



**GRANTS COMMITTEE
DRAFT MINUTES
August 6, 2025**

PRESENT: Councillor Jean St-Amand, Chair
Councillor Virginia Hinch
Councillor Nancy Hartling
Keith McDonald
Lara White
Stephanie Sachsse
Hosherdar Polad

REGRETS: Joseph Allen, Vice Chair
Councillor David Hendsbee
Darryn Steeves

STAFF: Peta-Jane Temple, Team Lead, Grants & Contributions, Finance & Asset
Olawumi Odeyinka-Apantaku, Legislative Assistant

These minutes are considered draft and will require approval by Grants Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 10:05 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

2. APPROVAL OF MINUTES – June 18, 2025

MOVED by Lara White, seconded by Councillor Hartling

THAT the minutes of June 18, 2025, be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Keith McDonald, seconded by Councillor Hinch

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentation – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Tax Relief for Non-Profit Organizations Program: Fiscal Year 2025/2026: Proposed Amendments to Program Schedules Administrative Order 2024-001-ADM

The following was before the Committee:

- Staff report dated July 4, 2025

Peta Temple, Team Lead, Grants & Contributions, Finance & Asset responded to questions of clarification from the Committee.

MOVED by Councillor Hartling, seconded by Keith McDonald

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**Grants Committee
Draft Minutes
August 6, 2025**

That the Grants Committee recommend that Halifax Regional Council:

- 1. Approve the addition of twenty-nine (29) properties to Administrative Order 2024-001-ADM as detailed in the Discussion section of the staff report dated July 4, 2025 at an estimated combined cost of \$826,244 from Operating Account M311- 8006.**
- 2. Approve an Operating Grant by resolution of the Council for up to two (2) consecutive years to transition five (5) organizations leasing commercial/private property removed from the tax relief program effective April 1, 2025, as itemized in Table 2 of the staff report dated July 4, 2025, at a combined cost of \$24,232 from Operating Account M311-8006.**
- 3. Adopt the amendments to Administrative Order 2024-001-ADM, the Tax Relief Administrative Order, as set out in Attachment 3 of the staff report dated July 4, 2025.**

MOTION PUT AND PASSED.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – September 24, 2025

12. ADJOURNMENT

The meeting adjourned at 10:23 a.m.

Olawumi Odeyinka-Apantaku
Legislative Assistant