

HALIFAX

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Item No. 11.1.3
Halifax Regional Council
December 15, 2020

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 
Jacques Dubé, Chief Administrative Officer

DATE: November 26, 2020

SUBJECT: Parking Permit By-Law Changes

ORIGIN

This is a staff-initiated report.

LEGISLATIVE AUTHORITY

Motor Vehicle Act, R.S.N.S. 1989, c. 293., ss153(1) allowing Council to regulate parking meters by by-law.

Motor Vehicle Act, R.S.N.S. 1989, c. 293., s. 154, allowing Council to make a by-law “exempting person or vehicles from parking restrictions within the city, town or municipality and providing for permits to be issued to those who are exempted”.

Halifax Regional Municipality Charter, 2008, c. 39, Part VII, including subsection 188(2) “...the Council may, in any by-law (e) provide for a system of licenses, permits or approvals....and (f) where decision making is delegated by by-law to a person or committee other than the Council, provide for an appeal of the decision, the body that is to decide the appeal and related matters”

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Adopt By-law P-1202, the purpose of which is to amend By-law P-1200, the *On-Street Parking Permits By-law*, as set out in Attachment B to this report,
2. Adopt the Amending Order the purpose of which is to add section 12 A of Administrative Order 15 *Respecting License Permit and Processing Fees*, as set out in Attachment E to this report, and to ratify and confirm the effective date of the amendment as December 2, 2020, and
3. Adopt the amending Administrative Order, the purpose of which is to amend section 9A of Administrative Order 15 *Respecting License Permit and Processing Fees*, as set out in Attachment D to this report.

BACKGROUND

On October 2, 2018, Regional Council adopted By-Law P-1200 Respecting On-Street Parking Permits which replaced P-1000 On-Street Parking Exemptions and Permits. The types of streets to which P-1200 apply are primarily residential streets that have parking restrictions such as a time limit (e.g. one hour or two hours), that restrict parking during particular times of the day (typically for one hour in the middle of the morning and/or the middle of the afternoon) or Permit Parking Only.

On October 13, 2020, HRM launched a new Integrated Parking Technology System. As part of this change, legacy pay-by-space meters were replaced by a pay-by-plate parking session system, where drivers could purchase time in designate zones using an on-street pay station or a mobile application. This change also introduced daily time limits of four hours for each zone.

DISCUSSION

General staff recommended changes to by-laws

General

Staff has made minor changes to the wording in By-Law P-1200 to reflect the changes with parking technology namely, most permits are now tied to license plates and residents are no longer required to display a physical permit in their windshield.

Staff has also added language in “interpretation” section 2 (l) to account for the introduction of three hour parking restrictions and ensuring the annual residential and visitor permits would be exempt from such signage.

Staff has also proposed changes to AO 15 to provide greater flexibility in changing or pausing rates for paid parking. This is in response to feedback from the Business Improvement Districts and in an effort to provide relief to local businesses requiring shorter term loading and parking options.

Daily Contractor Parking Permit

Many contractors move frequently from one location to another and, as a result, use their vehicles as mobile workshops. Staff has received feedback from local businesses who have experienced difficulty finding all-day parking close enough to the job location to allow access to their tools/supplies. As a result, staff is recommending the implementation of a Daily Contractor Parking Permit. This permit will increase access to on-street parking for contractors working in areas with paid parking and time-controlled parking restrictions.

The cost for this permit for all zones is recommended to be \$40 per day. This rate was calculated based on current pricing in Pay Parking Zones A-G, based on an eight-hour work day, ignoring zone limits and in consideration of our current ticket rates for paid parking violations:

First two (2) hours at \$2 per hour	\$ 4
Next six (6) hours at \$6 per hour	\$36
Total for eight (8) hours	\$40

FINANCIAL IMPLICATIONS

The addition of a commuter permit would see an increase to the parking permit revenue. This is estimated to be around \$10,000, based on selling an average of 5 permits per day. Revenue would be captured in Cost Centre A315 (Ticket Office).

RISK CONSIDERATION

Risks associated with the recommendations in this report are associated as low.

COMMUNITY ENGAGEMENT

The changes recommended for the implementation of Contractor Permits stemmed from feedback from the construction community following the recent implementation of the parking technology project.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

ALTERNATIVES

Council could opt to not introduce a contractor permit at this time or could consider changes to the fee structure.

ATTACHMENTS

Attachment A - Showing Proposed Changes to By-law P-1200

Attachment B - Amending By-law P-1202

Attachment C - Showing Proposed Changes to AO 15

Attachment D - Amending Administrative Order

Attachment E – Amending Administrative Order

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Jeff Nephew, Senior Advisor, Parking Services

**HALIFAX REGIONAL MUNICIPALITY
BY-LAW NUMBER P-1200
RESPECTING ON-STREET PARKING PERMITS**

BE IT ENACTED by the Council of the Halifax Regional Municipality under the authority of section 154 of the *Motor Vehicle Act*, R.S.N.S., 1989, c. 293, as amended, as follows:

Short Title

1. This By-law may be cited as the “*On-Street Parking Permits By-law*”.

Interpretation

2. In this By-law,

(a) “Annual Resident Parking Permit” means an annual permit that is issued to a resident for use only in the zone in which the resident resides, as set out in sections 10-15;

(b) “Annual Carshare Vehicle Permit” means an annual permit that is issued to a carshare vehicle organization for use in zones designated as set out in sections 45-49;

(c) “Annual Visitor Parking Permit” means an annual permit that is issued to a resident for use only in the zone in which the resident resides, as set out in sections 24-28;

(d) “building owner” means the owner or owners of a building containing not more than four (4) dwelling units;

(e) “CAO” means the Chief Administrative Officer of the Municipality;

(f) “carshare vehicle” means a four-wheeled automobile, van, or pick-up truck owned and operated by a carshare vehicle organization;

(g) “carshare vehicle organization” means a legal entity whose principal business is to provide its members, for a fee, with a vehicle-sharing service by which such members have access to a fleet of shared vehicles, numbering no fewer than ten, which they may reserve for use on an hourly basis and which the Parking Administrator has approved;

(h) “commercial motor vehicle” means a motor vehicle having attached thereto a truck or delivery body and includes an ambulance, hearse, casket wagon, fire apparatus, police patrol, motor bus, and other motor vehicles used for the transportation of goods;

(ha) “Commuter Parking Permit” means a monthly permit issued to any individual for use only on a street or street block approved by the Parking Administrator, as set out

in section 34-39;

(i) “day” means a calendar day;

(ia) “Daily Contractor Parking Permit” means a daily permit issued to a company for use as set out in sections 49A – 49E;

(j) “dwelling unit” means living quarters that

(i) are accessible from a private entrance, either outside the building or in a common area within the building,

(ii) are occupied or, if unoccupied, are reasonably fit for occupancy,

(iii) contain kitchen facilities within the unit, and

(iv) have toilet facilities that are not shared with the occupants of other dwelling units;

(k) “employee” means an employee of the Municipality;

(l) “exemptible traffic sign” means a sign erected by the Traffic Authority:

(i) permitting one hour parking,

(ii) permitting two hour parking,

(ia) permitting three hour parking,

(iii) prohibiting parking for an hour in the morning or the afternoon,

(iv) prohibiting parking for an hour in both morning and afternoon, or

(v) prohibiting parking except by permit;

(m) “inspector” means a construction inspector of the Municipality, or such other persons as designated by the CAO;

(n) repealed;

(o) “Municipal Parking Permit” means a permit issued to the Municipality or an employee of the Municipality, as set out in sections 40-44;

(p) “Municipality” means the Halifax Regional Municipality;

(q) “Parking Administrator” means the person appointed by the CAO to be the

Parking Administrator and includes a designate of the Parking Administrator;

(r) “parking meter” means a mechanical or electronic device that indicates that a period of time shall be purchased by payment during which parking is permitted in the parking space to which such meter relates;

(s) “pay station” means a mechanical or electronic device that indicates a period of time shall be purchased by payment during which parking is permitted in the pay parking zone to which such station relates, excluding a parking meter;

(t) “recreational vehicle” means a motor vehicle designed, constructed or reconstructed, equipped and used or intended to be used primarily for sleeping, eating and living quarters, and includes a motorized home or a bus converted for such purposes;

(ta) “Student Commuter Parking Permit” means a monthly permit issued to any student for use only on a street or street block approved by the Parking Administrator, as set out in sections 39A to 39D;

(u) “Temporary Resident Parking Permit” means a temporary permit that is issued to a resident for use only in the zone in which the resident resides, as set out in sections 16-23;

(v) repealed;

(w) “Traffic Authority” means the Traffic Authority of the Municipality appointed pursuant to section 321 of the *Halifax Regional Municipality Charter* and section 86 of the *Motor Vehicle Act*;

(x) “vehicle owner” means the person issued the vehicle’s license plates, as indicated on the Vehicle Permit for the vehicle, and includes any other person who holds the legal title of the vehicle; and,

(y) “zone” means a geographical area set out in Schedule A of this By-law in respect of which a permit may be issued.

Application of By-law

3. The Municipality is divided into zones as set out in Schedule A.

4. A permit issued under this By-law shall be an exemption for the particular permit issued.

5. This By-law creates the following permits:

(a) Annual Resident Parking Permit;

(b) Temporary Resident Parking Permit;

- (c) Annual Visitor Parking Permit;
- (d) repealed;
- (e) Commuter Parking Permit;
- (ea) Student Commuter Parking Permit;
- (f) Municipal Parking Permit; **and**
- (g) Annual Carshare Vehicle Parking Permit; **and**
- (h) Daily Contractor Parking Permit.**

6. For the Annual Resident Parking Permit, the Temporary Resident Parking Permit, and the Carshare Vehicle Parking Permit this By-law shall apply only to the following eligible vehicles:

- (a) a private passenger vehicle other than recreational vehicle;
- (b) a motorcycle; and
- (c) trucks of less than one ton capacity.

7. For the Annual Visitor Parking Permit, the Commuter Parking Permit, the Student Commuter Parking Permit, and the Municipal Parking Permit, this By-law shall apply to all vehicles:

- (a) private passenger vehicles other than recreational vehicles;
- (b) motorcycles; and
- (c) commercial motor vehicles.

7A. For the Daily Contractor Parking Permits, this By-law shall apply only to the following eligible vehicles:

- (a) private passenger vehicles other than recreational vehicles, and**
- (b) commercial motor vehicles.**

8. Any permit issued pursuant to this By-law is an exemption from certain parking restrictions within the Municipality as set out in this By-law.

Required Information for Parking Permits

9. An applicant for every permit shall provide the following information to the Parking Administrator:

- (a) the completed Application; and,
- (b) any fee prescribed by *Administrative Order 15*.

Annual Resident Parking Permit

10. The purpose of the Annual Resident Parking Permit is to increase access to on-street parking for residents that own or lease vehicles.

11. A person is eligible for an Annual Resident Parking Permit if:

- (a) the person resides in the zone in which the Annual Resident Parking Permit will apply;
- (b) a valid Annual Resident Parking Permit has not already been issued for the dwelling unit where the applicant resides; and,
- (c) the person is a resident of a building containing not more than four (4) dwelling units.

12. The Parking Administrator may only issue one (1) Annual Resident Parking Permit per dwelling unit.

13. An Annual Resident Parking Permit:

- (a) shall only be used in the zone for which it was issued;
- (b) may be registered to two licence plates;
- (c) shall only be used by one registered licence plate at any one time;
- (d) shall be immediately void if a permit holder changes his or her place of residence;
- (e) shall allow the operator of a vehicle to which the Annual Resident Parking Permit is assigned to park at exemptible traffic signs; and,
- (f) shall expire one (1) calendar year after the date of issue.

14. In addition to the information required pursuant to section 9, an applicant for an Annual Resident Parking Permit shall provide the Parking Administrator with the following information:

(a) written proof of the residential address of the applicant dated within thirty (30) days from the date of the application;

(b) a copy of the valid Vehicle Permit or Vehicle Permits to which the parking permit will apply; and,

(c) if the applicant is not the vehicle owner of one or both of the vehicles:

(i) a written authorization signed by the vehicle owner authorizing the applicant to use the vehicle; or,

(ii) a signed authorization by vehicle use contract.

15. If an Annual Resident Parking Permit is issued to a vehicle owner and that vehicle owner transfers his or her license plate to another vehicle:

(a) the Annual Resident Parking Permit shall not be used for the vehicle to which the license plate was transferred until the permit holder provides the Parking Administrator with a copy of the Vehicle Permit for the vehicle to which the plate was transferred; and,

(b) the Annual Resident Parking Permit shall not be used on the vehicle from which the plate was transferred.

Temporary Resident Parking Permit

16. The purpose of the Temporary Resident Parking Permit is to increase access to on-street parking for residents that have access to privately owned driveways substantially limited by municipal works.

17. An individual is eligible for a Temporary Resident Parking Permit if:

(a) the individual resides in the zone in which the Temporary Resident Parking Permit will apply;

(b) repealed;

(c) the individual has access to a private driveway; and,

(d) in the inspector's opinion, access to that private driveway is, or will be, substantially limited by the Municipality or its contractors in the course of completing work for the Municipality.

18. The Parking Administrator shall not issue more than two (2) Temporary Resident Parking Permits to each dwelling unit.

19. A Temporary Resident Parking Permit:

- (a) shall only be used in the zone for which it was issued;
- (b) shall be immediately void if a permit holder changes his or her place of residence;
- (c) shall allow the operator of a vehicle to which the permit is assigned to park at exemptible traffic signs; and,
- (d) shall expire on the date determined by the Parking Administrator as outlined in sections 20 or 21.

20. If an inspector determines that access to a private driveway is, or will be, substantially limited by the Municipality or its contractors in the course of completing work for the Municipality, the inspector shall request the Parking Administrator issue Temporary Resident Parking Permits and provide to the Parking Administrator the number of such permits required and how long the permits are needed.

21. Upon receiving the request from the Inspector, the Parking Administrator may:

- (a) issue the Temporary Resident Parking Permits to the resident upon receipt of an application; and,
- (b) set dates upon which the Temporary Resident Parking Permits will commence and expire, but the expiry date shall be no greater than ninety (90) days from the date of issue.

22. If the inspector determines that the work being conducted by the Municipality or its contractors will extend beyond the expiration date listed on the permit:

- (a) the inspector shall inform the Parking Administrator of the need to extend the permit; and,
- (b) the Parking Administrator may extend the expiration date of the permit to a date recommended by the inspector, but in no case shall any extension exceed ninety (90) days.

23. (1) For the purposes of the Temporary Resident Parking Permit, the Parking Administrator may appoint an inspector or inspectors to stand in the place and stead of the Parking Administrator.

(2) The Parking Administrator may set a period of time for which the appointment is valid and may rescind any appointment made pursuant to subsection 223(1).

(3) An inspector appointed pursuant to subsection 223(1) shall provide the Parking Administrator with any information the Parking Administrator requires.

Annual Visitor Parking Permit

24. The purpose of the Annual Visitor Parking Permit is to increase access to on-street parking for:

- (a) residents that borrow or rent vehicles; and,
- (b) individuals that visit or provide services to residents.

25. An individual is eligible for an Annual Visitor Parking Permit if:

(a) the individual resides in the zone in which the Annual Visitor Parking Permit will apply;

(b) a valid Annual Visitor Parking Permit has not already been issued for the dwelling unit where the applicant resides; and,

(c) the individual is a resident of a building containing not more than four (4) dwelling units.

(d) Repealed.

26. The Parking Administrator may only issue one (1) Annual Visitor Parking Permit per dwelling unit.

27. An Annual Visitor Parking Permit:

(a) is transferrable between vehicles;

(b) shall only be used in the zone for which it was issued;

(c) shall only be used:

(i) by an operator of a vehicle who:

(A) does not reside at the residence of the permit holder; and,

(B) is visiting the permit holder at their place of residence; or,

(ii) by a permit holder if the permit holder is not the vehicle owner of the vehicle to which the permit is affixed;

(d) shall only be used by a commercial vehicle when that vehicle is being used to support the provision of a service to the resident to whom the Annual Visitor Parking

Permit was issued;

(e) shall be immediately void if a permit holder changes his or her place of residence, but the Parking Administrator may issue a new Annual Visitor Parking Permit to the permit holder without an additional charge for the remainder of the term of the voided permit;

(f) shall allow the operator of a vehicle to which the permit is affixed to park at exemptible traffic signs; and,

(g) shall expire one (1) calendar year after the date of issue.

28. In addition to the information required pursuant to section 8, an applicant for an Annual Visitor Parking Permit shall provide the Parking Administrator with written proof of the residential address of the applicant dated within thirty (30) days from the date of the application.

29. Repealed.

30. Repealed.

31. Repealed.

32. Repealed.

33. Repealed.

Commuter Parking Permits

34. The purpose of the Commuter Parking Permit is to increase access to on-street parking.

35. All individuals are eligible for a Commuter Parking Permit.

36. The Parking Administrator shall issue no more than one (1) Commuter Parking Permit to any individual.

37. A Commuter Parking Permit:

(a) shall set the street block;

(b) shall only be used on the street or street block for which it was issued;

(c) shall enable the permit holder to park only in an area designated by the Traffic Authority as parking by permit only;

(d) may be registered to two licence plates;

- (e) shall only be used by one registered licence plate at any given time; and,
- (f) shall expire at 11:59 pm on the last day of the month for which the permit was issued.

38. In addition to the information required pursuant to section 9, an applicant for a Commuter Parking Permit shall provide the Parking Administrator with the following information:

- (a) a copy of the valid Vehicle Permit or Vehicle Permits to which the parking permit will apply; and,
- (b) if the applicant is not the vehicle owner of one or both of the vehicles:
 - (i) a written authorization signed by the vehicle owner authorizing the applicant to use the vehicle; or
 - (ii) a signed authorization by vehicle use contract.

39. Repealed.

Student Commuter Parking Permits

39A. The purpose of the Student Commuter Parking Permit is to increase on street parking access to students close to post-secondary educational institutions.

39B. The Parking Administrator shall issue no more than one (1) Student Commuter Parking Permit to an individual.

39C. A Student Commuter Parking Permit:

- (a) shall set the street block;
- (b) shall only be used on the street or street block for which it was issued;
- (c) shall enable the permit holder to park only in an area designated by the Traffic Authority as parking by permit only;
- (d) may be registered to two licence plates;
- (e) shall only be used by one registered licence plate at any given time;
- (f) shall expire at 11:59 pm on the last day of the month for which the permit was issued.

39D. In addition to the information required pursuant to section 8, an applicant for a Student Commuter Parking Permit shall provide the Parking Administrator with the following:

- (a) a copy of the valid Vehicle Permit or Vehicle Permits to which the parking permit will apply;
- (b) if the applicant is not the vehicle owner of one or both of the vehicles:
 - (i) a written authorization signed by the vehicle owner authorizing the applicant to use the vehicle; or
 - (ii) a signed authorization by vehicle use contract; and
- (c) proof of valid student identification.

Municipal Parking Permit

40. The purpose of the Municipal Parking Permit is to increase access to on-street parking for the Municipality and for municipal employees in order to promote the efficient operation of the Municipality.

41. A Municipal Parking permit may be issued by the Parking Administrator:

- (a) to an applicant
 - (i) only if the applicant is an employee of the Municipality, and
 - (ii) the position of the applicant requires a Municipal Parking Permit; or,
- (b) to the Municipality for use on a vehicle owned by the Municipality.

42. The Parking Administrator shall issue no more than one (1) Municipal Parking Permit per eligible vehicle.

43. A Municipal Parking Permit:

- (a) shall, if issued to an employee, only be used in the course of employment with the Municipality;
- (b) shall allow the operator of a vehicle to which the permit is assigned to park at exemptible traffic signs;
- (c) shall exempt the operator of a vehicle to which the permit is assigned from payment at parking meters or pay stations;
 - (ca) subject to clauses (b) and (c), shall only exempt the vehicle to which the permit

is assigned for the posted time limit;

(d) may be used in any zone;

(e) shall, if issued to an employee, expire on the earlier of:

(i) repealed;

(ii) at 11:59 pm on the day the employee ceases employment with the Municipality.

(f) repealed; and,

(g) shall only be used on the vehicle displaying the license plate number as shown on the copy of the valid Vehicle Permit provided to the Parking Administrator pursuant to section 43.

44. In addition to the information required pursuant to section 9, an applicant who applies for a Municipal Parking Permit shall provide the Parking Administrator with the following information:

(a) if the applicant is the Municipality, a copy of the valid Vehicle Permit for the vehicle to which the Municipal Parking Permit will apply; or

(b) if the applicant is an employee:

(i) a copy of the valid Vehicle Permit for the vehicle to which the Municipal Parking Permit will apply; and,

(ii) confirmation from the CAO or a designate of the CAO:

(A) that the applicant is an employee of the Municipality; and,

(B) that the employee requires the Municipal Parking Permit for the purposes of their employment.

Annual Carshare Vehicle Parking Permit

45. The purpose of the Annual Carshare Vehicle Parking Permit is to increase access to on-street parking for carshare vehicles.

46. An Annual Carshare Vehicle Parking Permit may be issued by the Parking Administrator to an approved carshare vehicle organization.

47. The Parking Administrator shall issue no more than one (1) Annual Carshare Vehicle

Parking Permit per eligible carshare vehicle.

48. The applicant must provide the Parking Administrator the license plate number and valid Vehicle Permit for which the Annual Carshare Vehicle Parking Permit is to be issued.

49. An Annual Carshare Vehicle Parking Permit shall:

(a) allow the driver or operator of a vehicle to which the permit is affixed to park in areas marked as “No Parking Except with Carshare Permit”;

(b) allow the operator of a vehicle to which the permit is affixed to park at exemptible traffic signs in any zone;

(c) expire one (1) calendar year after the date of issue; and,

(d) only be used on the vehicle displaying the license plate number as shown on the copy of the valid Vehicle Permit provided to the Parking Administrator.

Daily Contractor Parking Permit

49A. The purpose of the Daily Contractor Parking Permit is to increase access to on-street parking for contractors working in areas with paid parking and time-controlled parking restrictions.

49B. The total number of Daily Contractor Parking Permits in each Parking Pay Zone should not exceed ten (10) permits, or 10% of the available parking inventory, whichever is greater.

49C. The Parking Administrator shall issue no more than five (5) Daily Contractor Parking Permits to a company per day.

49D. A Daily Contractor Parking Permit:

(a) shall only be used in the course of performing work at a location other than the business' regular operating address;

(b) shall exempt the operator of a vehicle to which the permit is assigned from payment at parking meters or pay stations only in the Pay Parking Zone for which the permit is issued;

(c) shall expire at 11:59 pm on the day for which it was issued;

(d) shall only be used on the vehicle displaying the license plate number as shown on the copy of the valid vehicle permit provided to the Parking Administrator; and

(e) shall be available exclusively through the municipality's permit management portal and shall be issued on a first come, first served basis.

49E. In addition to the information required pursuant to section 9, an applicant for a Daily Contractor Parking Permit shall provide the Parking Administrator with the following:

(a) a copy of the valid vehicle permit to which the parking permit will apply;

(b) if the applicant is not the owner of the vehicle:

(i) a written authorization signed by the vehicle owner authorizing the applicant to use the vehicle; or

(ii) a signed authorization by vehicle use contract;

(c) proof that the company is legally entitled to conduct business in Nova Scotia, and

(d) has provided any other information required by the Parking Administrator for the purpose of issuing the permit.

GENERAL CONDITIONS

Issuance of Parking Permit

50. (1) The Parking Administrator may only issue a permit under this By-law if:

(a) all the information required to be provided to the Parking Administrator has been so provided;

(b) the prescribed fee, if any, has been paid; and,

(c) the requirements for the particular permit as outlined in this By-law have been met.

(2) Notwithstanding subsection (1), the Parking Administrator may refuse to grant a permit to an applicant if, in the Parking Administrator's opinion, there is insufficient availability of on-street parking on any street, street block, or in any zone, as the case may be.

Affixing Evidence of Permits

51. Unless otherwise specified, a permit issued pursuant to this By-law shall be affixed: assigned digitally and tied to a licence plate as specified in the application.

(a) repealed.

(b) repealed.

51A. The Annual Visitor Parking Permit shall be displayed in the front windshield on the passenger side dashboard of the vehicle with the permit number clearly visible from the exterior of the vehicle.

51B. The Temporary Resident Parking Permit shall be displayed in the front windshield on the passenger side dashboard of the vehicle with the permit number clearly visible from the exterior of the vehicle.

Use of Parking Permit

52. The issuance, receipt, or use of a parking permit shall not guarantee a permit holder a parking space.

53. A parking permit shall only be used in respect of one vehicle at a time.

Compliance with Regulations

54. A vehicle owner or a driver or an operator of a vehicle in respect of which any permit has been issued pursuant to this By-law or the driver or operator or person using any permit issued pursuant to this By-law shall:

- (a) comply with all the terms and conditions of the permit;
- (b) comply with all the terms and conditions of the sign with respect to the date and time parking is permitted by permit;
- (c) except to the extent this By-law provides otherwise, comply with any parking regulations including parking meters, pay stations, winter parking regulations, and any other temporary parking controls established by the Traffic Authority; and
- (d) comply with all other parking signs and requirements pursuant to:
 - (i) the *Motor Vehicle Act*;
 - (ii) any rules or regulations made pursuant to the *Motor Vehicle Act*; and
 - (iii) any other By-law, except to the extent this By-law provides otherwise.

Transferability

55. (1) Any permit issued pursuant to this By-law shall not:

- (a) be sold; or
- (b) used for purposes other than the purposes for which such permit was issued.

(2) Unless otherwise authorized by this By-law, any permit issued pursuant to this By-law shall not be transferred or assigned from:

- (a) one person to another; or
- (b) from one vehicle to another.

56. (1) Any permit issued pursuant to this By-law shall not:

- (a) be sold; or
- (b) used for purposes other than the purposes for which such permit was issued.

(2) Unless otherwise authorized by this By-law, any permit issued pursuant to this By-law shall not be transferred or assigned from:

- (c) one person to another; or
- (d) from one vehicle to another.

57. (1) Any permit issued pursuant to this By-law shall not:

- (a) be sold; or
- (b) used for purposes other than the purposes for which such permit was issued.

(2) Unless otherwise authorized by this By-law, any permit issued pursuant to this By-law shall not be transferred or assigned from:

- (e) one person to another; or
- (f) from one vehicle to another.

Powers of Parking Administrator

58. The Parking Administrator is authorized and empowered to:

- (a) grant a permit;
- (b) refuse to grant a permit;
- (c) revoke a permit; and
- (d) approve a carshare vehicle organization to purchase Annual Carshare Vehicle Parking Permits.

59. The Parking Administrator may, at their sole discretion, revoke any permit issued pursuant to this By-law that is misused or abused, including if:

(a) the permit holder fails to comply with any term or condition of the permit or this By-law, including contravening section 54;

(b) the permit holder is convicted of an offence under this By-law; or

(c) the continued use of the permit would unreasonably interfere with the ability of Municipality, or any utility or service commission, to have access to or maintain a street.

Replacement Permit

60. A replacement fee may be charged by the Municipality to replace a permit that is lost or stolen.

61. Any fee pursuant to section ~~57~~ 60 shall be set out in Administrative Order 15.

Offence and Penalty

62. A person who:

(a) violates any provision of this By-law;

(b) fails to do anything required by this By-law;

(c) permits anything to be done in violation of this By-law;

(d) obstructs or hinders any person in the performance of their duties under this by-law;

(e) provides false information to the Parking Administrator; or,

(f) violates any provision of any permit issued under this By-law,

is guilty of an offence.

63. A person who commits an offence is liable, upon summary conviction, to a penalty of not less than one hundred dollars (\$100) and not more than five hundred dollars (\$500).

64. Every day during which an offence pursuant to section ~~59~~ 62 continues is a separate offence.

65. In addition to a fine imposed for contravening a provision of this By-law, a judge may order the person to comply with the By-law.

Schedule

66. Schedules A attached hereto shall form part of this By-law.

Repeal

67. By-law P-1000, *The On-Street Parking Exemptions and Permits By-law*, is repealed.

Effective Date

68. This By-law shall come into force on November 5, 2018.

Transition

69. Any permit issued under By-law P-1000 prior to the coming into force of this By-law shall remain valid until the expiry date of that permit.

Done and passed in Council this 2nd day of October 2018.

Mayor

Municipal Clerk

I, Kevin Arjoon, Municipal Clerk for the Halifax Regional Municipality, hereby certify that the above-noted By-law was passed at a meeting of the Halifax Regional Council held on October 2, 2018.

Kevin Arjoon, Municipal Clerk

Notice of Motion:	August 14, 2018
First Reading:	September 11, 2018
Notice of Public Hearing – Publication:	September 15, 2018
Second Reading:	October 2, 2018
Approval by Service Nova Scotia and Municipal Relations:	N/A
Effective Date:	October 6, 2018

Amendment #1 (By-law P-1201)

Notice of Motion:	October 8, 2019
First Reading:	October 22, 2019
Notice of Public Hearing – Publication:	November 2, 2019
Second Reading:	November 26, 2019
Approval by Minister of Municipal Affairs and Housing:	N/A
Effective Date:	October 13, 2020

HALIFAX REGIONAL MUNICIPALITY
BY-LAW NUMBER P-1202
RESPECTING ON-STREET PARKING PERMITS

BE IT ENACTED by the Council of the Halifax Regional Municipality under the authority of section 154 of the *Motor Vehicle Act*, R.S.N.S., 1989, c. 293, that By-law P-1200, the *On-Street Parking Permits By-law*, is amended, as follows:

1. Amending section 2 by
 - (i) adding the following clause after clause (i) and immediately before clause (j):
 - (ia) “Daily Contractor Parking Permit” means a daily permit issued to a company for use as set out in sections 49A – 49E;
 - (ii) adding the following sub clause after subclause (ii) and immediately before sub clause (iii) in clause (l):
 - (iia) permitting three hour parking,
2. Amending section 5 by
 - (i) striking out the word “and” at the end of clause (f);
 - (ii) adding a semi-colon and the word “; and” at the end of clause (g); and
 - (iii) adding the following clause after clause (g) and immediately before section 6:
 - (h) Daily Contractor Parking Permit.
3. Adding the following section after clause 7(c) and immediately before section 8:

7A. For the Daily Contractor Parking Permits, this By-law shall apply only to the following eligible vehicles:

 - (a) private passenger vehicles other than recreational vehicles, and
 - (b) commercial motor vehicles
4. Amend section 23 by replacing reference to subsection “22(1)” in subsections (2) and (3) with subsection “23(1)”.
5. Amend clause 39C(d) by adding the letters “ed” at the end of the word “register”.
6. Adding the following title line and sections after clause 49(d) and immediately before the header “GENERAL CONDITIONS”:

Daily Contractor Parking Permit

49A. The purpose of the Daily Contractor Parking Permit is to increase access to on-street parking for contractors working in areas with paid parking and time-controlled parking restrictions.

49B. The total number of Daily Contractor Parking Permits in each Parking Pay Zone

should not exceed ten (10) permits, or 10% of the available parking inventory, whichever is greater.

49C. The Parking Administrator shall issue no more than five (5) Daily Contractor Parking Permits to a company per day.

49D. A Daily Contractor Parking Permit:

(a) shall only be used in the course of performing work at a location other than the business' regular operating address;

(b) shall exempt the operator of a vehicle to which the permit is assigned from payment at parking meters or pay stations only in the Pay Parking Zone for which the permit is issued;

(c) shall expire at 11:59 pm on the day for which it was issued;

(d) shall only be used on the vehicle displaying the license plate number as shown on the copy of the valid vehicle permit provided to the Parking Administrator; and

(e) shall be available exclusively through the municipality's permit management portal and shall be issued on a first come, first served basis.

49E. In addition to the information required pursuant to section 9, an applicant for a Daily Contractor Parking Permit shall provide the Parking Administrator with the following:

(a) a copy of the valid vehicle permit to which the parking permit will apply;

(b) if the applicant is not the owner of the vehicle:

(i) a written authorization signed by the vehicle owner authorizing the applicant to use the vehicle; or

(ii) a signed authorization by vehicle use contract;

(c) proof that the company is legally entitled to conduct business in Nova Scotia, and

(d) has provided any other information required by the Parking Administrator for the purpose of issuing the permit.

7. Strike out the word "Affixing" and replace with the words "Evidence of" before the word "Permits" in the title line immediately before section 51.

8. Amend section 51 by

(i) striking out the word and colon "affixed:" after the word "be"; and

(ii) adding the words and period "assigned digitally and tied to a licence plate as specified in the application." after the word "be".

9. Adding the following section after section 51A and immediately before the title line "Use of Parking Permit":

51B. The Temporary Resident Parking Permit shall be displayed in the front windshield on the passenger side dashboard of the vehicle with the permit number clearly visible from the

exterior of the vehicle.

10. Amend section 61 by replacing the number “57” after the word “section” and before the word “shall” with the number “60”.
11. Amend section 64 by replacing the number “59” after the word “section” and before the word “continues” with the number “62”.

Done and passed in Council this day of , 2021

Mayor Mike Savage

Iain MacLean, Municipal Clerk

I, Iain MacLean, Municipal Clerk for the Halifax Regional Municipality, hereby certify that the above-noted By-law was passed at a meeting of the Halifax Regional Council held on , 2021.

Iain MacLean, Municipal Clerk

HALIFAX REGIONAL MUNICIPALITY

ADMINISTRATIVE ORDER NUMBER 15

Respecting License, Permit and Processing Fees

BE IT RESOLVED as an Administrative Order of the Council of the Halifax Regional Municipality as follows:

SHORT TITLE

1. The Administrative Order may be cited as Administrative Order Number 15, the License, Permits and Processing Fees Administrative Order.

LICENSE FEES ESTABLISHED

2. The fees for licenses issued pursuant to the By-laws mentioned in Schedule "A" to this Administrative Order shall be as set forth therein.

Done and passed in Council this 30th day of March, 1999.

Walter Fitzgerald
Mayor

Vi Carmichael
Municipal Clerk

Schedule A

- 1.** Notwithstanding the processing fees set forth in the various Municipal Planning Strategies, Land Use By-Laws and Subdivision By-Laws in force in Halifax Regional Municipality, the following processing fees shall apply in the place and stead of the fees, including fees for the Heritage, Blasting, Civic Addressing, Sign, Lot Grading and Grade Alteration By-laws.
 - 1A.**
 - (1) The fees for sections 4A, 6A, 6B, 13A, 15A, 16A, and 21A shall be increased on April 1st of each calendar year by the average monthly increase to the All-Item Consumer Price Index for the Province of Nova Scotia for the period of time from January 1st to December 31st of the preceding calendar year, rounded up to the nearest \$10.
 - (2) If there is no increase in the Consumer Price Index for the Province of Nova Scotia, there shall be no increase in the fees under subsection (1).
 - 1B.** When amendments are prepared by staff for Council's consideration that proposes changes to the fees under sections 4A, 6A, 6B, 13A, 15A, 16A, and 21A of this Administrative Order, the Guiding Principles in the staff report dated September 23, 2019 must be applied, in accordance with Council's direction of October 22, 2019.
 - 1C.**
 - (1) For the purposes of this section,
 - (a) "existing building" means any building in which a building permit has been issued;
 - (b) "non-profit organization" means:
 - (i) a non-profit association incorporated pursuant to the Co-operative Associations Act, R.S.N.S.1989 c. 98, as amended,
 - (ii) a non-profit association to which the Co-operative Associations Act applies,
 - (iii) a not-for-profit corporation incorporated pursuant to the Canada Not-for-profit Corporations Act, S.C. 2009, c. 23, and
 - (iv) a non-profit organization otherwise incorporated pursuant to an Act of the Nova Scotia Legislature; and
 - (c) "registered Canadian charitable organization" means a charitable organization registered pursuant to the Income Tax Act (Canada) and the regulations made pursuant to that Act;.

(2) All the fees listed in Schedule B may be waived for residential developments undertaken by a non-profit organization or registered Canadian charitable organizations, providing all the following are satisfied:

(a) on the date the complete application is received by the Municipality, the applicant must have been registered as a non-profit organization or registered Canadian charitable organization for a period of at least 1 year;

(b) the provision of affordable housing must be included in either the mandate, or the programs and activities, of the of the non-profit organization or registered Canadian charitable organization;

(c) a minimum of 60% of the development must be for a residential use and

(i) where the application is for the development of a building(s), a minimum of 60% of the total gross floor area the development must be for a residential use, or

(ii) where the application is for the subdivision of land a minimum of 60% of

(A) the lots created through the subdivision, or

(B) the lands subject to the subdivision,

must be in a zone, or subject to a development agreement, that would permit a residential use;

(d) where there is a capital cost charge imposed by a by-law of the Municipality that applies to the property, a minimum of 60% of the total gross floor area of any existing building(s) must be for a residential use;

(e) the property that is the subject of the application must be owned by one, or a combination of, the following:

(i) the non-profit organization or registered Canadian charitable organization,

(ii) the Municipality,

(iii) the Province of Nova Scotia,

(iv) the Government of Canada, or

(v) an agent of the Province of Nova Scotia or the Government of Canada, including a Crown corporation; and

(f) on the date of the complete application is received by the Municipality, the non-profit organization or registered Canadian charitable organization must have fully paid all taxes owing or all installments or all interim payments due to the Municipality.

2. Repealed.

3. Repealed.

4. Repealed.

4A.

Fees pursuant to By-law O-109T Respecting Open Air Burning		
Fee Description	By-law Section	Fee
Open Air Burning By-law - Residential - Commercial	10(1)	No fee \$50.00

5. Repealed.

6. Repealed.

6A.

Fee Description	Fee	Cancellations & Refunds
Municipal Strategy Amendments, Rezoning, Planning Applications		
Pre-Planning Application	\$500	Cancellation of the pre public consultation will result in a 50% refund. No refunds will be issued post public consultation. Where public consultation does not apply, a cancellation within 30 calendar days will result in a full refund. No refunds will be issued after 30 calendar days.
Municipal Planning Strategy Amendment along with a Development Agreement	\$5,000	
Land Use By-law Amendment	\$3,000	
Municipal Planning Strategy Amendment along with a Land Use By-law Amendment	\$5,000	
Land Use By-law Amendment along with a Development Agreement	\$4,000	
Deregistration & Demolition of a Heritage Property	\$4,000	
Development Agreement	\$3,000	
Discharge of a Development Agreement (in whole or in part)	\$500	Non-refundable
Amendments to Development Agreements unless all the amendments are listed as non-substantive in the development agreement*	\$4,000	Non-refundable
Amendments to Development Agreements where all the amendments are listed as Non-Substantive*	\$3,000	Non-refundable

Please note: In addition to the above noted fees, the applicant shall be responsible for advertising costs, and the Municipality may require the deposit of an appropriate amount too cover such costs. These costs are refundable if not required.

* Amendments defined within contract

Variations and Site Plans

Variance	\$1,000	\$500 refundable if not appealed
Appeal of a Variance	\$1,000	Non-refundable
Non-Substantive Site Plan Approval OR Level 1 (I) Site Plan Approval	\$500	Non-refundable
Level 2 (II) Site Plan Approval	\$1,000	Non-refundable
Downtown Substantive Site Plan Approval OR Level 3 (III) Site Plan Approval	\$2,000	Non-refundable except for exempt properties.

Development Permit Fees

Residential Development Permit Fee (includes: New Residential-up to 2 units, enclosed additions, Residential or Multi-use, Industrial, Commercial or Institutional (MICI) renovations, and lease hold improvements)	\$200	Non-refundable
Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI))	\$500	Non-refundable
Basic Development Permit Fee (includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence)	\$50	Non-refundable
Zoning Confirmation Letters	\$150	Non-refundable

Engineering Fees related to Development

Engineering Review Fee for Non-Engineering Specific Permits (ie: Building & Development Permits)	\$200	Non-refundable
Lot Grading	\$200	Non-refundable
Grade Alteration	\$200	Non-refundable
Top Soil Removal	\$200	Non-refundable
For blasting less than 50 cubic metres of rock	\$100	Non-refundable
All other blasting applications	\$600	Non-refundable

Subdivisions

Subdivision Concept Plan	\$600	Non-refundable
Subdivision Tentative Plan	\$400	Non-refundable
Subdivision Final Without Infrastructure	\$500	Non-refundable
Subdivision Final Plan New Infrastructure	\$2,000	Non-refundable
Repeal of a Final Plan of Subdivision	\$400	Non-refundable
Amendment to a Final Plan of Subdivision	\$400	Non-refundable

Civic Naming and Numbering

Change Civic Number	\$400	Non-refundable
Change Street Name ¹	\$2,000	Non-refundable
Manufacture & Install Private Road Sign - Sign & Sign post ²	\$150	Non-refundable
<i>Please note: No civic addressing fee shall be collected from the owner when the installation of a Private Road sign is required as the result of a civic addressing change that added one or more civic addresses to an existing travel way so that it now meets the definition of a "private road" under the Civic Addressing By-law.</i>		
<small>1 This application fee assumes a consultative process 2 This fee is under review</small>		

6B.

Fees pursuant to By-law T-1000, Respecting the Regulation of Taxis, Accessible Taxis, Limousines and Transportation Network Companies		
Fee Description	By-law Section	Fee
Owner's License Annual fee	Part 3 & Part 5	\$50 (for partial term shall be the licence fee prorated monthly.)
Owner's Renewal fee	Part 3 & Part 5	\$50 (for partial term shall be the licence fee prorated on a monthly basis.)
Permanent Taxi Driver's fee	Part 4 & Part 5	\$100 for a two-year term (for partial term shall be the licence fee prorated on a monthly basis.)
Driver Application Fee	Part 4 & Part 5	\$50 for 12-month license if the applicant successfully passes the testing requirements
Change of Vehicle Fee	Part 3	\$35
Change of Business Name Fee	Part 3	\$25
Change of Broker Fee	Part 3	\$25
Replacement of destroyed, lost or stolen license fee	Part 5	\$10
Broker's License Annual Fee	Part 12A	\$300
Transportation Network Company Annual Fee	Part 12B	1 – 10 Vehicles \$2,000 11 – 25 Vehicles \$5,000 26 – 100 Vehicles \$15,000

		100+ Vehicles	\$25,000
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6C.

Fees pursuant to By-law E-200, Respecting Encroachments Upon, Under, or Over A Street		
Fee Description	By-law Section	Fee
Encroachment up to 1.5 square metres	S. 5(2)	\$ 60.00
Encroachment from 1.5 to 2.5 square metres	S. 5(2)	\$ 95.00
Encroachment over 2.5 square metres	S. 5(2)	\$125.00
Encroachment other than those described in paragraph 4(a)(iv) of Bylaw E-200 shall be subject to an annual rental fee	S.6	\$1.00 per 0.1 square metres of such encroachment, with a minimum fee of \$10.00.
Temporary Encroachments shall be subject to a daily rental fee for the temporary use of the street or a part thereof during construction at the following rate:	S.6	<ul style="list-style-type: none"> (a) \$0.30 per square metre for the travelled way; (b) \$0.25 per square metre for the sidewalk between the curb and 2 metres back from the curb face; and (c) \$0.15 per square metre for the balance of the sidewalk and to the street line or property line which shall be payable monthly in advance, with the first month=s payment due at the time the license is issued and subsequent payments being due one month from the time of the previous due date. (d) where the encroachment occupies any part of a metered parking space, it shall be deemed to occupy the total metered parking space and the

		daily rental fee shall apply to 16.7 square metres of travelled way.
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7.

By-law #	Short Title	Section	Fee
By-law P-800	Pesticide By-law	S. 7(2) Any other permits	\$0.00 \$0.00

8. Repealed.

9. Repealed.

9A.

By-law #	Short Title	Section	Permit	Fee
P-1200	<i>On-Street Parking Permits By-law</i>			
		5(a)	Annual Resident Parking Permit	\$40.00/year
		5(b)	Temporary Resident Parking Permit	\$0.00
		5(c)	Annual Visitor Parking Permit	\$40.00/year
		5(e)	Commuter Parking Permit: Zone 7, 8, 9 Zone 2, 5, 6, 10 Zone 1, 3, 4, 11, 12, 13, 14	\$60.00/month \$50.00/month \$40.00/month
		5(fea)	Student Commuter Parking Permit	\$30.00/month
		5(gf)	Municipal Parking Permit	\$0.00
		5(jg)	Annual Carshare Vehicle Parking Permit	\$40.00/year
		5(h)	Daily Contractor Parking	\$40.00/day
		5760	Replacement Permit	\$15.00

10. Repealed.

11. Repealed.

12.

By-law #	Short Title	Section	Fee
A. By-law P-500	Parking Meter By-law	10	Zones A, B, C, D, E, F & G \$2/hr for the first two hours \$6/ hr for hours 3 and 4 up to a maximum of 4 hours in any zone
B. By-law P-500	Parking Meter By-law	10	Zone H \$1.50/hr for the first two hours \$4/hr for hours 3 and 4 up to a maximum of 4 hours in any zone

12A. Council, by resolution, or the CAO, may waive any parking rate under section 12 where, in the opinion of Council or the CAO, such waiver would be beneficial to the Municipality.

13. Repealed.

13A.

Fees pursuant to By-law C-501, Respecting Vending on Municipal Lands		
Fee Description	By-law Section	Fee
Food Services vehicle	4	\$915.00 annum
Bicycle Wagon	20 (4)	\$120.00 annum
Stands	4	\$230.00 annum
Artisans/Craftspeople		
-Spring Garden Road	40 (3)	\$ 35.00 annum
-Waterfront	40 (3)	\$250.00 annum
-Ferry Terminal Park	40 (3)	\$100.00 annum

Newspaper Boxes	42 (2)	\$ 55.00 annum

14. Repealed

15. Repealed

15A.

Fees pursuant to By-law S-801, Respecting Licensing of Temporary Signs		
Fee Description	By-Law Section	Fees
Multiple Resident Signs	5(3), 12(5)	30.00 per license per 30 day Occasion
Mobile Signs	5(3), 12(3)	\$30.00 per license per 30 day occasion
Box signs	5(3), 12(4)	\$100.00 per license per year
Banners	5(3), 12(2)	\$60.00 per license per occasion
Sandwich Boards	5(3), 15(1)	\$80.00 per license per Year
Inflatable Signs	5(3), 12(1)	\$30.00 per license per 30 day occasion
Community Event Sign	5(3), 12(7), 15	\$20.00 per license
Multi Special Event Signs	5(3), 12(8)	\$30.00 per license per occasion

16. Repealed

16A.

Fees pursuant to Permanent Signs	
Fee description	Fees

A Permanent Sign includes but is not limited to Projection, Roof, Ground, Billboard, Facia	\$ 200 per sign
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17.

Schedule of Engineering Fees – Local Improvement Charges	
Paving	5% of property owners share of total construction costs
Stand-alone curb	5% of property owners share of total construction costs
Sidewalk, Curb & Gutter	10% of property owners share of total construction costs

18.

By-law #	Short Title	Section	Fee
By-law N-300	Nuisance By-law	S.8(3)	\$50.00

19.

By-law #	Short Title	Section	Fee
By-law S-300	Streets By-law	23 (2)	
		Activity	
		Lateral Connection – Main	\$200.00
		Renew Lateral Connection – Main	\$200.00
		Sewer Cap Off	\$200.00
		Water Lateral Cap	\$200.00
		Water Lateral Main to Prop	\$200.00
		Extension to Sewer Main	\$700.00
		Sewer Main Repair	\$700.00
		New Watermain	\$700.00
		Watermain Relining	\$700.00
		Watermain Renewal	\$700.00
		Culvert	\$200.00
		Curb/Sidewalk Cut	\$200.00
		Utility Pole Support Anchor(s)	\$125.00
		Utility Pole Installation	\$125.00

By-law #	Short Title	Section	Fee
		Replace Utility Pole	\$125.00
		Oversize Move	\$125.00
		Temporary Closure – Crane	\$200.00
		Partial Closure – Crane	\$200.00
		Partial Closure – Movie	\$200.00
		Temporary Closure – Movie	\$200.00
		Partial Closure – General	\$200.00

		Temporary Closure – General	\$200.00
		Overhead Power Lines	\$125.00
		Overhead Telecom Lines	\$125.00
		Monitor Well/Borehole	\$125.00
		Rickshaws	\$200.00
		Special Events	No Charge
		Overhead Banner	\$125.00
		Lateral Connection- Pro Line	\$200.00
		Renew Lateral Connection – Prop	\$200.00
		Water Lateral Renewal	\$200.00
		Buried Electrical Lateral	\$200.00
		Buried Electrical Main	\$200.00
		Buried Telecom Lateral	\$200.00
		Buried Telecom Main	\$200.00
		Newspaper Boxes	\$125.00
		Refuse Container	\$125.00
		Advertising Benches	\$125.00
		Kiosk/Booths	\$125.00
		Transit Shelter	\$125.00
		Capital Project	\$125.00
		Repairs to Street Surface	\$125.00
		Repairs to sidewalk	\$125.00
		Road Construction	\$125.00
		Temp Workplace Adjacent to ROW	\$125.00
		Temporary Workplace on ROW	\$125.00
		Natural Gas Lateral	\$200.00
		Natural Gas Main (<20m)	\$200.00
		Natural Gas Main (21m < 500m)	\$700.00
		Natural Gas Main (>500 m)	Staff Time
		24(1)(a)	\$1000.00 Security Deposit
		24 (1)(b)	
		SID (Percentage of Pavement Reinstatement Cost)	
		8.5 – 10	30%
		7.0 – 8.5	25%
By-law #	Short Title	Section	Fee

		SID (Percentage of Pavement Reinstatement Cost)	
		6.0 – 7.0	20%
		4.0 – 6.0	15%
		0.0 – 4.0	5%
		24 (1)(c)	15% of total restoration Cost based on current unit prices
		25 (2)	\$ 1000.00 Application Fee \$20,000.00 Security Deposit
		25(6)	\$65.00 per inspection
		28(h)(i) 28(h)(ii)	\$2 million per occurrence \$2 million per occurrence
		30(2)	\$1000.00 Security Deposit

20.

By-law #	Fee
By-law S-500	
Solar Collector Permit	\$150.00

21. Repealed

21A. (1) There are no fees prescribed under By-law S-1000, Respecting the Regulation of Sidewalk Cafes, for the period from May 27, 2020 until December 31, 2020, including both dates.

(2) If a fee prescribed under subsection (4) of this section has been paid to the Municipality during the period from January 1, 2020 until May 26, 2020, including both dates, the fee for a subsequent café license or a subsequent removal and reinstatement shall be reduced by the amount paid during such period, until either:

(a) 4:15 pm on March 31, 2024; or

(b) the full amount paid during the period has been applied against the fee for the subsequent café license or a subsequent removal and reinstatement,

whichever occurs first.

(3) The reduction under subsection (2) of this section may be applied to reduce a fee under subsection (4), providing the applicant is the same applicant that paid the fee for the period from January 1, 2020 until May 26, 2020, including both dates.

(4) Subject to subsections (1), (2), and (3) of this section, the fees prescribed under By-law S-1000 are as follows:

Fees pursuant to By-law S-1000, Respecting the Regulation of Sidewalk Cafes		
Fee Description	By-Law Section	Fees
Seasonal Sidewalk Cafe License Fee for unenclosed sidewalk café.	13	\$250 per Seasonal Sidewalk Café
Seasonal Sidewalk Café License fee for unenclosed sidewalk café where the tables and chairs are removed from the sidewalk each day by the closing time of the principle use property.		No fee
Seasonal Sidewalk Café License Fee for enclosed sidewalk cafés smaller than 9.29 square meters.	13	\$400 per Seasonal Sidewalk Café
All other Seasonal Sidewalk Café License Fee.	13	\$800 per Seasonal Sidewalk Café
Annual Sidewalk Café License Fee.	13	\$1,000 per Annual Sidewalk Café
Parking Meter Removal and Reinstatement Fee.		\$150 per meter per sidewalk café season
Street Post Removal and Reinstatement Fee.		\$150 per street post per sidewalk café season

22.

By-law	Short Title	Section	Fee
A-600	<i>Advertising on Provincial Highways By-law</i>		
		9(1) Application for initial license	\$200
		9(2) Application for license renewal	\$50

23. Repealed

24.

By-law #	Short Title	Section	Details	Fee
B-400	Alarm By-law	3(2)	Alarm System Permit Fee	\$0.00

25.

By-law #	Short Title	Section	Details	Fee
C-1000	Charges for Water Supply Improvement	5(h)	Application Fee	\$150.00

26.

By-law G-200, Respecting Grade Alteration and Stormwater Management Associated with Land Development		
Fee Description	By-law Section	Fee
Performance Security	16(b)	110% of the cost of the work
Permit Fee	s. 20	\$200
Security Deposit	ss. 22(1)	\$2,500/0.5 hectare of land prorated, with a minimum fee of \$1000

SCHEDULE B

1. For the purposes of 1C (2) of Schedule A, the following fees may be waived:

- (a) in section 6A,
 - (i) Residential Development Permit Fee (includes: New Residential-up to 2 units, enclosed additions, Residential or Multi-use, Industrial, Commercial or Institutional (ICI) renovations, and lease hold improvements),
 - (ii) Commercial Development Permit Fee (includes: Multi-use, Industrial, Commercial or Institutional (MICI)),
 - (iii) Basic Development Permit Fee (includes: Home Occupation, Occupancy Only and Accessory Structures such as Decks, Pools, Sheds, and Fence),
 - (iv) Engineering Review Fee for Non-Engineering Specific Permits (ie: Building & Development Permits),
 - (v) Lot Grading,
 - (vi) Grade Alteration,
 - (vii) Top Soil Removal,
 - (viii) For blasting less than 50 cubic metres of rock,
 - (ix) All other blasting applications,
 - (x) Subdivision Concept Plan,
 - (xi) Subdivision Tentative Plan,
 - (xii) Subdivision Final Without Infrastructure,
 - (xiii) Subdivision Final Plan New Infrastructure,
 - (xiv) Repeal of a Final Plan of Subdivision,
 - (xv) Amendment to a Final Plan of Subdivision,
 - (xvi) Manufacture & Install Private Road Sign - Sign & Sign post
 - (xvii) Pre-Planning Application,
 - (xviii) Municipal Planning Strategy Amendment along with a Development Agreement,
 - (xix) Land Use By-law Amendment,
 - (xx) Municipal Planning Strategy Amendment along with a Land Use By-law Amendment,
 - (xxi) Land Use By-law Amendment along with a Development Agreement,
 - (xxii) Development Agreement,
 - (xxiii) Discharge of a Development Agreement (in whole or in part),
 - (xxiv) Amendments to Development Agreements unless all the amendments are listed as non-substantive in the development agreement,
 - (xxv) Amendments to Development Agreements where all the amendments are listed as Non-Substantive,
 - (xxvi) Variance,
 - (xxvii) Non-Substantive Site Plan Approval OR Level 1 (I) Site Plan Approval,
 - (xxviii) Level 2 (II) Site Plan Approval,
 - (xxix) Downtown Substantive Site Plan Approval OR Level 3 (III) Site Plan Approval,
 - (xxx) Zoning Confirmation Letters, and
 - (xxx1) Deregistration & Demolition of a Heritage Property;
- (b) in section 6C,
 - (i) Encroachment up to 1.5 square metres,

- (ii) Encroachment from 1.5 to 2.5 square metres,
 - (iii) Encroachment over 2.5 square metres,
 - (iv) Encroachment other than those described in paragraph 4(a)(iv) of Bylaw E-200 shall be subject to an annual rental fee, and
 - (v) Temporary Encroachments shall be subject to a daily rental fee for the temporary use of the street or a part thereof during construction; and
- (c) in section 16A, a Permanent Sign includes but is not limited to Projection, Roof, Ground, Billboard, Facia;
- (d) in section 19,
- (i) Lateral Connection – Main,
 - (ii) Renew Lateral Connection – Main,
 - (iii) Renew Lateral Connection – Main,
 - (iv) Sewer Cap Off,
 - (v) Water Lateral Cap,
 - (vi) Water Lateral Main to Prop,
 - (vii) Extension to Sewer Main,
 - (viii) Sewer Main Repair,
 - (ix) New Watermain,
 - (x) Watermain Relining,
 - (xi) Watermain Renewal,
 - (xii) Culvert,
 - (xiii) Curb/Sidewalk Cut,
 - (xiv) Utility Pole Support Anchor(s),
 - (xv) Utility Pole Installation,
 - (xvi) Replace Utility Pole,
 - (xvii) Oversize Move,
 - (xviii) Temporary Closure – Crane,
 - (xix) Partial Closure – Crane,
 - (xx) Partial Closure – General,
 - (xxi) Temporary Closure – General,
 - (xxii) Overhead Power Lines,
 - (xxiii) Overhead Telecom Lines,
 - (xxiv) Monitor Well/Borehole,
 - (xxv) Lateral Connection- Pro Line,
 - (xxvi) Renew Lateral Connection – Prop,
 - (xxvii) Water Lateral Renewal,
 - (xxviii) Buried Electrical Lateral,
 - (xxix) Buried Electrical Main,
 - (xxx) Buried Telecom Lateral,
 - (xxxi) Buried Telecom Main,
 - (xxxii) Capital Project,
 - (xxxiii) Repairs to Street Surface,
 - (xxxiv) Repairs to sidewalk,
 - (xxxv) Road Construction,
 - (xxxvi) Temp Workplace Adjacent to ROW,
 - (xxxvii) Temporary Workplace on ROW,
 - (xxxviii) Natural Gas Lateral,
 - (xxxix) Natural Gas Main (<20m),
 - (xl) Natural Gas Main (21m < 500m),
 - (xli) Natural Gas Main (>500 m), and
- (e) in section 20, the Solar Collector Permit; and
- (f) in section 25, the charges for Water Supply Improvement Application Fee.

Amendment No. 1

Processing Fees

Notice of Motion:

March 23, 1999

Approved:

March 30, 1999

Amendment No. 2

Items 2 & 3 added to Schedule "A"

Notice of Motion:

May 4, 1999

Approved:

May 11, 1999

Amendment No. 3

Item 4 added to Schedule "A"

(By-Law O-100 Open Air Burning By-Law)

Notice of Motion:

June 1, 1999

Approved:

June 15, 1999

Amendment No. 4

Addition of Item 5 to Schedule "A"

(By-Law T-108 Taxi & Limousine)

Notice of Motion:

June 11, 1999

Approved:

July 6, 1999

Amendment No. 5

Addition of Item 6

(By-Law E-200 Encroachments)

Notice of Motion:

June 1, 1999

Approved:

July 13, 1999

Amendment No. 6

Addition of Item 7

(By-Law P-800 Pesticides)

Notice of Motion: December 12, 2000
Approved: January 9, 2001

Amendment No. 7

Add Item 8 (Fees)

Notice of Motion: February 5, 2002
Approved: February 12, 2002

Amendment No. 8

Add Item 9 (On Street Parking Exemptions and Permits)

Notice of Motion: December 10, 2002
Approved: March 18, 2003

Amendment No. 9

Add Item 10 (Blasting By-law)

Notice of Motion: November 4, 2003
Approved: November 18, 2003

Amendment No. 10

Add Item 11 (Automatic Machines)

Notice of Motion: February 3, 2004
Approved: March 2, 2004

Amendment No. 11

Amendments to Schedule A (Heritage Property Demolition and De-registration & Planning Applications)

Notice of Motion: (Councillor Sloane) June 13, 2006
Approval June 20, 2006

Amendment No. 12

Addition to schedule - Section 12
(Parking Meter Rates)

Notice of Motion:
Approval: June 20, 2006
Effective Date July 1, 2006

Amendment No. 13

Addition to schedule (Commerce & Vending on Municipal Lands)

Notice of Motion: July 4, 2006
Approval: September 12, 2006
Effective Date: September 16, 2006

Amendment No. 14

Notice of Motion: August 8, 2006
Approval: October 3, 2006
Effective Date: October 14, 2006

Amendment No 15

Addition to schedule (Sign By-law)

Notice of Motion: June 27, 2006
Approval: September 12, 2006

Effective Date: November 18, 2006

Amendment No 16

Addition to schedule (Street Improvements)

Notice of Motion: March 6, 2007

Approval: April 10, 2007

Effective Date: April 1, 2006

Amendment No 17

Addition to schedule (By-Law N-300 Nuisances)

Notice of Motion: July 3, 2007

Approval: August 7, 2007

Amendment No 18

Addition to schedule (By-law S-308 Streets)

Notice of Motion:

June 24, 2008

Approval:

July 8, 2008

Amendment No. 19

Addition to schedule (By-law C-500)

Notice of Motion:

May 11, 2010

Approval:

May 18, 2010

Amendment No. 20

Addition to schedule (By-law S-309)

Notice of Motion:

June 22, 2010

Approval:

August 3, 2010

Amendment No. 21

Replace Section 1 of Schedule A

Notice of Motion:

September 21, 2010

Approval:

September 28, 2010

Amendment No 22

Replace Schedule A, Section 5

Notice of Motion

September 21, 2010

Approval

October 19, 2010

Effective Date

December 24, 2010

Amendment No 23

Amendment to Section 9

Notice of Motion:

January 24, 2012

Approval:

January 31, 2012

Amendment No 24

Addition to schedule

Notice of Motion:

September 25, 2012

Approval:

October 2, 2014

Amendment No 25

Amendments to # 5

Notice of Motion:

September 25, 2012

Approval:

October 23, 2012

Effective Date:

November 17, 2012

Amendment No 26

Replace Section 13

Notice of Motion:

June 24, 2014

Approval:

September 9, 2014

Amendment No 27

Amendment to Minor Variances

Notice of Motion:

July 22, 2014

Approval:

September 9, 2014

Amendment No 28

Amendment – addition of Section 21 – Sidewalk Café

Notice of Motion:

September 9, 2014

Approval:

October 21, 2014

Amendment No 29

Amendment – Revised Section 15 – Signs

Notice of Motion:

October 7, 2014

Approval:

January 13, 2015

Effective Date:

April 17, 2015

Amendment No. 30

Notice of Motion:

December 9, 2014

Approval by Ministers:

May 20 & 22, 2015

Effective Date:

September 5, 2015

Amendment No 31

Amendment – Revised Section 15 – Signs

Notice of Motion:

February 24, 2015

Approval:

March 31, 2015

Effective Date:

April 17, 2015

Amendment No. 32

Amendments – Section 19 & 21

Notice of Motion:

April 28, 2015

Approval:

May 12, 2015

Amendment No. 33

Amendment – Section 21

Notice of Motion:

August 4, 2015

Approval:

October 6, 2015

Amendment No. 34

Amendment – Section 2

Notice of Motion:	August 4, 2015
Approval:	May 31, 2016
Effective Date:	July 2, 2016

Amendment No. 35

Amendment – Section 23

Notice of Motion:	May 24, 2016
Approval:	June 21, 2016
Effective Date:	July 30, 2016

Amendment No. 36

Amendment – Section 22

Notice of Motion:	May 31, 2016
Approval:	July 19, 2016
Effective Date:	July 23, 2016

Amendment No. 37

Amendment – Section 24

Notice of Motion:	June 13, 2017
Approval:	July 18, 2017
Effective Date:	August 1, 2017

Amendment No. 38

Amendment – Section 5(h)

Notice of Motion:	February 13, 2018
Approval:	March 20, 2018
Effective Date:	March 31, 2018

Amendment No. 39

Repeal Section 9 and add Section 9A

Notice of Motion:	August 14, 2018
Approval:	October 2, 2018
Effective Date:	October 6, 2018

Amendment No. 40

Repeal Table 11 and Table 14 of Schedule A

Notice of Motion:	September 11, 2018
Approval:	September 18, 2018
Effective Date:	November 3, 2018

Amendment No. 41

Amendment – Section 20, Chart

Notice of Motion:	December 4, 2018
Approval:	January 15, 2019
Effective Date:	February 9, 2019

Amendment No. 42

Amendment – Section 8, Private Road Signs

Notice of Motion:	September 17, 2019
Approval:	October 22, 2019
Effective Date:	October 26, 2019

Amendment No. 43Repeal sections 2, 3, 4, 5,6, 8, 10, 13, 15, 23,
Amendment – section 1

Added sections 4A, 6A, 6B, 6C, 13A, 15A, 16A, 21A,

Notice of Motion:	October 22, 2019
Approval:	October 29, 2019

Amendment No. 44

Repeal and replace sections 9A and 12

Notice of Motion:	October 8, 2019
Approval:	November 26, 2019
Effective Date:	October 13, 2020

Amendment No. 45

Amendment – section 21A

Notice of Motion:	May 12, 2020
Approval:	May 26, 2020

Amendment No. 46

Amendment – section 13A

Notice of Motion:	June 23, 2020
Approval:	September 1, 2020
Effective Date:	September 5, 2020

Amendment No. 47

Amendment – add section 26

Notice of Motion:	July 21, 2020
Approval:	September 22, 2020
Effective Date:	September 26, 2020

Amendment No. 48

Amendment – section 6B

Notice of Motion:	July 21, 2020
Approval:	September 22, 2020
Effective Date:	November 1, 2020

Amendment No. 49

Amendment – add section 1C and Schedule B

Notice of Motion:

September 22, 2020

Approval:

November 10, 2020

Effective Date:

November 14, 2020

Amendment No. 50

Amendment – Section 22

Notice of Motion:

September 22, 2020

Approval:

November 10, 2020

Effective Date:

November 14, 2020

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 15
RESPECTING LICENSE, PERMIT AND PROCESSING FEES**

BE IT ENACTED by the Council of Halifax Regional Municipality that Administrative Order 15 the License, Permits and Processing Fees Administrative Order, is further amended as follows:

1. amend Table 9A by:
 - (i) renumbering the section number for “Student Commuter Parking Permit” from “5(f)” to “5(ea)”;
 - (ii) renumber the section number for “Municipal Parking Permit” from “5(g)” to “5(f)”;
 - (iii) renumber the section number for “Annual Carshare Vehicle Parking Permit” from “5(j)” to “5(g)”;
 - (iv) adding the following new table row after the “Annual Carshare Vehicle Parking Permit” and before the “Replacement Permit”:

5(h)	Daily Contractor Parking Permit	\$40.00/day
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 - (v) renumber the section number for “Replacement Permit” from “57” to “60”.

Done and passed in Council this day of , 2020.

Mayor

Municipal Clerk

I, Iain MacLean, Municipal Clerk for the Halifax Regional Municipality, hereby certify that the above-noted administrative order was passed at a meeting of the Halifax Regional Council held on , 2020.

Iain MacLean
Municipal Clerk

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 15
RESPECTING LICENSE, PERMIT AND PROCESSING FEES**

BE IT ENACTED by the Council of Halifax Regional Municipality that Administrative Order 15 the License, Permits and Processing Fees Administrative Order, is further amended as follows:

1. Add the following section after section 12 and immediately before section 13:

12A. Council, by resolution, or the CAO, may waive any parking rate under section 12 where, in the opinion of Council or the CAO, such waiver would be beneficial to the Municipality.

Done and passed in Council this day of , 2020.

MAYOR

MUNICIPAL CLERK

I, Iain MacLean, Municipal Clerk for the Halifax Regional Municipality, hereby certify that the above-noted administrative order was passed at a meeting of the Halifax Regional Council held on , 2020.

Iain MacLean
Municipal Clerk