



**ACTIVE TRANSPORTATION ADVISORY COMMITTEE
MINUTES
January 18, 2024**

PRESENT: Hugh Millward, Chair
Douglas Wetmore, Vice Chair
Paul Young
Anika Riopel
Elizabeth Pugh
Brittney MacLean
Milena Khazanavicius
Michelle Mahoney
Myles McCormick

REGRETS: Peter Zimmer
Councillor Patty Cuttell
Holly Woodill

STAFF: David MacIsaac, Manager, Active Transportation
Elizabeth Macdonald, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](https://www.halifax.ca).

The meeting was called to order at 4:34 p.m., the Committee adjourned at 6:15 p.m.

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 4:34 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

1.1 Annual Election of Chair

Elizabeth Macdonald, Legislative Assistant called for nominations for the position of Chair of the Active Transportation Advisory Committee.

MOVED by Milena Khazanavicius, seconded by Michelle Mahoney

THAT Hugh Millward be nominated Chair of the Active Transportation Advisory Committee.

Hugh Millward was declared the successful nominee.

MOVED by Milena Khazanavicius, seconded by Douglas Wetmore

THAT Hugh Millward be appointed Chair of the Active Transportation Advisory Committee.

MOTION PUT AND PASSED.

Hugh Millward was declared the Chair of the Active Transportation Advisory Committee.

Hugh Millward assumed the Chair.

1.2 Annual Election of Vice Chair

Elizabeth Macdonald, Legislative Assistant called for nominations for the position of Vice Chair of the Active Transportation Advisory Committee.

MOVED by Milena Khazanavicius, seconded by Hugh Millward

THAT Douglas Wetmore be nominated Vice Chair of the Active Transportation Advisory Committee.

Douglas Wetmore was declared the successful nominee.

MOVED by Paul Young, seconded by Milena Khazanavicius

THAT Douglas Wetmore be appointed Vice Chair of the Active Transportation Advisory Committee.

MOTION PUT AND PASSED.

Douglas Wetmore was declared the Vice Chair of the Active Transportation Advisory Committee.

2. APPROVAL OF MINUTES – November 16, 2023

MOVED by Douglas Wetmore, seconded by Myles McCormick

THAT the minutes of November 16, 2024 be approved as circulated.

MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions: None

Deletions: None

MOVED by Milena Khazanavicius, seconded by Michelle Mahoney

THAT the agenda be approved as presented.

MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence

Correspondence was received and circulated for item 7.3.1.

For a detailed list of correspondence received refer to the specific agenda item.

7.2 Petitions – None

7.3 Presentation

7.3.1 CNIB Halifax: Cycling Infrastructure Guidelines – Lui Greco

The following was before the Committee:

- Request to present dated January 2, 2024
- Presentation dated January 18, 2024
- Handout dated January 18, 2024
- Correspondence from Talan Iscan

Lui Greco, CNIB Halifax gave a presentation and responded to questions of clarification from the Committee.

David MacIsaac, Manager, Active Transportation responded to questions of clarification from the Committee.

MOVED by Milena Khazanavicius, seconded by Paul Young

THAT the Active Transportation Advisory Committee recommend that Transportation Standing Committee direct the Chief Administrative Officer to prepare a staff report to consider adopting the recommendations outlined in the “Cycling Infrastructure and People with Sight Loss – Design Challenges and Opportunities at Transit Stops Across Canada” report when installing cycling infrastructure.

Elizabeth Pugh proposed “adopting” be replaced with “examining and expanding upon”. As provided for in section 53 (2) of Administrative Order One, *Respecting the Procedures of the Council*, the amendment was accepted as friendly.

The motion now read:

MOVED by Milena Khazanavicius, seconded by Paul Young

THAT the Active Transportation Advisory Committee recommend that Transportation Standing Committee direct the Chief Administrative Officer to prepare a staff report to consider examining and expanding upon the recommendations outlined in the “Cycling Infrastructure and People with Sight Loss – Design Challenges and Opportunities at Transit Stops Across Canada” report when installing cycling infrastructure.

MOTION PUT AND PASSED.

7.3.2 Legal Road Users Bicycle Club Introduction – *Matt Stickland*

The following was before the Committee:

- Request to present dated November 27, 2023

Matt Stickland, President, Legal Road Users Bicycle Club spoke briefly on the topic, noting they had to leave the meeting, and asked to present at the next meeting.

MOVED by Anika Riopel, seconded by Douglas Wetmore

THAT Item 7.3.2 Legal Road Users Bicycle Club Introduction be deferred to the next meeting.

MOTION TO DEFER PUT AND PASSED.

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 Staff Update

David MacIsaac, Manager, Active Transportation provided an update on Active Transportation’s upcoming public engagement initiatives with rural communities within Halifax Regional Municipality regarding the installation of sidewalks, the “New Sidewalk Level of Service” report going before Halifax Regional Council at the January 23, 2024 meeting and the upcoming Active Transportation budget for the 2024/25 fiscal year.

11. DATE OF NEXT MEETING – February 15, 2024

12. ADJOURNMENT

The meeting adjourned at 6:15 p.m.

Elizabeth Macdonald
Legislative Assistant