



**SPECIAL EVENTS ADVISORY COMMITTEE  
DRAFT MINUTES  
April 30, 2025**

**PRESENT:** Councillor Tony Mancini, Chair  
Councillor Billy Gillis, Vice Chair  
Councillor Laura White  
Jeff Ransome  
Ross Jefferson  
Leah Batstone  
Natasha Chestnut  
Sue Uteck

**REGRETS:** Alison Gillan

**STAFF:** Billy Comer, Manager, Events  
Shari Dillman, Events Grant Administrator  
Olawumi Odeyinka-Apantaku, Legislative Assistant

*These minutes are considered draft and will require approval by Special Events Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 9:34 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – March 27, 2025**

MOVED by Sue Uteck, seconded by Jeff Ransome

**THAT the minutes of March 27, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Ross Jefferson, seconded by Councillor Gillis

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

### **7.1 Correspondence – None**

### **7.2 Petitions – None**

### **7.3 Presentation – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS/DISCUSSION**

### **9.1 STAFF**

#### **9.1.1 Orientation, Marketing Levy Special Event Reserve Grants Scoring**

The following was before the Committee:

- Staff presentation dated April 30, 2025
- Handout dated April 30, 2025

Shari Dillman, Events Grant Administrator gave a presentation.

Dillman and Billy Comer, Manager, Events responded to questions of clarification from the Committee.

#### **9.1.2 Marketing Levy Special Event Reserve Grants 2025 Report**

The following was before the Committee:

- Staff report dated April 30, 2025

MOVED by Sue Uteck, seconded by Councillor Gillis

**THAT the Special Events Advisory Committee recommend that Halifax Regional Council:**

- 1. Approve the total funding in the amount of \$833,000 from the Community and Events Reserve, Q621, as shown in Table 2 of the staff report dated March 5, 2025;**
- 2. Pending final approval of the 2026/2027 budget, approve \$738,000 from the Community and Events Reserve, Q621, as shown in Attachment 3 of the staff report dated March 5, 2025;**
- 3. Pending final approval of the 2027/2028 budget, approve \$738,000 from the Community and Events Reserve, Q621, as shown in Attachment 3;**
- 4. Pending final approval of the 2028/2029 budget, approve \$10,000 from the Community and Events Reserve, Q621, as shown in Attachment 3; and**
- 5. Pending final approval of the 2029/2030 budget, approve \$10,000 from the Community and Events Reserve, Q621, as shown in Attachment 3.**

Shari Dillman, Events Grant Administrator and Billy Comer, Manager, Events responded to questions of clarification from the Committee.

**MOTION PUT AND PASSED.**

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – June 11, 2025**

**12. ADJOURNMENT**

The meeting adjourned at 11:20 a.m.

Olawumi Odeyinka-Apantaku  
Legislative Assistant