

Re: Item 9.2.1

HALIFAX

Reviewing the Role of Agencies, Boards, and Commissions (ABCs) in HRM Governance

July 18, 2024

Origin - June 20, 2023

THAT Halifax Regional Council direct the Chief Administrative Officer to review and provide recommendations on:

1. All boards, committees and commissions that include citizen volunteers, in an effort to reduce duplication, close gaps and increase efficiencies and resources optimization, and;
2. All standing committees of council, looking at the terms of reference, especially their duties, responsibilities, administration, and procedures, looking for improvements, efficiencies, and work that flows to Council.

Phased Approach

Phase	Overview	Timeline
1	Implementation Plan and Advisory Committee Review	Spring 2024
2	Standing Committee Review, Framework for Lived Experience Committees, Legislative Amendments and Committee Procedures Administrative Order	Summer / Fall 2024
3	Guidelines when creating a new Committee	Winter 2025
4	Review of the Councillor Appointment process	Prior to November 2026

Phase 1 Process

- Inventory and Analysis of ABCs
- Engagement with HRM staff on the role and structure of ABC's
- Survey of ABC membership on role and effectiveness of ABC process
- Evaluation of 11 ABC terms of reference and current state including historical context

Recommendations

Review and Amend Terms of Reference (ToR)

- Active Transportation Advisory Committee (ATAC)
- Point Pleasant Park Advisory Committee (PPPAC)

Commence the process to dissolve

- Community Design Advisory Committee
- Investment Policy Advisory Committee
- Regional Watershed Advisory Committee
- Western Common Advisory Committee
- Some Planning Advisory Committees (PAC)*

- *Regional Council amended this motion to remove North West PAC

HALIFAX

Proposed Amendments ATAC

ATAC Current Mandate	Proposed Amendments
1. The committee will provide timely advice to the Transportation Standing Committee on matters relating to budget, infrastructure, education, policy and public awareness.	Remove reference to budget to reflect current practice
2. The Committee will provide support to HRM staff on education, and promotion related to active transportation, and any assistance required of an annual Bike Week.	Remove reference to annual Bike Week which no longer takes place
3. The Committee will provide advice, feedback and guidance to HRM staff on matters related to active transportation submitted to the Committee by HRM staff.	No changes proposed

HALIFAX

Proposed Amendments ATAC

ATAC Current Mandate

Proposed Amendments

4. The Committee will prepare and submit annually to the Transportation Standing Committee, an annual Activity Report outlining the work and achievements of the Committee, particularly in regards to the Active Transportation Plan

Clarification needed to reflect current state

5. The Committee will perform such other duties as directed by the Transportation Standing Committee.

Under Administrative Order 1, the Transportation Standing Committee can always refer an item to ATAC for consideration without this statement being included in the ToR.

Will be reviewed to determine if it is necessary to include.

Proposed Amendments ATAC

General amendments made to reflect ATAC's two main activities:

1. Provide advice to staff on matters relating to active transportation as part of the development and implementation of an updates to the Active Transportation Priorities Plan and Integrated Mobility Plan (IMP); and
2. Provide advice to staff on matters relating to infrastructure projects, education and promotion, and other active transportation policies that may arise.

Next Steps

- Staff via report(s) will return to Council with amended Terms of References

HALIFAX