

Tariff of Fees and Expenses – 2024 Municipal & CSAP Election

In accordance with Section 139 (1) that, Council shall by resolution, make a tariff of fees and expenses to be paid to persons for service and expenses under the Municipal Elections Act and may similarly revise and amend the tariff and provide for a method of rendering and verifying accounts for payment and,

In accordance with Section 139 (1A) that Council may delegate its authority to make, revise and amend the tariff of fees and expenses, and provide for a method of rendering and verifying accounts for payment. That Council, by resolution duly passed on February 25, 2020, delegated the authority to "make, revise and amend the tariff of fees and expenses and provide for the method of rendering and verifying accounts for payment to the Municipal Clerk.

The following tariff of fees and expenses shall be in effect for the 2024 Municipal and CSAP Election as required, until such time as they are revised by the Municipal Clerk.

Supervising Deputy Returning Officer (SDRO) - \$355/poll day (1 hour prior to opening of poll to reporting of all polls/tables at the polling location)

Deputy Returning Officer (DRO) – \$269/poll day (1 hour prior to opening of poll to reporting of the poll for which the DRO is responsible)

Poll Clerk (PC) - \$264/poll day (1 hour prior to opening of poll to reporting of the poll at which the poll clerk is working)

Information Officer (IO) - \$264/poll day (1 hour prior to opening of poll to reporting of the poll at which the information officer is working)

Cleaners - \$247/day (1 hour prior to opening of poll to reporting of the poll at which the cleaner is working)

Drivers - \$247/day if personal vehicle is used the driver will also be compensated based on the kilometer rate driven in accordance with the HRM local travel policy. (Drivers must have a valid driver's license for the vehicle operated, a safe driving record, 3 party liability and vehicle insurance coverage and sign a waiver for use of personal vehicle when applicable).

Training: \$59. A mandatory election training event (estimated at 2.5 hours) is required of all election workers.

Deputy Returning Officer/Poll Clerks (DRO/PC) - *During Advance Voting Period* shall be paid at a rate of **\$20.00/hour plus 4% vacation pay** for hours worked in the advanced poll locations. Attendance at vote count on Election Day will be paid at the same hourly rate to a maximum of 3 hours.

Supervising Deputy Returning Officer (SDRO) - *During Advance Voting Period* shall be paid at a rate of **\$22.00/hour plus 4% vacation pay** for hours worked in the advanced poll locations.

Cleaners - *During Advance Voting Period* shall be paid at a rate of **\$15.00/hour plus 4% vacation pay** for hours worked in the advance poll locations. (1 hour prior to opening of poll to close of poll)

Standbys (all positions for Advance and Poll Dates) - Standby rate of \$86. If assigned a specific position the staff will be paid at the position rate instead of standby rate.

All payments shall be made in accordance with the policies of the Halifax Regional Municipality and Revenue Canada.

Signed this 26 day of March, 2024.

Iain MacLean
Municipal Clerk