



VOLUNTEER AWARDS 2026

Due date: 5 p.m. on
Thursday, January 8, 2026

ADULT AWARD NOMINATION FORM

HALIFAX

Adult Award Nomination Form

Each year the Mayor and Halifax Regional Council recognize the the warmth and generosity of volunteers with a ceremony to celebrate the invaluable contributions of these individuals who give their time and skills in our communities.

Thank you for taking the time to nominate an outstanding individual. Please read the following criteria carefully before filling out your nomination.

NOMINATION CRITERIA

Adult volunteers, who meet the following criteria, are eligible for a volunteer award:

- Demonstrates initiative, leadership and creativity in service to others;
- serves as a role model and inspires others to engage in volunteer service;
- improves the overall quality of life of fellow citizens and the community;
- paid work cannot be listed on the form;
- volunteer must be a resident of Halifax Regional Municipality;
- nominators may only nominate one person per nomination form; and
- the volunteer cannot have received this award in the last 5 years.

This is a scored process. The top six scoring volunteers from each district will receive an award and the top scoring nominee will be the municipality's volunteer of the year — for a total of 97 adult and/or youth. The top 10 volunteers will be put forward to receive a provincial award.

Nominations that are unclear, inaccurate, late or do not comply with the criteria may not be accepted or could negatively impact your volunteer's score. All submissions must be received by the stated deadline to be considered.

AWARD SELECTION PROCESS

- All nominations are scored.
- Awards are allotted in each of the municipality's 16 electoral districts with six volunteers (at least one youth) being selected from each district, based on the nominee's score.
- All nominees and award recipients are presented to the Executive Standing Committee of Council and Regional Council for final approval.
- Successful nominees will be invited to attend a ceremony and reception in April with Mayor and Regional Council to receive their award.
- Nominators will receive a letter informing them of the status of their nominee.
- The top scoring nominee will be named the volunteer of the year by the municipality.
- The top 10 scoring nominees will be selected to represent the municipality at the provincial volunteer awards, where they will receive a volunteer award from the province.

If you require any clarification or to find out if nominees have received the award in the past, please contact Darren Hirtle at 902.476.1184, email at hirtled@halifax.ca or visit halifax.ca/VolunteerAwards.

On behalf of Halifax Regional Municipality, we would like to thank you in advance for taking the time to nominate a deserving volunteer from your community.

Volunteer being nominated (please ensure the spelling is correct and printed clearly)

Volunteer's name: _____

(as it will appear on the certificate)

Address: _____

City: _____ Postal code: _____

Email: _____

Phone: _____

Nominator's information

Nominator's name: _____

Address: _____

City: _____ Postal code: _____

Email: _____

Phone: _____

- It is recommended to speak with the volunteer prior to submitting this form to get a full picture of their volunteer experience.
- Describe as much of the nominee's volunteering history as possible.
- This is a scored process, you can assist the scoring team by providing short anecdotes, statistics or examples of why this volunteer is outstanding for consideration.

☐ I acknowledge that this information can be made public in whole or in part.

Signature: _____ Date: _____

VOLUNTEER'S ROLE AND ORGANIZATIONAL INFORMATION

Example:

Role: Treasurer and Fundraising Chair

Organization: ABC Community Association

Number (#) of years volunteering with organization: 20+ years

1. Role: _____

Organization: _____

of years: _____

2. Role: _____

Organization: _____

of years: _____

3. Role: _____

Organization: _____

of years: _____

4. Role: _____

Organization: _____

of years: _____

5. Role: _____

Organization: _____

of years: _____

6. Role: _____

Organization: _____

of years: _____

1. Please tell us what makes this volunteer and their contributions exceptional.

2. Please explain how this volunteer has made a lasting impact to their community and the municipality as a change maker and community builder.

3. Tell us how this volunteer’s contributions have impacted their organization.

4. Please explain how this volunteer has demonstrated leadership and inspired others.

5. Please provide a brief summary (2-3 sentences) to be read at the ceremony that outlines the nominee's volunteer involvement.

In accordance with Section 485 of the Municipal Government Act (MGA), any personal information collected on nomination form will only be used by municipal staff and, if necessary, individuals and/or organizations under service contract with the Halifax Regional Municipality for purposes relating to the Volunteer Award's nomination, selection and announcement process or as otherwise consented to herein. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902.943.2148 or privacy@halifax.ca.

Please submit your nomination by 5 p.m. on Thursday, January 8, 2026.

MAIL:

Volunteer Awards
Attention: Darren Hirtle
c/o HRM Parks & Recreation
Findlay Community Centre
P.O. Box 1749
Halifax, NS B3J 3A5

DROP OFF:

Findlay Community Centre
26 Elliot St., Dartmouth

EMAIL:

volunteerhelp@halifax.ca

FOR MORE INFO:

Darren Hirtle at hirtled@halifax.ca
or 902.476.1184