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**Item No. 13.1.1**  
**Environment and Sustainability Standing Committee**  
**December 5, 2024**

**TO:** Chair and Members of Environment and Sustainability Standing Committee

**FROM:** Cathie O'Toole, Chief Administrative Officer

**DATE:** November 26, 2024

**SUBJECT:** **Environment and Sustainability Standing Committee Councillor Nominations and Appointments**

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**ORIGIN**

The requirement for Standing Committees to appoint Councillors to serve on Boards, Committees and Commissions.

**EXECUTIVE SUMMARY**

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. This report outlines the process for nominations and appointments of Environment and Sustainability Standing Committee members to various Boards, Committees and Commissions.

**RECOMMENDATION**

It is recommended that Environment and Sustainability Standing Committee:

1. Nominate one (1) Councillor from the members of the Environment and Sustainability Standing Committee, for appointment by Halifax Regional Council, to serve on the board of the Halifax Regional Water Commission for a term to November 2026;
2. Appoint one (1) Councillor from the members of the Environment and Sustainability Standing Committee to serve on the Nova Scotia Solid Waste Resource Management Committee, for a term to November 2026;
3. Appoint one (1) Councillor from the members of the Environment and Sustainability Standing Committee as the alternate to the Nova Scotia Solid Waste Resource Management Committee, for a term to November 2026; and
4. Appoint one (1) Councillor from the members of the Environment and Sustainability Standing Committee to serve on the Executive Standing Committee, for a term to November 2026.

## **BACKGROUND**

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. Current appointments expired with the end of the Council term, and new appointments are required to fill vacancies on Boards, Committees and Commissions.

## **DISCUSSION**

An expression of interest form was issued from the Office of the Municipal Clerk to all Members of Council outlining available positions on various Boards, Committees and Commissions, with results outlined in the Discussion section of this report. In accordance with clause 120 (3)(c) of Administrative Order One, *The Procedures of the Council Administrative Order*, "where more than the number required for the committee of Council stand for election, a vote shall be taken by secret ballot."

### **Halifax Regional Water Commission – Environment and Sustainability Standing Committee Nominee**

In 2020, it was determined that Councillor appointments to the Halifax Regional Water Commission should be staggered to allow some continuity on the Board. Regional Council representation on the Halifax Regional Water Commission is comprised of three (3) members of Council, one (1) representative from Environment and Sustainability Standing Committee, three (3) citizens and the CAO or designate.

At the November 19, 2024, meeting of Regional Council, the following Members of Council were appointed to the Halifax Regional Water Commission:

Deputy Mayor Deagle Gammon	Term expiry	Nov-2027
Councillor Purdy	Term expiry	Nov-2027
Councillor Cuttell	Term expiry	Nov-2026

As set out in Schedule 5 of AO1 and section 12 of the *Halifax Regional Water Commission Administrative Order*, one of the four Councillors appointed to the Halifax Regional Water Commission Board of Directors is to be nominated by the Environment and Sustainability Standing Committee (ESSC) from its members.

The results of the expression of interest were compiled, and the following member of Environment and Sustainability Standing Committee expressed interest in serving on Halifax Regional Water Commission:

- Councillor Steele

### **Nova Scotia Solid Waste Resource Management Committee**

As set out in clause 6(b) of Schedule 3 of Administrative Order One, the Environment and Sustainability Standing Committee is required to appointment a member of the Standing Committee to the Nova Scotia Solid Waste Resource Management Committee. It is customary for the Standing Committee to appoint an alternate to this meeting body in the event that the appointed member is unable to attend a meeting or the position becomes vacant.

The following members of Regional Council expressed interest in serving on the Nova Scotia Solid Waste Resource Management Committee:

Meeting Body	Councillor Expression of Interest 1 <sup>st</sup> or 2 <sup>nd</sup> Choice	Councillor Expression of Interest 3 <sup>rd</sup> + Choice
Nova Scotia Solid Waste-Resource Management Committee	Councillor Hartling	Councillor Mancini

### Executive Standing Committee

Executive Standing Committee was not included as part of the expression of interest. In accordance with Administrative Order One, *The Procedures of the Council Administrative Order*, one (1) Member of Council is appointed to the Executive Standing Committee from each Standing Committee.

### FINANCIAL IMPLICATIONS

No financial implications at this time.

### RISK CONSIDERATION

A delay in considering the nominations and appointments will result in additional delays for other meeting schedules and business of Committees.

### COMMUNITY ENGAGEMENT

No community engagement was required.

### ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

### ALTERNATIVES

Environment and Sustainability Standing Committee could choose not to nominate or appoint members to the meeting bodies outlined in the recommendation. This is not recommended by staff as delays in appointments will result in significant delays to the composition of other Boards, Committees and Commissions.

Environment and Sustainability Standing Committee may consider nominations from the floor, with a mover and seconder, outside of the names submitted through the expression of interest process outlined in this report.

A Councillor who had expressed interest in serving on a Board, Committee or Commission may also remove their name from consideration at the meeting.

### LEGISLATIVE AUTHORITY

*The Halifax Water Regional Commission Act:*

- 4 (1) The Commission Board consists of
  - (a) seven residents of the Regional Municipality, up to four of whom may be members of the Council, appointed by the Council

Administrative Order 2018-001-ADM, *The Halifax Water Regional Commission Administrative Order*:

12 (5) If there is a vacancy on the Commission Board for the Council member who is nominated by the Environment and Sustainability Committee, then, in accordance with its Terms of Reference as found in Schedule 5 of Administrative Order One, the Environment and Sustainability Committee shall nominate to Council one (1) member of the Environment and Sustainability Committee for appointment to the Commission Board.

Administrative Order One – *The Procedures of the Council Administrative Order*:

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the *HRM Charter*, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – *The Procedures of the Council Administrative Order*, Schedule 5, Environment and Sustainability Committee, Terms of Reference:

**Solid Waste Resource Management**

3. The Environment and Sustainability Standing Committee shall:

(a) advise the Council on matters respecting solid waste management, including the responsibility to receive reports and to keep the Council informed respecting all matters related to the solid waste management program in the municipality; and

(b) appoint a Member of the Standing Committee as the Municipality’s representative on the Provincial Solid Waste Chairs Committee.

**Water Resource Management**

6. The Environment and Sustainability Committee shall:

...  
(b) liaison with Halifax Water including the nomination to the Council of one (1) Member of the Standing Committee as one (1) of the Council appointments to the Board of Halifax Water and the nominee shall act as a liaison between the Standing Committee and Halifax Water.

Administrative Order One, *The Procedures of the Council Administrative Order*, Schedule 6, Executive Standing Committee Terms of Reference:

2. (1) The Executive Standing Committee shall consist of seven (7) Members of the Council.

(2) The Mayor and Deputy Mayor shall be Members of the Executive Standing Committee and the other Members shall be appointed by each Standing Committee.

(3) The term of each appointment, except the Mayor and Deputy Mayor, shall be two (2) years.

(4) The Mayor shall be the Chair of the Executive Standing Committee.

(5) The Deputy Mayor shall be Vice Chair of the Executive Standing Committee.

<b>Community Appointments</b>	<b>Council</b>	<b>MEMBERS AT LARGE</b>	<b>CHAIR</b>	<b>VICE CHAIR</b>
None		One (1) Member appointed from each Standing Committee (Appeals, CPED, E&SD, A&F, Transportation)	Mayor.	Deputy Mayor

**ATTACHMENTS**

None.

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