before the coming into force of this Administration Order shall continue to be held in accordance with that program.

(2) This Administrative Order shall come into force on the same date as that date the Clerk posts the notice on the Municipality's website advising that the amendments to the Regional Municipal Planning Strategy, Secondary Municipal Planning Strategies, and Land Use By-laws, attached to the staff report date April 6, 2023, are in effect.

16. The public participation under section 6 shall not be required for a completed Planning Application that was received by the Municipality prior to or on the date of this Administrative Order coming into force.

**Repeal**

17. The *Resolution Regarding a Public Participation Program for Municipal Planning Strategy Amendments* adopted by Council on February 25, 1997, and any amendments thereto, is repealed.

Done and passed in Council on this      day of                      , A.D. 2023      .

\_\_\_\_\_

Mayor

\_\_\_\_\_

Municipal Clerk

# ATTACHMENT B: 1997 PUBLIC PARTICIPATION RESOLUTION

## RESOLUTION REGARDING A PUBLIC PARTICIPATION PROGRAM FOR MUNICIPAL PLANNING STRATEGY AMENDMENTS

BE IT RESOLVED THAT the Council of Halifax Regional Municipality does hereby adopt the following public participation program pursuant to Section 34(1) of the Planning Act, Statutes of Nova Scotia 1983, Chapter 9, for the purpose of Municipal Planning Strategy amendments:

1. All requested or proposed amendments to individual Municipal Planning Strategies shall be directed to Regional Council for preliminary review. Where Regional Council determines that it does not wish to entertain a plan amendment proposal, no further action shall be taken.
2. Where Regional Council determines that it wishes to further consider the merits of a plan amendment proposal, it shall make a determination as to whether the matter is of regional or local significance. Where an issue is considered to be a local planning matter, the following procedures shall apply:
  - (a) Regional Council shall refer the matter to the appropriate Community Council/PAC.
  - (b) The Community Council or the PAC having jurisdiction for the area affected, or municipal staff where no PAC exists, shall hold a public meeting concerning the proposed amendments.
  - (c) Notice of the public meeting at which the proposed amendments will be discussed, shall be published in a newspaper circulating in the area affected a minimum of seven (7) clear days prior to the meeting. The notice shall indicate the time, date and place of the meeting as well as the location(s) and hours during which written material concerning the proposed amendments may be inspected by members of the public.
  - (d) Minutes of this public meeting and all related written submissions and staff reports shall be forwarded to the Community Council along with the recommendation of a PAC, where one exists.
  - (e) The Community Council shall forward its recommendation and all related information to Regional Council.
  - (f) If a Community Council or a Planning Advisory Committee is not in place for the area effected by the amendment the processes referred to in clauses (b) to (e) shall be carried out by staff.

3. Nothing in this resolution shall preclude Regional Council or a Community Council from taking such other measures as are deemed necessary to obtain public opinion regarding the amendment of any municipal planning strategy.
4. All other public participation resolutions which may be in effect are hereby rescinded.

**THIS IS TO CERTIFY** that the resolution of which this a true copy was duly approved by Council at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_ A.D., 1997.

GIVEN under the had of the Municipal Clerk under the corporate seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 1997.

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**Vi Carmichael**  
**Municipal Clerk**  
**Halifax Regional Municipality**

## ATTACHMENT C

### Proposed Amendments to the Regional Municipal Planning Strategy

BE IT ENACTED by the Regional Council of the Halifax Regional Municipality that the Regional Municipal Planning Strategy is hereby amended as follows:

1. Amending CHAPTER 9: GOVERNANCE AND IMPLEMENTATION, as shown below in **bold** below by inserting a new Subsection 9.2.1A Public Engagement for Planning Applications and Planning Documents and Policy G-1A directly following Policy G-1 and before Section 9.2.2 Community Visioning.

#### **9.2.1A Public Participation for Planning Documents and Planning Applications**

**A public participation program is required to guide how the opinions of the public are sought on proposed planning documents, as described under the *Halifax Regional Municipality Charter*. A Public Engagement Guidebook has been developed to assist staff in developing public participation where there are opportunities for the public to influence and impact planning processes respecting planning documents, with a particular focus on strengthening inclusion and removing barriers to participation.**

**G-1A A public participation policy shall be adopted by Council as an Administrative Order. This Administrative Order:**

- (a) shall, in accordance with section 219 of the Halifax Regional Municipality Charter, establish the ways and means of seeking the opinions of the public;**
- (b) shall, in accordance with section 219A of the Halifax Regional Municipality Charter, establish a method for engaging with abutting municipalities respecting a new Municipal Planning Strategy or amendments to them;**
- (c) may identify additional methods for public participation, including the use of a Public Engagement Guidebook for additional or different public participation, and for the removal of barriers to participation; and**
- (d) may provide for public participation for certain planning applications other than planning documents.**

**Attachment D-1:**

**Proposed Amendment to the Municipal Planning Strategy for  
Beaver Bank, Hammonds Plains, and Upper Sackville**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Beaver Bank, Hammonds Plains, and Upper Sackville is amended as follows:

1. Amending Section IV, Implementation, as shown below in ~~strikeout~~, by repealing P-142.

P-142 ~~It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to community groups and ratepayers associations in the area affected and further, to hold a public participation session within the polling district for which the amendment is proposed, pursuant to the Municipal Government Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk



**Attachment D-2:**

**Proposed Amendments to the Municipal Planning Strategy for Bedford**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Bedford is hereby amended as follows:

1. Amending **COMMUNITY PARTICIPATION OBJECTIVE**, as shown below in ~~strikeout~~, by deleting the text “with the information meeting required by Policy C-9, followed” after the text “processes commence” and before the text “by a detailed review” under the heading 2. **Participation in the Planning Process.**

Rezoning and Development Agreement review processes commence ~~with the information meeting required by Policy C-9, followed~~ by a detailed review of the proposal by staff and the Bedford Planning Advisory Committee, with the final step being a public hearing which is advertised and abutting land owners are notified.

2. Amending **COMMUNITY PARTICIPATION OBJECTIVE**, as shown below in **bold** and ~~strikeout~~, by deleting the text “CP-9” and replacing with the text “CP-8” below 2. **Participation in the Planning Process** after the text “Policies CP-7 to” and before the text “identify the”.

Policies CP-7 to **CP-8** ~~CP-9~~ identify the actions which Council will take to assist members of the public to participate in the planning process.

3. Amending **COMMUNITY PARTICIPATION OBJECTIVE**, as shown below in ~~strikeout~~, by repealing Policy CP-9.

Policy CP-9:

~~It shall be the intention of Town Council to hold a public information meeting on all rezoning and development applications prior to BPAC forwarding a recommendation to Town Council. The proponent shall participate in these public information meetings. Notices for such meetings shall be distributed to owners/occupants of dwellings within 500 feet of the area proposed for rezoning or a development agreement and a notice shall appear in the newspaper at least seven days in advance of the meeting.~~

4. Amending **IMPLEMENTATION POLICIES**, as shown below in ~~strikeout~~, by repealing Policy Z-17.

Policy Z-17:

~~It shall be the intention of Town Council to develop written procedures regarding the notification for and conduct of: a) public hearings which are required by the Planning Act; and, b) public information meetings as per Policy CP-9. Copies of these procedures shall be available to the public upon request.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-3:**

**Proposed Amendments to the Municipal Planning Strategy for Cole Harbour/Westphal**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Cole Harbour/Westphal is hereby amended as follows:

1. Amending the **IMPLEMENTATION** Section, as shown below in ~~strikeout~~, by repealing Policy IM-15.

~~IM-15 It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or the standards of the land use by-law in a prominent location at Cole Harbour Place and any other place so directed by resolution of Council.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-4:**

**Proposed Amendment to the  
Municipal Planning Strategy for Eastern Shore (East)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Eastern Shore (East) is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-4.

IM-4 ~~It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:~~

~~(a) — notify ratepayers associations and known community groups by letter of the public hearing;~~

~~(b) — post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area;~~

~~(c) — consider holding a public participation session within the Plan Area in accordance with Sections 34 and 50 of the Planning Act.~~

2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-11.

IM-11 ~~In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

3. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-12.

IM-12 ~~It shall be the intention of Council to provide for the notification of affected property owners of any public hearing to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-5:**

**Proposed Amendment to the  
Municipal Planning Strategy for Eastern Shore (West)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Eastern Shore (West) is hereby amended as follows:

1. Amending **SECTION V, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-4.

~~IM-4 It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:~~

- ~~(a) notify ratepayers associations and known community groups by letter of the public hearing;~~
- ~~(b) post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area; and~~
- ~~(c) consider holding a public participation session within the Plan Area in accordance with Sections 34 and 50 of the Planning Act.~~

2. Amending **SECTION V, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-11.

~~IM-11 In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

3. Amending **SECTION V, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-12.

~~IM-12 It shall be the intention of Council to provide for the notification of affected property owners of any public hearing to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-6:**

**Proposed Amendment to the  
Municipal Planning Strategy for Lawrencetown**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Lawrencetown is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-62.

P-62 ~~In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of Sections 62 and 73 of the Planning Act.~~

2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-65.

~~P-65—It shall be the intention of Council, in considering amendments to the municipal planning strategy, to include the participation of the Lawrencetown Citizens Committee (LCC), to give notification to community groups and ratepayers associations, and to consider comments from the LCC in the area affected and further, to hold a public participation session within the municipal district for which the amendment is proposed.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-7:**

**Proposed Amendment to the  
Municipal Planning Strategy for Musquodoboit Valley / Dutch Settlement**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Musquodoboit Valley / Dutch Settlement is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-11.

~~IM-11 It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notifications to community groups and ratepayers associations in the area affected and further, to hold a public participation session within the Plan Area, pursuant to the Planning Act.~~

2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-18.

~~IM-18 It shall be the intention of Council to notify all assessed property owners, based on LIMS records, located within five hundred (500) feet of the property boundary of the proposed site by ordinary mail, of any public hearing for any rezoning or development agreement application being considered under the provisions of this planning strategy. In serviced areas, Council shall notify all assessed property owners based on LIMS records, within two hundred fifty (250) feet of the property boundary of the proposed site.~~

3. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-19.

~~IM-19 In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-8:**

**Proposed Amendments to the  
Municipal Planning Strategy for Planning District 4 (Prospect)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Planning District 4 (Prospect) is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-12.  

~~IM-12 In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~
2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-13.  

~~IM-13 It shall be the intention of Council to refer all proposed amendments to the Municipal Planning and/or the standards of the Land Use By-law for Planning District 4, to the Western Region Community Committee.~~
3. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-14.  

~~IM-14 It shall be the intention of Council to post a notice of public hearing for any rezoning or development agreement application being considered under the provisions of this Planning Strategy. The notice shall be posted on the property under consideration and all expenses incurred shall be debited from an advertising deposit made by the applicant.~~
4. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-15.  

~~IM-15 It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or standards of this by-law in a prominent location so directed by resolution of Council.~~
5. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-16.  

~~IM-16 It shall be the intention of Council to notify all assessed property owners, based on LIMS records, located within five hundred (500) feet of the property boundary of the proposed site by ordinary mail, of any public hearing for any rezoning or development agreement application being considered under the provisions of this planning strategy.~~
6. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-17.  

~~IM-17 It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to community groups and ratepayers associations in the area affected and further, to hold a public participation session within Planning District 4, pursuant to the Planning Act.~~



THIS IS TO CERTIFY that the by-law of which this is a true copy was  
duly passed at a duly called meeting of the Council of Halifax Regional  
Municipality held on the \_\_\_\_ day of \_\_\_\_\_,  
A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate  
Seal of the said Municipality this \_\_\_\_ day of  
\_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-9:**

**Proposed Amendments to the  
Municipal Planning Strategy for Planning District 5 (Chebucto)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Planning District 5 (Chebucto) is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-11.  
IM-11 ~~In considering amendments to the Land Use By-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~
  
2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-12.  
IM-12 ~~It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to all known community groups and ratepayers associations in the area affected, to post notices in any post office, convenience store and fire hall within a two (2) mile radius of the lands proposed for amendment, and further, to hold a public participation session within the Municipal District 5, pursuant to the provisions of the Planning Act.~~
  
3. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-13.  
IM-13 ~~It shall be the intention of Council, in considering development agreements or amendments to the Land Use By-law, to:  
(a) give notice of the amendment or agreement by posting the public hearing notice in any post office, convenience store and fire hall within a two (2) mile radius of the lands proposed for amendment or agreement within the Plan Area; and  
(b) notify ratepayers organizations, churches and school boards of the public hearing by registered letter.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-10:**

**Proposed Amendments to the  
Municipal Planning Strategy for Planning Districts 8 & 9 (Lake Echo/Porters Lake)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Planning Districts 8 & 9 (Lake Echo/Porters Lake) is hereby amended as follows:

1. Amending **SECTION II, ENVIRONMENTAL CONCERNS**, as shown below in ~~strikeout~~, by repealing Policy P-7.

P-7 ~~It shall be the intention of Council to adopt a new municipal by-law in accordance with the Halifax County Stormwater Drainage Act so that appropriate stormwater drainage provisions and design criteria shall be applied within the Plan Area. Furthermore, it shall be the intention of Council to consult with residents and property owners of the Plan Area prior to the adoption of any stormwater drainage by-law applying to any portion of the Plan Area. As part of the consultation process, public meetings shall be held within the Plan Area and shall be advertised in accordance with the provisions of Policy P-83(a) and (b).~~

2. Amending **Section IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-83.

P-83 ~~It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:~~

- ~~(a) — notify ratepayers associations and known community groups including churches by letter of the public hearing;~~
- ~~(b) — post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area; and~~
- ~~(c) — where the proposed amendment is applicable only to Planning Districts 8 & 9, hold a public participation session within the Plan Area in accordance with Sections 34 and 50 of the Planning Act.~~

3. Amending **Section IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-90.

P-90 ~~In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

4. Amending **Section IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-91.

P-91 ~~It shall be the intention of Council, in considering development agreements or amendments to the Land Use By-law to:~~

- ~~(a) — notify ratepayers associations and known community groups including churches by letter of the public hearing;~~
- ~~(b) — post a notice of the public hearing in any post office, community hall or fire hall located within a two (2) mile radius of the proposed amendment or development agreement; and~~
- ~~(c) — where a major amendment applying only to the Planning Districts 8 and 9 Land Use By-law is proposed, with the exception of an amendment to the~~

~~schedules of the Land Use By-law, ask the Planning Advisory Committee to hold a public meeting within the Plan Area prior to the Public Hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-11:**

**Proposed Amendments to the  
Municipal Planning Strategy for North Preston / Lake Major / Lake Loon / Cherry Brook and East  
Preston**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for North Preston / Lake Major / Lake Loon / Cherry Brook and East Preston is hereby amended as follows:

1. Amending **SECTION IV, LAND USE IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-10.

IM-10 ~~In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the applicable provisions of the Planning Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-12:**

**Proposed Amendments to the  
Municipal Planning Strategy for Planning Districts 1 and 3 (St. Margaret's Bay)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Planning Districts 1 and 3 (St. Margaret's Bay) is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-10.  
IM-10 ~~In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-13:**

**Proposed Amendments to the  
Municipal Planning Strategy for Planning Districts 14/17 (Shubenacadie Lakes)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Planning Districts 14/17 (Shubenacadie Lakes) is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy P-156.

~~P 156 In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of Section 60 of the Planning Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment D-14:**

**Proposed Amendments to the Municipal Planning Strategy for Sackville**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Sackville is hereby amended as follows:

1. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-14.

IM 14 ~~In considering amendments to the land use by law or development agreements, the Sackville Community Council shall hold a Public Hearing according to the provisions of the Planning Act.~~

2. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-16.

IM-16 ~~It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or the standards of the land use by law in a prominent location, normally at Municipal Offices, 506 Sackville Drive, Sackville and any other place so directed by resolution of Council. In addition, the land use by law shall provide for the notification of affected property owners of any public hearing to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk



**Attachment D-15:**

**Proposed Amendments to the Municipal Planning Strategy  
for Timberlea / Lakeside / Beechville**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Municipal Planning Strategy for Timberlea / Lakeside / Beechville is hereby amended as follows:

3. Amending **SECTION IV, IMPLEMENTATION**, as shown below in ~~strikeout~~, by repealing Policy IM-13.

~~IM-13—In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-1:**

**Proposed LUB Amendment to the  
Land Use By-law for Beaver Bank, Hammonds Plains, and Upper Sackville**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Beaver Bank, Hammonds Plains, and Upper Sackville is hereby amended as follows:

1. Amending **PART 27: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 27.6.

~~27.6 PUBLIC HEARING NOTIFICATION~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) — all assessed property owners, based on LIC records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) — all assessed property owners, based on LIC records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) — the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-2:**

**Proposed LUB Amendments to the Land Use By-law for Bedford**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Bedford is hereby amended as follows:

1. Amending **PART 3: ZONES AND ZONING MAP**, as shown below in ~~strikeout~~, by repealing Clause 7 (c) and Clause 7 (d).

7. Amendment of By-law

- a) Amendments to this By-law may be considered for the following, in conformity with the Municipal Planning Strategy:
  - i) addition or deletion of a permitted use within a zone
  - ii) amendment of the zone requirements of a zone
  - iii) amendment of the general provisions of this By-law
  - iv) amendment of the Zoning Map in Schedule A
- b) Any person who wishes to obtain an amendment, revision or repeal of this By-law shall submit an application in writing to the Clerk of the Town of Bedford.
- c) ~~The applicant shall deposit with the Clerk an amount estimated by the Clerk to be sufficient to pay the cost of advertising required by the Planning Act. Where Council decides not to proceed with the application, the deposit shall be returned to the applicant.~~
- d) ~~After the notice and advertising required under Section 42 and 61 respectively of the Planning Act has been completed, the applicant shall pay the Clerk any additional amount necessary to defray the cost of advertising or if there is surplus the Clerk shall refund the same to the applicant.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-3:**

**Proposed LUB Amendment to the Land Use By-law for Cole Harbour/Westphal**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Cole Harbour/Westphal is hereby amended as follows:

1. Amending **PART 25: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 25.7.

~~25.7 PUBLIC HEARING NOTIFICATION~~

~~Where the Cole Harbour/Westphal Community Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) — All assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) — All assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) — The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~
- ~~(d) — A public hearing notice shall be posted on the street frontage side of any property under consideration.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-4:**

**Proposed LUB Amendment to the Land Use By-law for Eastern Passage / Cow Bay**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Eastern Passage / Cow Bay is hereby amended as follows:

1. Amending **PART 27: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 27.7.

~~27.7 PUBLIC HEARING NOTIFICATION~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

~~(a) — all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by mail of the public hearing. (HECC May 11/09; E May 30/09)~~

~~(b) — all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by mail of the public hearing. (HECC May 11/09; E May 30/09)~~

~~(c) — the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing. (C Dec 7/92; E Feb 13/93)~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-5:**

**Proposed LUB Amendment to the Land Use By-law for Eastern Shore (East)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Eastern Shore (East) is hereby amended as follows:

1. Amending **PART 12: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 12.7.

12.7 PUBLIC HEARING NOTIFICATION

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

~~(a) — all assessed property owners, based on LIMS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall be notified by ordinary mail of the public hearing.~~

~~(b) — the notice required by clause (a) shall be posted at least fourteen (14) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-6:**

**Proposed LUB Amendment to the Land Use By-law for Eastern Shore (West)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Eastern Shore (West) is hereby amended as follows:

1. Amending **PART 13: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 13.7.

13.7 PUBLIC HEARING NOTIFICATION

- ~~(a) — Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~
- ~~(i) — all assessed property owners, based on LIMS records, within five hundred (500) feet (152 m) of the property boundary of the proposed site shall be notified by ordinary mail of the public hearing; and~~
  - ~~(ii) — the notice required by clause (i) shall be posted at least fourteen (14) days prior to the date of the public hearing; and~~
- ~~(b) — Where Council has scheduled a public hearing to consider a proposed development agreement for a kennel, the following notification provisions shall apply:~~
- ~~(i) — all assessed property owners, based on LIMS records, within 1 mile (1.6 km) of the property boundary of the proposed site, shall be notified by ordinary mail of the public hearing; and~~
  - ~~(ii) — the notice required by clause (i) shall be posted at least thirty (30) days prior to the date of the public hearing.~~
- ~~(c) — Where Council has scheduled a public hearing to consider a proposed development agreement for a sign, the following notification provisions shall apply:~~
- ~~(i) — all assessed property owners, based on LIMS records, within .62 of a mile (1.0 km) of the proposed location of the sign, shall be notified by ordinary mail of the public hearing; and~~
  - ~~(ii) — the notice required by clause (i) shall be posted at least thirty (30) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-7:**

**Proposed LUB Amendment to the Land Use By-law for Lawrencetown**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Lawrencetown is hereby amended as follows:

1. Amending **PART 13: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 13.7.

13.7 ~~PUBLIC HEARING NOTIFICATION (C-Dec 7/92;E-Feb 13/93)~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk



**Attachment E-8:**

**Proposed LUB Amendment to the Land Use By-law  
for North Preston/Lake Major/Lake Loon/Cherry Brook/East Preston**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for North Preston/Lake Major/Lake Loon/Cherry Brook/East Preston is hereby amended as follows:

2. Amending **PART 3: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 3.11.

3.11 ~~PUBLIC HEARING NOTIFICATION~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

~~(a) — All assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet (76.2 m) of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~

~~(b) — All assessed property owners, based on LRIS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~

~~(c) — The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-9:**

**Proposed LUB Amendment to the Land Use By-law  
for Planning District 4 (Prospect)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Planning District 4 (Prospect) is hereby amended as follows:

3. Amending **PART 3: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 3.10.

3.10 ~~PUBLIC HEARING NOTIFICATION~~

~~Where Municipal Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

~~(a) — All assessed property owners, based on LIMS records, within two hundred and fifty (250) feet (76.2 m) of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~

~~(b) — All assessed property owners, based on LIMS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~

~~(c) — The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing~~

~~(d) — A public hearing notice shall be posted on the street frontage side of any property under consideration.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-10:**

**Proposed LUB Amendment to the Land Use By-law  
for Planning District 5 (Chebucto Peninsula)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Planning District 5 (Chebucto Peninsula) is hereby amended as follows:

4. Amending **PART 26: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 22.7.

22.7 PUBLIC HEARING NOTIFICATION

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) all assessed property owners, based on LIMS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) all assessed property owners, based on LIMS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

**Attachment E-11:**

**Proposed LUB Amendment to the Land Use By-law  
for Planning Districts 8 & 9 (Lake Echo/Porters Lake)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Planning Districts 8 & 9 (Lake Echo/Porters Lake) is hereby amended as follows:

5. Amending **PART 23: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 23.7.

23.7 ~~PUBLIC HEARING NOTIFICATION (C-Dec 7/92;E-Feb 13/93)~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

Attachment E-12:

Proposed LUB Amendment to the Land Use By-law  
for Planning Districts 1 & 3 (St. Margarets Bay)

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Planning Districts 1 & 3 (St. Margarets Bay) is hereby amended as follows:

6. Amending **PART 24: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 24.7.

24.7 PUBLIC HEARING NOTIFICATION

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) all assessed property owners, based on LIMS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) all assessed property owners, based on LIMS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

Attachment E-13:

**Proposed LUB Amendment to the Land Use By-law  
for Planning Districts 14 & 17 (Shubenacadie Lakes)**

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Planning Districts 14 & 17 (Shubenacadie Lakes) is hereby amended as follows:

7. Amending **PART 26: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 26.7.

**26.7 PUBLIC HEARING NOTIFICATION (C-Dec 7/93;E-Feb 13/93)**

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

~~(a) — all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~

~~(b) — all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal service Boundary, be notified by ordinary mail of the public hearing.~~

~~(c) — the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

Attachment E-14:

Proposed LUB Amendment to the Land Use By-law for Sackville

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Sackville is hereby amended as follows:

8. Amending **PART 24: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 24.7.

~~24.7 — **PUBLIC HEARING NOTIFICATION**~~

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) — all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) — all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) — the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~
- ~~(d) — a public hearing notice shall be posted on the street frontage side of any property under consideration.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk

Attachment E-15:

Proposed LUB Amendment to the Land Use By-law for Timberlea/Lakeside/Beechville

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that the Land Use By-law for Timberlea/Lakeside/Beechville is hereby amended as follows:

9. Amending **PART 22: ADMINISTRATION**, as shown below in ~~strikeout~~, by repealing Section 22.7.

**22.7 PUBLIC HEARING NOTIFICATION (C-Dec 7/92; E-Feb 13/93)**

~~Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:~~

- ~~(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.~~
- ~~(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.~~

THIS IS TO CERTIFY that the by-law of which this is a true copy was duly passed at a duly called meeting of the Council of Halifax Regional Municipality held on the \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

GIVEN under the hand of the Municipal Clerk and under the Corporate Seal of the said Municipality this \_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk



### Attachment F: Summary of Proposed Changes to Planning Documents

The Planning and Development Department is refreshing its public engagement strategies to advance best practices in diversity, equity, inclusion, and accessibility when seeking the public input. To ensure that planning documents are consistent with the direction provided by Regional Council, the Regional Plan, Municipal Planning Strategies and Land Use By-Laws are proposed to be amended. Planning documents are being updated to remove policies, policy references, and regulations that are inconsistent with Council direction, that are outdated or reference outdated legislations, or conflict with the Halifax Regional Municipality Charter. This table provides an outline of these policies.

**NOTE:** The proposed amendments are not intended to remove opportunities for engagement. The Planning and Development Public Engagement Guidebook will provide direction for updated, inclusive, and consistent approaches to engaging with the public, which will follow new standards through an Administrative Order.

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Beaver Bank, Hammonds Plains, and Upper Sackville Municipal Planning Strategy</a>	<p><b>P-142:</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to community groups and ratepayers associations in the area affected and further, to hold a public participation session within the polling district for which the amendment is proposed, pursuant to the Municipal Government Act.</p>	<p>The Municipal Government Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Public meeting and notification requirements will be included in the new Administrative Order on Public Participation.</p>
<a href="#">Beaver Bank, Hammonds Plains, and Upper Sackville Land Use Bylaw</a>	<p><b>27.6 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LIC records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LIC records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p>municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	
<p><a href="#">Bedford Municipal Planning Strategy</a></p>	<p><b>Community Participation Objective:</b> Policies CP-7 to CP-9 identify the actions which Council will take to assist members of the public to participate in the planning process.</p> <p><b>Policy CP-9:</b> It shall be the intention of Town Council to hold a public information meeting on all rezoning and development applications prior to BPAC forwarding a recommendation to Town Council. The proponent shall participate in these public information meetings. Notices for such meetings shall be distributed to owners/occupants of dwellings within 500 feet of the area proposed for rezoning or a development agreement and a notice shall appear in the newspaper at least seven days in advance of the meeting.</p> <p><b>Policy Z-17:</b> It shall be the intention of Town Council to develop written procedures regarding the notification for and conduct of: a) public hearings which are required by the <a href="#">Planning Act</a>; and, b) public information meetings as per Policy CP-9. Copies of these procedures shall be available to the public upon request.</p>	<p>These policies reference the former Bedford Town Council instead of HRM Regional Council. The Bedford Planning Advisory Committee (BPAC) has been replaced by the <a href="#">North West Planning Advisory Committee</a>.</p> <p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">Bedford Land Use Bylaw</a></p>	<p><b>7. Amendment of Bylaw</b></p> <p>c) The applicant shall deposit with the Clerk an amount estimated by the Clerk to be sufficient to pay the cost of advertising required by the Planning Act. Where Council decides not to proceed with the application, the deposit shall be returned to the applicant.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Fees related to planning applications are regulated by <a href="#">Administrative Order 15 Respecting License, Permit and Processing Fees</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	d) After the notice and advertising required under Section 42 and 61 respectively of the Planning Act has been completed, the applicant shall pay the Clerk any additional amount necessary to defray the cost of advertising or if there is surplus the Clerk shall refund the same to the applicant.	
<a href="#">Cole Harbour / Westphal MPS Municipal Planning Strategy</a>	<b>IM-15:</b> It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or the standards of the land use by-law in a prominent location at Cole Harbour Place and any other place so directed by resolution of Council.	Public hearing notification requirements are set out in the <a href="#">HRM Charter</a> .
<a href="#">Cole Harbour / Westphal LUB Land Use Bylaw</a>	<p><b>25.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where the Cole Harbour\Westphal Community Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) All assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) All assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p> <p>(d) A public hearing notice shall be posted on the street frontage side of any property under consideration.</p>	Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a> .
<a href="#">Eastern Passage / Cow Bay Land Use Bylaw</a>	<b>27.7 PUBLIC HEARING NOTIFICATION</b>	Notification requirements will be included in the new Administrative Order on Public Participation. Public

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by mail of the public hearing. (HECC-May 11/09; E-May 30/09)</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by mail of the public hearing. (HECC-May 11/09; E-May 30/09)</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing. (C-Dec 7/92;E-Feb 13/93)</p>	<p>hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">Eastern Shore (East) Municipal Planning Strategy</a></p>	<p><b>IM-4:</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:</p> <p>(a) notify ratepayers associations and known community groups by letter of the public hearing;</p> <p>(b) post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area;</p> <p>(c) consider holding a public participation session within the Plan Area in accordance with Sections 34 and 50 of the Planning Act.</p> <p><b>IM-11:</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p> <p><b>IM-12:</b> It shall be the intention of Council to provide for the notification of affected property owners of any public hearing</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.	
<a href="#">Eastern Shore (East) Land Use Bylaw</a>	<p><b>12.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LIMS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall be notified by ordinary mail of the public hearing.</p> <p>(b) the notice required by clause (a) shall be posted at least fourteen (14) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Eastern Shore (West) Municipal Planning Strategy</a>	<p><b>IM-4:</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:</p> <p>(a) notify ratepayers associations and known community groups by letter of the public hearing;</p> <p>(b) post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area; and</p> <p>(c) consider holding a public participation session within the Plan Area in accordance with Sections 34 and 50 of the <u>Planning Act</u>.</p> <p><b>IM-11:</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p> <p><b>IM-12:</b> It shall be the intention of Council to provide for the notification of affected property owners of any public hearing to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Eastern Shore (West) Land Use Bylaw</a>	<p><b>13.7 PUBLIC HEARING NOTIFICATION</b></p> <p>(a) Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(i) all assessed property owners, based on LIMS records, within five hundred (500) feet (152 m) of the property boundary of the proposed site shall be notified by ordinary mail of the public hearing; and</p> <p>(ii) the notice required by clause (i) shall be posted at least fourteen (14) days prior to the date of the public hearing; and</p> <p>(b) Where Council has scheduled a public hearing to consider a proposed development agreement for a kennel , the following notification provisions shall apply:</p> <p>(i) all assessed property owners, based on LIMS records, within 1 mile (1.6 km) of the property boundary of the proposed site, shall be notified by ordinary mail of the public hearing; and</p> <p>(ii) the notice required by clause (i) shall be posted at least thirty (30) days prior to the date of the public hearing.</p> <p>(c) Where Council has scheduled a public hearing to consider a proposed development agreement for a sign, the following notification provisions shall apply:</p> <p>(i) all assessed property owners, based on LIMS records, within .62 of a mile (1.0 km) of the proposed location of the sign, shall be notified by ordinary mail of the public hearing; and</p> <p>(ii) the notice required by clause (i) shall be posted at least thirty (30) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Lawrencetown Municipal Planning Strategy</a>	<p><b>P-62:</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of Sections 62 and 73 of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a> Public meeting and notification requirements will be included in the new Administrative Order on Public</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p><b>P-65:</b> It shall be the intention of Council, in considering amendments to the municipal planning strategy, to include the participation of the Lawrencetown Citizens Committee (LCC), to give notification to community groups and ratepayers associations, and to consider comments from the LCC in the area affected and further, to hold a public participation session within the municipal district for which the amendment is proposed.</p>	<p>Participation. Public hearing requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">Lawrencetown Land Use Bylaw</a></p>	<p><b>13.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">North Preston/Lake Major / Lake Loon / Cherry Brook / East Preston Municipal Planning Strategy</a></p>	<p><b>IM-10</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the applicable provisions of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>. Public meeting and notification requirements will be included in the new Administrative Order on Public Participation. Public hearing requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">North Preston/ Lake Major / Lake Loon / Cherry Brook / East</a></p>	<p><b>3.11 PUBLIC HEARING NOTIFICATION</b></p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Preston Land Use Bylaw</a>	<p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) All assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet (76.2 m) of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) All assessed property owners, based on LRIS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Musquodoboit Valley / Dutch Settlement Municipal Planning Strategy</a>	<p><b>IM-11:</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notifications to community groups and ratepayers associations in the area affected and further, to hold a public participation session within the Plan Area, pursuant to the Planning Act.</p> <p><b>IM-18:</b> It shall be the intention of Council to notify all assessed property owners, based on LIMS records, located within five hundred (500) feet of the property boundary of the proposed site by ordinary mail, of any public hearing for any rezoning or development agreement application being considered under the provisions of this planning strategy. In serviced areas, Council shall notify all assessed property owners based on LIMS records, within two hundred fifty (250) feet of the property boundary of the proposed site.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>



Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p><b>IM-19:</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p>	
<p><a href="#">Planning District 4 (Prospect) Municipal Planning Strategy</a></p>	<p><b>IM-12</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p> <p><b>IM-13</b> It shall be the intention of Council to refer all proposed amendments to the Municipal Planning and/or the standards of the Land Use By-law for Planning District 4, to the Western Region Community Committee.</p> <p><b>IM-14</b> It shall be the intention of Council to post a notice of public hearing for any rezoning or development agreement application being considered under the provisions of this Planning Strategy. The notice shall be posted on the property under consideration and all expenses incurred shall be debited from an advertising deposit made by the applicant.</p> <p><b>IM-15</b> It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or standards of this by-law in a prominent location so directed by resolution of Council.</p> <p><b>IM-16</b> It shall be the intention of Council to notify all assessed property owners, based on LIMS records, located within five hundred (500) feet of the property boundary of the proposed site by ordinary mail, of any public hearing for any rezoning or development agreement application being considered under the provisions of this planning strategy.</p> <p><b>IM-17</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to community groups and ratepayers associations in the area affected and further, to hold a public</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>The North West Planning Advisory Committee has superseded the Western Region Community Committee. Policy IM-13 is superseded by that Committee's <a href="#">Terms of Reference</a>.</p> <p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Planning District 4 (Prospect) Land Use Bylaw</a>	<p>participation session within Planning District 4, pursuant to the Planning Act.</p> <p><b>3.10 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Municipal Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) All assessed property owners, based on LIMS records, within two hundred and fifty (250) feet (76.2 m) of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) All assessed property owners, based on LIMS records, within five hundred (500) feet (152.4 m) of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) The notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing</p> <p>(d) A public hearing notice shall be posted on the street frontage side of any property under consideration.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Planning District 5 (Chebucto Peninsula) Municipal Planning Strategy</a>	<p><b>IM-11</b> In considering amendments to the Land Use By-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p> <p><b>IM-12</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to give notification to all known community groups and ratepayers associations in the area affected, to post notices in any post office, convenience store and fire hall within a two (2) mile radius of the lands proposed for amendment, and further, to hold a public participation session within the Municipal District 5, pursuant to the provisions of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Public meeting and notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p><b>IM-13</b> It shall be the intention of Council, in considering development agreements or amendments to the Land Use By-law, to:</p> <p>(a) give notice of the amendment or agreement by posting the public hearing notice in any post office, convenience store and fire hall within a two (2) mile radius of the lands proposed for amendment or agreement within the Plan Area; and</p> <p>(b) notify ratepayers organizations, churches and school boards of the public hearing by registered letter.</p>	
<p><a href="#">Planning District 5 (Chebucto Peninsula) Land Use Bylaw</a></p>	<p><b>22.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LIMS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LIMS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<p><a href="#">Planning Districts 8 &amp; 9 (Lake Echo / Porters Lake) Municipal Planning Strategy</a></p>	<p>Section II, ENVIRONMENTAL CONCERNS:</p> <p><b>P-7</b> It shall be the intention of Council to adopt a new municipal by-law in accordance with the Halifax County Stormwater Drainage Act so that appropriate stormwater drainage provisions and design criteria shall be applied within the Plan Area. Furthermore, it shall be the intention of</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p>Council to consult with residents and property owners of the Plan Area prior to the adoption of any stormwater drainage by-law applying to any portion of the Plan Area. As part of the consultation process, public meetings shall be held within the Plan Area and shall be advertised in accordance with the provisions of Policy P-83(a) and (b).</p> <p><b>P-83</b> It shall be the intention of Council, in considering amendments to the Municipal Planning Strategy, to:</p> <p>(a) notify ratepayers associations and known community groups including churches by letter of the public hearing;</p> <p>(b) post a notice of the public hearing in any post office, community hall and fire hall located within the Plan Area; and</p> <p>(c) where the proposed amendment is applicable only to Planning Districts 8 &amp; 9, hold a public participation session within the Plan Area in accordance with Sections 34 and 50 of the Planning Act.</p> <p><b>P-90</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p> <p><b>P-91</b> It shall be the intention of Council, in considering development agreements or amendments to the Land Use By-law to:</p> <p>(a) notify ratepayers associations and known community groups including churches by letter of the public hearing;</p> <p>(b) post a notice of the public hearing in any post office, community hall or fire hall located within a two (2) mile radius of the proposed amendment or development agreement; and</p>	<p>HRM's <a href="#">Administrative Order 2020-010-OP Respecting Stormwater Management Standards for Development Activities</a> supersedes the by-law and Act referenced in P-7. Stormwater infrastructure is maintained by <a href="#">Halifax Water</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	(c) where a major amendment applying only to the Planning Districts 8 and 9 Land Use By-law is proposed, with the exception of an amendment to the schedules of the Land Use By-law, ask the Planning Advisory Committee to hold a public meeting within the Plan Area prior to the Public Hearing	
<a href="#">Planning Districts 8 &amp; 9 (Lake Echo / Porters Lake) Land Use Bylaw</a>	<p><b>23.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Planning Districts 1 &amp; 3 (St. Margaret's Bay) Municipal Planning Strategy</a>	<p><b>IM-10</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>.</p> <p>Public hearing requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Planning Districts 1 &amp; 3 (St. Margaret's Bay) Land Use Bylaw</a>	<p><b>24.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
	<p>(a) all assessed property owners, based on LIMS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LIMS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	
<a href="#">Planning Districts 14/17 (Shubencadie Lakes) (Municipal Planning Strategy)</a>	<p><b>P 156</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of Section 60 of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>. Public hearing requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Planning Districts 14/17 (Shubencadie Lake) (Land Use Bylaw)</a>	<p><b>26.7 PUBLIC HEARING NOTIFICATION</b> Where Council has scheduled a public hearing to consider an amendment to this By law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Sackville Municipal Planning Strategy</a>	<p><b>IM 14</b> In considering amendments to the land use by law or development agreements, the Sackville Community Council shall hold a Public Hearing according to the provisions of the Planning Act.</p> <p><b>IM-16</b> It shall be the intention of Council to post notice of public hearing for any amendments being considered to this planning strategy or the standards of the land use by-law in a prominent location, normally at Municipal Offices, 506 Sackville Drive, Sackville and any other place so directed by resolution of Council. In addition, the land use by-law shall provide for the notification of affected property owners of any public hearing to consider amendments to the zoning schedule of the by-law, proposed development agreements or amendments thereof.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>. Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Sackville Land Use Bylaw</a>	<p><b>24.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p> <p>(d) a public hearing notice shall be posted on the street frontage side of any property under consideration.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>

Regional Plan	Adding new Policy	Deleting outdated public participation policy with new policy.
Plan Area	Policy/ Regulation To Be Deleted	Reason For Change
<a href="#">Timberlea / Lakeside / Beechville (Municipal Planning Strategy)</a>	<p><b>IM-13</b> In considering amendments to the land use by-law or development agreements, Council shall hold a public hearing according to the provisions of the Planning Act.</p>	<p>The Planning Act has been superseded by the <a href="#">HRM Charter</a>. Public hearing requirements are set out in the <a href="#">HRM Charter</a>.</p>
<a href="#">Timberlea / Lakeside / Beechville (Land Use Bylaw)</a>	<p><b>22.7 PUBLIC HEARING NOTIFICATION</b></p> <p>Where Council has scheduled a public hearing to consider an amendment to this By-law or a proposed development agreement or a proposed amendment to a development agreement, the following notification provisions shall apply:</p> <p>(a) all assessed property owners, based on LRIS records, located within two hundred and fifty (250) feet of the property boundary of the proposed site shall, where the site is located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(b) all assessed property owners, based on LRIS records, within five hundred (500) feet of the property boundary of the proposed site shall, where the site is not located within a municipal Service Boundary, be notified by ordinary mail of the public hearing.</p> <p>(c) the notice required by clauses (a) and (b) shall be posted at least ten (10) days prior to the date of the public hearing.</p>	<p>Notification requirements will be included in the new Administrative Order on Public Participation. Public hearing notification requirements are set out in the <a href="#">HRM Charter</a>.</p>



### Attachment G: Public Feedback on Proposed Amendments

<b>Survey Question:</b> Let us know what you think about the proposed changes to the Municipal Planning Strategies and the Land Use By-laws to update our public engagement strategy.	
Anonymous Response	I can't understand this question
Anonymous Response	All for development but would like to see the municipality strengthen rule enforcement with developers. Near as i can tell they seem willing to shirk construction bylaws and are quite happy to pay a fine and continue on their way. Illegal basement apartments on new construction on the Bay road where the developer said they were for storage as one example. Make the penalties more penal.
Anonymous Response	One question. Is the Variance public engagement process being reviewed and updated, in particular a change to the notification of all residents, not just homeowners?
Anonymous Response	Because of the strong linkage between land use and transportation, are you looking at how the Public Engagement Guidebook will be applied to the 3 design stages of transportation infrastructure? Will we expect to see documentation of this process?

**Attachment H**

(Showing Proposed Changes to Administrative Order 48)

**HALIFAX REGIONAL MUNICIPALITY  
ADMINISTRATIVE ORDER NUMBER 48  
RESPECTING THE CREATION OF COMMUNITY COUNCILS**

3. (1) Repealed.
- (1A) Repealed.
- (1B) Repealed.
- (1C) Repealed.
- (1D) Repealed.
- (1E) Repealed.
- (1F) Repealed.
- (1G) Repealed.
- (2) Repealed.
- (3) A Community Council shall create no more than two planning advisory committees.
- (4) If a Community Council creates a planning advisory committee, the terms of reference for the planning advisory committee shall be as set out in Schedule 3 of this Administrative Order.
- (5) Nothing in this section prevents a Community Council from:
- (a) limiting or adding to the duties of a planning advisory committee from those duties prescribed by section 4 of Schedule 3 of this Administrative Order; or
- (b) specifying the number of community citizens that must be appointed to a planning advisory committee from a specified District or portion of a District.
- (6) Where a planning advisory committee holds a public meeting in accordance with Schedule 3, staff shall lead the meeting, and where such meeting is held as part of a Public Participation Program, the required notice for that meeting shall be as set out in the *Public Participation Administrative Order*.
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**Attachment I**  
(Amending Administrative Order)

**HALIFAX REGIONAL MUNICIPALITY  
ADMINISTRATIVE ORDER NUMBER 48  
RESPECTING THE CREATION OF COMMUNITY COUNCILS**

**BE IT RESOLVED AS AN ADMINISTRATIVE ORDER** of the Council of the Halifax Regional Municipality that Administrative Order Number 48, the *Community Council Administrative Order*, is amended, as follows:

1. Section 3 is amended by adding subsection 6 after subsection 5 and before section 3A, as follows:

(6) Where a planning advisory committee holds a public meeting in accordance with Schedule 3, staff shall lead the meeting, and where such meeting is held as part of a Public Participation Program, the required notice for that meeting shall be as set out in the *Public Participation Administrative Order*.

2. This Administrative Order shall come into force on the same date as that date the Clerk posts the notice on the Municipality's website advising that the amendments to the Regional Municipal Planning Strategy, Secondary Municipal Planning Strategies, and Land Use By-laws, attached to the staff report dated April 6, 2023, are in effect.

Done and passed in Council on this      day of                      , A.D. 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Clerk

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