

EXAMPLE ACTION PLAN WORKSHEET

Rank of Importance	Issue	Six A's	Ideas & Possible Actions	Preferred Action(s)	Considerations & Challenged	Champions & Resources	Desired Outcomes
<i>Rank of Issues based on critical need, interest and manageability</i>	<i>Key Issues identified from the Analysis Worksheet</i>	<i>Six A(s) at the core of the issue</i>	<i>Possible approaches and tools that might improve the situation</i>	<i>Favoured option to improve the issue (could also look at other options in this section)</i>	<i>Important considerations that may present challenges to taking action on this issue</i>	<i>Resources that you can draw on to support the preferred action such as community organizations, Halifax Food Policy Alliance and others</i>	<i>Describe the goals and outcomes that you wish to achieve by addressing this issue in your community</i>
	Food outlets are not present, or are too far	Accessibility	1. Develop a food delivery service; 2. Improve public transportation; 3. Reduce barriers and create opportunities for new outlets (Zoning)	Develop a food delivery service	<ul style="list-style-type: none"> Model- for profit vs not-for profit? Cost of delivery and potential for subsidization Form of delivery and services offered i.e. mobile markets vs meal delivery vs food box Catchment area 	Not-for-profit organizations, Local food retailers, transit authority, etc.	Increased access to food in underserved areas and for immobile populations
	Not enough fresh food in outlets	Adequacy Appropriate	1. Increase access to local produce; 2. Highlight healthier outlets in food map 3. Campaign for healthier options in existing outlets	Increase access to local by establishing a farmer's market(s)	<ul style="list-style-type: none"> Availability and diversity of local food Seasonality of produce Cost Central location and zoning regulations Sufficient resources such as staff, tables, etc. 	Local Farmers/ Food producers, existing farmer's markets (satellite option?)	Increased variety of fresh foods, supported local economy, increased food infrastructure
	Food is too expensive	Affordability	1. Increase access to local food- like buying direct from producer 2. Explore charitable food options 3. Develop bulk purchasing group 4. Offer budgeting and meal planning training	Develop a community kitchen and food sharing program	<ul style="list-style-type: none"> Very costly plus time and labour intensive Partnering with existing kitchens and/or community centres Partner with other charitable organizations Test idea with a smaller scale pilot 	Local community garden; local food retailers; The SPOT and other community kitchens (Dartmouth North).	Increased access to healthy food; Increased food knowledge and awareness; potential for building social cohesion.
	High food insecurity and rates of youth obesity	Accessibility Availability	1. Develop food awareness class or campaign 2. Set up school meal program 3. Create a school community garden	Liaison between schools and community food resources to establish a school meal program.	<ul style="list-style-type: none"> Interest and openness of the school Cost of programs and potential for subsidization School facilities and equipment Staffing for program Source and type of food- hot meal, local produce, etc. Differing food requirements and tastes Insurance, risk and liability 	Local Community Garden, Parent Teacher Association, School Board, Philanthropic organization	Increased access to healthy food
	Ethnic/ traditional Food Not available	Appropriate	1. Establish Food Map 2. Campaign local businesses 3. Develop a Food Coop	Campaign local businesses to expand food selection	<ul style="list-style-type: none"> Diversity of your community and demand for food Business case for addition of specialty foods Labour and cost involved in developing campaign 	Community Groups; Local restaurants and food purchasers;	Increased ethnic/ traditional food available in stores; Increased store variety
	Lack of local food in outlets	Availability	1. Establish farmer's market or food coop 2. Create opportunities for urban agriculture such as rooftop gardens, beekeeping, small scale farms 3. Create a community garden	Create a community garden	<ul style="list-style-type: none"> Committee to establish garden and stewards to keep it going Access to land Costs Zoning if want to sell produce and other commercial activities Allotments vs communal vs combo of these 	Not-for-profit organizations	Increased access to seasonal local food; increased knowledge and understanding of food; social connections and community meeting place.
	Lack of cooking skills	Awareness	1. Develop a cooking club 2. Offer cooking classes	Set up food learning programs and host cooking events	<ul style="list-style-type: none"> Location and accessibility Cost and staffing of programs Source of food and specialty equipment 	Local businesses/chefs; community college; senior's residences	Improve food skills and comfort with healthier food options; Improve health and social cohesion

Action Plan

Rank of Importance	Issue	Six A's	Ideas & Possible Actions	Preferred Action(s)	Considerations & Challenges	Champions & Resources	Desired Outcomes