

I certify that I am submitting the above referenced application, including all of the required supporting information, for approval with the consent of the owner(s) of the subject property(s). The owner(s) has/have seen the proposal and have authorized me to act as the applicant for this application. * My identification as the applicant means that I am the primary contact with HRM in all matters pertaining to this application.

Applicant Signature

Application Date

All applications must include the written consent of all registered owners of the subject lands, contain complete and accurate information, and include the appropriate fees. **Incomplete applications will be returned.**

All fees are to be made payable to Halifax Regional Municipality.

All plans are to be folded to approximately 8½" x 11" with the face of the folded print being the title block which is located in the lower right-hand corner of the plan.

SUPPORTING INFORMATION REQUIREMENTS

Content of Application, as defined by S. 5(4) of HRM By-law H-500 Heritage Conservation District (Barrington Street) By-law.

- Site Plan showing the property boundaries and location of the proposed development
- Elevation drawings, drawn to scale, to illustrate the architectural design, dimensions, materials and colour of the proposed development
- Where an application is for an **alteration** to an existing building or structure, it shall include “before and after” drawings, sketches or photographs to illustrate both the existing situation and the proposed alteration
- Where an application is for **demolition or removal** of a building or structure, the application shall include:
 - An explanation of the reasons for the proposed demolition or removal and the alternatives to demolition or removal that may be available.
 - A concept plan for a replacement building, with elevation drawings drawn to scale showing proposed height, facade design, and materials, including an elevation drawing or photo montage of the entire block showing the proposed replacement building in the context of all other buildings in the streetscape
 - Payment of the required fees
 - Agreement from the owner to place a sign on the property notifying the public of the demolition application.

Please submit your application to the following office:

mail: HRM Heritage Property Program
 PO Box 1749
 Halifax, NS B3J 3A5

courier: HRM Heritage Property Program
 40 Alderney Drive, 2nd floor
 Dartmouth NS