



**ACCESSIBILITY ADVISORY COMMITTEE  
MINUTES  
February 24, 2025**

**PRESENT:** Céline Vautour, Chair  
Rachele Manett, Vice Chair  
Councillor Trish Purdy  
Councillor Laura White  
Councillor Jean St-Amand  
Glenn Babcock  
Liz Doull

**REGRETS:** Oliver Keith – Leave of Absence  
April Adams

**STAFF:** Melissa Myers, Accessibility Advisor  
Laura Bain, Accessibility Coordinator  
Elizabeth Macdonald, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:02 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – January 20, 2025**

MOVED by Councillor St-Amand, seconded by Rachele Manett

**THAT the minutes of January 20, 2025 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor White, seconded by Councillor St-Amand

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS/DISCUSSION**

**9.1 STAFF**

**9.1.1 New Staff Liaison Introduction**

Laura Bain, Accessibility Coordinator provided introductory remarks to the Committee.

**9.1.2 Overview of On-Street Accessible Parking at HRM**

The following was before the Committee:

- Staff presentation dated February 24, 2025

Jeff Nephew, Team Lead Senior Advisor, Parking Planning gave a presentation and responded to questions of clarification from the Committee.

**9.1.3 2025 Town Hall Planning**

The following was before the Committee:

- Handout dated February 24, 2025

Melissa Myers, Accessibility Advisor spoke to the Town Hall planning process.

The Committee discussed the upcoming 2025 Town Hall and noted an interest in the following:

- Representation from the Province of Nova Scotia;
- A planned transition between the panel and a visioning session;
- An option for attendees to speak one-on-one with panelists after the panel;
- The potential to display attendee questions for the panelists on screen;
- An option for attendees to type or send in a question to the panel;
- A QR code to join the meeting;
- Involvement of Halifax Public Libraries in the planning process;
- An option for attendees to join from multiple library branches;
- The use of the platform “Slido” during the meeting; and
- A scheduled debrief meeting after the Town Hall.

Céline Vautour stepped down from the Chair and Rachele Manett assumed the Chair.

Melissa Myers, Accessibility Advisor and Darren Young, Manager, Major Projects responded to questions of clarification from the Committee.

Mairead Barry, Director of Strategy, Halifax Public Libraries spoke to the possibility for Halifax Public Libraries to work alongside the Committee to plan the 2025 Town Hall.

Céline Vautour resumed the Chair.

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – March 17, 2025**

**12. ADJOURNMENT**

The meeting adjourned at 6:01 p.m.

Elizabeth Macdonald  
Legislative Assistant