



**WESTERN COMMON ADVISORY COMMITTEE
MINUTES
January 23, 2019.**

PRESENT: Shirley Jollimore
Jane MacNeill
Wayne Shellnut
Frank Johnson

REGRETS: Kelly Carlton
Betty Hutchings
Michael Lamplugh
Councillor Richard Zurawski

STAFF: Alex Quinn, Construction Engineer, Capital Parks Projects
Sharon Chase, Legislative Support

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, reports, supporting documents, and information items circulated are online at halifax.ca.

The meeting was called to order at 6:37 p.m. and adjourned at 7:24 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 6:37 p.m.

1.1 Annual Election of Chair and Vice Chair

The election was held at the end of the meeting as amended during the approval of the order of business.

Sharon Chase, Legislative Support, called for nominations for the position of Chair of the Western Common Advisory Committee.

MOVED by Jane MacNeill, seconded by Frank Johnson

THAT Shirley Jollimore be nominated Chair of the Western Common Advisory Committee.

MOTION PUT AND PASSED.

Legislative Support called three times for any further nominations. There being none, nominations for the position of Chair were closed.

Legislative Support declared Shirley Jollimore, Chair of the Western Common Advisory Committee.

The Chair then called for nominations for the position of Vice Chair of the Western Common Advisory Committee.

MOVED by Shirley Jollimore, seconded by Wayne Shellnut

THAT Jane MacNeill be nominated Vice Chair of the Western Common Advisory Committee.

MOTION PUT AND PASSED.

The Chair called three times for any further nominations. There being none, nominations for the position of Vice Chair were closed.

The Chair declared Jane MacNeil, Vice Chair of the Western Common Advisory Committee.

2. COMMUNITY ANNOUNCEMENTS FROM COMMITTEE MEMBERS

Frank Johnson informed the Committee that work is being done on developing a beautification project in the Goodwood area between Evergreen Place and Mill Road. It is being coordinated to dovetail with the provincial government's Active Transportation Trails Program. This will be done with a grant and monies in kind. The organizing group is meeting with the Minister of Lands and Forest as well as Transportation and Infrastructure Renewal to present a business plan. The area is a gateway to Peggy's Cove and improvements should impact visitation to the community.

3. APPROVAL OF THE MINUTES– September 26, 2018

The minutes should be corrected to reflect that the Community Spirit Award was given to Prospect Communities not the Prospect Road Community Centre as recorded.

MOVED by Jane MacNeill, seconded by Wayne Shellnut

THAT the minutes of September 26, 2018 be approved as amended.

MOTION PUT AND PASSED.

4. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

It was suggested that Item 1.1 Annual Election of Chair and Vice Chair be moved to the end of the meeting to allow for the participation of any members arriving late.

MOVED by Frank Johnson, seconded by Wayne Shellnut

THAT the agenda be approved as amended.

Two-third majority vote required.

MOTION PUT AND PASSED.

- 5. BUSINESS ARISING OUT OF THE MINUTES- NONE**
- 6. CALL FOR DECLARATION OF CONFLICT OF INTEREST- NONE**
- 7. CONSIDERATION OF DEFERRED BUSINESS – NONE**
- 8. CORRESPONDENCE, PETITIONS & DELEGATIONS- NONE**
- 9. INFORMATION ITEMS BROUGHT FORWARD – NONE**

10. REPORTS/DISCUSSION

10.1 STAFF

10.1.1 Update on Nichols Lake Trail

The following was before the Committee:

- A staff memo dated January 17, 2019

Alex Quinn reviewed the memo provided to the Committee by Gareth Evans. The current account balance is \$89,481 with no additional funds being budgeted until 2022/23 where a large amount will be allocated for the construction of the bridge. Quinn gave an update on the project's current status. CBCL has been asked to submit a preliminary report with several bridge crossing options and high level costing. Some options being considered could include: causeway, elevated boardwalk, temporary bailey bridge for trail construction phase replaced by a permanent trail bridge which could still accommodate trail maintenance vehicles. A draft report is being reviewed by staff and the report will be presented to the Committee in the spring for their input. Then the preferred option will be put out for an RFP to include more detail design and costing.

The Committee discussed geological challenges such as seasonal flooding and watershed considerations which will be taken into account. It was noted that the Province has design standards for trail bridges that may be informative and can be shared with staff. The Committee asked if other major crossings had been considered and if there might be another approach for construction vehicles to access the site? It was confirmed that the trails have been designated as wilderness common trails and will be pedestrian only with no access for ATV's. The Committee noted that the community is already using the trail from the community centre to the waterfall. Could some of the budget be used to look at the trail surface and address any safety concerns, acknowledging that it will be four years until the bridge is built? Quinn shared the detail of a project they were involved with in Haliburton Heights and what was constructed there; they will provide some photos to Gareth to be shared with the Committee. Quinn noted that once a design is chosen staff will have a better idea of design costs and budget. Although no new monies are budgeted, staff will continue to move forward on design and planning to be shovel ready in 2022.

10.1.2 Proposed 2019 Meeting Schedule

The following was before Committee:

- A staff recommendation report dated November 23, 2018

MOVED by Frank Johnson, seconded by Jane MacNeill

THAT the Western Common Advisory Committee approve the Quarterly Meeting Schedule as outlined in the discussion section of this report.

MOTION PUT AND PASSED.

The Committee noted that the July meeting has historically been cancelled; it could be moved to an August meeting if required. Should the Nichols Lake Project or other aspects of the Western Common Master Plan require Committee consultation, the Committee is prepared to hold a special meeting to provide staff feedback in a timely manner.

11. ADDED ITEMS – NONE

12. PUBLIC PARTICIPATION- NONE

13. DATE OF NEXT MEETING – April 24, 2019

14. ADJOURNMENT

The meeting adjourned at 7:24 p.m.

Sharon Chase
Legislative Support