



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 12.1.2
Appeals Standing Committee
June 12, 2025

TO: Chair and Members of Appeals Standing Committee

SUBMITTED BY: Original Signed
Andrea MacDonald, Director, Community Standards/Compliance

DATE: May 21, 2025

SUBJECT: Appeal Report – Case CF-2025-006975 4 Kelly Road, Wellington

ORIGIN

Appeal of Order to Remedy the condition of properties pursuant to the Dangerous or Unsightly provisions of the *Halifax Regional Municipality Charter* (the "Charter").

LEGISLATIVE AUTHORITY

Sections 355, 356 and 3(q) of the *Halifax Regional Municipality Charter*, S.N.S., 2008 C.39.

MOTION FOR CONSIDERATION

In accordance with Section 58 of Administrative Order One, the motion before the Appeals Standing Committee is to allow the appeal.

RECOMMENDATION

It is recommended that the Appeals Standing Committee uphold the Order of the Administrator and thereby deny the appeal.

BACKGROUND:

There have been two (2) previous dangerous or unsightly cases at the property. One case was closed on January 23, 2024 as the owner was in the process of applying for a permit/variance to construct a house and were engaged with Planning and Development staff who oversee the process. The other case was closed as owner compliance on October 18, 2024.

The property is zoned R-6 (Rural Residential)

A review of the HRM database system shows no permits have been issued for the property.

A complaint was received on March 19, 2025, regarding the condition of the property. The complainant describes the property as being unsightly and specifically notes the presence of a derelict 5-ton truck and various debris, including oil jugs, scrap wood, a deteriorating motorhome, water containers, and a broken-down fence.

CHRONOLOGY OF CASE ACTIVITIES:

20-MAR-2025 The Compliance Officer attended 4 Kelly Road, Wellington, hereinafter referred to as “the property” (attached as Appendix B).

The Compliance Officer conducted a site inspection which revealed an accumulation of construction materials, old appliances, used tarps, scrap wood, scrap metal, and loose scattered debris. The site inspection also revealed that there was a motorhome and two trucks on the property. Photos were taken to capture the current state of the property.

Prior to the Compliance Officer leaving the property, the property owner arrived. The Compliance Officer advised the property owner that they would be reviewing the case file and photos to compare with those taken when the last case file was actioned.

27-MAR-2025 Consultation took place with Planning and Development staff, management and the Compliance Officer to review the database records for the property. Planning and Development staff confirmed that there are no building permits issued for the property. An application was submitted (October 31, 2024) for a variance, which has not been approved as the property owner has discontinued the process.

It was concluded that only items in a good state of repair are permitted to remain on the property including: the water totes, utility trailer, and building materials.

02-APR-2025 The Compliance Officer arrived at the property to complete a site inspection. The site inspection revealed an accumulation of debris including but not limited to used tires, scrap wood, scrap metal, used construction materials, metal piping, used sinks, vehicle parts, old metal tanks, used tarps, indoor appliances, and loose scattered debris throughout the property. The inspection also revealed three derelict vehicles (white Ford F450 truck, white Ford F650 truck, and a motorhome Rockwood Classic).

Two Notice of Violations were left at the property for accumulation of debris (attached as Appendix C), and derelict vehicles (attached as Appendix D).

The Compliance Officer phoned the property owner to advise of the outcome of the site inspection. The property owner stated that 7 days will not be enough time to remove the violations. The Compliance Officer reviewed the process including the right to appeal if an Order to Remedy is posted. The property owner made threatening comments and the call was ended.

09-APR-2025 The Compliance Officer and an RCMP Officer attended the property to complete a site inspection. The site inspection revealed no change to the condition of the property. The property owner was not present at the time of the site inspection.

11-APR-2025 The Compliance Officer contacted the property owner, advising that two Orders to Remedy would be posted on the property on April 14, 2025.

- 14-APR-2025 The Compliance Officer and an RCMP Officer attended the property to conduct a site inspection. There was no change in the condition of the property. The Compliance Officer posted a 14-day Order to Remedy for debris violations (attached as Appendix E) and a 14-day Order to Remedy for derelict vehicles (attached as Appendix F).
- 22-APR-2025 The Municipal Clerk's Office received an appeal from the property owner (attached as Appendix G).
- 23-APR-2025 The Municipal Clerk's Office sent the property owner a letter advising the appeal was scheduled for June 12, 2025, Appeals Standing Committee meeting (attached as Appendix H).

FINANCIAL IMPLICATIONS

There are no financial implications if the owner complies with the Order. If the Municipality is required to complete the work, the costs will form a debt against the property which may be collected in the same manner as taxes pursuant to the Halifax Regional Municipality Charter, S.N.S., 2008, C.39.

RISK CONSIDERATIONS

There are no significant risks associated with the recommendations in this report. The risk consideration rates low.

ENVIRONMENTAL IMPLICATIONS

No environmental impacts identified.

ALTERNATIVES

The Appeals Standing Committee may vary or overturn the Order to Remedy and in doing so must provide reasons to be recorded in the minutes of the committee meeting.

ATTACHMENTS

- Appendix A: Legislative Authority – Halifax Regional Municipality Charter
Appendix B: Copy of the Nova Scotia Property Online Map
Appendix C: Copy of the Notice of Violation - Debris dated April 2, 2025
Appendix D: Copy of the Notice of Violation - Vehicles dated April 2, 2025
Appendix E: Copy of the Order to Remedy – Debris dated April 14, 2025
Appendix F: Copy of the Order to Remedy – Vehicles dated April 14, 2025
Appendix G: Copy of the Notice of Appeal dated April 22, 2025
Appendix H: Copy of the letter from the Clerk's Office dated April 23, 2025
-

A copy of this report can be obtained online at Halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared For: Peter Popperl, Compliance Officer II, Community Standards & Compliance, 902.499.7241

Appendix A

Halifax Regional Municipality Charter ('HRM Charter') Subsection 355 (1) 356 and 3 (q)

HRM Charter, subsection 355(1) as follows:

- 355 (1) The Council may, by policy, delegate some or all of its authority pursuant to this Part, except the authority to order demolition, to the Administrator.

HRM Charter, subsection 356(1) as follows:

- 356 (1) Where a property is dangerous or unsightly, the Council may order the owner to remedy the condition by removal, demolition or repair, specifying in the order what is required to be done.

HRM Charter, subsections 356(2), (3A), as follows:

- 356 (2) An owner may appeal an order of the Administrator to the Council or to the committee to which the Council has delegated its authority within seven days after the order is made.
- (3A) Where the Council or the committee varies or overturns the order of the Administrator, the Council or committee shall provide reasons to be recorded in the minutes of the Council or committee meeting.

HRM Charter, subsection 3(q) as follows:

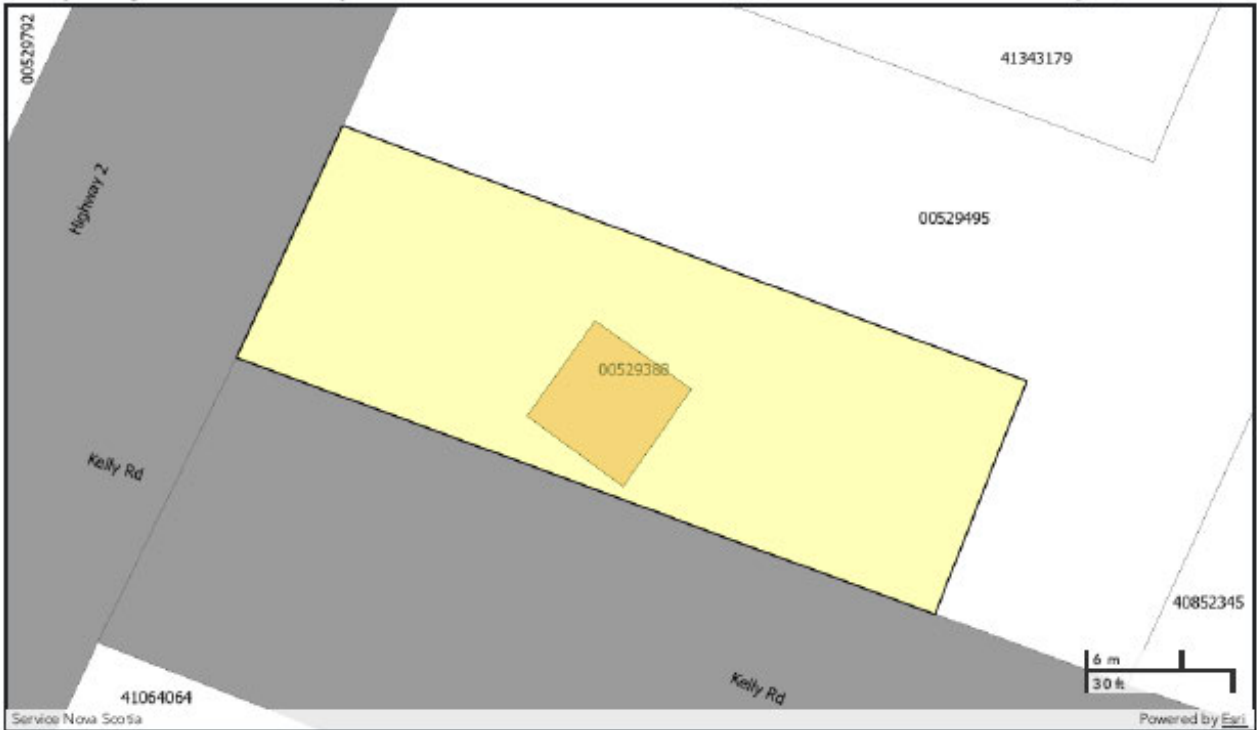
- (q) "dangerous or unsightly" means partly demolished, decayed, deteriorated or in a state of disrepair so as to be dangerous, unsightly or unhealthy, and includes property containing
- (i) ashes, junk, cleanings of yards or other rubbish or refuse or a derelict vehicle, vessel, item of equipment or machinery, or bodies of these or parts thereof,
 - (ii) an accumulation of wood shavings, paper, sawdust, dry and inflammable grass or weeds or other combustible material,
 - (iia) an accumulation or collection of materials or refuse that is stockpiled, hidden or stored away and is dangerous, unsightly, unhealthy or offensive to a person, or
 - (iii) any other thing that is dangerous, unsightly, unhealthy or offensive to a person, and includes property or a building or structure with or without structural deficiencies
 - (iv) that is in a ruinous or dilapidated condition,
 - (v) the condition of which seriously depreciates the value of land or buildings in the vicinity,
 - (vi) that is in such a state of non-repair as to be no longer suitable for human habitation or business purposes,
 - (vii) that is an allurement to children who may play there to their danger,
 - (viii) constituting a hazard to the health or safety of the public,
 - (ix) that is unsightly in relation to neighbouring properties because the exterior finish of the building or structure or the landscaping is not maintained,
 - (x) that is a fire hazard to itself or to surrounding lands or buildings,
 - (xi) that has been excavated or had fill placed on it in a manner that results in a hazard, or
 - (xii) that is in a poor state of hygiene or cleanliness;

Appendix B



Property Online Map

Date: May 22, 2025 10:41:08



PID:	00529388	Address:	4 KELLY ROAD	AAN:	01434314
County:	HALIFAX COUNTY		WELLINGTON	Value:	\$55,000.00 (2025 RESIDENTIAL TAXABLE)
LR:	NOT LAND REGISTRATION	Owner:	DARRYL DAVID D'ARCY		

The Provincial mapping is a graphical representation of property boundaries which approximate the size, configuration and location of parcels. Care has been taken to ensure the best possible quality, however, this map is not a land survey and is not intended to be used for legal descriptions or to calculate exact dimensions or area. The Provincial mapping is not conclusive as to the location, boundaries or extent of a parcel [Land Registration Act subsection 21(2)]. THIS IS NOT AN OFFICIAL RECORD.

Property Online Version 1.0

This page and all contents are copyright © 1999-2025, Government of Nova Scotia, all rights reserved.

If you have comments regarding our site please direct them to: propertyonline@novascotia.ca

Please feel free to [Submit Problems](#) you find with the Property Online web site.

HALIFAX		Buildings & Compliance	
Notice of Violation			
Notice Served Upon: Name _____		or address <u>4 Kauls Rd, WELLINGTON</u>	
This is to advise that you are in violation of the following municipal and/or provincial legislation:			
<input type="checkbox"/> HRM By-law A-700 Animals	<input type="checkbox"/> HRM By-law S-300 Streets		
<input type="checkbox"/> HRM By-law C-300 Civic Addressing	<input type="checkbox"/> HRM By-law S-600 Solid Waste		
<input type="checkbox"/> HRM By-law C-501 Vending	<input type="checkbox"/> HRM By-law S-801 Temporary Signs		
<input checked="" type="checkbox"/> HRM Charter, Part XV Respecting Dangerous or Unsightly Premises	<input type="checkbox"/> HRM By-law S-1000 Sidewalk Cafes		
<input type="checkbox"/> HRM By-law N-300 Nuisances	<input type="checkbox"/> HRM By-law T-1000 Taxi & Limousine		
	<input type="checkbox"/> Other: _____		
Details of violation(s):			
<u>AN ACCUMULATION OF DEBRIS INCLUDING BUT NOT LIMITED TO USED TIRES, SCRAP WOOD, SCRAP METAL, USED CONSTRUCTION MATERIALS, METAL PIPING, USED SINKS, VEHICLE PARTS, OLD METAL TANKS, USED TARPS, INDOOR APPLIANCES AND LOOSE SCATTERED DEB</u>			
Violation(s) to be rectified as per the following: <u>REMOVE VIOLATIONS FROM THE PROPERTY</u>			
Notice of Re-inspection:			
A re-inspection will be performed on <u>APRIL 9, 2025</u> to confirm the above noted violations have been rectified. If you have any queries regarding this matter, please contact the Issuing Officer prior to the re-inspection date.			
<u>PETER PAPERL</u>		<u>02/04/25</u>	
Issuing Officer		Date (dd/mm/yy)	
<u>902-499-7241</u>		<u>13:13</u>	
Issuing Officer Phone Number		Time (hh/mm)	
<u>[Signature]</u>		<u>2025-006975</u>	
Issuing Officer Signature		Case Number	
For information on municipal legislation visit the HRM Website at www.halifax.ca or call 311. If calling outside the HRM but within NS call 1-800-835-6428 toll free			

HALIFAX **Buildings & Compliance**

Notice of Violation

Notice Served Upon: Name _____
or address 4 KELLY RD, WELLINGTON

This is to advise that you are in violation of the following municipal and/or provincial legislation:

<input type="checkbox"/> HRM By-law A-700 Animals	<input type="checkbox"/> HRM By-law S-300 Streets
<input type="checkbox"/> HRM By-law C-300 Civic Addressing	<input type="checkbox"/> HRM By-law S-600 Solid Waste
<input type="checkbox"/> HRM By-law C-501 Vending	<input type="checkbox"/> HRM By-law S-801 Temporary Signs
<input checked="" type="checkbox"/> HRM Charter, Part XV Respecting Dangerous or Unsightly Premises	<input type="checkbox"/> HRM By-law S-1000 Sidewalk Cafes
<input type="checkbox"/> HRM By-law N-300 Nuisances	<input type="checkbox"/> HRM By-law T-1000 Taxi & Limousine
	<input type="checkbox"/> Other: _____

Details of violation(s): WHITE FORD F650,
THE FOLLOWING VEHICLES (CLASS A MOTORHOME REARWARD
CLASS AND WHITE FORD F450) ARE DEEMED DERELICT
DUE TO REASON OF THEIR AGE, APPEARANCE, MECHANICAL
CONDITION, OR THEIR LACK OF VEHICLE REGISTRATION.

Violation(s) to be rectified as per the following:
REPAIR OR REMOVE THE ABOVE NOTED
VIOLATIONS.

Notice of Re-inspection:

A re-inspection will be performed on APRIL 9, 2025 to confirm the above noted violations have been rectified. If you have any queries regarding this matter, please contact the issuing Officer prior to the re-inspection date.

PAUL POPPERL
Issuing Officer

902-499-7241
Issuing Officer Phone Number

[Redacted Signature]
Issuing Officer Signature

02/04/25
Date (dd/mm/yy)

13:13
Time (hh:mm)

2025-006975
Case Number

For information on municipal legislation visit the HRM Website at www.halifax.ca or call 311.
If calling outside the HRM but within NS call 1-800-835-6428 toll free



**ORDER TO REMEDY
DANGEROUS OR UNSIGHTLY PREMISES**

IN THE MATTER OF: Section 356 of The Halifax Regional Municipality Charter, S.N.S., 2008, C.39
Hereinafter referred to as the "Charter"

- and -

IN THE MATTER OF: Property located at 4 KELLY RD, WELLINGTON, NS;

Case # CF-2025-006975;
Hereinafter referred to as the "Property"

TO: **DARRYL DAVID D'ARCY**

WHEREAS you are the owner(s) of the Property;

AND WHEREAS located on the Property is an unsightly or dangerous condition due to an accumulation of debris including but not limited to an accumulation of used tires, scrap wood, scrap metal, used construction materials, metal piping, used sinks, vehicle parts, old metal tanks, used tarps, indoor appliances, and other scattered debris and litter, in accordance with Section 3(q) of the Charter;

TAKE NOTICE that you are hereby Ordered to remedy the condition of the Property by removing the accumulation of debris including but not limited to the accumulation of used tires, scrap wood, scrap metal, used construction materials, metal piping, used sinks, vehicle parts, old metal tanks, used tarps, indoor appliances, and other scattered debris and litter, so as to leave the Property in a neat, tidy, environmentally compliant and safe condition;

TAKE FURTHER NOTICE that you have the right to appeal this Order to the Appeals Standing Committee of the Halifax Regional Municipality ("HRM") by filing a Notice of Appeal with the Municipal Clerk by mail at City Hall, P.O. Box 1749, Halifax, NS, B3J 3A5 or by fax to (902) 490-4208, within seven (7) days after the Order is posted in a conspicuous place upon the Property or served upon you;

AND FURTHER TAKE NOTICE that your failure to comply with the requirements of this Order within fourteen (14) days after service, the Administrator, or any person authorized by the Administrator, may enter upon the Property without warrant or other legal process and carry out the work specified in this Order.

AND FURTHER TAKE NOTICE that the costs of complying with this Order, including the cost of completing the work specified herein, incurred by the Halifax Regional Municipality ("HRM") or its agents, is a debt payable by you to HRM and that HRM has a first lien on the Property in the amount of the debt which may be collected in the same manner and with the same rights and remedies as rates and taxes pursuant to the Charter;

AND FURTHER TAKE NOTICE that upon service of this Order any person who aids, assists, permits or causes a dangerous or unsightly condition or fails to comply with the terms of this Order is liable on summary conviction to a penalty of not less than One Hundred Dollars (\$100.00) and not more than Ten Thousand Dollars (\$10,000.00) and every day during which the condition is not remedied is a separate offense.

DATED at Halifax, Nova Scotia this April 14, 2025.

Original Signed

PETER POPPERL
COMPLIANCE OFFICER
Phone: (902) 499-7241

LORI SCOLARO
Administrator
Halifax Regional Municipality



**ORDER TO REMEDY
DANGEROUS OR UNSIGHTLY PREMISES**

IN THE MATTER OF: Section 356 of The Halifax Regional Municipality Charter, S.N.S., 2008 , C.39
Hereinafter referred to as the "Charter"

- and -

IN THE MATTER OF: Property located at 4 KELLY RD, WELLINGTON, NS;

Case # CF-2025-008875;
Hereinafter referred to as the "Property"

TO: **DARRYL DAVID D'ARCY**

WHEREAS you are the owner(s) of the Property;

AND WHEREAS located on the Property is an unsightly or dangerous condition due to the following vehicles that have been deemed to be derelict as they appear to be disused or abandoned by reason of their age, appearance, mechanical condition or lack of license plate or current vehicle registration: white Ford F850 truck, Class A motorhome Rockwood Classic, and white Ford F450, in accordance with Section 3(q) of the Charter;

TAKE NOTICE that you are hereby Ordered to remedy the condition of the Property by repairing or removing the derelict white Ford F850 truck, Class A motorhome Rockwood Classic, and white Ford F450, so as to leave the Property in a neat, tidy, environmentally compliant and safe condition;

TAKE FURTHER NOTICE that you have the right to appeal this Order to the Appeals Standing Committee of the Halifax Regional Municipality ("HRM") by filing a Notice of Appeal with the Municipal Clerk by mail at City Hall, P.O. Box 1749, Halifax, NS, B3J 3A5 or by fax to (902) 490-4208, within seven (7) days after the Order is posted in a conspicuous place upon the Property or served upon you;

AND FURTHER TAKE NOTICE that your failure to comply with the requirements of this Order within fourteen (14) days after service, the Administrator, or any person authorized by the Administrator, may enter upon the Property without warrant or other legal process and carry out the work specified in this Order.

AND FURTHER TAKE NOTICE that the costs of complying with this Order, including the cost of completing the work specified herein, incurred by the Halifax Regional Municipality ("HRM") or its agents, is a debt payable by you to HRM and that HRM has a first lien on the Property in the amount of the debt which may be collected in the same manner and with the same rights and remedies as rates and taxes pursuant to the Charter;

AND FURTHER TAKE NOTICE that upon service of this Order any person who aids, assists, permits or causes a dangerous or unsightly condition or fails to comply with the terms of this Order is liable on summary conviction to a penalty of not less than One Hundred Dollars (\$100.00) and not more than Ten Thousand Dollars (\$10,000.00) and every day during which the condition is not remedied is a separate offense.

DATED at Halifax, Nova Scotia this April 14, 2025.

Original Signed

PETER POPPERL
COMPLIANCE OFFICER
Phone: (902) 499-7241

LORI SCOLARO
Administrator
Halifax Regional Municipality

Lovasi-Wood, Andrea

Subject: FW: [External Email] Appeal

From: David Darcy
Sent: Tuesday, April 22, 2025 4:08 PM
To: Office, Clerks <clerks@halifax.ca>
Subject: Re: [External Email] Appeal

Hi I am Darryl Darcy 4 Kelly rd, Wellington, NS, Canada case no: cf 2025 - 006975 . I would like to appeal the order to remedy

On Tue., Apr. 22, 2025, 3:39 p.m. Office, Clerks, <clerks@halifax.ca> wrote:

Yes, you can email your appeal information to this address. Please include the case number, civic address, and appeal details and your contact details.

LESLIE NEATE
LEGAL & LEGISLATIVE SERVICES

OFFICE OF THE MUNICIPAL CLERK

HALIFAX

PO BOX 1749

HALIFAX NS B3J 3A5

T. 902-490-4210
F. 902-490-4208

halifax.ca

From: David Darcy
Sent: Tuesday, April 22, 2025 3:09 PM
To: Office, Clerks <clerks@halifax.ca>
Subject: [External Email] Appeal

[This email has been received from an external person or system]

Appendix G

| I want to appeal an order to remedy is this where I can do it

April 23, 2025

**REGISTERED MAIL
&
EMAIL -**

Darryl Darcy

Re: Case CF-2025-006975, 4 Kelly Road, Wellington

This is to advise that your appeal will be heard by the Appeals Standing Committee on **Thursday, June 12, 2025**.

This meeting will happen in-person in the Council Chamber at Halifax City Hall, 1841 Argyle Street, Halifax. All visitors to City Hall must sign-in at the security desk and show government-issued photo ID; more detail is attached.

Please arrive for 10:00 a.m. but note that there may be other cases heard before yours on the agenda.

If you cannot attend in person and must participate using Zoom, please let me know no later than 4:30pm on the business day prior to the meeting.

The staff report for this matter will be posted online to the Appeals Standing Committee web page at Halifax.ca by end of day Friday, June 6, 2025. If you require a hard copy of the report, please contact our office.

If filing an appeal, be advised that your submission and appeal documents will form part of the public record, and will be posted on-line at www.halifax.ca. If you feel that information you consider to be personal is necessary for your appeal, please attach that as a separate document, clearly marked "PERSONAL". It will be provided to the Standing Committee and/or council members and staff, and will form part of the public record, but it will not be posted online. You will be contacted if there are any concerns.

Should you wish to include images, video or audio as part of your appeal presentation to the Standing Committee, you must notify me by end of day Tuesday, June 10, 2025 to allow for technical preparation and testing.

Should you be unable to attend, you may have a representative attend to present the appeal to the Standing Committee. Please note that your representative is required to have a letter signed by you giving permission. You or your representative may have witnesses or other evidence in support of the appeal and will be permitted up to 10 minutes to make a verbal submission. A copy of the appeals process is attached. If neither you nor a representative appears, the hearing will proceed and you will be advised of the Standing Committee's decision.

If you have any questions regarding this process, please contact me at 902.240.7164 and lovasia@halifax.ca.

Appendix H

Sincerely,

Original Signed

Andrea Lovasi-Wood
Legislative Assistant
Office of the Municipal Clerk

cc: Tanya Phillips, Manager, By-law Standards
Steven Berkman, Manager, Community Safety Program
Scott Hill, Supervisor, Regional Compliance
Stephen Rice, Supervisor, Regional Compliance
Lori Scolaro, Supervisor, Regional Compliance
Vicki Aguinaga, Supervisor, Support Services
Michelle LaPierre, Adjudication Clerk
Blair Leger, Adjudication Clerk
Peter Popperl, Compliance Officer

Enclosures:

- Information – Attending In Person Meetings
- Order of Proceedings for Appeals Standing Committee

Attending In-Person Meetings

There are sign-in procedures in place for everyone visiting Halifax City Hall for all meetings and events.

All visitors, including media, must sign-in at the security desk, located at the main (Grand Parade) entrance of City Hall. Visitors who use the accessible entrance on Argyle Street will be escorted to the security desk by staff.

All visitors must present federal, provincial, or territorial government-issued photo ID to security. They also must provide their first and last name and the reason for their visit. If a visitor does not have government issued photo ID, they may present two pieces of federal, provincial, or territorial government-issued ID, two pieces of documentation (e.g. bills) or a combination of two pieces of government-issued ID/documentation as long as they both include their first and last name.

For children younger than 18, one piece of government-issued identification, such as an original birth certificate, health card, passport or non-government-issued ID (e.g. student card) is recommended but not mandatory as long as the child is accompanying a parent/guardian.

Once signed-in, visitors will be given a visitor badge to wear while they're in City Hall. This badge must be visible during their entire visit and be returned to security staff as they're leaving the building.

If visitors require the use of an elevator, they can notify a member of staff who can assist.

Visitors are reminded that no signs or placards are permitted in City Hall.

For questions about attending a meeting in City Hall, contact the Municipal Clerk's Office.

<https://www.halifax.ca/city-hall/regional-council/attending-person-meetings>

Order of Proceedings for Appeals Standing Committee

The Chair will open each of the hearings and address the following:

- The Chair will ask the Appellant (property owner) to identify themselves and provide their contact information
- If a person is appearing on behalf of an Appellant who is not present (legal counsel, family member, friend), they must provide written authorization to act on the Appellant's behalf
- The Chair will briefly explain the hearing will proceed (as follows):
- Staff Presentation: The HRM staff presenter explains the basis for the order under review and presents evidence in support of the order (including any documents or recent photos of the property, if applicable)
- The Committee may ask questions of the HRM staff presenter for clarification
- The Appellant may ask questions of the HRM staff presenter for clarification
- Non-party witnesses* may be permitted to provide factual evidence relevant to the appeal
- The Appellant may ask questions of non-party witnesses for clarification
- Appellant's Presentation: The Appellant is granted reasonable time to present evidence in support of the appeal (documents/photos/witnesses)
- The Committee may ask questions to the Appellant and/or their witnesses
- The Appellant or their representative is then permitted up to 10 minutes to make a verbal submission in support of their case to reverse the order
- The Committee may ask questions to the Appellant and also further questions of HRM staff (subject to Appellant's response to the answers)
- Staff may ask questions to the Appellant (subject to Appellant's response to the answers)
- The Committee then debates their decision and renders a decision with the Appellant or their representative present
- Upon motion the Committee may move In Camera (In Private) to obtain confidential legal advice at any time during the process
- The Committee has four (4) options:
 - cancel the order (allow the appeal)
 - amend the order (change the conditions)
 - keep the order as is (appeal dismissed)
 - continue the hearing at a later date (defer)

*Non-Party Witnesses

Persons who are not parties to the appeal may be permitted to provide relevant evidence of factual matters within their personal knowledge to the Appeals Standing Committee. Non-party witnesses will be given an appropriate amount of time to present their information.

Hearings of the Appeals Standing Committee are open to the public and any information, including personal information, which is provided or obtained in relation to your appeal, will be a matter of public record.

The Appeals Standing Committee meetings begin at 10:00 a.m. and cases will be heard as they appear on the approved agenda.