



## INFORMATION REPORT

(PUBLIC)

TO: The Halifax Board of Police Commissioners

FROM: Chief Daniel Kinsella, Halifax Regional Police

DATE: December 13, 2021

SUBJECT: **HRP Information Technology Audit Progress Report (Public recommendations)**

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### Background:

In February 2021, the Halifax Regional Municipality (HRM) Office of the Auditor General (OAG) released the findings of its audit of Halifax Regional Police (HRP) Information Technology systems. The audit had two sets of recommendations - public and in-camera. This update pertains to the progress made on the public recommendations.

In February 2021, HRP formed a project team to address the findings and recommendations of the OAG audit within an 18-month period. HRP has provided three updates in 2021 on the work of the project to the Board of Police Commissioners (BoPC) - April 19, June 21, and September 20. HRP will continue to provide updates to the BoPC throughout the life of the project.

The fourth progress report is being submitted on December 13, 2021. As per discussions with the BoPC and in agreement with them, recommendations 4, 5, 6 and 7 have been completed for the public portion of the recommendations and are listed in the table below. This is in addition to the prior completion of recommendations 1, 2, 3, 8, 9, 10 and 11.

The remaining public recommendation is Recommendation 12, for which HRP requires an extension. Further information on all recommendations and detailed status updates can be provided to the BoPC directly as requested, while factoring in any operational sensitivities related to the subject matter.

**Summary of Progress:**

Recommendation	Target Date	Status
1	Halifax Regional Police should implement a process to ensure only complete and accurate information on security of IT operations is provided to the Board of Police Commissioners	April 2021 Complete
2	Halifax Regional Police should establish a reporting relationship between the Chief Information Security Officer and all staff with covert information technology security responsibilities.	April 2021 Complete
3	Halifax Regional Police should update its information security risk assessment and document whether the identified risks will be mitigated, and how	September 2021 Complete
4	Halifax Regional Police should develop detailed plans for projects required to implement Halifax Regional Police's information security management system	December 2021 Complete
5	Halifax Regional Police should finalize and implement its draft information technology security policies. This should include detailed guidance on how the policies will be applied to Halifax Regional Police information technology operations	December 2021 Complete
6	Halifax Regional Police should establish service-level agreements with IT service providers, including Halifax Regional Municipality's Information, Communication and Technology division for Halifax Regional Police information systems and assets managed by Halifax Regional Municipality	December 2021 Complete
7	When Halifax Regional Police finalizes its draft policies, it should include which levels of physical security are required throughout Halifax Regional Police facilities	December 2021 Complete
8	Halifax Regional Police policies should address secure storage of information, including secure data destruction when surplus or damaged equipment is disposed of; requirement for security of removable media; and protection and security of offsite equipment	June 2021 Complete

Recommendation		Target Date	Status
9	Halifax Regional Police should update, and regularly maintain, its information technology asset lists	April 2021	Complete
10	Halifax Regional Police should assess Halifax Regional Municipality Information, Communication, and Technology division policies for teleworking to determine whether they are adequate for Halifax Regional Police purposes	April 2021	Complete
11	Halifax Regional Police should provide its staff with regular information technology security awareness training, particularly given the sensitive nature of police operations	September 2021	Complete
12	Halifax Regional Police should develop and implement operating procedures to maintain its systems, including patch management, change management, and backup	December 2021	Extension required