



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 13.1.1**  
**Transportation Standing Committee**  
**December 11, 2024**

**TO:** Chair and Members of Transportation Standing Committee

**FROM:** Brad Anguish, Acting Chief Administrative Officer

**DATE:** December 3, 2024

**SUBJECT:** **Transportation Standing Committee Councillor Nominations and Appointments**

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**ORIGIN**

The requirement for Standing Committees to appoint Councillors to serve on Boards, Committees and Commissions.

**EXECUTIVE SUMMARY**

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. This report outlines the process for nominations and appointments of Transportation Standing Committee members to various Boards, Committees and Commissions.

**RECOMMENDATION**

It is recommended that Transportation Standing Committee:

1. Nominate one (1) Councillor from the members of the Transportation Standing Committee, for appointment by Halifax Regional Council, to serve on the Canadian Urban Transit Association for a term to November 2026; and
2. Appoint one (1) Councillor from the members of the Transportation Standing Committee to serve on the Executive Standing Committee for a term to November 2026.

**BACKGROUND**

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expired at the end of the Council term, and new appointments are required to fill vacancies on Boards, Committees and Commissions.

## **DISCUSSION**

An expression of interest form was issued from the Office of the Municipal Clerk to all Members of Council outlining available positions on various Boards, Committees and Commissions, with results outlined in the Discussion section of this report. In accordance with clause 120 (3)(c) of Administrative Order One, *The Procedures of the Council Administrative Order*, “where more than the number required for the committee of Council stand for election, a vote shall be taken by secret ballot.”

### **Canadian Urban Transit Association**

As set out in clause 2(e) and 8(c) of Schedule 7 of Administrative Order One, the Transportation Standing Committee is responsible for liaising with and making recommendations to Regional Council on appointments to the Canadian Urban Transit Association (CUTA). Historically, the representative from Regional Council to CUTA has been a member of the Transportation Standing Committee.

The following members of Regional Council were appointed to the Transportation Standing Committee at the November 19, 2024, meeting of Regional Council and expressed interest in serving on the Canadian Urban Transit Association:

<b>Meeting Body</b>	<b>Councillor Expression of Interest 1<sup>st</sup> or 2<sup>nd</sup> Choice</b>	<b>Councillor Expression of Interest 3<sup>rd</sup>+ Choice</b>
<b>Canadian Urban Transit Association</b>	Councillor Purdy Councillor Morse <del>Councillor White</del> (Not on TSC)	Councillor Cuttell Councillor Young

### **Executive Standing Committee**

Executive Standing Committee was not included as part of the expression of interest. In accordance with Administrative Order One, *The Procedures of the Council Administrative Order*, one (1) Member of Council is appointed to the Executive Standing Committee from each Standing Committee.

## **FINANCIAL IMPLICATIONS**

No financial implications at this time.

## **RISK CONSIDERATION**

A delay in considering the nominations and appointments will result in additional delays for other meeting schedules and business of Committees.

## **COMMUNITY ENGAGEMENT**

No community engagement was required.

## **ENVIRONMENTAL IMPLICATIONS**

No environmental implications were identified.

**ALTERNATIVES**

Transportation Standing Committee could choose not to nominate or appoint members to the meeting bodies outlined in the recommendation. This is not recommended by staff as delays in appointments will result in significant delays to the composition of other Boards, Committees and Commissions.

Transportation Standing Committee may consider nominations from the floor, with a mover and seconder, outside of the names submitted through the expression of interest process outlined in this report.

A Councillor who had expressed interest in serving on a Board, Committee or Commission may also remove their name from consideration at the meeting.

**LEGISLATIVE AUTHORITY**

Administrative Order One – *The Procedures of the Council Administrative Order:*

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One, *The Procedures of the Council Administrative Order*, Schedule 6, Executive Standing Committee Terms of Reference:

2. (1) The Executive Standing Committee shall consist of seven (7) Members of the Council.
- (2) The Mayor and Deputy Mayor shall be Members of the Executive Standing Committee and the other Members shall be appointed by each Standing Committee.
- (3) The term of each appointment, except the Mayor and Deputy Mayor, shall be two (2) years.
- (4) The Mayor shall be the Chair of the Executive Standing Committee.
- (5) The Deputy Mayor shall be Vice Chair of the Executive Standing Committee.

<b>Community Appointments</b>	<b>Council</b>	<b>MEMBERS AT LARGE</b>	<b>CHAIR</b>	<b>VICE CHAIR</b>
None		One (1) Member appointed from each Standing Committee (Appeals, CPED, E&SD, A&F, Transportation)	Mayor.	Deputy Mayor

Administrative Order One – *The Procedures of the Council Administrative Order*, Schedule 7, Transportation Standing Committee Terms of Reference:

2. The Regional Transportation issues of the Council include:
  - ...
  - (e) liaising with agencies, boards and committees that support the objective of the mandate of the Standing Committee including the Bridge Commission, Transit Advisory Committee, Canadian Urban Transit Association (CUTA) and other municipal, provincial or federal bodies involved in Transportation related initiatives.

**Liaison with Agencies and Initiatives related to Transportation in HRM**

8. The Transportation Standing Committee shall:

...

(c) recommend to the Council, the Municipality's appointments and review service agreements of the agencies, boards and commissions under the mandate of the Standing Committee.

**ATTACHMENTS**

None.

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Report Prepared by: Annie Sherry, Public Appointments Coordinator, Phone 902.490.4210  
Laura Lewis, Deputy Clerk, Council & Committee Services, Office of the Municipal Clerk

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