

Board Self Evaluation

Original Implementation Date	March 2020	Approved by	BOPC
Date of Last Revision	January 18, 2021	Approved by	BOPC
Effective Date of Last Revision	January 18, 2021	Approved by	BOPC

1 - Title

Board of Police Commissioners (BOPC) Self Evaluation

2 - Purpose

This policy is created to allow the BOPC to regularly review its performance as board members. It also gives the Chair and the Legislative Assistant the opportunity to respond to the needs of the members as they perform their duties.

3 - Scope

This policy applies to all seven BOPC members.

4 - Definitions

In the context of this document:

Police Act means the *Police Act*, S.N.S. 2004, c. 31 as amended

Board means the Halifax Board of Police Commissioners

Chair means Chair of the Board of Police Commissioners

Chief of Police means the Chief of Halifax Regional Police

Chief Superintendent means the Chief Superintendent of the RCMP, Halifax District

Chiefs means the Chief of Police of HRP and the Chief Superintendent of the RCMP

Council means Halifax Regional Council

HRM means the Halifax Regional Municipality

HRP means the Halifax Regional Police

Legislative Assistant means representative of the Municipal Clerk's Office

Member(s) means a member of the Halifax Board of Police Commissioners

RCMP means the Royal Canadian Mounted Police Halifax District

5 - Distribution

Policies may be distributed to all Board of Police Commissioners, CAO, Municipal Clerk, HRM Councillors, the Chiefs and their respective departments, Nova Scotia Association of Police Governance and posted on HRM website with link to HRP website. This list may be expanded as required.

6 - Roles and Responsibilities

1. The Board is created by the *Police Act*, S.N.S. 2004, c. 31 as amended
2. All Board members are volunteers with varied personal, professional or community experience
3. The Board has support from the Municipal Clerk's office in the role of a Legislative Assistants who provides minutes, organizes meeting space, coordinates correspondence for the Chair and distributes meeting materials in advance of meetings.
4. Board members completing the annual self-evaluation identify potential gaps that the Chair and the Legislative Assistant can address to improve the volunteer experience for all Board members.

7 – Effective Date

Date adopted.

8 – Policy Review

This policy should be reviewed every four years and when the *Act* is amended.

9 - Contact

Office of the Municipal Clerk

10 – Attachments

Halifax Board of Police Commissioners Self-Assessment

Please complete the questions with ratings as follows:

1. Unsatisfactory
2. Satisfactory
3. Agree
4. Strongly agree

If the following questions raise other items not addressed, please include your comments in the space provided.

1	I have a copy of the Nova Scotia <i>Police Act</i> .	1	2	3	4
2	I have read the Nova Scotia <i>Police Act</i> .	1	2	3	4
3	I have a copy of HRM bylaw P-100	1	2	3	4
4	I have read HRM bylaw P-100	1	2	3	4
5	I understand the role of the RCMP in policing HRM.	1	2	3	4
6	I have an understanding of the governance role of the BoPC	1	2	3	4
7	My background and skills enable me to make a useful contribution to the board discussion.	1	2	3	4
8	I am able to attend regularly scheduled meetings.	1	2	3	4
9	I receive background materials and agendas with enough time to prepare for the meeting.	1	2	3	4
10	I am willing to be accountable and bound by board decisions.	1	2	3	4
11	I can be available when required to participate in unscheduled meetings or calls.	1	2	3	4
12	I'm able to express my opinion and contribute to the discussions.	1	2	3	4
13	I understand the roles and contributions of HRP, RCMP, the CAO, Legislative Assistant, Legal Services and Finance at meetings.	1	2	3	4
14	I have a clear understanding and can participate in budget discussions.	1	2	3	4

Please add additional comments for items not covered in the questions above.

Comments
