



**Item No. 10.2.5**  
**Board of Police Commissioners for the Halifax Regional Municipality**  
**September 3, 2025**

**TO:** Chair and Commissioners of the Board of Police Commissioners for the Halifax Regional Municipality

**FROM:** Cathie O'Toole, Chief Administrative Officer

**DATE:** July 16, 2025

**SUBJECT:** Board of Police Commissioners Revised 2025 Meeting Schedule

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**ORIGIN**

Staff-initiated report.

**RECOMMENDATION**

It is recommended that the Board of Police Commissioners for the Halifax Regional Municipality approve the proposed revised meeting schedule for 2025 as outlined in Attachment 1 of this report.

**BACKGROUND**

The Board of Police Commissioners for the Halifax Regional Municipality (BoPC) current meeting schedule includes six regular meetings in 2025 (January 8, 2025, February 3, 2025, April 2, 2025, June 4, 2025, September 3, 2025 and December 3, 2025). Due to the BoPC's agenda requirements additional meetings were scheduled for March 3, 2025 and May 7, 2025. The May 7, 2025 meeting was cancelled due to a lack of quorum and a replacement meeting was held on May 21, 2025.

BoPC Meetings are typically held on the first Wednesday of the month starting at 1:00 p.m. in-person at the HEMDCC Meeting Space, Main Floor Alderney Landing, 60 Alderney Drive, Dartmouth. The BoPC's meetings are currently scheduled for five hours, with a scheduled end time of 6:00 p.m.

**DISCUSSION**

The BoPC's proposed revised 2025 meeting schedule [Attachment 1] provides for two additional regular meetings on October 1, 2025 and November 12, 2025 in order for the BoPC to address current and projected staff reports and agenda items. These meetings will continue to be held on the first Wednesday

of the month and will be held in-person at the Harbour East Marine Drive meeting space beginning at 1:00 p.m. Meetings are scheduled for five hours in duration, with a scheduled end time of 6:00 p.m.

The addition of two additional regular meetings to the BoPC's 2025 meeting schedule satisfies the *Police Act* requirement that the BoPC meet every three months [*Police Act*, 2004, S.N.S. 2004, c. 31, section 49]. If additional meetings are required, they can be added through motion or called by the chair of the BoPC to address a specific item or issue.

The recommended revised meeting schedule also includes the BoPC's 2026/2027 budget review meetings beginning with a meeting on September 24, 2025 where Halifax Regional Police (HRP) will present their 2026/2027 operating budget high level asks, including service enhancements, and the Royal Canadian Mounted Police Halifax Regional Detachment (RCMP HRD) will present their 2026/2027 resource requests. On Monday October 6, 2025 the BoPC will hold a virtual meeting beginning at 4:00 p.m. to receive public consultation on the HRP 2026/2027 operating budget high level asks and the RCMP HRD 2026/2027 resource requests. The October 29, 2025 meeting will include the submission of detailed reports on HRP's detailed draft 2026/2027 operating budget and RCMP HRD's 2026/2027 resource requests. The October 29, 2025 meeting will also include BoPC discussion, debate and vote on the recommendations to be made to Regional Council regarding HRP's draft 2026/2027 operating budget and RCMP HRD's 2026/2027 resource requests. If the BoPC request changes to be made to HRP's draft 2026/2027 operating budget and RCMP HRD's 2026/2027 resource requests, a contingency meeting is scheduled for November 5, 2025 for the Board to review the changes and vote on the recommendations to Regional Council. One of the BoPC's 2026/2027 budget review meetings is scheduled for a day other than the Board's normal Wednesday meeting date due to scheduling conflicts.

### **FINANCIAL IMPLICATIONS**

No financial implications at this time.

### **COMMUNITY ENGAGEMENT**

No community engagement was required.

### **ALTERNATIVES**

The Board of Police Commissioners for the Halifax Regional Municipality could choose to:

1. Not approve the recommendation.
2. Adjust the proposed revised 2025 meeting schedule for the Board of Police Commissioners.

### **LEGISLATIVE AUTHORITY**

*Police Act*, 2004, S.N.S. 2004, c. 31, section 49, states:

49       The board must hold a board meeting at least every three months.

### **ATTACHMENTS**

Attachment 1 – Board of Police Commissioners Proposed Revised 2025 Meeting Schedule

Report Prepared by: Andrea Lovasi-Wood, Legislative Assistant, Legal & Legislative Services 902.240.7164

Report Approved by: Bill Moore, Commissioner of Public Safety, 902.490.8545

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## Proposed Revised 2025 Meeting Schedule

### BOARD OF POLICE COMMISSIONERS FOR THE HALIFAX REGIONAL MUNICIPALITY

**Date:** 1<sup>st</sup> Wednesday of the Month \*when possible, at least every three months

**Time:** 1:00 p.m. – 6:00 p.m. \*when possible

**Location:** Meetings may be held virtually or in-person (HEMDCC Meeting Space, Main Floor Alderney Landing, 60 Alderney Drive, Dartmouth) depending upon Board needs. Meeting locations will be posted with each meeting's agenda which can be found at <https://www.halifax.ca/city-hall/agendas-meetings-reports>.

Month	Date
<b>December 2024</b>	December 18, 2024 Budget - HRP Draft Budget, RCMP Staffing Complement
<b>January</b>	January 8 - 4:00 to 9:00 p.m. Budget - Public Participation (Virtual)
<b>January</b>	January 15 Budget - Recommendation
<b>February</b>	Monday February 3
<b>March</b>	Monday March 3
<b>April</b>	April 2
<b>May</b>	May 21 (Due to cancellation of May 7 meeting)
<b>June</b>	June 4
<b>September</b>	September 3
<b>September</b>	September 24 2026/2027 Budget Review – HRP Service Enhancements, RCMP HRD Resource Requests
<b>October</b>	October 1
<b>October</b>	Monday October 6 - 4:00 to 9:00 p.m. 2026/2027 Budget Review – Public Consultation (Virtual)
<b>October</b>	October 29 2026/2027 Budget Review – Detailed HRP Draft Budget, RCMP HRD Resource Requests
<b>November</b>	November 5 2026/2027 Budget Review Contingency Date
<b>November</b>	November 12
<b>December</b>	December 3

**Notes:**

- Some of these sessions may require evening meetings.

Please be advised that meeting times and locations are subject to change

**Other Dates:**

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|------------------------------|---|---------------------------------|
| • January 1 – New Years Day  | • July 1 – Canada Day                       | • October 13 – Thanksgiving     |
| • February 17 – Heritage Day | • August 4 – Natal Day                      | • November 11 – Remembrance Day |
| • April 18 – Good Friday     | • September 1 – Labour Day                  | • December 25 – Christmas       |
| • April 21 – Easter Monday   | • September 30 – Truth & Reconciliation Day | • December 26 – Boxing Day      |
| • May 19 – Victoria Day      |   |                                 |