



**ADVISORY COMMITTEE ON ACCESSIBILITY IN HRM  
SPECIAL MEETING  
MINUTES  
AUGUST 16, 2021**

**PRESENT:** Andrew Taylor, Chair  
Jacki Purcell, Vice Chair  
Councillor Cathy Deagle Gammon  
Councillor Paul Russell  
Nicole McDonald  
Elizabeth Doull  
Samantha Horne  
Leslie Gates  
Aja Joshi

**REGRETS:** Rachele Manett

**STAFF:** Melissa Myers, Accessibility Advisor, Office of Diversity & Inclusion  
Tracey Jones-Grant, Managing Director, Office of Diversity & Inclusion  
Mairead Barry, Director of Strategy, Halifax Public Libraries  
Darren Young, Manager of Building Infrastructure, Facility Design & Construction, Corporate & Customer Services  
Annie Sherry, Legislative Assistant  
Alicia Wall, Legislative Support

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 4:04 p.m. and the Committee adjourned 4:56 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 4:04 p.m.

**2. APPROVAL OF MINUTES – July 19, 2021**

MOVED by Councillor Russell, seconded by Jacki Purcell

**THAT the minutes of July 19, 2021 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Councillor Deagle Gammon, seconded by Jacki Purcell

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS - NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS - NONE**

**7.1 Correspondence - None**

**7.2 Petitions - None**

**7.3 Presentation - None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS**

**9.1 STAFF**

**9.1.1 Annual Town Hall**

The following was before the Committee:

- Memorandum from the Legislative Assistant dated August 16, 2021

Annie Sherry, Legislative Assistant spoke to the four options available for the annual town hall and provided November 8<sup>th</sup> and November 10<sup>th</sup> as possible dates. It was noted that the budget amount for the event is \$1,500.00.

The Committee discussed the available options indicating that a hybrid model of virtual and in-person would be ideal, and noted the importance of accessibility and access to internet when determining the location.

The Committee decided on November 10, 2021 as the date and option one as contained in the memorandum from the Legislative Assistant which would consist of live streaming the in-person event from the Halifax Central Library and having viewing locations setup at various libraries.

**9.1.2 Staff Update - NONE  
9.2 COMMITTEE MEMBERS - NONE  
10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – September 20, 2021**

**12. ADJOURNMENT**

The meeting adjourned at 4:56 p.m.

Alicia Wall  
Legislative Support