INFORMATION REPORT

(PUBLIC)

TO: The Halifax Board of Police Commissioners

FROM: Chief Daniel Kinsella, Halifax Regional Police

DATE: April 25, 2022

SUBJECT: **HRP Information Technology Audit Progress Report (Public recommendations)**

Background:

In February 2021, the Halifax Regional Municipality (HRM) Office of the Auditor General (OAG) released the findings of its audit of Halifax Regional Police (HRP) Information Technology systems. The audit had two sets of recommendations - public and in-camera. This update pertains to the progress made on the public recommendations.

In February 2021, HRP formed a project team to address the findings and recommendations of the OAG audit within an 18-month period. HRP provided four updates in 2021 on the work of the project to the Board of Police Commissioners (BoPC) - April 19, June 21, September 20, and December 13.

The fifth progress report is being submitted on April 25, 2022. As per discussions with the BoPC and in agreement with them, recommendations 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11 have previously been completed for the public portion of the recommendations and are listed in the table below.

This update will be the final update related to the public recommendations, as they have now been completed.

Summary of Progress:

Recommendation		Target Date	Status
1	Halifax Regional Police should implement a process to ensure only complete and accurate information on security of IT operations is provided to the Board of Police Commissioners	April 2021	Complete
2	Halifax Regional Police should establish a reporting relationship between the Chief Information Security Officer and all staff with covert information technology security responsibilities.	April 2021	Complete
3	Halifax Regional Police should update its information security risk assessment and document whether the identified risks will be mitigated, and how	September 2021	Complete
4	Halifax Regional Police should develop detailed plans for projects required to implement Halifax Regional Police's information security management system	December 2021	Complete
5	Halifax Regional Police should finalize and implement its draft information technology security policies. This should include detailed guidance on how the policies will be applied to Halifax Regional Police information technology operations	December 2021	Complete
6	Halifax Regional Police should establish service-level agreements with IT service providers, including Halifax Regional Municipality's Information, Communication and Technology division for Halifax Regional Police information systems and assets managed by Halifax Regional Municipality	December 2021	Complete
7	When Halifax Regional Police finalizes its draft policies, it should include which levels of physical security are required throughout Halifax Regional Police facilities	December 2021	Complete
8	Halifax Regional Police policies should address secure storage of information, including secure data destruction when surplus or damaged equipment is disposed of; requirement for security of removable media; and protection and security of offsite equipment	June 2021	Complete

Recommendation		Target Date	Status
9	Halifax Regional Police should update, and regularly maintain, its information technology asset lists	April 2021	Complete
10	Halifax Regional Police should assess Halifax Regional Municipality Information, Communication, and Technology division policies for teleworking to determine whether they are adequate for Halifax Regional Police purposes	April 2021	Complete
11	Halifax Regional Police should provide its staff with regular information technology security awareness training, particularly given the sensitive nature of police operations	September 2021	Complete