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**Item No. 13.1.3**  
**Audit & Finance Standing Committee**  
**October 15, 2025**

**TO:** Chair and Members of Audit & Finance Standing Committee

**SUBMITTED BY:** Brad Anguish, Chief Administrative Officer

**DATE:** October 15, 2025

**SUBJECT:** Enterprise Project Management & Land Acquisition

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**ORIGIN**

This report originates from a need to expedite approved funding for the purchase of an Enterprise Project Management and Land Acquisition solution.

**EXECUTIVE SUMMARY**

HRM's objective is to procure and implement a robust enterprise project management solution for complex multi-million-dollar, multi-disciplinary projects and programs. The Enterprise Project Management and Land Acquisition project team has been able to review and confirm a suitable solution sooner than projected when the project budget was proposed for the 2025/26 fiscal year. Advanced approval of the multi-year funding for this project is required to create a requisition to procure the solution during this fiscal year.

Finance has recommended that the capital project CI250002 -Enterprise Project Management be changed to a multi-year account to allow access to funds from the 2026/27 capital budget to create a purchase requisition for the implementation of the solution. This will allow staff to enter into a multi-year procurement agreement for the project. The total advanced funding from future fiscal years needed to complete the requisition is \$85,128. As detailed in the Financial Implications section of this report, there is no increase to the project budget request.

**RECOMMENDATION**

It is recommended that the Audit and Finance Standing Committee recommend that Halifax Regional Council amend the multi-year capital plan as described in this report to reflect the projected annual expenditures for capital project CI250002 - Enterprise Project Management.

## **BACKGROUND**

The municipality is undergoing rapid growth, driven by strategies like the 2017 Integrated Mobility Plan (IMP) and other transportation and infrastructure programs. These include large-scale transportation projects such as the Transit Priority Corridors, the Windsor Street Exchange Project, Cogswell Interchange Project, and the Rapid Transit Strategy, which have resulted in a high demand for land acquisitions and a robust enterprise project management solution.

HRM's objective is to procure and implement a robust enterprise project management solution for complex multi-million-dollar, multi-disciplinary projects and programs. The solution will provide stakeholders access to up-to-date and accurate project information in a timely manner with a "full picture view" of all projects. The solution will be the main repository for project information, including activities, risks, spending, and reporting. The expected benefits include, but are not limited to, improvements in management oversight, cost reporting, and more timely data-driven reporting and decision making.

## **DISCUSSION**

In February 2025, the Enterprise Project Management & Land Acquisition (EPM&LA) project was initiated resulting from approval of a Business Opportunity Assessment. Former CAO Cathy O'Toole requested the project team investigate the possibility of leveraging the Halifax Water EPM&LA vendor contract. Halifax Water does not have the required wording in their contract that allows use by other MASH sector entities. IT staff invited the Halifax Water vendor, Aurigo to submit a proposal to provide the services, due to potential alignment in requirements and future integrations with Halifax Water.

On August 8, 2025, Aurigo responded with a cost proposal total of \$585,128 (net HST). HRM reviewed and confirmed the solution meets the requirements and is within budget. The purchase remains subject to Procurement review and approval in accordance with applicable policies and procedures.

The capital account currently has \$500,000 approved from the 25/26 budget and a \$2,250,000 ask in the 26/27 budget. The project will require \$85,128 from the 26/27 fiscal period to create a requisition to hold the funds and start the contract and service agreement work. The \$85,128 will not be spent in the 25/26 fiscal period.

## **FINANCIAL IMPLICATIONS**

Estimated total project capital cost for implementation of the Enterprise Project Management & Land Acquisition solution is \$585,128 (net HST).

There is \$500,000 in the Capital Budget approved in Capital Project CI250002, with the remaining \$85,128 funding to come from the 26/27 capital budget ask of \$2,250,000.

### **Capital Budget Summary:**

#### **Project Account No. CI250002**

|                         |                   |
|-------------------------|-------------------|
| Approved 2025/26 Budget | \$ 500,000        |
| 2026/27 Budget          | \$2,250,000       |
| Requisition Total       | <u>\$ 585,128</u> |
| Balance                 | \$2,164,872       |

There is no increase to the project budget requested.

### **RISK CONSIDERATION**

There are no significant risks associated with the recommendations in this Report.

### **ENVIRONMENTAL IMPLICATIONS**

No environmental implications associated with the recommendations in this Report have been identified.

### **SOCIAL VALUES**

No Social Value impacts have been identified.

### **ALTERNATIVES**

Audit and Finance Standing Committee could recommend that Regional Council not approve the staff recommendations. Implications to the project delivery timeline and ability to complete planned project scopes would need to be considered.

### **LEGISLATIVE AUTHORITY**

#### **Halifax Regional Municipality Charter, SNS 2008, c. 39**

**35 (2)** The Chief Administrative Officer may ... (d) subject to policies adopted by the Council, ... (i) make or authorize expenditures, and enter into contracts on behalf of the Municipality, for anything required for the Municipality where the amount of the expenditure is budgeted or within the amount determined by the Council by policy, and may delegate this authority to employees of the Municipality,

**111(5)** The Municipality may enter into a lease, lease-purchase or other commitment to pay money over a period extending beyond the end of the current fiscal year.

#### **Administrative Order One, Sch. 2, Audit and Finance Standing Committee, Terms of Reference**

**8.** The Audit and Finance Standing Committee shall review and make recommendations on proposals coming to the Council outside of the annual budget or tender process including:  
... (c) proposed changes in any operating or project budget items;  
... (e) new or increased capital projects not within the approved budget;

#### **Administrative Order Number 2022-012-ADM, the Procurement Policy**

**12. (3)** A Department shall not submit a Requisition unless:  
... (b) it relates to a proposed multi-year capital expenditure and the projected funding is clearly identified in the Council approved multi-year capital plan;

### **ATTACHMENTS**

None.