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Item No.
Grants Committee
May 15, 2017

TO: Chair and Members of HRM Grants Committee

SUBMITTED BY: Original Signed
Amanda Whitewood, Director of Finance & Asset Management/CFO

DATE: May 3, 2017

SUBJECT: Community Grants Program 2017: Recommended Awards

ORIGIN

March 31st, 2017 - Application deadline for submissions to the *Community Grants Program*.

LEGISLATIVE AUTHORITY

HRM Charter (2008)

Section 79(1) The Council may expend money required by the Municipality for

...
(av) a grant or contribution to

...
(v) any charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting or social organization within the Province,

...
(vii) a registered Canadian charitable organization;

Section 79(2) The Municipal shall publish annually a list of the organizations and grants or contributions made pursuant to clause 79(1)(av) in a newspapers circulating in the Municipality

HRM Grants Committee Terms of Reference, 4.1

The duties of the HRM Grants Committee are to:

4.1 Advise Regional Council on all matters related to the allocation of grants, as defined by Regional Council;

RECOMMENDATION

It is recommended that the Grants Committee recommend that Regional Council approve the fifty-two (52) grants as set out in Attachment 2 for a combined total of \$453,858 from operating account M311-8004 Community Grants.

BACKGROUND

The *HRM Community Grants Program* provides access to project-specific cash grants to eligible registered non-profit organizations and charities located within the geographic boundary of the Halifax Regional Municipality. In accordance with legislation, awards must be publicized through an advertisement placed in a newspaper circulating throughout the region. All reports and minutes are available to the public through the HRM web site and notices placed in the Municipal Notices section of the Chronicle-Herald newspaper.

DISCUSSION

The 2017 *Community Grants Program* received a total of 130 applications by the March 31, 2017, deadline for a combined total of \$1,421,480 in funding requests. The distribution of applications and proposed awards is summarized below in Table 1.

| Table 1: Distribution of Applications and Recommended Awards: Fiscal Year 2017 | | | | |
|---|---------------------|--------------------------------------|------------------------|---------------------------------|
| Funding Sector | Applications | Value of Requests by Category | Awards Proposed | Value of Awards Proposed |
| Arts & Crafts | 30 | \$192,917 | 18 | \$97,958 |
| Diversity | 13 | \$175,420 | 5 | \$52,000 |
| Emergency Assistance | 9 | \$109,880 | 4 | \$49,000 |
| Environment | 10 | \$134,440 | 3 | \$12,500 |
| History | 18 | \$127,702 | 8 | \$71,900 |
| Housing | 9 | \$148,731 | 5 | \$60,000 |
| Neighbourhood Safety | 3 | \$7,438 | 0 | \$0 |
| Recreation & Leisure | 38 | \$524,952 | 9 | \$110,500 |
| TOTAL | 130 | \$1,421,480 | 52 | \$453,858 |

The number of applications increased over the prior year from 104 to 130 (+25%) and the corresponding value of requests increased by \$334,600. Although this increase in program uptake cannot definitively be quantified, the following factors are believed to have influenced the number and quality of applications:

- assorted federal and provincial funding programs commemorating the 150th anniversary of confederation may have increased requests from organizations hoping to leverage consideration;
- municipal notices in community newspapers;
- the provincial *Access-Ability Program* (maximum grant of up to \$10,000 for renovations) is over-subscribed and requires one-third funding from other sources - priority may be given to organizations whose principle mandate is serving persons with a disability; and
- distribution of program materials by staff or elected officials to individual organizations;

The program's risk reduction practices are described in **Attachment 1** of this report. Recommended awards are presented in **Attachment 2**, applications not recommended for funding are listed alphabetically in **Attachment 3**, and ineligible applications are listed in **Attachment 4** of this report.

FINANCIAL IMPLICATIONS

| | |
|--|-----------------------------|
| Community Grants Program 2017 Budget M311-8004 | \$ 500,000 |
| Less Proposed Awards (52) | <u>(\$ 453,858)</u> |
| Balance | \$46,142¹ |

RISK CONSIDERATION

November 4, 2013 – Grants Committee approval of staff recommendations regarding default prevention and management practice in regard to cash grants, tax relief, community property sales and leasing approved by the Audit & Finance Standing Committee at their meeting of November 20, 2013.

The primary risks associated with cash grants are representational (accuracy of information), financial misappropriation or loss, and reputational risk to the Municipality.

COMMUNITY ENGAGEMENT

Information regarding program eligibility, application timelines, applicant scoring, and previous awards are posted on the municipality's web site. Printed materials are also available from all Customer Contact Centres and the Corporate Call Centre. Public participation on the Grants Committee is convened through the office of the Municipal Clerk. Legislation mandates that the general public be informed of any grant or contribution through a notice in a newspaper in circulation throughout the region. The *Community Grants Program* criteria are published annually in a guidebook. Formal reports are posted to the municipality's web site and a notice publicizing awards is placed in the Municipal Notices section of the Chronicle-Herald newspaper.

ENVIRONMENTAL IMPLICATIONS

Not applicable.

ALTERNATIVES

1. The Grants Committee could make a different recommendation to Council with respect to a particular grant application, or amend the recommended value of an award or the proposed terms and conditions recommended for the funding. If the Grants Committee amends staff's recommendation, the Committee's rationale is provided in the Committee's report, attached to this staff report, and forwarded to Regional Council for a decision.
2. The Grants Committee could refer an application to staff for further review.

A referral allows for reconsideration in relation to any balance remaining in the 2017 program budget and other applicants of comparable merit.

¹ Excludes any referrals from the Grants Committee or Regional Council seeking reconsideration of an application on the basis of new information or capacity remaining in the program's budget.

ATTACHMENTS

1. Overview of Review Methodology.
2. Recommended Awards for Fiscal Year 2017.
 - (i) Award Recommendations.
 - (ii) Table 2. Award Recommendations in Relation to Prior Year Awards (2013-2016).
3. Not Recommended for Funding in Fiscal Year 2017.
4. Ineligible Applications.

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Peta-Jane Temple, Team Lead Grants & Contributions, Finance & Asset Management 902.490.5469; Peter Greechan, Community Developer, Grants & Contributions, Finance & Asset Management.

Report Approved by: Original Signed

Bruce Fisher, Manager of Financial Policy & Planning, Finance & Asset Management 902.490.4493

Overview of Review Methodology

Presently, the *Community Grants Program* comprises eight (8) funding categories each with its own funding priorities. Submissions are evaluated within the each category using a standardized weighting of scores as shown below in Table 2. The proposed awards are then moderated in relation to applicants within the same funding category and for consistency across the program. Awards may be moderated based on the program’s budget, prior grants to the same organization/project, and/or government funding including municipal. In the event that a reviewer declares a conflict of interest the file is reviewed by a colleague.

| Table 2. Weighted Scoring Matrix | | |
|--|--|---------------|
| Criteria | Description | Points |
| Organizational Viability | Organizational stability; financial stewardship and reporting. | 5 |
| Funding Impact | Inability to self-fund; limited access to funding opportunities; systemic barriers; incremental impact of funding; capacity building; ability to sustain program or service; government funding (including municipal). | 25 |
| Public Benefit | Access to general public; geographic community or community of interest; scope, scale and type of inclusion; demonstrated need or opportunity. | 20 |
| Project Merit in Relation to Municipal Funding and Program Priorities | HRM mandate/priorities; funding priorities by category; stated goals of project; probability of achieving the stated outcome within the grant timeframe. | 50 |
| | | 100 |

Category of Organization: The *Community Grants Program* primarily assists volunteer-based community initiatives. Because some smaller organizations assumed that they were competing with larger organizations with greater financial capacity and/or paid staff, information is presented by “tier” which denotes the prior year’s gross revenues including any reserves or investments. The evaluation also takes into account any recurring government funding. As stated in the program guide “Preference may be given to applicants not otherwise in receipt of government funding (federal, provincial or municipal)”. Government funding includes legislated tax exemption, in-kind contributions, and recurring operating funding.

The detection of government operating assistance is challenging because, unlike registered charities, not all applicants provide comprehensive and complete financial information. Notwithstanding this limitation in detection, the approach helps reduce government funding duplication or overlap, moderates the cost-share capacity of self-funded groups, recognizes the lack of operating grants in some sectors, and shifts the focus on funding to assist volunteerism.

Relative Merit: In general, a score of 50 points is considered the minimum funding threshold. Applications are scored individually in relation to the funding criteria shown above in Table 2 and the category’s funding priorities, then in relation to other applications within the same category, and finally if budget permits in relation to other applicants (i.e. a category’s ‘base’ budget allocation is re-assigned based on uptake and merit). Reviewers are expected to verify the information provided in an application.

The initial score does not correspond to the value of any award recommended. Other factors taken into consideration include prior grants to the organization, legal liability, less than market value lease or property sale, code or by-law compliance, legislated regulations, safety etc.

Value of Award: Readers are advised that the total estimated project cost provided by an applicant might not be indicative of subsequent actual expenditures. Where applicable, an applicant's eligibility for partial HST tax rebate or a provincial sales tax rebate for registered heritage properties is noted².

Competing Quotes: The value of a request must be substantiated by the applicant using quotes or estimates provided by the supplier of the goods or services. Costs higher than the lowest quote/estimate may be accepted if explained, for example, a warranty, imported product, scarcity of suppliers, mandatory standards. Applications without verification of expenses may be deemed incomplete and ineligible.

Multiple Projects/Items: Some applications are "bundled" meaning the applicant has listed either (a) several discrete projects as one or (b) numerous items so as to align the value of request with the highest funding threshold. This is particularly common in "capital grant" requests wherein the cost of each individual item/element falls below \$5,000. The 2017 guidebook provides further clarification to applicants (p.8).

Eligible Expenses: A project's budget may include expenses that are ineligible or of lower priority under the program's guidelines: these costs may be assumed in the applicant's cost-share, or not. Therefore, the value of an award may differ from the amount requested.

Terms and Conditions: Smaller organizations may not have the cash-flow or access to market financing to commence a project without a grant. In general, grants are not issued on a reimbursement basis. The program does not fund pre-paid expenses or debt.

To reduce the risk of default:

- all applicants are screened for debt to the Municipality;
- eligibility is suspended if a grant recipient has not provided proof of expenditures by the stated reporting deadline;
- funds may be held-back pending confirmation of the balance of funding and an assurance that the project can proceed in a timely manner;
- a "developmental grant" may be noted in cases where the applicant organization has no demonstrated record of program or service delivery or financial resources are modest.

Default Reporting: In the event that a final report and proof of expenditures in accordance with the terms and conditions of funding is not submitted on or before the stated deadline (March 31) the organization is considered to be in default of their obligations. An annual status report is submitted to the HRM Grants Committee to monitor default and, if necessary, to consider possible amendments to the program's policy or procedures.

Capital Grants: The *Community Grants Program* receives a disproportional number of requests for capital grants, possible due to the higher funding threshold. Many of these projects may be described as deferred maintenance, minor repairs or upgrades. This demand must be balanced with municipal tax relief to non-profit property owners (or legislated exemption) and requests from organizations that do not own/require property, in relation to each category's funding priorities, and the availability of funding from non-municipal sources. Not infrequently 'capital' grant requests are aimed at the higher funding maximum (currently \$25,000) based on the volume of items, each of which may have a modest unit price. Typically, these projects can be phased.

In general, priority is based on safety, compliance with regulated standards, and the incremental impact as illustrated below:

- **Safety:** well or septic system failure/capacity, code compliance, fire suppression.

² Registered heritage property owners can apply for a full rebate on provincial sales tax paid for *materials* (not labour) used on the *exterior* of a building. See: <http://cch.novascotia.ca>. Applications from municipally registered heritage properties require a letter of approval from HRM (Planning & development: Heritage).

- **Incremental impact:** the purchase or expansion of a property/infrastructure for example, new housing units; to resolve over-crowding or a waiting list; adaptive re-use of an under-utilized property; regulations or mandatory standards.
- **A capital improvement:** a permanent structural replacement or alteration that sustains the value and utility of an existing building or infrastructure that extends the useful life of the asset such as a foundation, structural weight-bearing beams, roof, exterior walls, exterior window or door, exterior stair/emergency exit.
- **Purchase of large-scale or specialized equipment costing over \$5,000:** An individual item costing more than \$5,000 (maximum grant under the project category). The cost is not based on the volume of units but the cost of the product exceeds the maximum value of a project grant. Examples include a kiln, forge, musical instrument, vehicle, floodlights for a sports field etc.
- **Purchase and installation of an operating system:** electrical, heating and ventilation, water/waste water management.

Applicants are expected to demonstrate that they have applied to a designated funding program, if applicable, for example accessibility, energy efficiency or water conservation, capital funding to Royal Canadian Legions. Organizations with designated foundations or significant reserves should explain an inability to self-fund.

The owner of the property should make application, or joint application. Leasehold improvements are not funded.

Registered heritage property: preference is given to authentic restoration. Exterior painting may be considered but is of lower priority.

In general, the following are of lower priority.

- **Interior renovation or re-modelling/refurbishment** (floors, interior walls or door, ceiling), interior painting, and minor repairs (guttering, trim, floor tiles). An exception may be made for environmental remediation.
- **Construction of or repairs to ancillary buildings or structures** (a storage shed, deck, greenhouse, gazebo).
- In general, **aesthetic upgrades** such as interior decorating, small fixtures, cabinetry and counter tops, furnishings, exterior painting and parking lots are not funded. Exceptions may be made based on an inability to self-fund and/or urgency of need for start-up operations or loss due to fire or theft (with proof and/or insurance claim and/or reporting to Fire or Police).
- **Appliances.** Exceptions may be made for an emergency feeding program or homeless shelter (freezer, commercial range or refrigeration).

Attachment 2
Recommended Awards for Fiscal Year 2017

The *Community Grants Program* funding categories are presented in alphabetical order. The “tier” denotes the applicant’s prior year gross income. Within these sub-categories organizations are listed in alphabetical order.

ARTS & CRAFTS

The Arts & Crafts category focuses on projects that advance arts-based community engagement, the preservation or presentation of local art or artisanal traditions, or an issue-based participatory art-making process by non-professional and pre-professional arts organizations³. Art projects undertaken by organizations whose mandate is not arts are also eligible for consideration. Priority outcomes include self-representation, cultural identity, and community-based arts amenities.

Tier 1

1. Anchor Archives Regional Zine Society – Halifax – Project Grant/Archival Records Management

Anchor Archives promotes the development and presentation of alternate media, notably self-published arts books and maintains a “zine” library of approximately 5,000 items. The public can access the library for a \$2 donation. The society is volunteer-based and sustained by project-specific grants and fundraising. A grant of \$5,000 is requested for professional fees of \$7,500 to upgrade the current library management system software and to transfer content. The Society’s cost-share is confirmed. The collection represents a unique historical resource in literary and visual arts. ***A grant of \$5,000 is recommended towards professional fees to upgrade library data management software.***

2. Cape Breton Charitable Association of Halifax – Halifax/Dartmouth/Sackville – Project Grant/Equipment

In 1954, the Cape Breton Club of Halifax incorporated for the purpose of preserving traditional Nova Scotia music (fiddle, pipes) and step dance. In 1990, the society changed its name to reflect the group’s role in awarding small bursaries for instructional fees in music and dance to children and youth under 18 years of age. The Association is entirely volunteer and self-funded by modest membership dues and admission fees. A grant of \$5,000 is requested towards the purchase of portable sound equipment costing \$5,200 to support an annual program of *Community Concerts for Seniors*⁴ and social dances. ***A grant of \$5,000 is recommended for the purchase of a portable sound system.***

3. Eastern Shore Players Society – Lake Charlotte – Project Grant/Equipment

Incorporated in 2012, members of this small community theatre present original works incorporating coastal and heritage themes. Based in Lake Charlotte at the Memory Lane Heritage Village the group occasionally travel to small venues along the Eastern Shore. Operations are sustained by ticket sales, fundraising, and membership dues. The Society is a member of Theatre Nova Scotia. A grant of \$4,750 is requested to purchase portable lighting equipment costing \$6,238 with the balance of funding from the Society, Lake Charlotte Area Heritage Society, and the Coastal Voices Men’s Choir. The Society is considering initiating dinner theatre productions at Memory Lane to increase revenues. Ownership of portable equipment may prove to be a cost-effective solution given limited equipment rental options in a rural area and could be loaned to other groups at nominal rates to recover insurance and repair costs. ***A grant of \$4,750 is recommended towards the purchase of portable lighting equipment.***

4. Music Liberatory – Halifax – Project Grant/Marketing

³ On an interim basis, professional arts organizations may apply for funding under the *Community Grants Program* for a capital grant (including equipment costing over \$5,000 per item) or small equipment if the equipment is not integral to the presentation method or a particular production. An Interpretation Bulletin is posted online at: www.halifax.ca/boardscom/bccgrants/CommunityGrantsProgram.php

⁴ Local venues have included Oakwood Terrace, Maplestone Enhanced Care, The Berkeley, and Ivy Meadows.

Incorporated in 2013, Music Liberatory is a registered not-for-profit corporation that promotes the inclusion of women of all ages in producing and performing music⁵. To date, projects have been funded by non-recurring grants and donations. A grant of \$5,000 is requested to fully fund professional fees to design and execute a marketing plan to launch *Sisterhood Cover Me*. The project expands upon a previous project in which the issue of violence against women was explored using music and visual imagery culminating in the music video *Sisterhood*. For the sequel, a public call will be issued for the submission of music recordings or live performance video created or performed in response to the original video. The material will be compiled and posted to Music Liberatory's web site and Facebook. This participatory issue-based art project engages women in self-expression using art as the medium for story-telling and community action. **A grant of \$5,000 is recommended towards the launch of the *Sisterhood Cover Me* participatory art project.**

5. Union Fire Club Pipes and Drums – Regional – Project Grant/Equipment

Incorporated in 2006, the Club initially provided musical support to HRM Fire & Emergency Services ceremonial events but has expanded its repertoire to include community events and band competitions. The society is sustained by membership dues and fundraising. The 100th Anniversary of the Halifax Explosion holds special significance to current and former members of the fire service and first responders: on December 6, 1917, the Halifax Fire Department lost nine firefighters in the line of duty. In 2017, the band will perform at various commemorative events including a special program hosted by the *Royal Nova Scotia International Tattoo*, the *Canadian Fallen Firefighters Memorial Ceremony* in Ottawa, and the annual *Fallen Firefighters Memorial Service* at Station #4, Halifax. A grant of \$9,830.52 is requested to fully fund the purchase of a replacement bass drum and ceremonial outfits. Cost is a function of volume (Guidebook, p.8). **A grant of \$5,000 is recommended towards the purchase of equipment.**

6. Unicorn Theatre Society – Head of St. Margaret's Bay – Project Grant/Equipment

Unicorn Theatre is a volunteer-run community theatre that stages an average of two youth-based productions a year, workshops and a summer theatre camp. Operations are sustained by occupancy in an HRM-owned/community-managed facility, non-recurring grants, tickets sales/fees and fundraising. Productions are largely self-funded with a fee charged to participants (~\$60) and in-kind contributions from parents and guardians. A grant of \$2,400 is requested to fund the purchase of lighting equipment and media advertising to promote an adjunct production. **A grant of \$1,000 is recommended to fully fund the purchase of portable lighting equipment.**

Tier 2

7. Halifax Women's History Society – Halifax – Capital Grant/Monument: Public Art

The Society is a volunteer-led registered Canadian charity that promotes the preservation of local women's history. Operations are sustained by membership fees, fundraising, and non-recurring project-specific grants. A grant of \$25,000 is requested towards the fabrication and installation of a bronze monument, *The Volunteers/Les Benevoles*, by artist Marlene Hilton Moore commemorating the contribution of female volunteers in World War II. This phase of the multi-year project is expected to cost \$331,259. To date, the Society has raised over \$100,000 in private and corporate donations, provincial funding is confirmed, and applications to the federal government and philanthropic foundations are pending. As a registered charity the Society is eligible to apply to Revenue Canada for a partial HST refund. **A capital grant of \$25,000 is recommended towards a monument commemorating women's wartime volunteer work.**

This application was re-assigned from the History category based on the type of expenditure: professional fees for the creation of an original artwork. In 2016, the Society was awarded a grant of \$5,000 towards the commission design and selection process for the same public art project under the Arts & Crafts category.

⁵ Examples include *Girls Got Song*, a drop-in program for youth in Mulgrave Park and *All Female Steel* a pilot steel drum instructional program at the North Branch Memorial Library, Halifax.

8. Hooked Rug Museum of North America – Queensland – Capital Grant/Equipment

The society is a registered Canadian charity whose purpose is to preserve and promote the art of rug hooking through a program of exhibitions and events. Aside from partial municipal tax relief, the museum receives no government operating assistance and is sustained through museum admission, product sales, instructional events, and fundraising. A grant of \$8,433 is requested towards assorted facility upgrades and a minor window repair (\$9,021). Cost is a function of volume (Guidebook, p.8) and some items are of lower funding priority. Full funding for the purchase and installation of storage cabinetry is recommended based on the significance of “hook-ins” and instructional workshops to the society’s earned revenues. Since opening in 2013, the museum has experienced steady growth in program participation with as many as 80 people in attendance resulting in a need for materials storage. As a registered charity the society is eligible to apply to Revenue Canada for a partial HST refund. ***A capital grant of \$6,000 recommended for the purchase and installation of storage cabinets.***

9. Lunasea Theatre Company – Halifax – Project Grant/Equipment

Lunasea is a professional arts organization and registered Canadian charity that presents and produces original works featuring stories from women’s perspectives. The society also advances women’s role in theatre arts as actors, playwrights, producers and technicians. The society receives federal and provincial funding in addition to non-recurring municipal grants, ticket sales and fundraising revenues. A grant of \$5,000 is requested towards the purchase of portable lighting equipment to expand touring capacity, site-specific performances, and flexibility as compared to equipment rentals in staging short-run/one-off performances. The society’s \$2,000 contribution is confirmed. The equipment will be stored at 1313 Hollis Street, Halifax, a commercial office building rented to small arts-related businesses with a small performance space used for live music and dance. As a registered charity the society is eligible to apply to Revenue Canada for a partial HST refund. ***A grant of \$5,000 is recommended towards the purchase of portable lighting equipment.***

10. Nova Scotia Talent Trust – Regional – Project Grant/Marketing

The Trust is a registered Canadian charity that supports emerging artists during their formative development through scholarships and awards in the visual, performing and literary arts. Operations are sustained by a provincial Arts Nova Scotia grant supplemented by donations and non-recurring grants. The Trust was established in 1944 to support Portia White in her music studies. Today, the Trust grants an average of 50 awards annually of which approximately 60% are to students residing in HRM⁶. A grant of \$5,000 is requested towards professional fees of \$8,500 to develop a marketing plan aimed at encouraging donations thereby reducing reliance on government grants and/or increasing the number of awards. The applicant’s contribution of \$3,500 is confirmed. As a registered charity the Trust is eligible to apply to Revenue Canada for a partial HST refund. ***A grant of \$5,000 is recommended towards professional fees to develop a marketing plan.***

11. OUI 98.5 Cooperative Radio Halifax Metro – Regional – Capital Grant/Equipment

Incorporated in 2003, the Cooperative is a community radio station specializing in French language programming sustained by paid advertising and fundraising. Programming includes a combination of volunteer productions and content broadcast under license from Le Reseau Francophone des Ameriques and l’Alliance des Radios Communautaires. The cooperative’s broadcast equipment requires replacement to enhance sound quality and transmission reliability. A grant of \$22,589 is requested to fully fund the purchase and installation of assorted equipment items. The cost is function of volume (Guidebook, p. 8). Partial funding recommended in support of a phased refurbishment. Although the station’s primary audience is the local francophone community and those for whom French is a second language, the potential exists to expand the audience to include newcomers from French-speaking countries and multi-lingual nationalities. ***A grant of \$5,000 is recommended for the purchase of digital broadcasting equipment for French language community radio station.***

⁶ In 2016, recipients included students residing in Dartmouth, Bedford, Head of St. Margaret’s Bay, Hammonds Plains, Windsor Junction, Lakeview, Head of Jeddore, Hubley, Whites Lake and Stillwater Lake.

This application was re-assigned from the Diversity category based on current programming content that includes music, literature, history, and film reviews. In general, broadcasting is recognized as a cultural industry and included in statistical surveys on investment and/or participation in cultural practices.

12. St. Cecilia Concert Society – Halifax – Project Grant/Marketing

St. Cecilia is a professional arts presentation organization and a registered Canadian charity. An annual schedule of classical music concerts are performed in various locations. The Society does not receive core operating government funding and revenues are non-recurring arts grants, ticket sales, and fundraising. A grant of \$5,000 is requested to upgrade the society's web site to enhance ticketing options and incorporate audio-visual capabilities (\$5,299). As a registered charity the Society is eligible to apply to Revenue Canada for a partial HST refund. One-time only funding recommended: refer applicant to *Grants to Professional Arts Organizations Program* for future non-capital funding requests. **A one-time grant of \$4,000 is recommended for web site upgrade.**

13. St. Mark's Anglican Church – Halifax – Project Grant/Production

St. Mark's Anglican Church is a religious organization and registered Canadian charity. In addition to congregational programs and services the church accommodates the Ward 5 Neighbourhood Centre and the North End Community Daycare. The congregation is self-sustaining through offerings, donations and fundraising. As a place of worship the church is exempt real property tax under the *Assessment Act*. The original St. Mark's church was constructed in 1866 at the intersection of Barrington and Russell Street, Halifax. In 1917, the Halifax Explosion destroyed St. Mark's and the neighbouring Grove Street Presbyterian, Kaye Street Methodist, and St. Joseph's Roman Catholic Church. These congregations suffered extensive loss of life but those who survived assisted relief efforts in hosting temporary first aid and feeding stations. A grant of \$5,000 is requested towards a *Halifax Explosion Commemorative Concert* and memorial garden (\$11,209). The concert includes the North Street Singers (a seniors' community choir) and readings from survivors' first-hand accounts accompanied by a souvenir program with historical content, static displays and children's art projects. As a registered charity the church is eligible to apply to Revenue Canada for a partial HST refund. **A grant of \$5,000 is recommended towards St. Mark's Halifax Explosion Commemorative Concert and legacy memorial garden project.**

14. Screen Nova Scotia Industry Association – Provincial – Project Grant/Display

Incorporated in 2007, Screen Nova Scotia is a member-based non-profit industry association that promotes and advocates on behalf of film, television and digital media industries. The Association produces an annual *Screen Nova Scotia Awards* event. Membership in the society includes producers, local cast and crew, unions, charitable organizations and festivals. The society is self-sustaining through membership dues, corporate sponsorship, and non-recurring project grants. A grant of \$5,000 is requested towards the production of a *Walk of Fame* at Halifax Stanfield International Airport (\$21,999). The permanent installation will feature a display of posters highlighting a selection of film and television productions filmed in Nova Scotia. The applicant's contribution of \$2,000 is confirmed but as of the date of application provincial funding was unconfirmed: the project may need to be phased. One-time funding recommended so as to encourage non-municipal sector-specific or corporate funding. **A one-time grant of \$4,000 is recommended towards the installation of a permanent display of film posters. Hold payment pending confirmation of provincial funding and an ability to proceed.**

This application was re-assigned from the History category based on the project's intent in promoting Nova Scotia as a location for film production and the historical research is primarily a chronology. Although the *Community Grants Program* does not fund organizations representing industry, commerce or a profession the subject matter may have broad public appeal.

15. Second Chances Community Band Society of Nova Scotia – Regional – Project Grant/Equipment

Incorporated in 2013, the Society's volunteers organize learning ensembles for adults at various levels of musicianship. This volunteer organization is sustained by membership fees, fundraising, and registration

fees from the annual *Halifax Community Band Festival*. A grant of \$1,500 is requested to fully fund the purchase of audio-visual equipment for use in relation to school and community performances. **A grant of \$1,500 is recommended to fund the purchase of a projector and portable projection screen.**

16. Wonder 'Neath Art Society – Halifax – Project Grant/Equipment

Incorporated in 2014, the Society provides art making opportunities at the neighbourhood level in North End Halifax that includes an outreach art facilitation program, *Art Bikers*, delivered in collaboration with the 4C's Foundation. To date, the Society's operations are sustained by the 4C's Foundation. A grant of \$2,000 is requested towards the purchase of bike trailers and bike racks. Partial funding recommended to fully fund the purchase of four bike trailers: bike racks are excluded due to permanent installation on private property. **A grant of \$1,708 is recommended to fully fund the purchase of bike trailers for the Art Bikers community art program.**

Tier 3

17. Africville Heritage Trust Society – Halifax – Project Grant/Production

Incorporated in 2011, the Africville Heritage Trust is a registered Canadian charity that manages the *Africville Memorial Project*, a portfolio of interpretive projects to preserve the history of the Africville community destroyed in the 1960's. The Trust also manages the Africville Museum located in a replica of the original Seaview United Baptist Church. Operations are sustained by an endowment fund, museum admission, donations, and non-recurring project grants. A grant of \$5,000 is requested towards an archival music recording project, *Negro Spirituals*. In the 1970's elders from the Africville community informally recorded songs traditionally sang at home or gatherings. These recordings will be transferred to master CD's and transcribed to create sheet music and songbooks (\$19,786).

A spiritual is a type of religious folksong associated with the enslavement of African people who used chants or songs as a means of communication and to express faith, hope and resistance. The collection represents a distinct musical style and archival resource of significance to Black culture and music history. As a registered charity the Society is eligible to apply to Revenue Canada for a partial HST refund. **A grant of \$5,000 is recommended towards the Negro Spirituals music project commemorating the 50th Anniversary of the last service conducted at the Seaview United Baptist Church, Africville.**

18. Symphony Nova Scotia – Provincial – Capital Grant/Equipment

Symphony Nova Scotia is a professional arts organization and registered Canadian charity. The society is assisted by a separate Symphony Nova Scotia Foundation. Programming includes orchestral and collaborative productions, educational and instructional programs including community outreach. The Symphony's strong earned revenues (admission and performance fees) are supplemented by operating grants from the Canada Council for the Arts, Nova Scotia Department of Communities, Culture & Heritage, and HRM's interim *Grants to Professional Arts Organizations Program*, fundraising and donations. A capital grant of \$5,000 is requested towards the purchase of orchestral chimes costing \$10,100. The orchestra does not own chimes and has relied upon borrowing the instrument from individual musicians resulting in transportation costs and unreliable quality. The Symphony will make this and other specialized equipment (e.g. harpsicord, organ) available to smaller ensembles and instructional programs and has the organizational capacity to store, insure and maintain the asset. As a registered charity the society is eligible to apply to Revenue Canada for a partial HST refund. The review noted that the loan of specialized instruments would be preferable to multiple requests for this type of equipment from smaller organizations whose use may be intermittent. **A grant of \$5,000 is recommended towards the purchase of a set of orchestral chimes.**

DIVERSITY

The Diversity category encompasses organizations and projects serving individuals who face physical, financial, linguistic or attitudinal barriers to full participation in community activities. The program does not fund scholastic or vocational training (e.g. employment, educational upgrading, literacy or vocational

skills), religious or political activities. Priority outcomes include self-representation, ethno-cultural or socio-cultural communities of interest, and the inclusion of persons with a disability.

Tier 1

19. MusGo Riders Cooperative Limited – Musquodoboit Harbour/Eastern Shore (Preston to Ship Harbour) – Capital Grant/Vehicle Purchase

Incorporated in 2012, MusGo Riders provides local transportation and charter services for villages located on the Eastern Shore. Operating costs are subsidized by the provincial and municipal government based on ridership and routes. A grant of \$16,378 is requested towards the purchase of a new 9-passenger van (\$48,433). Application has been made to the provincial *Accessible Transportation Assistance Program*. The applicant proposes a contribution of \$500 for small equipment. In 2016, the Cooperative received a capital grant of \$18,500 towards the purchase of a new 6-passenger van that was adapted for wheelchair users. The new van will not be adapted so as to carry more passengers. The Municipality's previous contribution represented approximately 25% of the total cost. It is recommended that HRM's grant not exceed 25% or \$12,000⁷. ***A capital grant of \$12,000 is recommended towards the purchase of a vehicle for rural transit service. Hold-back pending confirmation of provincial funding and applicant's cost-share.***

This organization is eligible for operating assistance under the HRM *Grants to Rural Transit Program* and a grant for an additional vehicle may result in a request for increased operating assistance.

20. Mosaic Ministries Association – Halifax – Capital Grant/Equipment

Mosaic Ministries is a religious organization and registered Canadian charity serving the Fairview/Clayton Park area. In addition to pastoral care, the Association offers a weekly seniors lunch and fitness program and a community garden. Operations are self-funded through congregational offerings and fundraising. As a place of worship the property is tax exempt under the *Assessment Act*. The church is working with the United Way and Immigrant Services Association of Nova Scotia to develop a second "neighbourhood hub" so as to maximize use of the building: the church will either relocate or co-locate. Community planning meetings have been organized to assess priority needs and establish a project working group. The facility is recognized by HRM Fire & Emergency Services as a Comfort Centre (rated B-3) with a modest neighbourhood capacity. A grant of \$25,000 is requested towards the purchase of assorted appliances and fixtures to create a community kitchen on the upper floor (\$70,000) to expand a senior's lunch program, provide cooking classes linked to the community garden and encourage social connectivity for newcomers. The value of request is a function of the volume of individual items (Guidebook, p.8) but several appliances cost over \$5,000 each. The applicant's contribution of \$10,000 is confirmed but ACOA funding is pending. Full funding to purchase two (2) propane kitchen cooking appliances is recommended. The use of propane enhances the facility's capacity as a comfort centre in the event of an extended power outage while also accommodating programming as a communal kitchen. As a registered charity the church is eligible to apply to Revenue Canada for a partial HST refund. ***A capital grant of \$10,000 is recommended for conversion to propane appliances for EMO comfort centre/community kitchen.***

21. Reachability Association – Halifax – Project Grant/Equipment

Reachability serves persons with a disability through employment support, access to legal services, mental health and recreational programs, and advocacy. Operations are sustained by federal and provincial grants, a program-specific Law Foundation of Nova Scotia grant, donations, and non-recurring project grants. A grant of \$5,000 is requested in support of *Heart of the City* a thematic weekly podcast produced with the assistance of the HRM Central Library. Broadcasts can be accessed through *iTunes* and *SoundCloud* applications. The grant is to fully fund the purchase of sound and editing equipment, advertising, and website design to enable in-house production and develop organizational capacity. ***A***

⁷ Report to Regional Council, Grants to Community-Based Rural Transit Service Providers, March 28, 2017, p.2 states "Notwithstanding exceptional circumstances, rural transit service providers might be expected to cost-share and to have made application to designated transit programs, including federal and provincial".

grant of \$5,000 is recommended towards the purchase of equipment and professional design services to enhance the independent production capacity of the Reachability Association.

Tier 3

22. Canadian Mental Health Association: Halifax/Dartmouth Branch – Halifax/Dartmouth – Capital Grant/Vehicle

The CMHA: Halifax/Dartmouth is a registered Canadian charity that provides support services to adult mental health consumers, including drop-in day programs (*Caring and Sharing Social Club, Among Friends, and Building Bridges*), social activities and therapeutic recreation. The Association is sustained by government grants, a United Way operating grant, and non-recurring project grants. A grant of \$25,000 is requested to fully fund the purchase of a mini-van and accessories (\$28,013.13). A van provided by a corporate sponsor became inoperable and was retired several years ago. As a registered Canadian charity the Association is eligible to apply to Revenue Canada for a partial HST refund. ***A capital grant of \$20,000 is recommended towards the purchase of a passenger van for adult mental health leisure and support programming.***

23. Conseil Communautaire Due Grand-Havre – Dartmouth – Project Grant/Feasibility Study

Incorporated in 1986, the society serves the Francophone community in Halifax. Operations are sustained by federal government operating assistance supplemented by program-specific grants. In cooperation with the Conseil scolaire acadien provincial and L'Universite Sainte-Anne, the society is undertaking a feasibility study to assess the viability of constructing a Francophone cultural centre⁸. A grant of \$5,000 is requested towards professional fees totalling \$13,440. The proposed facility is primarily an academic institution. Although the *Community Grants Program* does not fund school-based projects or post-secondary education, the initial concept includes an art gallery, theatre space, and a gymnasium. ***A grant of \$5,000 is recommended towards a Francophone Cultural Centre feasibility study. Hold-back pending confirmation of federal funding.***

EMERGENCY ASSISTANCE

Grants awarded under the Emergency Assistance category support non-profit organizations in the provision of immediate aid to individuals and families in overcoming a critical event such as man-made or a natural disaster and the provision of subsistence aid (food bank, an overnight shelter for the homeless, or short-stay accommodation for persons displaced by domestic violence). Community comfort centres formally registered with HRM Fire & Emergency Services may also apply for incremental costs associated with operational capacity in the event of an extended power outage or emergency evacuation.

Tier 2

24. Royal Canadian Legion (Courcelette Branch #58) - Watt Section – Capital Grant/Equipment (Comfort Centre)

The Royal Canadian Legion is incorporated under an Act of Parliament to serve retired and active members of the Canadian military and their dependents, auxiliary services and those who support the objects of the Legion. Branch #58 is also a registered Canadian charity. The operations of the Legion hall are sustained by gaming, rentals and bar sales. The Royal Canadian Legion is exempt real property tax under the Assessment Act. A grant of \$10,638.75 is requested to fully fund the purchase and installation of a stationary generator including electrical upgrades. The facility has been evaluated by HRM Fire & Emergency Services (rated A-2)⁹ pending a determination of the feasibility of using the Sheet Harbour Lions Club due to concerns regarding the roof's snow-load capacity. As a registered charity Courcelette Branch is eligible to apply to Revenue Canada for a partial HST tax refund. ***A capital grant of \$10,000 is recommended towards the purchase and installation of an auxiliary power system for EMO comfort centre.***

⁸ See: Report to Community Planning & Economic Development Standing Committee, Centre de la Francophonie, March 26, 2015.

⁹ All potential facilities are inspected and rated on a scale from A-1 (highest) to D-4 (least likely to be used) based on technical criteria and the owner's interest in working with HRM EMO.

25. Royal Canadian Legion (Eastern Marine Branch #161)/Nova Scotia and Nunavut Command of the Royal Canadian Legion – Gaetz Brook – Capital Grant/Equipment (Comfort Centre)

The Royal Canadian Legion is incorporated under an Act of Parliament to primarily serve retired and active members of the Canadian military and their dependents, auxiliary services and those who support the objects of the Legion. Branch #161 does not have its own non-profit or charitable registration number and has been accepted under the Nova Scotia/Nunavut Command registered as a not-for-profit corporation under Industry Canada. The operations of the Legion hall are sustained by bar sales, gaming, and rentals. The Royal Canadian Legion is exempt real property tax under the Assessment Act. A grant of \$10,000 is requested towards the purchase and installation of a stationary generator including electrical upgrades and a concrete reinforced pad (\$11,500). The facility has been evaluated by HRM Fire & Emergency Services (rated A-2) and there are no comparable amenities in the immediate area. ***A capital grant of \$10,000 is recommended towards completion of an auxiliary power system for EMO comfort centre.***

Tier 3

26. Community Care Network Society – Halifax – Capital Grant/Building Expansion

The Society is a registered Canadian charity that provides food, household furnishings, and emergency financial assistance to lower income individuals and families. HRM provides full tax relief for the food bank building and partial tax relief for an abutting second building used for employment training and storage. The Society receives a large volume of donated goods supplemented by fundraising and government grants. Government funding for employment training has been redirected to vocational institutions resulting in an opportunity to consolidate the Society's primary services between the two buildings and maximize efficiencies. A grant of \$25,000 is requested towards re-configuration of both buildings including partial demolition and expansion at an estimated cost of \$147,500. The Society's cost-share of \$122,500 is confirmed. As a registered charity the Society may apply to Revenue Canada for a partial HST refund. Funding is recommended on the basis of documented service volume, to enhance safety and improve customer service standards. ***A capital grant of \$25,000 is recommended for the re-development and expansion of a community food and furniture bank.***

In 2016, the Society was awarded a grant of \$4,500 towards the construction of a small addition to the building that housed the food bank. Due to a substantive change in project scope the grant was returned in full to HRM.

27. Governing Council of the Salvation Army of Canada (Maritime Division) – Halifax – Project Grant/Equipment

The Salvation Army is a national religious organization whose mission includes emergency feeding and nutrition education programs, shelter for the homeless, addictions rehabilitation, and family services. Operations are sustained by donations, six (6) retail "thrifty" stores, Nova Scotia Department of Community Services operating grant(s), facility rentals, and program fees. The Council is exempt real property tax under an Act of the Nova Scotia Legislature (excludes leasing). A grant of \$4,000 is requested to fully fund the purchase and delivery of two (2) washer/dryers for use in the 16-bed supportive apartment program and 45-bed overnight shelter at the Gottingen Street "Centre of Hope" facility in Halifax (total \$4,519.88). As a registered charity the Council may apply to Revenue Canada for a partial HST refund. ***A grant of \$4,000 is recommended to purchase appliances for the Centre of Hope shelter.***

ENVIRONMENT

The Environment category includes small-scale recycling and monitoring projects, public education, protection or remediation of land or waterways, protection of wildlife habitat and endangered species, and non-commercial community gardens. Priority outcomes include protection or restoration of the region's natural habitat to maintain or restore biodiversity and endangered species, environmental remediation (including illegal dumping sites), animal control, public education and interpretation.

Tier 2

28. Spay Day HRM Society – Halifax/Dartmouth – Project Grant/Equipment

Incorporated in 2013 and a registered Canadian charity the society's goal is to reduce cat abandonment and over-population through assistance to lower income owners in accessing spay/neuter veterinary services, assisting the Nova Scotia SPCA with trap-neuter-and release projects, and promoting the adoption of stray cats. Recent programs have focused on urban neighbourhoods in proximity to lower income households or those with limited transportation options. This volunteer organization is sustained by donations and adoption fees. A grant of \$5,000 is requested to fully fund the purchase of transfer cages, cat kennels, and live traps. The project aligns with Regional Council's recent decision to develop a trap-neuter-release program for feral cats¹⁰. ***A grant of \$5,000 is recommended to fund the purchase of portable trap and containment equipment for community-based animal control program.***

Although the Society holds one-day clinics these are not considered 'events' and do not qualify for funding under HRM's *Regional Special Events Grants Program* Administrative Order 2014-021-GOV.

Tier 3

29. Nova Scotia Woodlot Owners' and Operators' Association – Mooseland - Project Grant/Equipment

Incorporated in 1969, the Nova Scotia Woodlot Owners' and Operators' Association (NSWOOA) is a registered society representing small woodlot owners that promotes sustainable forestry management. In 2010, the NWOOA established the Otter Ponds Demonstration Forest Division in collaboration with the Mooseland and Area Community Association, Eastern Shore Forest Watch Association, and Ecology Action Centre to manage a 1,600-acre parcel of Crown land in Mooseland. The property is Forest Stewardship Council certified and managed as both a working and educational resource. Operations are primarily volunteer-led and sustained by small-scale selective logging and program registration fees. Public activities include field days, school and university groups, demonstration and applied research projects. A grant of \$2,534.53 is requested to fully fund the purchase of small specialized forestry equipment (testing/tree-planting) and navigational items. The demonstration program furthers HRM's interest in ecological sustainability and biodiversity in the Tangier River watershed area. ***A grant of \$2,500 is recommended for the purchase of small forestry and navigational equipment to support the Otter Ponds Demonstration Project.***

The *Community Grants Program* does not fund organizations representing industry, commerce or a profession but the *Otter Pond Demonstration Forest* is a collaborative volunteer-led initiative: proceeds from the sale of wood are re-directed into the altruistic aims of the project and support educational programming.

30. Ecology Action Centre – Halifax – Capital Grant/Capital Improvement

The Centre is a registered Canadian charity whose mandate is to enhance environmental protection. Annual revenues are primarily from project-specific contracts and grants, membership dues and donations. The society receives partial municipal tax relief. A grant of \$14,355.75 is requested towards the purchase and installation of an air-to-water heat pump in the Centre's office building (\$28,731.50). The upgrade is ancillary to the existing solar panel water heating system that is unable to heat the water sufficiently during the winter and has to be supplemented by electrical power. A 50% matching grant has been approved by ACOA. A grant in the amount requested would represent full public funding. Partial funding recommended based on the applicant's ability to cost-share and future utility savings. ***A grant of \$5,000 is recommended towards the purchase and installation of an air-to-water heat recovery system. Excludes any administrative charge-back.***

¹⁰ As of the date of this report a proposed Administrative Order is in progress but the eligibility criteria are unconfirmed and pending Regional Council's approval. See: Minutes, Regional Council meeting of April 26, 2016.

HISTORY

The History category encompasses community-based historical research, collections, and public presentation aimed at enhancing awareness of the region's physical and social development and distinct cultural identities. Awards towards the conservation of a registered heritage building or site are conditional upon the approval of HRM Planning & Development (Heritage). The acquisition, presentation, or restoration of a historically significant artefact is eligible for funding subject to independent authentication and appraisal. Priority outcomes include opportunities for self-representation, geographic and demographic inclusivity, authenticity, innovative presentation and interpretation.

Tier 1

31. Friends of Barra Society (Craidean Do Bharraidh) – Halifax – Project Grant/Interpretation

The Friends of Barra incorporated March 11, 2016, for the purpose of undertaking a commemorative project to recognize five merchant mariners from the remote Isle of Barra in the Hebrides, Scotland, killed in the Halifax Explosion and to establish a scholarship fund to preserve Gaelic language and culture in Nova Scotia. On December 6, 2017, the crew of the S.S *Curaca* were loading horses bound for military service in Europe at Pier 8 on the Halifax waterfront when the ship was struck by the blast. None of the crew is believed to have survived. A descendant of one of the deceased recollects that the Halifax Relief Commission sent letters to notify next of kin but local residents of Barra spoke only Gaelic and waited months until someone could translate the letters and finally inform them of the tragic event. This volunteer group is self-sustained through donations. A grant of \$5,000 is requested to fully fund the design, fabrication and installation of two markers (\$5,600), one located in Fairview cemetery, Halifax¹¹, and the other in St. Columba cemetery in the village of Iona, Cape Breton. A third marker will be located on the Isle of Barra funded by the local community. The granite markers will be in English and Gaelic. Partial funding recommended for one marker: the Iona location is primarily in relation to Scottish settlement in Nova Scotia and located outside the HRM. ***A grant of \$2,500 is recommended to fabricate and install a Halifax Explosion commemorative marker in Fairview cemetery.***

32. Hammonds Plains Historical Society – Hammonds Plains – Project Grant/Marketing and Interpretation

The Society was established in 2010 to preserve and present the history of the Hammonds Plains area. The organization is self-supporting through membership dues, fundraising, and non-recurring project grants. The Society has undertaken an oral history project with seniors (35 recorded interviews), created a web site and a social media link on Facebook. A grant of \$700 is requested to fully fund printing a self-promotional pamphlet and four (4) on topical themes: (1) the history of the area, (2) history of Hammonds Plains Road, (3) mills, and (4) barrel-making. ***A grant of \$700 is recommended for the production of information pamphlets promoting the history of the Hammonds Plains area.***

33. Moser River & Area Historical Society – Moser River – Project Grant/Building Repairs

The Society is a registered Canadian charity that own and operate McMann House, a former private residence of historical significance to the community. The house is not a registered heritage property but serves as a meeting space, displays on local history and hosts small events. This seasonal venue is maintained by volunteers with no recurring government funding other than full municipal tax relief. A grant of \$1,700 is requested for minor interior repairs. ***A grant of \$1,700 is recommended for the purchase of building materials for minor repairs to McMann House conditional upon issuance of a building permit for construction of a wheelchair ramp.***

34. Musquodoboit Harbour Heritage Society – Musquodoboit Harbour – Capital Grant/Building Repairs: Registered Heritage Building

Incorporated in 1982, the Society own and operate the former Canadian National Railway station which serves as the Musquodoboit Harbour Railway Museum, a visitor information centre and an interpretation centre for the Musquodoboit Trailways Association. Operations are sustained by a provincial *Community Museums Assistance Program* operating grant, rent, non-recurring projects grants, and fundraising. The

¹¹ Permission has been granted by HRM the owner of Fairview cemetery.

Society receives full municipal tax relief (excluding the office rental to HRM). Constructed in 1918, the building is a municipally registered heritage property noted for its architectural style and association with the development of a rail line to transport goods from Dartmouth to Middle Musquodoboit. In 2018, the building will commemorate its 100th Anniversary and the Society plan extensive exterior repairs to showcase this highly visible symbol of railway history. A capital grant of \$12,500 is requested to repair and paint the exterior front wall and replacement wooden windows at a total cost of \$12,672. The application does not include Heritage Planner approval for window replacement, therefore a hold-back pending approval is recommended. The applicant is eligible to apply for a provincial sales tax rebate. **A capital grant of \$12,000 is recommended for exterior repairs to the Musquodoboit Railway Station (c.1918). Conditional upon HRM Heritage Planner approval.**

Tier 2

35. Old Burying Ground Foundation – Halifax – Project Grant/Artefact Conservation: Registered Heritage Site

The Foundation's volunteers act in a stewardship and fundraising role to protect, preserve and promote the national, provincial and municipally registered heritage burial site owned by St. Paul's Anglican Church. The cemetery is tax exempt under the Assessment Act. In 2017, the Foundation will be undertaking a major enhancement to the site to improve accessibility and interpretation with partial funding from ACOA. A grant of \$5,000 is requested towards professional conservator fees for the restoration of headstones costing \$10,000. The applicant's cost-share is confirmed. As a registered charity the Foundation is eligible to apply to Revenue Canada for a partial HST refund. **A grant of \$5,000 is recommended towards artefact conservation in a National Heritage Site.**

Tier 3

36. Cole Harbour Rural Heritage Society – Cole Harbour – Capital Grant/Building Repairs: Registered Heritage Building

The Society is a registered Canadian charity that own and operate the Cole Harbour Heritage Farm Museum, a collection of six structures some of which are registered heritage buildings. The Society receive a *Community Museums Assistance Program* operating grant, non-recurring project grants, tea room and gift shop sales and a strong fundraising record. The Society receives full municipal tax relief. A grant of \$9,705 is requested for assorted minor repairs to the Carriage Shed and Harris House buildings. Funding is recommended for shingle replacement and minor wood rot repair to the Harris House (c.1840's) a registered heritage building that serves as a seasonal tea room. The applicant is eligible to apply for a provincial sales tax rebate. **A grant of \$5,000 is recommended for repairs to the Harris House. Conditional upon HRM Heritage Planner approval.**

37. Deep Water Church – Halifax – Capital Grant/Capital Improvement: Registered Heritage Building

The Deep Water Church is a religious organization and registered Canadian charity sustained by congregational offerings. In 2013, the church purchased the former North Street Disciples of Christ Church building located on the corner of North and Fuller Terrace, Halifax. The building was constructed in 1893 but partly demolished in the Halifax Explosion of 1917. Following repairs and remodelling the church re-opened in 1920 and operated as a place of worship until 1984. Successive private owners have used the premises for residential apartments and hall rentals but the overall condition deteriorated. This property is a municipally registered heritage property noted for its square tower, tripartite windows, and decorative mouldings. A capital grant of \$25,000 is requested towards completion of roof re-shingling costing \$26,610.32. The applicant is eligible to apply for a provincial sales tax rebate and to apply to Revenue Canada for a partial HST refund. **A capital grant of \$20,000 is recommended towards roof repairs to the North Street Disciples of Christ Church (c.1893). Conditional upon HRM Heritage Planner approval.**

38. Society for the Protection and Preservation of Black Culture in Nova Scotia (Black Cultural Centre for Nova Scotia) – Cherry Brook – Capital Grant/Facility Upgrades

The mandate of the Black Cultural Centre is to preserve and promote African Nova Scotian history and culture. Operations are sustained by a Nova Scotia Department of Communities, Culture & Heritage operating grant, fundraising, and project-specific grants. The Centre receives full municipal tax exemption. Constructed in 1983, the facility features permanent artefact exhibits, touring exhibitions, a reference library, a classroom with computers and a meeting room. In 2016, the Centre received a grant of \$230,000 from the Nova Scotia Department of Communities, Culture & Heritage to upgrade the building's heating and energy systems, roof repairs and assorted upgrades. A grant of \$25,000 is requested for renovations to the lower floor to install public washrooms and a kitchenette costing \$35,000. This portion of the premises is used primarily for meetings, computer access, and non-profit tenants. Access to the meeting space is free to community groups for up to 30 hours per month. The provision of enhanced meeting space for free or nominal charge benefits the broader community. As a registered Canadian charity the Society is eligible to apply to Revenue Canada for a partial HST refund. ***A capital grant of \$25,000 is recommended for upgrades to the Black Cultural Centre to enhance community access.***

HOUSING

Funding priorities include accommodations for persons unable to secure appropriate accommodation in the open market and those who may need on-site or individual support services and affordable rental options for lower income tenants. Priority may be given to projects that expand capacity through the creation of additional residential units (new construction, conversion, expansion of an existing property). Housing grants exclude private home ownership. Overnight short-stay shelters are included in the Emergency Assistance category.

Tier 2

39. Halifax Women's Housing Co-Operative Limited – Halifax – Capital Grant/Building Upgrade

Incorporated in 1982, the cooperative own and operate a portfolio of three (3) buildings with a total of 10 units. The cooperative was formed to address barriers to women in securing tenancy¹². The cooperative has received provincial *Social Housing Assistance Program* funding secured by a lien against the property which will be retired in 2021. The cooperative pays full real property taxes.¹³ A grant of \$25,000 is requested towards the replacement of the heating system in 10-unit apartment building (\$48,977.15). The current furnace has reached the end of its useful life and three units do not have temperature control. The total cost is \$48,977.15 and includes removal of existing ductwork within interior walls. The cooperative's cost-share of \$23,977.15 (~50%) is confirmed. ***A capital grant of \$20,000 is recommended towards a replacement heating system for 10-unit apartment building.***

40. Halifax Peninsula Housing Co-Operative – Halifax – Capital Grant/Building Repair

Incorporated in 1977, the cooperative own and operate a portfolio of six (6) buildings with a total of 16 units. Operations are sustained by rental income with some income-tested tenancy and partial municipal tax relief. The cooperative is distinct in that heat is included in the rent. With the retirement of a long-term mortgage the coop has undertaken repairs to bathrooms and exterior painting on several units. A grant of \$12,000 is requested towards the replacement of a second-storey exterior deck and stairway providing access/egress to three apartments (\$18,114). The work is to bring the structure up to building code and exit in the event of a fire. The cooperative's cost-share is confirmed and includes temporary re-location of tenants. ***A capital grant of \$12,000 is recommended towards replacement of apartment building exterior deck and stairs. Holdback pending confirmation of an ability to proceed.***

41. Kabuki Housing Co-Operative Limited – Halifax – Capital Grant/Building Repair

¹² For example, employment opportunities and compensation equity, access to market financing, age, sexual orientation, or single parent status.

¹³ Combined total tax on three properties is estimated to be \$13,317 in 2017. Application has been made to the *Tax Relief for Non-Profit Organizations Program* for fiscal year 2017. A majority of affordable housing cooperatives accepted into the program receipt a 25% deduction (Schedule 30) and the owner pays the balance of 75%.

Incorporated in 1982, the cooperative own and operate an 8-unit apartment building. Operations are sustained by rental income with some income-tested tenancy. The cooperative receives partial municipal tax relief. A grant of \$23,000 is requested to fully fund the replacement of a second storey exterior deck and stairs (\$24,897) which serves as a secondary exit/fire escape. The current deck is over 30 years old, cantilevered from the rear of the premises, and does not meet code; the replacement will be secured with footings. The cooperative's cost-share of \$2,000 is for the engineering drawings supplied with the application and a final inspection. **A capital grant of \$10,000 is recommended towards replacement of exterior deck and stairs. Holdback pending confirmation of an ability to proceed.**

Tier 3

42. Metro Non-Profit Housing Association – Halifax – Project Grants/Safety Equipment

The society provides accommodation for homeless and at-risk single adults in cooperation with Halifax Housing Helps, a housing placement and prevention program serving clients with multiple needs. Rental income and an operating subsidy from the Nova Scotia Department of Community Services sustain operations aided by partial municipal tax relief for four properties. A grant of \$3,731.66 is requested to fully fund the purchase and installation of an interconnected smoke detector system and retrofit apartment stoves with *Smart burners* to reduce the risk of fire in an 8-unit apartment building. **A grant of \$3,000 is recommended to fully fund a fire safety retrofit for a supportive housing apartment building.**

43. Halifax Young Women's Christian Association – Spryfield – Capital Grant/Capital Improvement

The YWCA is a registered Canadian charity serving women and children primarily in family support services, health and wellness, employment readiness, and housing. The Halifax branch receives government grants primarily from the Nova Scotia Department of Community Services (child care, housing), program fees, grants, and fundraising. The YWCA is tax exempt under an Act of the Nova Scotia Legislature¹⁴. A capital grant of \$25,000 is requested to fully fund a replacement roof for a 6-unit apartment building. The applicant's project budget included (\$28,828.20) includes \$3,828 for "oversight by YWCA property manager" a recurring operating expense. Partial funding is recommended based on the lowest quote, net HST, and a cash contribution from the property owner. As a registered charity the applicant is eligible to apply to Revenue Canada for partial HST refund. Refer to Grants staff for assistance with any future grant application. **A capital grant of \$15,000 recommended towards apartment building roof replacement. Holdback pending confirmation of an ability to proceed.**

RECREATION & LEISURE

Grants to support an expansion of community-based opportunities for the public to engage in physical activity focus on entry-level (non-elite) developmental programs and leisure activities for persons with who face barriers to active participation. Priority outcomes include the provision of amenities in under-serviced communities, adaptive programs and amenities for persons with special needs, and programs for children and youth.

Tier 1

44. Harbour Lights New Horizons Seniors Club – Musquodoboit Harbour – Project Grant/Equipment

The Club is a registered Canadian charity serving senior citizens. Aside from full municipal tax relief the volunteer-led society is self-sustaining primarily through monthly dinners. Social activities are often accompanied by lunches or refreshments and the clubhouse is also used by the Coastal Voices Men's Choir and Eastern Shore Players for rehearsals. A grant of \$3,261.50 is requested to fully fund the purchase and installation of a commercial dishwasher (including carpentry to re-configure cabinetry to accommodate the new appliance). As a registered charity the Club is eligible to apply to Revenue Canada for a partial HST refund. **A grant of \$3,000 is recommended towards the purchase and installation of a commercial appliance for seniors' clubhouse.**

¹⁴ Tax exempt status applies to property ownership not a lease or license.

45. Meagher's Grant Volunteer Fire Department – Meagher's Grant – Capital Grant/Building Upgrades

Incorporated in 1990 to provide firefighting services for local residents, the Association continues to support emergency services through leasing a portion of the premises to HRM Fire & Emergency Services. The property is fully tax exempt. The hall annexed to the fire bay is open to the public for special events, meetings and room rentals (\$15-\$20/hr). Outdoor amenities include a playground, tennis court and basketball pad. Membership is \$5 for a 5-year term. A grant of \$23,000 is requested towards (i) oil tank replacement and in-ground pipes and (ii) the purchase and installation of four (4) heat pumps (\$25,560). Cost is a function of volume (Guidebook, p.8); full funding recommended for the replacement oil tank and pipes to avert environmental risk. ***A grant of \$5,000 is recommended to fully fund the replacement of oil tank and in-ground pipes.***

46. Royal Canadian Legion (Musquodoboit Valley Branch #147)/Nova Scotia and Nunavut Command of the Royal Canadian Legion – Upper Musquodoboit – Capital Grant/Capital Improvement

The Royal Canadian Legion is incorporated under an Act of Parliament to serve retired and active members of the Canadian military and their dependents, auxiliary services and those who support the objects of the Legion. Branch #147 does not have its own registration number and has been accepted under the Nova Scotia/Nunavut Command¹⁵. The operations of the Legion hall are sustained by bar sales, gaming, and rentals. A capital grant of \$25,000 is requested to fully fund (i) replacement septic system and (ii) the purchase and installation of a water purification system. The project entails removal of adaptations to an existing septic holding tank and the purchase and installation of a water purifier to address magnesium and sulphite issues. Full funding is recommended to address drinking water quality and partial funding towards septic upgrade. ***A capital grant of \$15,000 is recommended to fully fund the purchase and installation of a potable water purification system and cost-share towards a septic system upgrade.***

Note: This application was re-assigned from the Environment category based on the building's principle use for leisure/social activities. In 2016, Branch #147 received a modest grant under the provincial *Legion Capital Assistance Program* and is therefore ineligible for consideration in 2017.

47. Seaforth Community Society – Seaforth – Capital Grant/Capital Improvement

The Seaforth hall has been in operation since 1961 and serves the villages of Seaforth, West Chezzetcook, Grand Desert, and Three Fathom Harbour. The hall is used primarily for fundraising events and small art exhibitions. Volunteers sustain operations through fundraising suppers and hall rentals. The Society receives full municipal tax exemption. A capital grant of \$21,443.94 is requested for (i) the replacement of the asphalt roof with a metal roof and (ii) the replacement of four windows totalling \$20,056.14¹⁶. The Society appears to have an ability to self-fund the window replacement using a phased approach. Full funding for the roof replacement is recommended: the roof is nearing the end of its useful life and a replacement with a 40-year warranty will reduce recurring minor repairs. ***A capital grant of \$10,500 is recommended to fully fund the replacement of community hall roof.***

48. Waverley Amateur Athletic Association – Waverley – Project Grant/Equipment

The Association provide stewardship to McDonald Sports Park, a provincially-owned 40-acre park containing assorted recreational amenities including a baseball diamond, beach volleyball court, and walking trails. The society is funded through project-specific grants, fundraising and membership fees. As a Crown asset the park itself is tax exempt. The cross-country and skate skiing trails in the park have been maintained in collaboration with the Martock Nordic Ski Club but significant growth in the number of participants, as well as informal snow-shoeing and walking/jogging on winter trails, has prompted the Association to seek funding for their own equipment to be stored on-site. A grant of \$7,820 is requested towards the purchase of a specialized snow grooming attachment and accessories costing \$9,820. The

¹⁵ The Legion has registered as a non-profit society under the name of the Executive 147 Society but the registration date of February 2, 2017, does not meet the organizational eligibility requirements of the *Community Grants Program* (Guidebook, p. 3).

¹⁶ Minor arithmetic errors in project budget have been corrected in the review.

equipment will enable the course to be set for both classic and skate skiing. Cost is a function of volume (Guidebook, p.8), therefore partial funding recommended. The nature of the activity meets the funding priorities of the *Community Grants Program* in terms of affordability, physical fitness, and the inclusion of different abilities. The recent growth of this sport locally has strained equipment resources and volunteers while developing the capacity to host future recreational and competitive events. ***A grant of \$5,000 is recommended towards the purchase of specialized snow grooming equipment for cross-country ski trails.***

Tier 2

49. Arthur Kidston Memorial Camp – Middle Musquodoboit – Capital Grant/Building Upgrade

Established in 1966 by the Halifax Presbytery of the United Church of Canada, Camp Kidston is a year-round campground located on 500 acres fronting Long Lake. The camp is operated by the Camp Kidston Memorial Camp a registered Canadian charity with revenues from registration fees, donations and non-recurring grants. Summer camps are primarily for children and youth but the amenities are also rented to non-profit organizations (e.g. cadets, youth groups) and for private functions. A grant of \$7,500 is requested towards the construction of washrooms on the main floor of Wilson Lodge (\$9,500). The current washroom is located in the basement and has water pressure issues (below grade) and poor access. Partial funding recommended: excludes interior painting. ***A capital grant of \$7,000 is recommended towards washroom upgrades for campground.***

50. Sheet Harbour Chamber of Commerce – Sheet Harbour – Capital Grant/Facility Development

The Chamber promotes rural economic development. Operations are largely self-funded through membership fees and non-recurring grants. HRM's contribution includes occupancy of McPhee House, a registered heritage property located in Sheet Harbour. A grant of \$25,000 is requested towards the purchase and installation of floating docks (\$140,500) which form part of a larger multi-phased marina development project. Several independent studies have identified a need for a marina in the area to serve boating traffic from the Atlantic Seaboard to Cape Breton. In 2017, a lease agreement with the Millbrook First Nation will be implemented for a portion of the band's wharf and building. The leased portion of the building will contain marina administrative and support services and the remainder will feature First Nation cottage industries. The project is well defined, demonstrates collaborative relationships, and affords cooperation with the Millbrook First Nation. The balance of funding is unconfirmed (ACOA). ***A capital grant of \$25,000 recommended towards the purchase and installation of floating docks. Hold-back pending confirmation of federal funding.***

Although the *Community Grants Program* does not fund organizations representing industry, commerce or business a project-specific award is recommended on the basis of encouraging recreational and competitive sailing on the Eastern seaboard.

51. Sac-A-Wa Canoe Club – Lower Sackville – Capital Grant/Capital Improvement

Sac-A-Wa Canoe Club is a membership-based sports club for recreational and competitive canoe and kayaking on First Lake. Non-members may register for summer camps, a *PaddleAll* program for persons with a disability, and regattas. Operations are largely self-funded through membership registration fees, instructional fees, off-season training and fundraising with non-recurring government grants. The Club receives full municipal tax relief. In 2014, the Club commissioned a feasibility study to assess the sustainability of expanding the existing facilities and infrastructure upgrades to accommodate an increase in participation and a lack of training, clubhouse and storage amenities. In 2015, the Nova Scotia Department of Community Services conveyed title to the land: title reverts to the Province should the Club cease operations as a canoe or aquatic club and ancillary recreational uses. In 2016, the Club received funding under the *Community Grants Program* (\$5,000) and the *District Capital Fund* towards Phase II of the project for professional fees to complete engineering, survey, and architectural plans. A capital grant of \$25,000 is requested towards Phase III and the commencement of site grading and construction (\$400,000). The Club's contribution of \$75,000 is confirmed but \$300,000 in federal/provincial funding is unconfirmed. If approved, HRM's funding would target water and wastewater management systems given the facility's location on a lake used for public swimming. The project is well planned and represents an opportunity to expand current recreational/fitness uses. ***A capital grant of \$25,000 is recommended***

towards the construction of a new paddling facility. Hold-back pending confirmation of re-zoning application, provincial and federal funding, and project start date.

A capital project of this scale is expected to increase HRM's cost of annual tax relief.

Tier 3

52. Mic Mac Amateur Aquatic Club – Dartmouth – Capital Grant/Building Upgrades

The MMAAC is incorporated under an Act of the Nova Scotia Legislature (1923) and is a membership-based sports club located on Lake Banook. Revenues are primarily from paddling and rowing membership and instructional programs, bar and catering sales, facility rentals, events and fundraising. The Club receives full municipal tax relief. A grant of \$25,000 is requested towards assorted upgrades to the clubhouse and deck (\$157,000). ACOA funding (\$20,000) and the Club's contribution of \$25,000 are confirmed. Provincial funding unconfirmed but the project could be phased. **A capital grant of \$15,000 is recommended towards replacement heating system.**

B: Prior Year Awards

Regional Council has requested information on prior grants awarded under the *Community Grants Program* so as to gauge the frequency and/or value of recurring grants to an organization.

Data for the 4-year period (2013 to 2016) provided below in Table 2 excludes applicants who made application but did not receive a grant. Note: organizations may have received funding from other municipal sources not identified. The column 'Other' refers to provincial tax exemption or municipal assistance but does not include a dollar value for tax relief, a less than market value property lease or license, a discounted property sale, or funding received under the *District Activity/Capital Fund*.

| Table 2. Prior Funding for the 4-Year Period 2013 to 2016 | | | | | |
|--|-------------|-------------|-------------|-------------|-------------------------|
| Name | 2013 | 2014 | 2015 | 2016 | Other |
| Anchor Archives Regional Zine Society | | | | \$2,000 | |
| Arthur Kidston Memorial Camp | \$10,000 | | | | Tax Relief 100% |
| Cole Harbour Rural Heritage Society | \$10,000 | | \$2,500 | | Tax Relief 100% |
| Community Care Network Society | \$2,788 | | | | Tax Relief 100% and 50% |
| Ecology Action Centre | | | \$10,000 | | Tax Relief: Conversion |
| Halifax Peninsula Housing Co-Operative Limited | | \$10,000 | | | Tax Relief 25% |
| Halifax Women's History Society | | \$2,000 | \$5,000 | | |
| Halifax Young Women's Christian Association | \$3,176 | | | | Exempt by Legislation |
| Harbour Lights New Horizons Seniors Club | | | \$3,500 | | Tax Relief 100% |
| Hooked Rug Museum of North America | \$5,000 | \$10,000 | | | Tax Relief: Conversion |
| Lunasea Theatre Company | | \$3,200 | | | |
| Meagher's Grant Volunteer Fire Department | | | | \$9,000 | Exempt by Legislation |
| Metro Non-Profit Housing Association | \$25,000 | | \$14,200 | | Tax Relief 75% and 50% |
| Mic Mac Amateur Aquatic Club | | | \$20,000 | | Tax Relief 100% |
| Mosaic Ministries Association | \$4,000 | | | | Exempt by |

| | | | | | |
|---|----------|---------|----------|----------|-----------------------|
| | | | | | Legislation |
| Moser River & Area Historical Association | | \$1,500 | | \$1,200 | Tax Relief 100% |
| MusGo Riders Cooperative Limited | | | | \$18,500 | HRM Operating Grant |
| Musquodoboit Harbour Heritage Society | | | \$2,375 | | Tax Relief 100% |
| Nova Scotia Talent Trust | | \$5,000 | | | |
| Old Burying Ground Foundation | \$16,433 | | \$5,000 | \$5,000 | Exempt by Legislation |
| Royal Canadian Legion: Eastern Marine Branch #161 | | | \$5,000 | | Exempt by Legislation |
| Second Chances Community Band | | | \$10,000 | | |

Table 2 Continued. Prior Funding for the 4-Year Period 2013 to 2016

| Name | 2013 | 2014 | 2015 | 2016 | Other |
|---------------------------------------|---------|----------|---------|----------|----------------------------------|
| Sheet Harbour Chamber of Commerce | | | \$4,000 | \$4,999 | HRM Occupancy. Not assessed tax. |
| St. Mark's Anglican Church | | | \$5,000 | | Exempt by Legislation |
| Symphony Nova Scotia | | \$10,000 | | \$10,000 | HRM Operating Grant |
| Unicorn Theatre Society | | | \$944 | \$3,000 | HRM Occupancy. Not assessed tax. |
| Waverley Amateur Athletic Association | \$7,791 | | | | |

In alphabetical order, the following fifteen (15) organizations have not received funding under the *Community Grants Program* and are considered 'new' to the program:

Africville Heritage Trust Society
 Cape Breton Charitable Association of Halifax
 Conseil Communautaire Due Grand-Havre
 Deep Water Church
 Eastern Shore Players Society
 Friends of Barra Society
 Halifax Women's Housing Co-Operative Limited
 Music Liberatory
 Nova Scotia Woodlot Owners' and Operators' Association
 OUI 98.5 Cooperative Radio Halifax Metro
 Reachability Association
 Screen Nova Scotia Industry Association
 Spay Day HRM Society
 Union Fire Club Pipes and Drums
 Wonder 'Neath Art Society

Applications Not Recommended for Funding in Fiscal Year 2017

ARTS & CRAFTS

Atlantic Filmmakers Cooperative

A grant of \$5,000 is requested to purchase a virtual reality camera and headset and two cellphones. The application is incomplete: no financial statement.

Coastal Voices Men's Choir

A grant of \$1,500 is requested towards the purchase of a digital keyboard costing \$3,793.83. The instrument has already been purchased. A pre-paid expense would not be considered for reimbursement and technically the project is complete. Refer to Grants staff for assistance with future funding applications.

Cobequid Cultural Centre of the Arts Society

A grant of \$5,000 is requested to fully fund soil and water testing on HRM-owned land. Although Regional Council has declared 2 acres of HRM-owned land surplus and categorized this property for potential disposal under the Economic Development category of Administrative Order 50 a conveyance for the intended purpose of an arts centre cannot be implemented until the planning approval process has been determined (possible MPS and LUB amendments). Environmental testing would be considered a Purchaser's due diligence: the timing of this request may be premature. The financial information provided in the application indicates an ability to self-fund.

Dartmouth & District Pipe Band Association

A grant of \$25,000 is requested for the purchase of fabric and sewing of kilts plus accessories for band members (\$24,390). The project does not qualify as a capital grant: cost is a function of volume (Guidebook p 8).

Halifax Girls Camp

A grant of \$4,274.58 requested towards a recurring art camp for girls. The majority of expenses are ineligible for consideration (Guidebook p.6).

Shakespeare by the Sea Society

A grant of \$2,500 is requested to purchase vinyl folding camp chairs for outdoor performances. Furnishings are lower priority expenditures under *Community Grants Program* (Guidebook p.7). Application previously declined in 2016.

Society for Art Presentation

A grant of \$4,249.82 is requested to fund the purchase of an ergonomic workstation. Office furnishings are lower priority expenditures under *Community Grants Program* (Guidebook p.7).

Homebridge Youth Society

A grant of \$5,000 is requested towards materials, administrative and instructional staff for a recurring arts education program; some elements are ineligible for consideration. The *Community Grants Program* does not fund therapeutic/counselling programs, consumables or recurring operating costs (Guidebook, pp. 6 and 7). Financial information indicates an ability to continue an existing program.

DIVERSITY

Halifax Pride Society

A grant of \$4,042 is requested to fully fund the purchase of portable projection/sound equipment and blankets for outdoor film screenings. The Society is currently in receipt of a municipal grant of \$35,000 under the *Cultural Events* operating grant. Indirect support to an event or expanded/outreach programming by an event organization is not a funding priority of the *Community Grants Program*.

Fairview United Family Resource Centre

A capital grant of \$25,000 is requested to expand the staff kitchen so it can be used for events, cooking programs, serving food and a community kitchen. The proposal relies upon ~79% public funding including \$58,434.37 in unconfirmed provincial funds. The project could be phased. This group received a grant of \$25,000 in 2016 (upon appeal) and has applied for an increase in municipal tax relief.

Welcome BBQ Association – Halifax – Project Grant/Marketing

A grant of \$5,000 is requested to fully fund the development of a new logo and web site with a view to "...expanding the Association's mandate to support settlement agencies". The society is currently in receipt of an annual grant of \$2,500 under HRM's *Established Community Festivals Program*. Indirect support to an event or expanded/outreach programming by an event organization is not a funding priority of the *Community Grants Program*.

ENVIRONMENT

Hope for Wildlife Society

A grant of \$24,350 requested to fully fund the purchase of a new compact car for animal pick-up and travel to educational engagements or to pick up supplies. Financial information suggests an ability to self-fund through a lease agreement.

Nova Scotia Nature Trust

A grant of \$25,000 is requested for repairs to a property donated to the Trust in November, 2016. An occupancy permit extension was granted by HRM to June 30, 2016, to remediate the property to meet code. The timing of an award under the *Community Grants Program* is not conducive to the completion of this work using a municipal grant. The financial position of the Trust suggests an ability to self-fund.

EMERGENCY ASSISTANCE

Red Bear Healing Home Society

A grant of \$742 is requested to fully fund re-printing brochure promoting a free voice-mail service for lower income individuals.

HISTORY

Halifax Dance Association

A grant of \$5,000 is requested to fully fund professional fees and computer equipment to digitize video recordings of dance performances to create an institutional archive. Notwithstanding potential interest among current and former participants and personal biographies, the application lacked a broader connection to the public interest and relative to other applicants in this funding category.

Halifax Junior Bengal Lancers Society

A grant of \$4,181.36 requested to fully fund three elements: indoor arena interpretive panel, library and static display, and the purchase of a sound system. Although the stable is a registered heritage building and the location is linked to horse riding and horse racing on the Halifax Common, the proposal would benefit from demonstrated research, content detail and focus. Refer to Grants staff for assistance with future funding applications.

Lake Charlotte Area Heritage Society

A grant of \$4,450 is requested toward re-roofing a heritage building (\$4,894.40). The financial information provided indicates an ability to self-fund. The Society receives full municipal tax exemption and has received recurring annual awards under the *Community Grants Program* in addition to federal and provincial funding.

Old School Gathering Place

A grant of \$7,500 is requested to fully fund minor repairs to (i) guttering and (ii) parging a portion of the exterior foundation. A grant request in 2016 included parging and upon referral it was confirmed that the society had received funding from ACOA towards this work (Report to Grants Committee, Community Grants Program 2016: Referrals, May 25, 2016, p.4). Refer to Grants staff for assistance with future funding applications.

Sheet Harbour & Area Heritage Society

A grant of \$5,000 is requested to fully fund graphic design and fabrication of 40 banners to be attached to utility poles and a bridge in the area and to upload text and images to two websites. The application lacks sufficient detail to substantiate full funding and the project could be phased. Refer to Grants staff for assistance with future applications.

S.S Atlantic Heritage Park Society

A grant of \$3,000 is requested to purchase print and radio advertising. This is a repeat of last year's grant request and suggests a recurring operating expense. In 2016, the applicant received partial funding (\$2,000) based on "the uncertainty of an ability to sustain this level of paid advertising in successive years" (Report to Grants Committee, Community Grants Program 2016-2017: Recommended Awards, May 2, 2016, p. 16).

St. James Anglican Church

A grant of \$25,000 is requested toward removal and replacement of exterior shingles from registered heritage church. The estimated total cost ranges from \$97,000 to \$124,000 and relies on substantial fundraising, market financing, or a phased work plan. The *Community Grants Program* does not award multi-year funding commitments. The application will be referred to staff for confirmation of heritage approval and identification of potential non-municipal funding sources.

St. John the Evangelist Anglican Church

A grant of \$1,350 is requested to fund the re-alignment of 12 gravestones into an upright position and minor repairs. In the absence of a professional conservation report this project could be considered perpetual care. Contractor repairs may compromise the integrity of the artefacts. Refer to Grants staff for feedback and assistance with future funding applications.

Shubenacadie Canal Commission

A grant of \$5,000 is requested to fully fund the purchase of a computer and touchscreen for the Fairbanks Centre. Although recent municipal capital investment of \$880,000 was not routed through the Commission, it is reasonable to expect that the programs and services of the non-profit will benefit. An additional \$620,000 HRM capital expenditure is scheduled for 2017.

Woodlawn United Church

A grant of \$4,015.80 is requested to fully fund minor roof repairs to registered heritage property. In 2016, the church applied for the same project and received partial funding (\$2,200) based on an ability to cost-share (Report to Grants Committee, Community Grants Program 2016-2017: Recommended Awards, May 2, 2016, p.17).

HOUSING

Adsum Association for Women & Children

A grant of \$25,000 is requested for an assortment of minor upgrades and repairs to three buildings: the majority of the items would be lower priority (Guidebook 8)¹⁷. The application was “bundled” and itemized costs that might have been eligible under another funding category (Environment or Emergency Assistance) could not be determined from the quotes provided. Refer to Grants staff for assistance with future funding applications.

NEIGHBOURHOOD SAFETY

City Centre Ministries

A grant of \$2,000 is requested towards updates to the church’s website. The application lacks clarity. Refer to Grants staff for assistance with future funding applications.

RECREATION & LEISURE

Acadia Recreation Club

A capital grant of \$25,000 is requested towards the construction and fit-up of an extension to Acadia Hall. The project relies on approximately 73% in unconfirmed government funding, no confirmed contribution from the applicant, and the financial statement is incomplete. Refer to Grants staff for assistance with future funding applications.

Akoma Holdings Incorporated

A capital grant of \$25,000 is requested towards the purchase or construction and installation of natural playground equipment for residential child care facility (Akoma Family Centre). Only one quote provided based on prior work (\$29,700). Applicant’s contribution of \$5,000 confirmed. Project could be phased or non-municipal funding sought. Refer to Grants staff for assistance with future funding applications. Refer to *Capital District Fund*.

Dartmouth District Baseball Association

A grant of \$2,500 is requested to fully fund the purchase of eight (8) portable pitching machines. The financial information suggests an ability to self-fund and/or phase purchases (unit price \$300).

Hammonds Plains Community Centre Association

A grant of \$15,000 is requested towards replacement of worn interior flooring (\$22,108.75). The type of expenditure is lower priority.

Martock Nordic Ski Club

A grant of \$21,000 is requested for the purchase and operation of snowmaking equipment to be located on a private golf course for a 1km informal seasonal Nordic ski trail from mid-December to March. The high cost of this specialized equipment for short duration/seasonal use and annual operating costs estimated to be \$7,000 may have lower incremental impact as compared to other applicants in this sector.

Musquodoboit Harbour & Area Chamber of Commerce & Civic Affairs

A grant of \$4,900 is requested to fully fund the fabrication and installation of a community sign at the intersection of Highway 107 and Highway 7. Ownership of the land and permission to encumber the property not provided. The type of project does not align with the funding aims of the Recreation & Leisure category.

¹⁷ Refinishing floors, interior painting, fencing, repairs to a shed, repairs to raised garden beds, new appliances.

Northwood care Bedford Incorporated

A grant of \$25,000 is requested to fund the construction of a large (20' octagon) cedar gazebo in proposed facility park & community garden. Lower priority leisure amenity in relation to the Environment category's funding priorities.

Petpeswick Yacht Club

A grant of \$25,000 is requested to fund an assortment of facility upgrades: (i) driveway drainage, (ii) underground electrical, (iii) vacant land grading for storage area, and (iv) materials to construct a gazebo. Cost of a function of volume (Guidebook, p.8). The application was incomplete: no financial information. Refer applicant to Grants staff for assistance in future applications.

Royal Canadian Legion (Dieppe Branch #90)

A grant of \$19,800 is requested to fully fund the purchase and installation of three heat pumps. Application has also been made to the provincial *Community Facilities Improvement Fund*. Refer to the Nova Scotia Department of Communities, Culture & Heritage *Legion Capital Assistance Fund*.

Royal Canadian Legion (Four Harbours Branch #120)

A grant of \$15,000 is requested to fully fund roof re-shingling. Financial information provided is incomplete. Refer to Grants staff for assistance with future funding applications. Refer to the Nova Scotia Department of Communities, Culture & Heritage *Legion Capital Assistance Fund*.

Sackville Seniors Advisory Council

A grant of \$3,736.23 is requested to purchase two (2) replacement lounge chairs. Applicant receives provincial and municipal funding including a less than market value lease in the Sackville Heights Community Centre and has not been assessed as taxable. Replacement furnishings are of lower priority relative to the funding category's priority outcomes.

Sheet Harbour Lions Club

A grant of \$6,661.15 is requested towards the construction of a gazebo in HRM-owned park (22746 Highway #7, Sheet Harbour) and two picnic tables. Refer to HRM Parks & Recreation and/or *District Capital Fund*.

Sheet Harbour Rockets Association

A capital grant of \$25,000 is requested towards the purchase and installation of netting for the Association's baseball field. The project can be phased and application made to non-municipal funding sources. The Association received a capital grant of \$20,000 in 2016 and should be encouraged to fundraise and/or seek non-municipal funding sources.

Storm Soccer Club

A grant of \$1,552.50 requested to fully fund the purchase of eight portable benches (units price ~\$200). Appears to be an ability to self-fund or phase purchases as funds become available.

St. Nicholas Anglican Church

A capital grant of \$25,000 is requested for (i) playground development: fencing and paved walkways, (ii) meditative garden, and (iii) custom cabinetry. Refer to Grants staff for assistance with future grant application.

Upper Musquodoboit Community Hall

A grant of \$25,000 is requested to fully fund assorted minor interior repairs and upgrades. The majority of expenditures are low priority in relation to the program's funding priorities (painting, renovations to a bar). Refer to Grants staff for assistance with future funding applications.

Wallace Lucasville Community Centre

A grant of \$5,000 is requested for professional fees to conduct community consultations to determine options/feasibility of developing an active transportation trail in the area. The application is incomplete: no

financial information. From the information provided there appears to be an ability to proceed with the project albeit perhaps reduced in scope or phased.

Waverley Community Association

A grant of \$14,000 is requested to purchase an accessible swing-set to be installed by HRM in an HRM-owned park (The Village Green). The application states "This item is an outstanding item from a previous HRM/Province of NS project". Refer applicant to HRM Parks & Recreation and/or *District Capital Fund*.

Riverview Community Centre Association/Sackville Minor Baseball League Association

A grant of \$9,500 is requested to purchase and install lightbulbs in outdoor floodlights (\$10,500). The property is owned by the Riverview Community Centre Association but by mutual agreement the Sackville Minor Baseball League Association is responsible for any light repairs or upkeep. HRM provides full tax relief. From the financial information provided the Centre has the capacity to self-fund and could charge-back repayment from the league using a schedule of payments based on cash-flow.

Spencer House Seniors Centre

A grant of \$2,716.77 is requested to fully fund the purchase of (i) small exercise equipment, (ii) advertising for outreach fitness program, and (iii) compilation of information regarding local seniors programs on Halifax Peninsula. Financial information suggests an ability to cost-share, the project could be phased and/or application made to designated seniors funding programs including health promotion.

Ineligible Applications

The following applications have been deemed ineligible for consideration in 2017 on the basis of (i) organization, (ii) project, or (iii) expenditure and are listed in alphabetical order.

Afghan Society of Halifax

A grant of \$5,000 is requested towards the purchase of furniture, office equipment, and office supplies (\$8,306.48). Some costs are ineligible (consumables Guidebook p. 7). The applicant is in default of reporting requirements for a grant of \$3,950 for professional fees to upgrade web site.

Akoma Family Centre

A grant of \$5,000 is requested to hire staff and purchase bus fares, supplies, and small equipment items. The *Community Grants Program* does not fund employees or instructors, transportation, admission fees, or unspecified/unsubstantiated costs (Guidebook pp.6 and 7).

Atlantic View Elementary School

A capital grant of \$25,000 is requested towards construction of a school playground. The *Community Grants Program* does not fund schools or school-based projects (Guidebook p.6). The registration number is that of the Halifax Regional School Board. HRM Parks & Recreation have confirmed HRM funding in the amount of \$30,000 in 2017.

Canada Plays Association

A grant of \$1,000 is requested towards instructional workshops. The applicant does not meet the *Community Grants Program* eligibility criteria in terms of date of registration, the majority of expenses are ineligible. The application is incomplete: no financial statement and costs unsubstantiated (Guidebook pp. 2,3, 6 and 7).

Chinese Society of Nova Scotia

A grant of \$5,000 is requested to fund an Asian Culture Show. The *Community Grants Program* does not fund events (Guidebook p.6). Refer to annual *HRM Festivals & Events Grant Program*.

Cole Harbour Hurricanes Parents Association

A grant of \$2,500 is requested towards hosting 2017 Provincial swim competition. The *Community Grants Program* does not fund events (Guidebook p.6).

Dalhousie Women's Centre Society

A grant of \$5,000 is requested for workshop on gender identity. The applicant's registration is in default (Guidebook p.3) and instructional or professional development workshops are ineligible for consideration (Guidebook p. 6).

Dalhousie Women's Centre Society

A grant of \$5,000 is requested for workshop on "sexualized violence within arts and music based spaces" for the Kyhber Arts Society and development of intervention training and policy. The applicant's registration is in default (Guidebook p.3). Only one application will be accepted per year (Guidebook p. 4).

Deanery Project Cooperative Limited

A capital grant of \$9,000 is requested for assorted plumbing repairs and upgrades in the main hall totalling \$10,000. The applicant is in default of reporting requirements for a grant of \$4,000 issued in 2016 upon referral of Council to fund the purchase of a commercial grade propane kitchen appliance.

Eastern Shore Wildlife Association

A grant of \$25,000 is requested to fully fund the fabrication of a metal salmon-counting fence and trap. The applicant is in default of reporting requirements for a grant of \$10,000 towards building upgrades to the Association's hall in 2016 (Recreation & Leisure).

Family Services Association of HRM

A grant of \$5,000 is requested towards a series of psychotherapy clinics. The *Community Grants Program* does not fund medical services or therapeutic counselling (Guidebook, p.7).

Habitat for Humanity Nova Scotia

A capital grant of \$25,000 is requested towards construction of a duplex residence. The project results in private ownership (Guidebook, p.8). In the alternative, the *Community Grants Program* has assisted this organization with the purchase of a vehicle and equipment for the Habitat for Humanity *ReStore* program. Lower income homeowners can be referred to the municipal *Low Income Tax Rebate Program* (Administrative Order 10) to assist with home ownership affordability.

Halifax Shambhala Centre

A grant of \$25,000 is requested towards interior upgrades to an urban mediation centre owned by the Shambhala Canada Society. The application is not the property owner. The type of improvements would be lower priority under the *Community Grants Program*: interior re-modelling, painting, light fixtures, and furnishings for a lounge area (Guidebook p.7).

Jamaican Cultural Association of Nova Scotia

A grant of \$25,000 is requested to fully fund assorted events and a plaque honoring the contribution of the Jamaica Maroons. The *Community Grants Program* does not fund events and none of the costs (including a plaque) were substantiated with quotes. Refer to Grants staff for assistance and referral to HRM Events funding programs.

Lung Association of Nova Scotia

A grant of \$5,000 is requested to refurbish used medical devices and promote an existing sleep apnea program. The *Community Grants Program* does not fund medical/health services (Guidebook p.6).

Mi'kmaw Native Friendship Society

A grant of \$5,000 is requested to fund the purchase of sharp containers and disposal fees for the Mainline Needle Exchange's collection and disposal of discarded needles. The expenditure is a recurring operating cost. Referral to HRM Public Safety Office recommended in relation to requests from municipal operations for needle pick-up and disposal services. The *Community Grants Program* does not fund recurring operating costs (Guidebook p.6).

Mineville Community Association

A grant of \$5,000 is requested to construct steps in an HRM-owned neighbourhood park to enhance lakefront access. The applicant is not the property owner.

Musquodoboit Valley Tourism Association

A grant of \$438 is requested to pay the power bill for a streetlight located at the intersection of Highway 224 and Elm Street on land owned by the provincial government. The utility bills a local church that is reimbursed by the Association. The *Community Grants Program* does not fund recurring operating costs (Guidebook p.6).

NPF Community Organization Society

A grant of \$3,530.40 is requested to fully fund the purchase of two (2) gas lawnmowers and two gas trimmers plus supplies. Application is incomplete: no financial information. The project appears to be a start-up seasonal youth employment. Refer to Grants staff for assistance with future grant applications.

Nature Conservancy of Canada

A grant of \$25,000 is requested towards *Musquodoboit River Project*. Application incomplete: does not substantiate specific expenditure(s) or identify the subject property. Refer to Grants staff for assistance with future funding applications.

Old School Gathering Place Cooperative Limited

A grant of \$1,500 is requested towards the purchase of materials cinder blocks and soil for new community garden to be developed on abutting land owned by the Provincial government. No lease or license agreement in effect and this is one of two applications submitted to the program: only one application will be accepted per year (Guidebook p.4).

PBJ Design Society

A grant of \$5,000 is requested to deliver, tune and paint three (3) pianos placed in public spaces. The Society incorporated January 26, 2016, and is ineligible for consideration (Guidebook p.3).

Planning & Design Centre

A grant of \$5,000 requested to fully fund the production of a podcast on the history of the Halifax Common. Application incomplete: no quotes or rates provided to substantiate costs (Guidebook p.2).

River Community Centre Association

A grant of \$4,600 is requested towards event hosted in Seaside Park. The *Community Grants Program* does not fund events (Guidebook p.6). Refer to annual *HRM Festivals & Events Grant Program*.

St. George's Guild

A grant of \$4,570 is requested to fully fund the purchase and installation of a heat pump for the church hall. The applicant is not the property owner.

St Mathews United Church

A grant of \$5,000 is requested towards a concert commemorating the 100th Anniversary of the Halifax Explosion. The applicant is in default of reporting requirements for a grant of \$18,000¹⁸ towards washroom upgrades issued in 2016 to support the *Out of the Cold Shelter* program.

St. Mathew's United Church

A grant of \$12,000 is requested to fully fund the replacement of basement sub-floor and flooring in church hall. The applicant is in default of reporting requirements for a grant of \$18,000 towards washroom upgrades issued in 2016 to support the *Out of the Cold Shelter* program.

St. Philip Neri Mission Church

A grant of "\$5,000 to \$25,000" is requested for assorted upgrades to a property owned by the Roman Catholic Episcopal Corporation. Leasehold improvements are ineligible for consideration (Guidebook p.8). Fire & Emergency Services are to confirm that the facility is a recognized HRM Comfort Centre and any expenses must be incremental and specific to this purpose.

Shambhala School

A grant of \$760 is requested for seed and soil for school garden. The *Community Grants Program* does not fund schools or school-based programs (Guidebook p.6).

Spryfield Judo Kai

A grant of \$10,000 is requested to fully fund the purchase of a judo mats. The Society incorporated March 7, 2017, and does not meet the *Community Grants Program* eligibility requirement (Guidebook p.3)

¹⁸ The final report was received April 11, 2017, but only one application from an organization will be considered in an annual call for applications (Guidebook, p.4).

Stepping Stone Association

A grant of \$5,000 is requested for an emergency fund to provide money to clients for personal travel, food or utilities. The project/expenditures are ineligible for consideration (Guidebook p.7).

YWCA Halifax

A grant of \$5,000 is requested to fully fund cleaning of interior ductwork in two apartments. The expenditure is ineligible for consideration (Guidebook p. 7) and this one of two applications submitted to the program: only one application will be accepted per year (Guidebook p 4).