



**ACCESSIBILITY ADVISORY COMMITTEE  
DRAFT MINUTES  
October 24, 2022**

PRESENT: Andrew Taylor, Chair  
Jacki Purcell, Vice Chair  
Councillor Deagle Gammon  
Elizabeth Doull  
Michelle Mahoney  
Nicole MacDonald  
Jordan Waterbury

REGRETS: Councillor Paul Russell  
Rachele Manett  
Kristen Hemming

STAFF: Melissa Myers, Accessibility Advisory, Office of Diversity & Inclusion/ANSAIO  
Annie Sherry, Legislative Assistant  
Catie Campbell, Legislative Assistant

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, and information items circulated are online at [halifax.ca](http://halifax.ca).*

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

**Accessibility Advisory Committee  
Draft Minutes  
October 24, 2022**

*The meeting was called to order at 4:04 p.m. and adjourned at 5:17 p.m.*

## **1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 4:04 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

## **2. APPROVAL OF MINUTES – August 15 and October 4, 2022**

MOVED by Councillor Deagle Gammon, seconded by Jacki Purcell

**THAT the minutes of August 15 and October 4, 2022 be approved as circulated.**

**MOTION PUT AND PASSED.**

## **3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Jacki Purcell, seconded by Jordan Waterbury

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

## **4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

## **5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

## **6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

## **7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

### **7.1 Correspondence**

Correspondence was received and circulated for item 9.1.1.

For a detailed list of correspondence received refer to the specific agenda item.

### **7.2 Petitions – None**

### **7.3 Presentations – None**

## **8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

## **9. REPORTS**

### **9.1 STAFF**

#### **9.1.1 Accessibility Guidelines for Backyard and Secondary Suites Presentation**

The following was before the Committee:

- Staff memorandum dated October 14, 2022
- Correspondence from Gerry Post
- Staff presentation dated October 24, 2022

*These minutes are considered draft and will require approval by the Accessibility Advisory Committee at a future meeting.*

**Accessibility Advisory Committee  
Draft Minutes  
October 24, 2022**

Brandon Umpherville, Planner II, and Jill MacLellan, Principal Planner, Social Policy gave a presentation on Accessibility Guidelines for Backyard and Secondary Suites and responded to questions of clarification from the Committee.

### **9.1.2 2022 Annual Town Hall Planning**

The following was before the Committee:

- Staff memorandum dated October 20, 2022

Annie Sherry, Legislative Assistant, and Melissa Myers, Accessibility Advisor, Diversity & Inclusion/ANSAIO gave an overview on 2022 Annual Town Hall planning and responded to questions of clarification from the Committee. Staff confirmed that the event would be taking place on November 17, 2022 from 6:30 to 8:30 p.m. in Paul O'Regan Hall, Halifax Central Library. Sherry and Myers shared that Atlantic Livestream was chosen as the livestreaming vendor, updates on the communications plan, that information about the event would be hosted on Halifax.ca, and that Committee members would receive digital materials to distribute to their networks.

Committee members shared their approval of the agenda, indicated their interest in supporting roles for the event, and agreed to hold a special meeting prior to the 2022 Town Hall.

### **9.2 COMMITTEE MEMBERS – NONE**

### **9.3 STAFF UPDATES – NONE**

### **10. ADDED ITEMS – NONE**

### **11. DATE OF NEXT MEETING – November 17, 2022**

### **12. ADJOURNMENT**

The meeting adjourned at 5:17 p.m.

Catie Campbell  
Legislative Assistant