

APPENDIX:

HALIFAX REGIONAL POLICE

2023/24 BUDGET INFORMATION & FINANCIAL TABLES

Submitted to: Halifax Board of Police Commissioners

January 27, 2023



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Operating Budget Work Paper (2022/23 to 2023/2024 Budget Comparison)

A1

****Below information does NOT include proposed Service Enhancements or Budget Reductions for 2023/24****

Updated: January 27, 2023

	2022/2023 Budget	% of Total Expenses	Proposed 2023/2024	% of Total Expenses	Variance				
Revenues									
Cond. Grant NS (Other)	(3,800,000)		(3,800,000)	-3.51%	-				
Sales of Services	(608,000)		(608,000)	-0.56%	-				
Recovery	(6,522,100)		(7,326,800)	-6.77%	(804,700)	See assumption 1 below.			
Misc.	(820,500)		(1,912,900)	-1.77%	(1,092,400)	See assumption 2 below.			
	(11,750,600)		(13,647,700)		(1,897,100)				
							COMPENSATION ADJUSTMENTS		
							Pressures	Savings	
Expenses									
Salary - Regular	72,668,200		77,495,600		4,827,400		4,827,400		
Overtime	2,529,300		2,657,400		128,100		128,100		
Wages	132,400		132,400		-				
Court time	1,285,700		1,317,800		32,100		32,100		
Shift	403,700		403,700		-				
Extra	612,400		1,988,400		1,376,000		1,376,000		
Other Allowances	17,000		17,000		-				
Benefits	14,508,400		15,422,700		914,300		914,300		
	92,157,100	91.29%	99,435,000	91.83%	7,277,900				
Vacancy	(2,147,300)	-2.13%	(2,147,300)	-1.98%	-				
Retirement Incentive	813,000	0.81%	868,300	0.80%	55,300		55,300		
Workers Compensation	1,690,000	1.67%	2,084,300	1.92%	394,300		394,300		
Clothing Allowance	452,400	0.45%	452,400	0.42%	-				
On the Job Injuries	244,400	0.24%	244,400	0.23%	-				
Comp & Ben InterDept	772,700	0.77%	772,700	0.71%	-				
Total Compensation & Benefits	93,982,300	93.10%	101,709,800	93.93%	7,727,500		7,727,500		
Telephone	172,900	0.17%	172,900	0.16%	-				
Courier	29,000	0.03%	29,000	0.03%	-				
Office Furniture	50,800	0.05%	50,800	0.05%	-				
Computer Software & Licenses	99,500	0.10%	99,500	0.09%	-				
Printing	2,500	0.002%	2,500	0.00%	-				
Supplies	91,700	0.09%	91,700	0.08%	-				
Legal Fees	60,400	0.06%	60,400	0.06%	-				
Janitorial	139,700	0.14%	139,700	0.13%	-				
Security	27,900	0.03%	27,900	0.03%	-				
Refuse Collection	15,000	0.01%	15,000	0.01%	-				
Outside Policing	253,400	0.25%	253,400	0.23%	-				
Contract Services	1,757,100	1.74%	1,832,100	1.69%	75,000	See assumption 4 below.			

See assumption 3 below.



Operating Budget Work Paper (2023/24 Proposed Budget, including 3 Year Financial History)

A2

****Below information does NOT include proposed Service Enhancements or Budget Reductions for 2023/24****

Updated: January 27, 2023

	Actual 2019/2020	Actual 2020/21	Actual 2021/22	Actual 2022/2023 To Date (P\$)	Budget 2022/2023	% of Total Expenses	Proposed 2023/24	% of Total Expenses	Variance	% Variance
Revenues										
Cond. Grant NS (Other)	(3,800,000)	(3,800,000)	(3,800,000)	(2,533,300)	(3,800,000)	-3.76%	(3,800,000)	-3.51%	-	
Sales of Services	(589,600)	(438,000)	(428,600)	(288,500)	(608,000)	-0.60%	(608,000)	-0.56%	-	
SOT Revenue	(78,700)	(2,300)	-	-	-	0.00%	-	0.00%	-	
Recovery	(5,579,600)	(6,540,100)	(7,064,100)	(4,737,400)	(6,522,100)	-6.46%	(7,326,800)	-6.77%	(804,700)	12.34%
Misc	(959,900)	(601,500)	(827,900)	(920,100)	(820,500)	-0.81%	(1,912,900)	-1.77%	(1,092,400)	133.14%
Total Revenues	(11,007,800)	(11,381,900)	(12,120,600)	(8,479,300)	(11,750,600)	-11.64%	(13,647,700)	-12.60%	(1,897,100)	16.14%
Expenses										
Salary - Regular	69,789,900	68,203,000	71,913,600	47,528,300	72,668,200	71.99%	77,495,600	71.57%	4,827,400	6.64%
Overtime	3,767,900	2,504,200	5,706,700	4,331,400	2,529,300	2.51%	2,657,400	2.45%	128,100	5.06%
Wages	-	-	-	-	132,400	0.13%	132,400	0.12%	-	
PDP Increase	(116,100)	(51,000)	(5,256,800)	(3,708,100)	-				-	
Court Time	1,092,800	497,700	786,600	820,100	1,285,700	1.27%	1,317,800	1.22%	32,100	2.50%
Shift Agreements	84,300	86,200	86,900	1,000	-				-	
Shift Differential	275,200	282,600	244,100	3,200	403,700	0.40%	403,700	0.37%	-	
Extra Duty	834,100	258,200	606,400	992,900	612,400	0.61%	1,988,400	1.84%	1,376,000	224.69%
Vacation Payout	80,000	24,400	85,100	76,300	-				-	
Other Allowances	28,600	-	-	-	17,000	0.02%	17,000	0.02%	-	
Benefits	14,170,100	13,727,000	15,208,800	9,369,900	14,508,400	14.37%	15,422,700	14.24%	914,300	6.30%
Vacancy Management	-	-	-	-	(2,147,300)	-2.13%	(2,147,300)	-1.98%	-	
Honorariums	-	-	1,000	-	-				-	
Retirement Incentive	671,700	659,600	694,200	477,700	813,000	0.81%	868,300	0.80%	55,300	6.80%
Severance	-	-	1,500	-	-				-	
Workers Compensation	706,200	903,500	1,399,200	766,100	1,690,000	1.67%	2,084,300	1.92%	394,300	23.33%
Overtime Meals	100	-	-	-	-				-	
Clothing Allowance	425,000	425,600	402,600	255,500	452,400	0.45%	452,400	0.42%	-	
Stipends	3,000	2,000	2,000	2,000	-				-	
WCB Recov Earnings	-	-	-	(74,700)	-				-	
On the Job Injuries	322,500	232,500	270,800	63,500	244,400	0.24%	244,400	0.23%	-	
Non TCA Compensation	-	-	200	-	-				-	
Comp & Ben Interdept	707,500	785,100	697,900	516,000	772,700	0.77%	772,700	0.71%	-	
HR CATS Wages	1,400	500	(2,600)	(700)	-				-	
HR CATS OT	-	300	-	400	-				-	
Total Compensation & Benefits	92,844,200	88,541,400	92,848,200	61,420,800	93,982,300	93.10%	101,709,800	93.93%	7,727,500	8.22%
Telephone	159,100	110,600	119,700	89,700	172,900	0.17%	172,900	0.16%	-	
Courier	27,500	27,600	39,800	34,100	29,000	0.03%	29,000	0.03%	-	
Office Furniture	81,100	49,200	70,000	42,500	50,800	0.05%	50,800	0.05%	-	
Computer Software & Licenses	98,700	275,200	232,500	69,300	99,500	0.10%	99,500	0.09%	-	



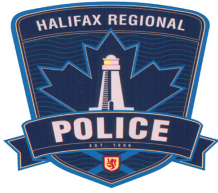
Operating Budget Work Paper (2023/24 Proposed Budget, including 3 Year Financial History)

A2

****Below information does NOT include proposed Service Enhancements or Budget Reductions for 2023/24****

Updated: January 27, 2023

	Actual 2019/2020	Actual 2020/21	Actual 2021/22	Actual 2022/2023 To Date (P\$)	Budget 2022/2023	% of Total Expenses	Proposed 2023/24	% of Total Expenses	Variance	% Variance
Printing	400	300	-	-	2,500	0.002%	2,500	0.002%	-	
Supplies	126,800	90,200	123,700	96,200	91,700	0.09%	91,700	0.08%	-	
Other OCC trs	-	(37,700)	-	-	-	0.00%	-	0.00%	-	
Professional Fees	1,800	-	-	-	-	0.00%	-	0.00%	-	
Legal Fees	310,800	365,200	135,100	160,200	60,400	0.06%	60,400	0.06%	-	
Consulting	48,800	45,200	-	-	-	0.00%	-	0.00%	-	
Janitorial	144,700	142,500	148,200	77,200	139,700	0.14%	139,700	0.13%	-	
Property Survey	200	-	-	-	-	0.00%	-	0.00%	-	
Security	23,100	19,300	55,200	11,100	27,900	0.03%	27,900	0.03%	-	
Refuse Collection	10,900	12,900	11,800	5,100	15,000	0.01%	15,000	0.01%	-	
Outside Policing	266,200	186,100	228,900	117,000	253,400	0.25%	253,400	0.23%	-	
Contract Services	2,070,500	1,752,600	1,770,400	1,025,200	1,757,100	1.74%	1,832,100	1.69%	75,000	4.27%
Uniforms	222,100	180,300	159,500	107,700	235,400	0.23%	235,400	0.22%	-	
Medical & First Aid	1,800	1,200	2,000	200	-	0.00%	-	0.00%	-	
Patrol Equipment & Supply	433,400	358,400	526,300	355,100	432,900	0.43%	432,900	0.40%	-	
Rec Supplies	1,100	-	-	-	-	0.00%	-	0.00%	-	
Photo Supply	40,100	17,200	20,700	22,500	20,000	0.02%	20,000	0.02%	-	
Cleaning	12,400	23,900	14,300	11,800	5,700	0.01%	5,700	0.01%	-	
Personal Protect Equip	2,100	37,300	35,700	6,100	-	0.00%	-	0.00%	-	
Other Supplies	2,500	100	1,300	-	4,900	0.00%	4,900	0.00%	-	
Hardware	100	-	-	-	-	0.00%	-	0.00%	-	
Electricity	-	-	-	-	6,400	0.01%	6,400	0.01%	-	
Building - Interior	31,300	3,600	-	-	-	0.00%	-	0.00%	-	
Overhead Doors	-	-	300	-	-	0.00%	-	0.00%	-	
Other Building Costs	52,400	37,000	111,000	55,000	47,300	0.05%	47,300	0.04%	-	
Equipment Purchases	194,500	438,000	282,600	77,400	352,300	0.35%	352,300	0.33%	-	
Small Tools	-	-	2,400	-	-	0.00%	-	0.00%	-	
Computer Equipment	22,800	37,500	63,600	11,700	10,000	0.01%	10,000	0.01%	-	
Equipment Rental	1,400	10,000	2,400	1,900	1,800	0.002%	1,800	0.002%	-	
Equipment R&M	85,300	63,200	48,500	23,800	93,500	0.09%	93,500	0.09%	-	
Computer R&M	-	900	200	400	8,700	0.01%	8,700	0.01%	-	
Mechanical Equipment	1,300	1,100	4,900	4,600	4,100	0.004%	4,100	0.004%	-	
Communications	734,700	1,005,900	821,800	451,200	939,000	0.93%	885,100	0.82%	(53,900)	-5.74%
Airtime	253,000	231,900	253,000	168,700	258,700	0.26%	258,700	0.24%	-	
Vehicle R&M	2,500	7,200	3,500	2,200	-	0.00%	-	0.00%	-	
Fuel - Diesel	900	1,100	1,000	1,800	3,000	0.003%	3,000	0.003%	-	
Fuel - Gas	100	100	400	500	1,000	0.001%	1,000	0.001%	-	
Vehicle Rentals	500	-	4,000	100	-	0.00%	-	0.00%	-	



Operating Budget Work Paper (2023/24 Proposed Budget, including 3 Year Financial History)

A2

****Below information does NOT include proposed Service Enhancements or Budget Reductions for 2023/24****

Updated: January 27, 2023

	Actual 2019/2020	Actual 2020/21	Actual 2021/22	Actual 2022/2023 To Date (P\$)	Budget 2022/2023	% of Total Expenses	Proposed 2023/24	% of Total Expenses	Variance	% Variance
Shop Supplies	-	-	100	100	-	0.00%	-	0.00%	-	-
Other Vehicle Exp	-	-	-	100	-	0.00%	-	0.00%	-	-
Membership	20,400	20,700	16,700	18,700	12,000	0.01%	12,000	0.01%	-	-
Conferences	20,600	1,200	13,400	19,100	-	0.00%	-	0.00%	-	-
Travel - Local	23,800	300	300	400	13,400	0.01%	13,400	0.01%	-	-
Travel - Out of Town	339,900	45,500	138,100	245,600	238,700	0.24%	238,700	0.22%	-	-
Training	236,700	165,500	300,900	215,300	254,700	0.25%	254,700	0.24%	-	-
Licenses	62,600	64,100	65,200	68,400	84,800	0.08%	84,800	0.08%	-	-
Commission Fees	100	-	-	-	-	0.00%	-	0.00%	-	-
Cost of Sales	100	-	-	-	-	0.00%	-	0.00%	-	-
Facilities Rental	1,175,200	1,169,400	1,128,400	677,000	1,259,800	1.25%	1,313,700	1.21%	53,900	4.28%
Advertising	25,200	11,800	16,200	10,000	6,100	0.01%	6,100	0.01%	-	-
Awards	200	-	-	-	-	0.00%	-	0.00%	-	-
Books	12,800	13,800	11,600	2,500	9,900	0.01%	9,900	0.01%	-	-
Meals	49,000	10,400	19,800	21,100	28,500	0.03%	28,500	0.03%	-	-
Special Projects	32,600	-	-	-	2,000	0.00%	2,000	0.00%	-	-
Committee Events	(600)	-	-	-	-	0.000%	-	0.000%	-	-
Rewarding Excellence	15,600	5,400	7,400	7,900	2,700	0.00%	2,700	0.00%	-	-
Health and Wellness	200	-	-	-	-	0.00%	-	-	-	-
Other Goods	-	1,300	-	6,100	-	0.00%	-	0.00%	-	-
IntTrsf IT & Commun	4,300	4,600	9,200	11,200	-	0.00%	-	0.00%	-	-
Inter Tfr Other	4,900	97,600	108,400	70,600	92,700	0.092%	92,700	0.086%	-	-
Inter Tfr Record Check	(400)	-	-	-	(3,300)	-0.003%	(3,300)	-0.003%	-	-
Int Trf Print/Reprod	5,600	2,500	4,700	1,500	-	0.000%	-	-	-	-
Inter Tfr Extra Staff	(207,000)	-	(105,400)	(274,900)	(217,400)	-0.215%	(681,500)	-0.629%	(464,100)	213.48%
Insurance POL	55,800	48,000	47,800	48,000	54,100	0.05%	54,100	0.05%	-	-
Tfr Fr Resvs To Oper	(233,400)	(258,400)	(258,400)	-	-	0.00%	-	0.00%	-	-
Tfr To Resvs Fr Oper	-	25,000	25,000	-	-	0.00%	-	0.00%	-	-
Total Expenditures	99,955,300	95,465,200	99,692,300	65,599,800	100,945,600		108,284,000		7,338,400	7.27%
Net (Surplus)/Deficit	88,947,500	84,083,300	87,571,700	57,120,500	89,195,000		94,636,300		5,441,300	6.10%



PROPOSED Halifax Regional Police 2023/24 Operating Budget Situation (Summary)

Updated: January 26, 2023

		Proposed Budget Balanced to Target	Proposed Budget with Service Enhancements & Reductions
Current Situation		2023/24	2023/24
Previous Year's Net Budget (2022/23)	-	\$ 89,195,000	\$ 89,195,000
Proposed Net Budget Requirement To Operate	-	\$ 94,636,300	\$ 95,026,500
Budget Increase from 2022/23 to 2023/24	-	\$ (5,441,300)	\$ (5,831,500)
Net Budget Change		6.10%	6.54%

		Proposed Budget Balanced to Target	Proposed Budget with Service Enhancements & Reductions
A. Estimated Budget Pressures			
(1) 2023/24 Compensation pressures (<i>Contractual</i>). <i>Including HRPAs compensation collective agreement hourly rate increases (1.25% every 6 months from April 1, 2020 to October 1, 2023 (8 accumulative increases of 1.25% over 4 years)) and Canadian Union of Public Employees (CUPE 4814) (14.29% in 20/21, 2.5% in 21/22 and 3% in 23/24), salary step increases, non-union adjustments/ISA's approved in 2022/23 fiscal year.</i>	-	\$ (6,191,300)	\$ (6,191,300)
(2) 2.5% Increase in overtime and court time, as a result of HRPAs annual rate increases.	-	\$ (160,200)	\$ (160,200)
(3) Extra Duty Expenses. <i>Increase in Extra Duty Compensation due to increase in services and rate increases included in the new HRPAs collective agreement.</i>	-	\$ (1,376,000)	\$ (1,376,000)
(4) Biological Casework Analysis agreement costs estimated to increase by 6.7%.	-	\$ (30,000)	\$ (30,000)
(5) Commissionaires of Nova Scotia agreement costs estimated to increase by 8.8%.	-	\$ (45,000)	\$ (45,000)
(6) Decrease in Worker's Compensation Board (WCB) recovery.	-	\$ (138,000)	\$ (138,000)
Total		\$ (7,940,500)	\$ (7,940,500)



PROPOSED Halifax Regional Police 2023/24 Operating Budget Situation (Summary)

		Proposed Budget Balanced to Target	Proposed Budget with Service Enhancements & Reductions
B. Proposed Service Enhancements			
(1) Additional Position - Sergeant (3 @ Year 1 net cost of \$78,566.67 including benefits.)	-	\$ -	\$ (305,300)
(2) New Position - Police Psychologist (1 @ \$186,000 including benefits).	-	\$ -	\$ (186,000)
(3) New Position - Occupational Health Nurse (1 @ \$136,400 including benefits).	-	\$ -	\$ (136,400)
Total		\$ -	\$ (627,700)

		Proposed Budget Balanced to Target	Proposed Budget with Service Enhancements & Reductions
C. Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reserves			
(1) Increase in 911 Call Transfers to other Provincial and Municipal agencies.	-	\$ 486,500	\$ 486,500
(2) Additional Constable secondment implemented during 2022/23.	-	\$ 141,300	\$ 141,300
(3) Increase in Criminal Record Checks through online portal system.	-	\$ 150,000	\$ 150,000
(4) Increase in policing security contracts with HIAA, Ports, etc.	-	\$ 121,900	\$ 121,900
(5) Increase in Extra Duty revenue.	-	\$ 1,547,000	\$ 1,547,000
(6) Increase in miscellaneous cost recoveries due to inflationary factors including HRP Collective Agreement compensation rate increases.	-	\$ 52,500	\$ 52,500
(7) Sustainable Cost Savings Proposed - Discontinue Lake Safety Patrol and Lifeguard Service contract on the waters of Lake Micmac and Lake Banook.	-	\$ -	\$ 83,600
(8) Sustainable Revenue Increase Proposed - Increase admin. fee applied to extra duty rates by 7% from 3% to 10%.	-	\$ -	\$ 153,900
Total		\$ 2,499,200	\$ 2,736,700

Budget (Deficit)/Surplus		-	\$ (5,441,300)	\$ (5,831,500)
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% Change from Year to Year	22/23 to 23/24 Balanced to Target	With Service Enhancements & Reductions
Revenues/Recoveries	20.09%	21.40%
Expenses	7.73%	8.27%
Overall Net Budget Change	6.10%	6.54%