



**ACCESSIBILITY ADVISORY COMMITTEE  
DRAFT MINUTES  
August 25, 2025**

**PRESENT:** Rachele Manett, Chair  
Nikolas Harris, Vice Chair  
Councillor Laura White  
Councillor Jean St-Amand  
Glenn Babcock  
Anne Sinclair  
Jamil Sinno  
Cathi Stevenson

**REGRETS:** Councillor Trish Purdy  
Oliver Keith  
Céline Vautour

**STAFF:** Melissa Myers, Accessibility Advisor  
Elizabeth Macdonald, Legislative Assistant

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:07 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – June 16, 2025**

MOVED by Councillor White, seconded by Cathi Stevenson

**THAT the minutes of June 16, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Jamil Sinno, seconded by Councillor St-Amand

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentations – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Discussion of 2025 Annual Town Hall**

The following was before the Committee:

- Staff memorandum dated June 18, 2025

Melissa Myers spoke to the staff memorandum, confirmed a livestream facilitator had been booked for the event and that most Business Units had confirmed their representatives for the Town Hall.

The Committee discussed the roles and responsibilities members wanted to take on during the event.

Myers and Elizabeth Macdonald, Legislative Assistant responded to questions of clarification from the Committee.

## **10. ADDED ITEMS – NONE**

## **11. DATE OF NEXT MEETING – September 15, 2025**

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

**Accessibility Advisory Committee  
Draft Minutes  
August 25, 2025**

## **12. ADJOURNMENT**

The meeting adjourned at 4:39 p.m.

Elizabeth Macdonald  
Legislative Assistant