

# HALIFAX

P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No. 11.1.8**  
**Halifax Regional Council**  
**January 12, 2021**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original Signed by   
Jacques Dubé, Chief Administrative Officer

**DATE:** December 2, 2020

**SUBJECT:** Appointment of Building Official

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## **ORIGIN**

Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

## **LEGISLATIVE AUTHORITY**

*Nova Scotia Building Code Act*, Section 5(2)

## **RECOMMENDATION**

It is recommended that Halifax Regional Council appoint Adrian Cleveland as a Building Official, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of their assignment to the duties of a Building Official with Halifax Regional Municipality.

## **BACKGROUND**

Building Officials are required to administer and enforce provisions of the *Nova Scotia Building Code Act* and Regulations on behalf of HRM. This staff member was successful in a recent competition for a vacant Building Official 1 position. Mr. Cleveland meets the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

## **DISCUSSION**

Building Officials are primarily responsible for the delivery of construction approvals and the maintenance of residential occupancies. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

## **FINANCIAL IMPLICATIONS**

There are no budget implications. This employee is filling a budgeted and vacant position.

## **RISK CONSIDERATION**

There is no significant risk associated with this recommendation as this is a current employee, qualified to fill the position to which he is being appointed.

## **COMMUNITY ENGAGEMENT**

Community engagement is not applicable.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

## **ALTERNATIVES**

No alternatives applicable as a Council appointment is required for Building Officials to have the necessary authority to enforce compliance to applicable codes, laws and by-laws.

## **ATTACHMENTS**

None

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

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