

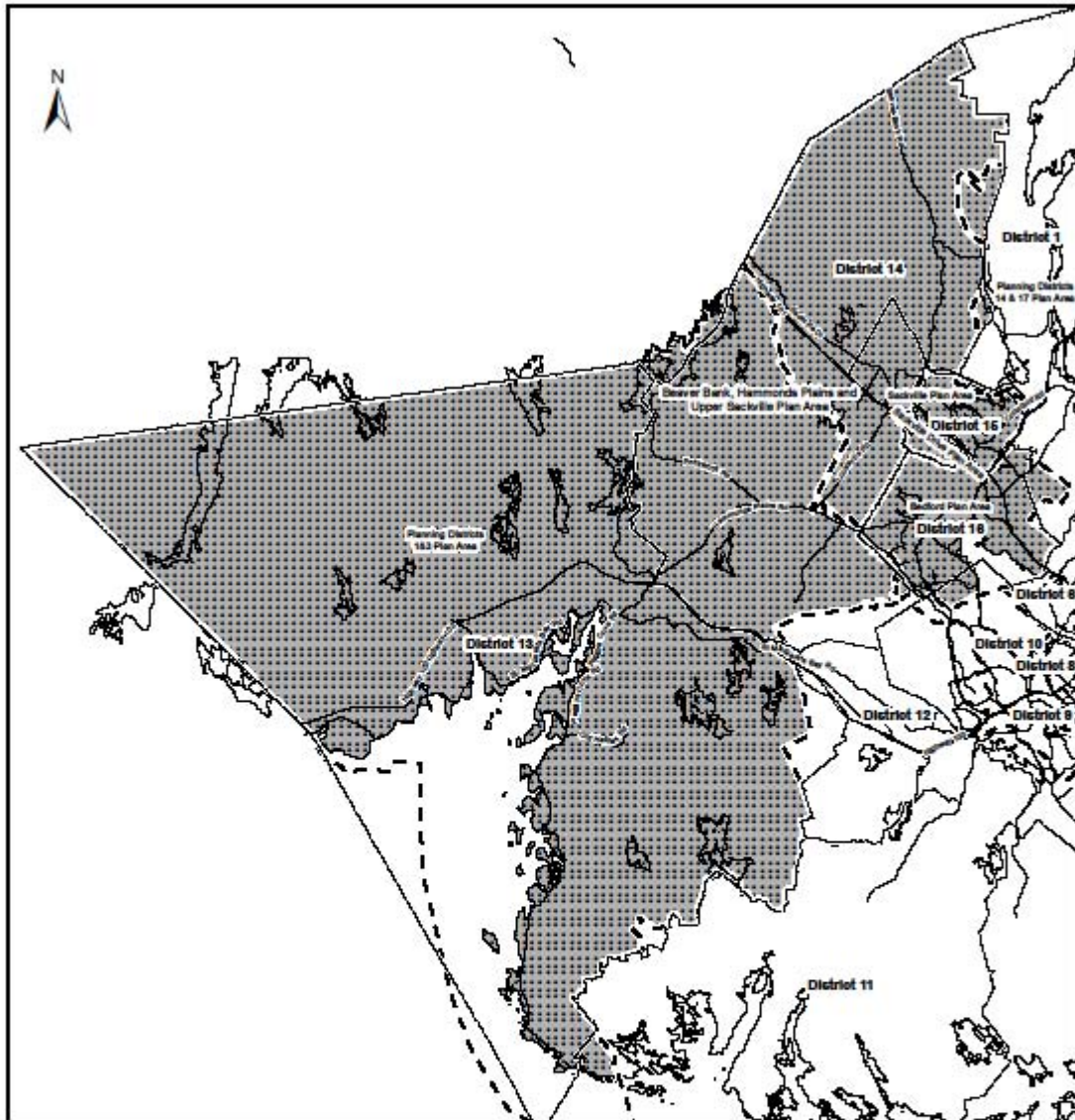
Terms of Reference
North West Planning Advisory Committee
(In accordance with the Standard TOR as adopted by Regional Council February 19, 2013 for
all PAC's)

Designated area: Serving Polling Districts 13, 14, 15 and 16 and the portion of District 1 (map attached) incorporated into the North West Community Council.

1. Membership
 - Up to 2 Community Council members
 - Up to 8 community citizens
2. Appointments
 - Term of Appointments
 - Councillors: 1 year
 - Residents: 2 years
 - Appointments shall be made by the North West Community Council
 - The Committee shall annually elect from its non-council members a Chair and Vice-Chair
3. Re-Appointment of Members
 - Citizen members may be appointed for a maximum of two (2) consecutive terms.
 - Citizen Members may be appointed for more than two (2) consecutive terms when there are no other interested and qualified candidates.
4. Legislated Duties
 - To advise the North West Community Council with respect to the preparation or amendments of planning documents within or affecting (all of the portions of) the designated area incorporated into the North West Community Council. The term “planning documents” shall be as defined in clause m of section 209 of the *Halifax Regional Municipality Charter*.
 - To advise the North West Community Council with respect to planning matters generally within or affecting (all or portions of) the designated area incorporated into the North West Community Council. The term “planning matter” means any discretionary decisions of Community Council related to the use and development of land.
 - To hold public meetings associated with municipal planning strategy amendments as deemed necessary.
5. Additional Duties
 - As may be directed by the North West Community Council
6. Meetings

- The Planning Advisory Committee shall meet at least once monthly or as required to conduct the business of the Committee. Additional meetings may be scheduled at the discretion of the Chair in consultation with staff.
 - The quorum for regular meetings shall be in accordance with Section 74 of Administrative Order One, the Procedures of Council AO, Quorum of Committees.
 - Any member of the Committee who fails to attend three (3) consecutive meetings, without having been excused by the Committee shall vacate the member's seat in accordance with subsection 3 of section 86 of AO1 and subsection 22 of the *Halifax Regional Municipal Charter*
 - All Planning Advisory Committee meetings shall be open to the public, or as allowed under Part VII Section 218 (1) of the *Halifax Regional Municipality Charter*.
7. Procedures
- Meeting procedures shall be governed by the HRM Administrative Order One, the Procedures of Council Administrative Order, as it relates to Committee procedures.
8. Remuneration
- Remuneration shall be paid related to travel for attendance at meetings at rates established by Halifax Regional Municipality.
9. Resignation
- A member may resign from the Committee at any time in accordance with Section 68 of Administrative Order One, the Procedures of Council Administrative Order, Vacating of Position on Committee.

*Approved by North West
Community Council
April 22, 2013
Amended July 17, 2017*



North West Planning Advisory Committee Area - July 17, 2017

HALIFAX

-  Plan Area Boundaries
-  Polling District Boundaries
-  North West Planning Advisory Committee Area - July 17, 2017



The accuracy of any representation on this plan is not guaranteed.