



**WOMEN AND GENDER EQUITY ADVISORY COMMITTEE  
MINUTES  
October 17, 2024**

**PRESENT:** Jacquie Gahagan, Chair  
Hannah Jackson, Vice Chair  
Councillor Becky Kent  
Councillor Pam Lovelace  
Sonia Ikheloa  
Doreen Redmond  
Rhiannon Makohoniuk  
Sherryl Murphy

**REGRETS:** Zoey Zhou  
Cheryl Copage-Gehue  
Liz Fraser

**STAFF:** Carla John, Advisor Diversity & Inclusion, Office of Diversity & Inclusion  
Baylee Brown, Coordinator 2SLGBTQ+/Gender Equity, Community  
Engagement and Research, Office of Diversity & Inclusion  
Amy Brierley, Social Policy Strategist, Programming & Partnerships  
Elizabeth Macdonald, Legislative Assistant  
Olawumi Odeyinka-Apantaku, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](https://www.halifax.ca).*

*The meeting was called to order at 4:35 p.m., the Committee adjourned at 5:46 p.m.*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:35 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – September 19, 2024**

MOVED by Councillor Kent, seconded by Doreen Redmond

**THAT the minutes of September 19, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Sherryll Murphy, seconded by Hannah Jackson

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence – None**

**7.2 Petitions – None**

**7.3 Presentation – None**

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS/DISCUSSION**

**9.1 STAFF**

**9.1.1 Overview of Policymaking at HRM**

Cathy Collett, Senior Policy Advisor gave a verbal presentation outlining the policy development process for Halifax Regional Municipality. They noted two types of policy development processes: policies approved under the direction of Halifax Regional Council and operational corporate policies approved by the Chief Administrative Officer.

Collett, Elizabeth Macdonald, Legislative Assistant, Amy Brierley, Social Policy Strategist, Programming & Partnerships and Baylee Brown, Coordinator 2SLGBTQ+/Gender Equity, Community Engagement and Research, Office of Diversity & Inclusion responded to questions of clarification from the Committee.

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING – December 5, 2024**

**12. ADJOURNMENT**

The meeting adjourned at 5:46 p.m.

Olawumi Odeyinka-Apantaku  
Legislative Assistant