



**HERITAGE ADVISORY COMMITTEE
DRAFT MINUTES
April 23, 2025**

PRESENT: Tyler Brothers, Chair
Rosa Milito, Vice Chair
Councillor David Hendsbee
Councillor Nancy Hartling
Meghan Chadwick
Paul Clarke
David Jones
Brian MacDonald
Danielle McCabe
Ruby Shepherd

REGRETS: Jason Cooke
Joann Rofihe

STAFF: Kurt Pyle, Manager of Culture, Heritage & Planning
Simon Ross-Siegel, Legislative Assistant

These minutes are considered draft and will require approval by Heritage Advisory Committee at a future meeting.

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

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**Heritage Advisory Committee Meeting
Draft Minutes
April 23, 2025**

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 3:05 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

1.1 Annual Election of Chair

Simon Ross-Siegel, Legislative Assistant called for nominations for the position of Chair of the Heritage Advisory Committee.

MOVED by Tyler Brothers, seconded by Councillor Hartling

THAT Tyler Brothers be nominated Chair of the Heritage Advisory Committee.

Tyler Brothers was declared the successful nominee.

MOVED by Rosa Milito, seconded by Paul Clarke

THAT Tyler Brothers be appointed Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

Tyler Brothers was declared the Chair of the Heritage Advisory Committee.

Tyler Brothers assumed the Chair.

1.2 Annual Election of Vice Chair

Tyler Brothers called for nominations for the position of Vice Chair of the Heritage Advisory Committee.

MOVED by Rosa Milito, seconded by Councillor Hartling

THAT Rosa Milito be nominated Vice Chair of the Heritage Advisory Committee.

Rosa Milito was declared the successful nominee.

MOVED by Councillor Hartling, seconded by Ruby Shepherd

THAT Rosa Milito be appointed Vice Chair of the Heritage Advisory Committee.

MOTION PUT AND PASSED.

Rosa Milito was declared the Vice Chair of the Heritage Advisory Committee.

2. APPROVAL OF MINUTES – March 26, 2025

MOVED by Councillor Hendsbee, seconded by Brian MacDonald

THAT the minutes of March 26, 2025 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

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Additions: None

Deletions: None

MOVED by Brian MacDonald, seconded by Paul Clarke

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentation – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Case HRTGPLAN-2023-01756 Background Study: Proposed Downtown Dartmouth Heritage Conservation District Plan

The following was before the Committee:

- Staff report dated February 21, 2025
- Staff presentation dated April 23, 2025

Elizabeth Cushing, Planner II gave a presentation and responded to questions of clarification from the Committee.

MOVED by Councillor Hartling, seconded by David Jones

THAT the Heritage Advisory Committee recommend that Halifax Regional Council:

- 1. Accept the background study contained in Attachment A of the staff report dated February 21, 2025 to initiate the process to establish a Heritage Conservation District in Downtown Dartmouth; and**
- 2. Follow the Public Participation Program for HCDs, adopted by Regional Council on November 17, 2020, as contained in Attachment B of the staff report dated February 21, 2025, to obtain public input on the proposed Downtown Dartmouth Heritage Conservation District (HCD) plan and bylaw in accordance with Section 6 of the Heritage Conservation Districts Regulations.**

MOTION PUT AND PASSED.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – May 28, 2025

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12. ADJOURNMENT

The meeting adjourned at 3:48 p.m.

Simon Ross-Siegel
Legislative Assistant