

# HALIFAX

P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 14.1.4**  
**Halifax Regional Council**  
**May 24, 2016**

**TO:** Mayor Savage and Members of Halifax Regional Council  
Original Signed by 

**SUBMITTED BY:** \_\_\_\_\_  
John Traves, Acting Chief Administrative Officer  
Original Signed by 

\_\_\_\_\_  
Jane Fraser, Acting Deputy Chief Administrative Officer

**DATE:** May 6, 2016

**SUBJECT:** **Amendment of Administrative Order 58, the Delegation of Certain Authorities Administrative Order**

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## **ORIGIN**

This report originates from staff in respect of operational requirements of the Halifax Regional Police.

## **LEGISLATIVE AUTHORITY**

*Halifax Regional Municipality Charter, 2008, SNS, c39, as amended, subsection 59(3) "the Council may adopt policies on any matter that the Council considers conducive to the effective management of the Municipality".*

*Police Act, 2004 SNS, c. 31, as amended, subsection 38(4) "In accordance with this Act or the regulations or a direction of the board pursuant to Section 52, the responsibilities of the chief officer include: (a) the management, administration and operation of the police department".*

Administrative Order Number 58 Respecting the Delegation of Certain Authorities.

## **RECOMMENDATION**

It is recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 58, as set out in Attachment B to this report.

## **BACKGROUND**

At the December 2, 2014 meeting of Halifax Regional Council, the following recommendations by staff were accepted:

- 1) Adopt the amendments to Administrative Order 58, the *Delegation of Certain Authorities Administrative Order*, to delegate the authorities set out in Attachment 2 to the Chief of Police; and

2) Adopt the amendments to Administrative Order 58, the *Delegation of Certain Authorities Administrative Order*, to delegate the authorities set out in Attachment 2 to the Chief Administrative Officer and staff.

Clause 19(4)(a) of Administrative Order 58 limits the term of agreements which the Chief of Police may sign on behalf of the Municipality to twelve (12) months. As detailed at Subsection 19(1), an agreement includes a memorandum of understanding, letter of agreement and contract between Halifax Regional Police (HRP) and another person, government or police agency.

Recent experience has demonstrated that many of the agreements that the Chief is required to sign in the normal execution of his duties include time periods that go beyond twelve (12) months.

## **DISCUSSION**

The amendments to Administrative Order 58 adopted by Regional Council on December 2, 2014 provided the Chief with the authority to sign agreements that were necessary for day-to-day operations. The amendments allow for signing agreements that have limited financial impact and limited risk, but have significant impact on the day-to-day workings and operations of the police service. Most common amongst those were memoranda of understanding involving secondments of HRP employees to provincial and federal agencies such as the Royal Canadian Mounted Police. These secondments are for total cost recovery and sometimes entail some form of additional revenue generation.

Since the amendments were approved on December 2, 2014 an issue has been noted. The majority of secondment opportunities last more than one year, which is currently the limit of the Chief's authority to sign. The present wording of Administrative Order 58 precludes the Chief of Police from signing any memorandum of understanding lasting more than one year even when all the other requirements of Administrative Order 58 are satisfied. Most secondments last between two (2) and five (5) years. It is therefore proposed to increase the Chief of Police's authority to permit him to sign agreements that last for up to five (5) years for secondments. No other change to the Chief's authority is proposed and the current limitations within Administrative Order 58 will remain unchanged.

## **FINANCIAL IMPLICATIONS**

As the previously passed requirements of Administrative Order 58 remain intact regarding financial limits, there are no additional financial implications anticipated.

## **RISK ASSESSMENT**

This amendment would allow for the Chief of Police to ensure the continued participation of HRP in many provincially and federally funded programs that are of limited cost if any to the organisation. The inability to sign longer-term secondment agreements would hamper the Chief's ability to effectively manage HRP human and material resources, resulting in inefficiencies as separate agreements would be required for each year. From HRP's experience with federal departments, this is problematic for the latter group of agencies which could compromise HRP participation in joint operations, especially when the federal partner is committing significant financial resources and signing long-term contracts in support of the secondment. The risk level in this situation is considered medium for HRP. There is a slight risk in having longer agreements (i.e. longer than one year) signed by the Chief without Council's approval. However, as the overall limits on the types of agreements that the Chief may sign remain unchanged, this risk is low.

**COMMUNITY ENGAGEMENT**

None are identified.

**ENVIRONMENTAL IMPLICATIONS**

None are identified.

**ALTERNATIVES**

Council could continue to limit the Chief's authority to agreements that are only twelve (12) months in length. This is not recommended as it will affect the operation of HRP and the Municipality in general and require that all agreements be renewed every twelve (12) months or that agreements part of the day-to-day operations of HRP be brought before Council separately for approval.

Council could approve an increase of the Chief's authority for secondment agreements to the duration of more than twelve (12) months but less than five (5) years. This is not recommended as secondment agreements that last for up to five (5) years are common. Agreements beyond five (5) years are very rare.

**ATTACHMENTS**

Attachment A – Showing Proposed Amendments to Administrative Order 58

Attachment B – Amending Administrative Order 58

Attachment C – Incorporating Proposed Amendments to Administrative Order 58

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendase/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared & Approved by: \_\_\_\_\_

Jean-Michel Blais, Chief of HRP, 902.490.6500

Report Approved by: \_\_\_\_\_

Martin Ward, Q.C., Director, Legal, Insurance & Risk Management Services, 902.490.4226

Financial Approval by: \_\_\_\_\_

Amanda Whitewood, Director of Finance and Information Technology/  
CFO, 902.490.6308

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Attachment A  
(Showing Proposed Amendments to Administrative Order 58)

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HALIFAX REGIONAL MUNICIPALITY  
ADMINISTRATIVE ORDER NUMBER 58  
RESPECTING THE DELEGATION OF  
CERTAIN AUTHORITIES

**BE IT RESOLVED AS AN ADMINISTRATIVE ORDER** of the Council of the Halifax Regional Municipality as follows:

**Short Title**

1. This Administrative Order may be cited as the *Delegation of Certain Authorities Administrative Order*.

**Application**

2. This Administrative Order applies to all employees of the Municipality.
3. Nothing in this *Administrative Order* limits or otherwise restricts any other authorities delegated by Council to staff including the authorities delegated under the Transaction Policy - Real Property Acquisitions and Disposals.
4. Nothing in this *Administrative Order* shall be construed as to limit or otherwise restrict Council's discretion to grant a lease at market value rent or less than market value rent.
5. A rental agreement authorized by this *Administrative Order* shall:
  - (a) only grant a license to use the facility or municipal land for a maximum certain time period; and
  - (b) not be transferable or assignable.
6. When determining the delegated authorities for approving and signing less than market value rent, the approving and signing authorities shall be determined by reference to the actual market value of the rent without reduction.
7. The authorities delegated to the Divisional Manager or the Director under this Administrative Order may be further delegated by the Divisional Manager or the Director to his or her staff.
8. In this Administrative Order, a delegation up to a specific dollar amount for market value rent shall:
  - (a) include a delegation up to and including the expressed dollar amount.
  - (b) exclude any Harmonized Sales Tax that may be payable.

**Interpretation**

9. In this Administrative Order,

- (a) "CAO" means the Chief Administrative Officer of the Municipality;
- (aa) "Canadian Municipality" means a municipal body that is located within the boundaries of Canada, such as a regional municipality, city, town, village, and municipality of a county or district;
- (ab) "Chief" means the Chief of Police of the Halifax Regional Police and includes:
  - (i) an officer acting as the Chief of Police, and
  - (ii) the Deputy Chief or a Superintendent pursuant to section 21;
- (b) "DCAO" means the Deputy Chief Administrative Officer of the Municipality;
- (c) "Director" means a Director of a Department of the Municipality;
- (d) "facility" means a building or part of a building that:
  - (i) is owned or leased by the Municipality;
  - (ii) is operated by the Municipality; and
  - (iii) is used, in whole or in part, for athletic, cultural, recreational or sporting Purposes;
- (da) "HRPA" means the Halifax Regional Police Association;
- (e) "market value rent" means the most probable rent which municipal land or a facility should bring in a competitive and open market under conditions requisite to a fair agreement;
- (f) "municipal land" means real property owned or leased, in whole or in part, by the Municipality for athletic, recreational or sporting purposes;
- (g) "non-disclosure agreement" means an agreement relative to an exchange of confidential information between the Municipality and other persons, whether or not the Municipality is negotiating or has entered into an agreement with such person;
- (ga) "Municipality" means the Halifax Regional Municipality;
- (h) "non-profit organization" means a group, organization or incorporated body that is not conducted primarily for profit;
- (ha) "revenue agreement" means an agreement between the Municipality and another person or entity wherein,
  - (i) the Municipality accepts or receives money from such person or entity;
  - (ii) the Municipality is not required, pursuant to the agreement, to make an expenditure of money; and
  - (iii) there is an exchange of obligations; and
- (i) "maximum rental period" includes all renewal periods.

**Delegation – Non Disclosure Agreements**

10. (1) Council hereby delegates the authorities to approve and sign non-disclosure agreements to the CAO, where in the opinion of the CAO:

- (a) such agreements are necessary to advance contractual negotiation; or
- (b) such agreements are in the best interests of the Municipality;

(2) The DCAO may act in the place and in the stead of the CAO for the purposes of this section when the CAO is absent or at the request of the CAO.

**Delegation – Market Value Rent**

11. All renters of a facility or municipal land must pay market value rent.

12. Council hereby delegates the authorities to approve and sign a rental agreement for a facility or municipal land, at market value rent, as follows:

Maximum Rental Period or Term	Annual Market Value Rent (excluding HST)	Approval Authority	Signing Authority
one (1) year	\$1 - \$25,000	Divisional Manager	Divisional Manager
one (1) year	\$1 - \$50,000	Director	Director
one (1) year	\$1 - \$100,000	DCAO or CAO	DCAO or CAO
as approved by Council	\$100,001 and over	Council	Mayor and Clerk

**Delegation - Less than Market Value Rent**

13. Council hereby considers a non-profit organization to be carrying on an activity that is beneficial to the Municipality, if in the opinion of the delegate:

- (a) the entity is a non-profit organization;
  - (b) the non-profit organization is using, in whole or in part, a facility or municipal lands;
- and
- (c) the non-profit is holding a sporting event, community event, recreational event, entertainment event, or cultural event including artistic performances.

14. Notwithstanding section 11, Council hereby authorizes less than market value rent to be charged to a non-profit organization who is carrying on an activity that is beneficial to the Municipality pursuant to clause 13(c) of this Administrative Order.

15. Subject to sections 13 and 14, Council hereby delegates the authorities to approve-and sign rental agreements for a facility or municipal land, with a non-profit organization at less than market value rent, as follows:

Annual Market Value Rent (excluding HST)	Approval Authority	Signing Authority	Maximum Rental Period or Term
\$1 - \$25,000	Divisional Manager or Director	Divisional Manager or Director	one (1) year

**Delegation - Non Expenditure Agreements With Revenue Component**

16. (1) Council hereby delegates the authority to make or approve and enter into revenue agreements, any amendments to revenue agreements and to agree to assignments of agreements, on behalf of the Municipality, as follows:

Total Amount of Money to be Received	Approval Authority	Signing Authority
\$0 - \$50,000	Director	Director
\$0 - \$500,000	DCAO or CAO	DCAO or CAO
\$500,001 and over	Council	Mayor and Clerk

- (2) Subsection (1) of this section does not apply,
- (a) to a delegation to the Chief where sections 19 or 20 of this *Administrative Order* apply;
- or
- (b) if Administrative Order Number 55, the *HRM Sponsorship Administrative Order*, applies.

**Delegation – Non-Expenditure Agreements Without Revenue Component**

17 (1) Council delegates to the CAO the authority to make or approve and enter into agreements, any amendments to revenue agreements and to agree to assignments of agreements, that do not require an expenditure of money by the Municipality, providing that such agreements,

- (a) are for the provision of a municipal service with a government, public entity or service commission, providing there is cost recovery to the Municipality;
- (b) implement the direction of Regional Council; or
- (c) are required for the purposes of the Municipality.

(2) The CAO may further delegate the authority pursuant to subsection (1) of this section to employees.

(3) This section shall not apply to a revenue agreement.

**Chief as Director**

18. In every *Administrative Order* or policy adopted by the Council, where there is a delegation by the Council to a “Director”, the delegation to a “Director” shall include a delegation to the “Chief”.

19. (1) In this section and section 20, “agreement” includes a memorandum of understanding, letter of agreement, and contract between Halifax Regional Police and another person, government or police agency.

(2) An agreement pursuant to this section shall, in the opinion of the Chief, be in the best interest of the Municipality, including ensuring the provision and maintenance of an adequate and effective level of policing throughout the Municipality.

(3) Any procurement under this section shall be subject to the Procurement Policy.

(4) Council hereby delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting the provision of police services,

- (a) for a term up to twelve (12) months, including all renewal periods, with Provincial and federal government agencies and agents of Her Majesty including the Royal Canadian Mounted Police, the Canadian Security Intelligence Service, the Serious Incident Response Team, Canadian



Border Services Agency and any other Provincial or federal governmental organization or department;

(b) for a term up to twelve (12) months, including all renewal periods, at ports of call or places of entry that are located within the geographic boundaries of the Municipality, providing there is cost recovery for the provision of such services;

**(ba) for a term up to five (5) years, including all renewal periods, where the agreement relates to the secondment of an officer of the Halifax Regional Police to any of the entities listed in clause (a) of this subsection or the secondment of a member of an entity listed in clause (a) of this subsection to the Halifax Regional Police;**

(c) for activities or events within the geographic boundaries of Canada providing such activities or events,

(i) are of national interest, such as a meeting of the G-20 in a Canadian Municipality,

(ii) require security such as the Olympics or the Pan Am Games in a Canadian Municipality, or

(iii) are in respect of public safety, crime reduction or an emergency intervention, providing there is cost recovery for the activities or events;

(d) for activities or events outside the geographic boundaries of Canada, providing there is cost recovery or the costs are neutral for the activities or events, such as peacekeeping or police development or training that are in response to an action or request of the United Nations, the North Atlantic Treaty Organization, European Police, the Canadian government or any other international entity, and

(e) for training activities or events for employees of the Halifax Regional Police within the geographic boundaries of Canada for which there is at least partial cost recovery providing any discrepancy between the actual cost of the training or events and any cost recovery is wholly funded from the approved budget.

20. Council delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting:

(a) matters relating to law enforcement, police services and intelligence operations with other law enforcement and government agencies if, in the opinion of the Chief, it is necessary to collaborate or co-operate with such agencies to further an investigation including the sharing of criminal intelligence such as crime statistics and actions respecting specific individuals involved in criminal activities;

(b) information sharing agreements with other law enforcement and government Agencies, providing the agreements are subject to all applicable privacy legislation;

(c) the waiver of provisions of the Collective Agreement between the Municipality and the HRPAA for which, in the opinion of the Chief, there are no financial repercussions for the Municipality, providing:

(i) the waiver is approved by the CAO, or delegate, and

(ii) the waiver would not otherwise prejudice the Collective Agreement;

(d) non-financial partnership agreements with non-profit organizations or registered Canadian charitable organizations.

21. (1) Council hereby delegates to the Chief the authority to sub-delegate the authorities pursuant to sections 19 and 20 of this Administrative Order to the Deputy Chief of Halifax Regional Police or a Superintendent of the Halifax Regional Police.

(2) The Deputy Chief or a Superintendent who has been delegated authority by the Chief pursuant to subsection (1) of this section may act in the place and in the stead of the Chief when the Chief is absent or at the request of the Chief.

Done and passed in Council this 28<sup>th</sup> day of January, A.D. 2014.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MUNICIPAL CLERK

Notice of Motion:  
Approved:

January 14, 2014  
January 28, 2014

Amendment # 1  
Notice of Motion:  
Approval:

November 18, 2014  
December 2, 2014

Attachment B  
(Amending Administrative Order 58)

HALIFAX REGIONAL MUNICIPALITY  
ADMINISTRATIVE ORDER NUMBER 58  
RESPECTING THE AMENDMENT OF THE DELEGATION OF CERTAIN AUTHORITIES  
ADMINISTRATIVE ORDER

**BE IT RESOLVED** that Administrative Order 58, the *Delegation of Certain Authorities Administrative Order* is further amended as follows:

1. Subsection 19(4) is amended by adding the following clause immediately following clause 19(4)(b) and immediately before clause 19(4)(c):

“(ba) for a term up to five (5) years, including all renewal periods, where the agreement relates to the secondment of an officer of the Halifax Regional Police to any of the entities listed in clause (a) of this subsection or the secondment of a member of an entity listed in clause (a) of this subsection to the Halifax Regional Police; “

Done and passed by in Council this            day of            , 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Clerk

I, Kevin Arjoon, Municipal Clerk of the Halifax Regional Municipality hereby certify that the above noted Administrative Order was passed at a meeting of Halifax Regional Council held on the            day of            , 2016.

\_\_\_\_\_  
Kevin Arjoon, Municipal Clerk

Attachment C  
(Incorporating Proposed Amendments to Administrative Order 58)

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3. Nothing in this *Administrative Order* limits or otherwise restricts any other authorities delegated by Council to staff including the authorities delegated under the Transaction Policy - Real Property Acquisitions and Disposals.
4. Nothing in this *Administrative Order* shall be construed as to limit or otherwise restrict Council's discretion to grant a lease at market value rent or less than market value rent.
5. A rental agreement authorized by this *Administrative Order* shall:
  - (a) only grant a license to use the facility or municipal land for a maximum certain time period; and
  - (b) not be transferable or assignable.
6. When determining the delegated authorities for approving and signing less than market value rent, the approving and signing authorities shall be determined by reference to the actual market value of the rent without reduction.
7. The authorities delegated to the Divisional Manager or the Director under this Administrative Order may be further delegated by the Divisional Manager or the Director to his or her staff.
8. In this Administrative Order, a delegation up to a specific dollar amount for market value rent shall:
  - (a) include a delegation up to and including the expressed dollar amount.
  - (b) exclude any Harmonized Sales Tax that may be payable.

**Interpretation**

9. In this Administrative Order,
  - (a) "CAO" means the Chief Administrative Officer of the Municipality;
  - (aa) "Canadian Municipality" means a municipal body that is located within the boundaries of Canada, such as a regional municipality, city, town, village, and municipality of a county or district;
  - (ab) "Chief" means the Chief of Police of the Halifax Regional Police and includes:
    - (i) an officer acting as the Chief of Police, and
    - (ii) the Deputy Chief or a Superintendent pursuant to section 21;

- (b) "DCAO" means the Deputy Chief Administrative Officer of the Municipality;
- (c) "Director" means a Director of a Department of the Municipality;
- (d) "facility" means a building or part of a building that:
  - (i) is owned or leased by the Municipality;
  - (ii) is operated by the Municipality; and
  - (iii) is used, in whole or in part, for athletic, cultural, recreational or sporting Purposes;
- (da) "HRPA" means the Halifax Regional Police Association;
- (e) "market value rent" means the most probable rent which municipal land or a facility should bring in a competitive and open market under conditions requisite to a fair agreement;
- (f) "municipal land" means real property owned or leased, in whole or in part, by the Municipality for athletic, recreational or sporting purposes;
- (g) "non-disclosure agreement" means an agreement relative to an exchange of confidential information between the Municipality and other persons, whether or not the Municipality is negotiating or has entered into an agreement with such person;
- (ga) "Municipality" means the Halifax Regional Municipality;
- (h) "non-profit organization" means a group, organization or incorporated body that is not conducted primarily for profit;
- (ha) "revenue agreement" means an agreement between the Municipality and another person or entity wherein,
  - (i) the Municipality accepts or receives money from such person or entity;
  - (ii) the Municipality is not required, pursuant to the agreement, to make an expenditure of money; and
  - (iii) there is an exchange of obligations; and
- (i) "maximum rental period" includes all renewal periods.

**Delegation – Non Disclosure Agreements**

10. (1) Council hereby delegates the authorities to approve and sign non-disclosure agreements to the CAO, where in the opinion of the CAO:

- (a) such agreements are necessary to advance contractual negotiation; or
- (b) such agreements are in the best interests of the Municipality;

(2) The DCAO may act in the place and in the stead of the CAO for the purposes of this section when the CAO is absent or at the request of the CAO.

**Delegation – Market Value Rent**

11. All renters of a facility or municipal land must pay market value rent.

12. Council hereby delegates the authorities to approve and sign a rental agreement for a facility or municipal land, at market value rent, as follows:

<b>Maximum Rental Period or Term</b>	<b>Annual Market Value Rent (excluding HST)</b>	<b>Approval Authority</b>	<b>Signing Authority</b>
one (1) year	\$1 - \$25,000	Divisional Manager	Divisional Manager
one (1) year	\$1 - \$50,000	Director	Director
one (1) year	\$1 - \$100,000	DCAO or CAO	DCAO or CAO
as approved by Council	\$100,001 and over	Council	Mayor and Clerk

**Delegation - Less than Market Value Rent**

13. Council hereby considers a non-profit organization to be carrying on an activity that is beneficial to the Municipality, if in the opinion of the delegate:

- (a) the entity is a non-profit organization;
- (b) the non-profit organization is using, in whole or in part, a facility or municipal lands;  
and
- (c) the non-profit is holding a sporting event, community event, recreational event, entertainment event, or cultural event including artistic performances.

14. Notwithstanding section 11, Council hereby authorizes less than market value rent to be charged to a non-profit organization who is carrying on an activity that is beneficial to the Municipality pursuant to clause 13(c) of this Administrative Order.

15. Subject to sections 13 and 14, Council hereby delegates the authorities to approve and sign rental agreements for a facility or municipal land, with a non-profit organization at less than market value rent, as follows:

<b>Annual Market Value Rent (excluding HST)</b>	<b>Approval Authority</b>	<b>Signing Authority</b>	<b>Maximum Rental Period or Term</b>
\$1 - \$25,000	Divisional Manager or Director	Divisional Manager or Director	one (1) year

**Delegation - Non Expenditure Agreements With Revenue Component**

16. (1) Council hereby delegates the authority to make or approve and enter into revenue agreements, any amendments to revenue agreements and to agree to assignments of agreements, on behalf of the Municipality, as follows:

<b>Total Amount of Money to be Received</b>	<b>Approval Authority</b>	<b>Signing Authority</b>
\$0 - \$50,000	Director	Director
\$0 - \$500,000	DCAO or CAO	DCAO or CAO
\$500,001 and over	Council	Mayor and Clerk

- (2) Subsection (1) of this section does not apply,
  - (a) to a delegation to the Chief where sections 19 or 20 of this *Administrative Order* apply;
 or

(b) if Administrative Order Number 55, the *HRM Sponsorship Administrative Order*, applies.

**Delegation – Non-Expenditure Agreements Without Revenue Component**

17 (1) Council delegates to the CAO the authority to make or approve and enter into agreements, any amendments to revenue agreements and to agree to assignments of agreements, that do not require an expenditure of money by the Municipality, providing that such agreements,

(a) are for the provision of a municipal service with a government, public entity or service commission, providing there is cost recovery to the Municipality;

(b) implement the direction of Regional Council; or

(c) are required for the purposes of the Municipality.

(2) The CAO may further delegate the authority pursuant to subsection (1) of this section to employees.

(3) This section shall not apply to a revenue agreement.

**Chief as Director**

18. In every *Administrative Order* or policy adopted by the Council, where there is a delegation by the Council to a “Director”, the delegation to a “Director” shall include a delegation to the “Chief”.

19. (1) In this section and section 20, “agreement” includes a memorandum of understanding, letter of agreement, and contract between Halifax Regional Police and another person, government or police agency.

(2) An agreement pursuant to this section shall, in the opinion of the Chief, be in the best interest of the Municipality, including ensuring the provision and maintenance of an adequate and effective level of policing throughout the Municipality.

(3) Any procurement under this section shall be subject to the Procurement Policy.

(4) Council hereby delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting the provision of police services,

(a) for a term up to twelve (12) months, including all renewal periods, with Provincial and federal government agencies and agents of Her Majesty including the Royal Canadian Mounted Police, the Canadian Security Intelligence Service, the Serious Incident Response Team, Canadian Border Services Agency and any other Provincial or federal governmental organization or department;

(b) for a term up to twelve (12) months, including all renewal periods, at ports of call or places of entry that are located within the geographic boundaries of the Municipality, providing there is cost recovery for the provision of such services;

(ba) for a term up to five (5) years, including all renewal periods, where the agreement relates to the secondment of an officer of the Halifax Regional Police to any of the entities listed in clause (a) of this subsection or the secondment of a member of an entity listed in clause (a) of this subsection to the Halifax Regional Police;

(c) for activities or events within the geographic boundaries of Canada providing such activities or events,

(i) are of national interest, such as a meeting of the G-20 in a Canadian Municipality,



(ii) require security such as the Olympics or the Pan Am Games in a Canadian Municipality, or

(iii) are in respect of public safety, crime reduction or an emergency intervention, providing there is cost recovery for the activities or events;

(d) for activities or events outside the geographic boundaries of Canada, providing there is cost recovery or the costs are neutral for the activities or events, such as peacekeeping or police development or training that are in response to an action or request of the United Nations, the North Atlantic Treaty Organization, European Police, the Canadian government or any other international entity, and

(e) for training activities or events for employees of the Halifax Regional Police within the geographic boundaries of Canada for which there is at least partial cost recovery providing any discrepancy between the actual cost of the training or events and any cost recovery is wholly funded from the approved budget.

20. Council delegates to the Chief the authorities to approve and sign an agreement on behalf of the Municipality respecting:

(a) matters relating to law enforcement, police services and intelligence operations with other law enforcement and government agencies if, in the opinion of the Chief, it is necessary to collaborate or co-operate with such agencies to further an investigation including the sharing of criminal intelligence such as crime statistics and actions respecting specific individuals involved in criminal activities;

(b) information sharing agreements with other law enforcement and government Agencies, providing the agreements are subject to all applicable privacy legislation;

(c) the waiver of provisions of the Collective Agreement between the Municipality and the HRPAs for which, in the opinion of the Chief, there are no financial repercussions for the Municipality, providing:

(i) the waiver is approved by the CAO, or delegate, and

(ii) the waiver would not otherwise prejudice the Collective Agreement;

(d) non-financial partnership agreements with non-profit organizations or registered Canadian charitable organizations.

21. (1) Council hereby delegates to the Chief the authority to sub-delegate the authorities pursuant to sections 19 and 20 of this Administrative Order to the Deputy Chief of Halifax Regional Police or a Superintendent of the Halifax Regional Police.

(2) The Deputy Chief or a Superintendent who has been delegated authority by the Chief pursuant to subsection (1) of this section may act in the place and in the stead of the Chief when the Chief is absent or at the request of the Chief.

Done and passed in Council this 28<sup>th</sup> day of January, A.D. 2014.

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MAYOR

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MUNICIPAL CLERK

Notice of Motion:	January 14, 2014
Approved:	January 28, 2014
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Amendment # 1	
Notice of Motion:	November 18, 2014
Approval:	December 2, 2014