



P.O. Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 15.1.5**  
**Halifax Regional Council**  
**August 6, 2024**

**TO:** Mayor Savage and Members of Halifax Regional Council

**FROM:** John Traves, K.C., Acting Chief Administrative Officer

**DATE:** June 27, 2024

**SUBJECT:** **Proposed Amendments to Administrative Order 48, Respecting the Creation of Community Councils, Naming of Polling Districts for 2024 Municipal and CSAP Election**

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#### **ORIGIN**

Staff-initiated report.

#### **LEGISLATIVE AUTHORITY**

*Halifax Regional Municipality Charter*, s 364:

364 Part XVI of the Municipal Government Act applies to the Municipality

Subsection 354 (7) is included in Part XVI of the *Municipal Government Act* as follows:

The boundaries, names and numbers of the polling districts in a municipality continue to be as they were on July 1, 1996, unless altered by the Board pursuant to this Act.

Order of the Utility and Review Board, Re: Halifax Regional Municipality, 2012 NSUARB 228, para 2:

In the future, HRM may from time to time, without approval from the Board, amend the names of its polling districts, provided the district numbers are not changed.

#### **RECOMMENDATION**

It is recommended that Halifax Regional Council:

1. Adopt the proposed amendments to Administrative Order 48 the *Community Council Administrative Order* as set out in Attachment 3 of this Report; and
2. Direct the Chief Administrative Officer to prepare a report for Executive Standing Committee outlining a public consultation plan and polling district naming process to take place after the 2024 Municipal and CSAP election has concluded.

## **BACKGROUND**

In November 2012 the Nova Scotia Utility and Review Board (NSUARB) granted HRM the ability to change the name of polling districts, without approval from the Board, provided the district numbers are not changed. In 2022 the Halifax Regional Municipality completed a two-phased study, required under the Municipal Government Act, to evaluate the governance structure for the Halifax Regional Municipality and to review its polling boundaries. After a thorough and collaborative review spanning February to December 2022, the Halifax Regional Council approved the final phase of the 2022 District Boundary Review study on December 13, 2022 and submitted its application to the NSUARB on December 21, 2022.

Representatives from the municipality attended the NSUARB's public hearing for HRM's 2022 District Boundary Review application on September 7, 2023. On December 21, 2023, the NSUARB confirmed the establishment of 16 Polling District in Halifax Regional Municipality (HRM) and establishing the new polling boundaries for the Halifax Regional Municipality. The Board's final order on HRM's application was issued on January 12, 2024. The NSUARB Order changed the boundaries of several districts in the municipality. As a result, several communities are now in different districts.

The NSUARB's order on the Polling Boundaries for the HRM stipulates that all provisions of the Municipal Government Act, Halifax Regional Municipality Charter and the Municipal Elections Act and any other acts of the Province of Nova Scotia applying to the preparation for and holding of the regular election of councillors of the Municipality in the year 2024 will be complied with as if the above-noted changes had been made on the first day of March, 2024, but for all other purposes, such changes shall take effect on the first day of the first meeting of the Council after the election of councillors for the year 2024.

## **DISCUSSION**

The naming of polling districts is required for the purposes of planning the 2024 Halifax Regional Municipality and CSAP election. Assigning a name to a polling district, that reflects the communities or areas that are encompassed within a district helps to inform electors of where they are eligible to vote in upcoming elections. In preparing a list of proposed name changes to the polling districts, staff have relied on the community descriptions (please see attachment 1) of the new polling boundaries as well as consultations with current members of Halifax Regional Council to provide transparency and represent the communities that are included within the polling boundaries. It is important to note that name changes have only been considered for polling districts that were substantially changed during the 2022 District Boundary Review study.

Due to the timing of the NSUARB's decision and final order, there is no ability to conduct a full public engagement process for the renaming of the electoral districts prior to the 2024 election. There is an opportunity to adjust the district names to represent the unique communities within HRM after the electoral process. Staff are recommending that Halifax Regional Council authorize the Chief Administrative Officer to prepare a report on a public engagement and resourcing strategy to establish polling district naming process for HRM after the conclusion of the 2024 election.

Table 1 outlines the current names of the district and outlines the proposed new names. Members of Regional Council were consulted on the proposed name changes.

<b>District Number</b>	<b>Current Name</b>	<b>Proposed New Name</b>
1	Waverley – Fall River – Musquodoboit Valley	No change
2	Preston – Chezzetcook – Eastern Shore	Lawrencetown – Chezzetcook – The Lakes – Eastern Shore
3	Dartmouth South – Eastern Passage	Dartmouth South – Woodside – Eastern Passage

4	Cole Harbour – Westphal	Cole Harbour – Preston - Westphal
5	Dartmouth Centre	No change
6	Harbourview – Burnside – Dartmouth East	Dartmouth East – Woodlawn – Burnside
7	Halifax South Downtown	No change
8	Halifax Peninsula North	No change
9	Halifax West - Armdale	No change
10	Halifax – Bedford Basin West	No change
11	Spryfield – Sambro Loop – Prospect Road	Spryfield – Sambro Loop
12	Timberlea – Beechville – Clayton Park - Wedgewood	No change
13	Hammonds Plains – St. Margarets	Prospect – St. Margarets
14	Middle/Upper Sackville – Beaver Bank - Lucasville	Hammonds Plains – Upper Hammonds Plains – Lucasville – Middle & Upper Sackville
15	Lower Sackville	Lower Sackville – Beaver Bank
16	Bedford – Wentworth	No change

**FINANCIAL IMPLICATIONS**

No financial implications were identified.

**RISK CONSIDERATION**

The 2024 Municipal and CSAP election is legislatively required.

**COMMUNITY ENGAGEMENT**

An extensive community engagement process was followed for both phases of the 2022 District Boundary Review project from February to December 2022, including public opinion surveys, ten public consultation meetings throughout the municipality (virtual and in person), interviews with members of Halifax Regional Council and public participation at Halifax Regional Council, Community Councils, Standing Committees and the District Boundary Resident Review Panel meetings.

**ENVIRONMENTAL IMPLICATIONS**

No environmental implications were identified.

**ALTERNATIVES**

1. Halifax Regional Council could choose to suggest further amendments to Administrative Order 48, Respecting the Creation of Community Councils and make changes to the proposed names for the 2024 Polling Districts.
2. Halifax Regional Council could choose to not approve the proposed amendments to Administrative Order 48, Respecting the Creation of Community Councils and leave the districts unnamed. This course of action is not recommended as it could cause confusion amongst electors who are intending to vote in districts that have recently changed as a result of the 2022 District Boundary Review study.

**ATTACHMENTS**

1. 2024 Halifax Regional Municipality Polling District Descriptions

2. Showing Proposed Changes to Administrative Order 48
  3. Amending Order incorporating all changes
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Report Prepared by:      Liam MacSween, Elections & Special Projects Manager, 902-233-5207

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## 2024 Halifax Regional Municipality Polling District Descriptions

### **District One: Waverley – Fall River – Musquodoboit Valley**

District 1 encompasses Wellington to East Loon Lake Village. It follows the western community boundaries of Wellington, Fall River, Lakeview, and Waverley. It proceeds along the southern boundary of the Waverley community until it reaches the intersection of Highway 118 and Highway 107, where it proceeds to follow Highway 107 southerly to the community boundary of Lake Loon. It proceeds northeasterly along the northern boundary of Lake Loon and then northerly along the western North Preston community boundary. The district boundary then continues through the center of the Halifax Regional Municipality, following community boundaries from Waverley to the eastern most boundary of Ten Mile Lake. It continues northerly along the boundary of Ten Mile Lake before proceeding easterly along the boundary of West Loon Lake to the boundary of the Halifax Regional Municipality and the Municipality of the District of St Mary's. The district boundary then follows the northern municipal boundary from East Loon Lake Village to Wellington.

### **District Two: Lawrencetown – Chezzetcook – The Lakes – Eastern Shore**

District 2 encompasses from Lawrencetown to Governor Lake. Beginning in the northeast corner of the district, District 2 proceeds southerly along the Governor Lake community boundary and continues through the center of the municipality to the western boundary of Porters Lake. It then proceeds along the western boundary of Lake Echo to the northern boundary of Mineville, where it then follows the northern boundaries of Mineville and Lawrencetown. It proceeds south along the Lawrencetown community boundary until it reaches the Atlantic Ocean. The boundary proceeds northeast along the coast until reaching the eastern boundary of Ecum Secum West. It then proceeds northwest along shared boundary between the Halifax Regional Municipality and the Municipality of the District of St Mary's to Governor Lake.

### **District Three: Dartmouth South – Woodside – Eastern Passage**

District 3 encompasses some of Dartmouth and the communities of Shearwater, Eastern Passage and Cow Bay. Beginning in the northeast corner of the district, District 3 proceeds from Cow Bay southerly along the coast into the Halifax Harbour, encompassing McNab's Island, Lawlor Island, and Devils Island. The boundary proceeds easterly, following Atlantic Street to the intersection of Atlantic Street and Pleasant Street, where it proceeds northwesterly along Pleasant Street to Old Ferry Road. The boundary then follows Old Ferry Road northerly to Portland Street, where it proceeds easterly along Portland Street until it reaches Bell Lake Park. It then proceeds southerly, encompassing properties along Havenbrook Hill, Bellbrook Crescent, and Burnaby Lane. It then turns southwesterly before traveling southeasterly along the boundary of Pebblecreek Crescent Park. It proceeds westerly into Morris Lake and then follows the Shearwater and Eastern Passage community boundaries southeasterly before proceeding northerly along the Cow Bay community boundary.

### **District Four: Cole Harbour – Preston - Westphal**

District 4 encompasses the communities of Cole Harbour, Westphal, Cherry Brook, North Preston, and East Preston. It begins at the northern corner of the North Preston community boundary and proceeds southeasterly along the East Preston community boundary. It then continues along the East Preston community boundary southeasterly to Mineville before traveling westerly along Highway 107. The boundary proceeds southerly along the Westphal and Cole Harbour community boundaries. It follows the Cole Harbour community boundary past Cow Bay, Shearwater, and Dartmouth until reaching Westphal. It then proceeds northerly along the Westphal boundary before traveling northwesterly along the Lake Loon boundary. It follows the Lake Loon boundary northeasterly to the North Preston boundary, where it continues northerly along the western North Preston boundary.

#### **District Five: Dartmouth Centre**

District 5 encompasses Downtown Dartmouth. It begins in the Halifax Harbour on the MacKay Bridge. It follows the MacKay bridge into Dartmouth, encompassing Ocean Breeze Village along Princess Margaret Boulevard. It then proceeds along Highway 111 until the intersection of Highway 111 and Main Street north of Harris Road. Next, it proceeds southwesterly along Prince Albert Road before turning southwesterly and encompassing properties along Bartlin Road, Prince Albert Road, and Lawrence Street. It proceeds southeasterly to encompass properties along Cranston Avenue. Traveling southwesterly into Oat Hill Lake, the boundary proceeds through Oathill Lake Park to its entrance on Peddars Way. It follows Peddars Way northeasterly to Manor Drive and Manor Drive southeasterly to Portland Street. The boundary then proceeds along Portland Street to Pleasant Street and then southerly along Pleasant Street to Atlantic Street. It then proceeds southwesterly along Atlantic Street, continuing into the Halifax Harbour. The boundary proceeds northwesterly through the Halifax Harbour until reaching MacKay Bridge.

#### **District Six: Dartmouth East – Woodlawn – Burnside**

District 6 encompasses some of the community of Dartmouth, including Burnside and Port Wallace. It begins at the intersection of Highway 118 and Highway 107. It then proceeds to follow Highway 107 southeasterly to Forest Hills Parkway. It travels through Cranberry Lake, proceeding southerly to Gregory Drive. It follows the Dartmouth community boundary from Gregory Drive through Settle Lake Park and into Settle Lake. It proceeds southerly along the Dartmouth community boundary to Cole Harbour Road and then westerly along the Dartmouth community boundary along Portland Street. It continues along Portland Street to Manor Drive and then northwesterly along Manor Drive to Peddars Way. The boundary then travels through Oathill Lake Park and Oat Hill Lake, emerging between Wheatstone Heights and Cranston Avenue. It proceeds northwesterly before turning northeasterly, encompassing the properties along Celtic Drive, Glenwood Avenue, Regent Drive, and Curley Drive before reaching Prince Albert Road. It travels northeasterly, following Prince Albert Road to Harris Road before proceeding to the intersection of Highway 111 and Main Street. It then follows Highway 111 to the MacKay Bridge, circumventing Ocean Breeze Village. It proceeds northwesterly through the Halifax Harbour before proceeding northeasterly along the Dartmouth community boundary. It continues along the Dartmouth community boundary to the intersection of Highway 118 and Highway 107.

### **District Seven: Halifax South Downtown**

District 7 encompasses the south end of the Halifax Peninsula. Beginning in the Northwest Arm, District 7 proceeds along the coast of the Halifax Peninsula into the Halifax Harbour. It encompasses George's Island and proceeds southwesterly from the Halifax Harbour to Upper Water Street near the intersection of Upper Water Street and Barrington Street. It then proceeds southeasterly to Cogswell Street. The boundary then proceeds southwesterly along Cogswell Street to Robie Street and southeasterly along Robie Street to Jubilee Road. It proceeds southwesterly along Jubilee Road into the Northwest Arm.

### **District Eight: Halifax Peninsula North**

District 8 encompasses the north end of the Halifax Peninsula. Beginning at the A Murray MacKay Bridge, District 8 proceeds southeasterly through the Halifax Harbour to Upper Water Street near the intersection of Upper Water Street and Barrington Street. It then travels southeasterly to Cogswell Street before proceeding southwesterly along Cogswell Street. At the intersection of Cogswell Street and Quinpool Road, it proceeds southwesterly along Quinpool Road to Windsor Street and northwesterly along Windsor Street to Bayers Road. The boundary proceeds southwesterly along Bayers Road to Connaught Avenue and northerly along Connaught Avenue to Windsor Street. It then proceeds northwesterly to the intersection of Windsor Street and the Bedford Highway, where it proceeds westerly along the Bedford Highway before proceeding northeasterly into the Halifax Harbour, following the coast to the MacKay Bridge.

### **District Nine: Halifax West - Armdale**

District 9 encompasses some of the communities of Beechville and Halifax. Beginning at the intersection of Windsor Street and the Bedford Highway, District 9 proceeds southeasterly along Windsor Street to Connaught Avenue and along Connaught Avenue to Bayers Road before traveling northeasterly to Windsor Street. The boundary then proceeds southeasterly along Windsor Street to Quinpool Road and Robie Street before proceeding southeasterly along Robie Street to Jubilee Road. It then travels southwesterly along Jubilee Road to the Northwest Arm and through the Northwest Arm to Purcells Cove Road near Rosborough Loop. It then proceeds northerly along Purcells Cove Road to Herring Cove Road before proceeding southwesterly along Herring Cove Road to Osborne Street. The boundary encompasses properties along Bermuda Avenue and Alton Drive as well as Herbert Road. It intersects Walter Havill Drive and then continues southwesterly to Dunbrack Street near Osborne Street. It follows the Halifax community boundary into Long Lake Provincial Park and then travels westerly through Long Lake Provincial Park before traveling northerly until intersecting St Margarets Bay Road. It travels northwesterly along St Margarets Bay Road to Highway 103 and northeasterly along Highway 103 to Highway 102. It then proceeds northeasterly along Highway 102 to Joseph Howe Drive, where it proceeds northerly to the Bedford Highway before proceeding easterly to the intersection of the Bedford Highway and Windsor Street.

### **District Ten: Halifax – Bedford Basin West**

District 10 encompasses part of the community of Halifax, including the neighbourhoods of Clayton Park and Fairview. Beginning in the Bedford Basin, District 10 proceeds southwesterly to the Bedford Highway. It travels southwesterly through Hemlock Ravine Park to Highway 102 and

then proceeds northwesterly along Highway 102 until it meets the Halifax community boundary. It bypasses Hogan Court and travels southwesterly by Hogan Court Park to Kearney Lake along the Halifax community boundary. It continues to follow the Halifax community boundary southerly and then southeasterly to the end of Susie Lake Crescent. The boundary travels northeasterly to Highway 102 at Lacewood Drive. It then proceeds northerly along Highway 102 to Kearney Lake Road. It travels southeasterly along the Kearney Lake Road to Lacewood Drive and westerly along Lacewood Drive to the eastern boundary of the Mainland Common. It follows the Mainland North Trail from the Mainland Common to the intersection of Washmill Lake Drive and Dunbrack Street before traveling southeasterly along Dunbrack Street to Highway 102. It proceeds northeasterly along Highway 102 to Joseph Howe Drive and northerly along Joseph Howe Drive to the Bedford Highway. It then travels briefly along the Bedford Highway before proceeding into the Bedford Basin.

#### **District Eleven: Spryfield – Sambro Loop**

District 11 encompasses communities along the Spryfield loop from Halifax to Sambro Creek. Beginning in Melville Cove, District 11 travels northerly along Purcells Cove Road to the intersection of Herring Cove Road and Purcells Cove Road. It then proceeds southwesterly along Herring Cove Road to Osborne Street. It encompasses properties along Osborne Street, Halef Court, Brewer Court, and Ridgestone Court before crossing Dunbrack Street near the intersection of Dunbrack Street and Osborne Street. It then follows the Halifax community boundary through Long Lake Provincial Park to the Harrietsfield community boundary. It then follows the western community boundaries of Harrietsfield, Williamswood, and West Pennant. It travels along the coast from Sambro Creek up to Fergusons Cove and into the Northwest Arm.

#### **District Twelve: Timberlea – Beechville – Clayton Park - Wedgewood**

District 12 encompasses Otter Lake and Lakeside, and parts of the Beechville and Timberlea communities. Beginning at the Kearney Lake Road-Highway 102 Interchange, District 12 travels southeasterly along Kearney Lake Road to Lacewood Drive and westerly along Lacewood Drive to the eastern boundary of the Mainland Common. It then proceeds southeasterly along the Mainland North Trail to Washmill Lake Drive and Dunbrack Street and southeasterly along Dunbrack to Highway 102. It then travels southwesterly along Highway 102 to Blueberry Lake, where it proceeds southerly along the Otter Lake community boundary. It continues along the Otter Lake community boundary until it reaches Highway 103. The boundary travels along Highway 103, turning northeasterly and encompassing Maple Lake Road and Goldeneye Drive before reaching the Blue Mountain–Birch Cove Lakes Wilderness Area. It then proceeds southerly along the eastern Timberlea community boundary. It continues to follow the Timberlea community boundary until it reaches Lakeside. It then proceeds along the Lakeside community boundary until Susie Lake Crescent before traveling northeasterly to Highway 102. The boundary proceeds along Highway 102 to the Kearney Lake Road-Highway 102 Interchange.

#### **District Thirteen: Prospect – St. Margarets**

District 13 encompasses communities along the Peggys Cove loop from Goodwood to Upper Tantallon as well as communities from Hubbards to Stillwater Lake. Beginning at the Highway 103-St Margarets Bay Road Interchange (Exit 2), District 13 travels southeasterly along St Margarets Bay Road before proceeding southerly through Long Lake Provincial Park to the eastern boundary of the



Halifax Exhibition Centre property. It then travels easterly along the Goodwood community boundary. It continues along the Goodwood, Hatchet Lake, and Terence Bay community boundaries to the coast, encompassing from Terence Bay to Hubbards. The boundary follows the coastline to the western-most boundary of the Halifax Regional Municipality that it shares with the Municipality of the District of Chester. It then travels along the municipal boundary shared with the Municipality of the District of East Hants to Pockwock Lake before following the community boundaries of Head of St Margarets Bay, Upper Tantallon, and Stillwater Lake. It travels southwesterly down to the Timberlea boundary, excluding Blue Mountain-Birch Cove Lakes Wilderness Area. The boundary then follows the Timberlea community boundary to Cranberry Lake and continues along the Otter Lake community boundary to Highway 103 at Blueberry Lake. It then follows Highway 103 to Exit 2.

#### **District Fourteen: Hammonds Plains – Upper Hammonds Plains – Lucasville – Middle & Upper Sackville**

District 14 encompasses the communities of Upper Hammonds Plains, Hammonds Plains, Lucasville, Middle Sackville, and Upper Sackville. Beginning at the boundary between the Halifax Regional Municipality and the Municipality of the District of East Hants, District 14 proceeds southeasterly along the Upper Sackville, Middle Sackville, Lucasville, and Bedford community boundaries until the intersection of Highway 101 and Highway 102. It then travels southwesterly along Highway 102 to Hammonds Plains Road and westerly along Hammonds Plains Road to Larry Uteck Boulevard, where it meets the Bedford community boundary. It then follows the Bedford community boundary until it travels southerly to the Timberlea community boundary, encompassing Lakeshore Drive. The boundary proceeds southwesterly through Blue Mountain-Birch Cove Lakes Wilderness Area before turning northwesterly and traveling between Maple Lake and Upper Sheldrake Lake to the Hammonds Plains community boundary. It then follows the Hammonds Plains and Upper Hammonds Plains community boundaries northwest to Pockwock Lake, where it reaches the shared boundary between Halifax Regional Municipality and the Municipality of the District of East Hants. It travels northeasterly along the municipal boundary to the northern-most point of the Upper Sackville community boundary.

#### **District Fifteen: Lower Sackville – Beaver Bank**

District 15 encompasses the communities of Lower Sackville and Beaver Bank. District 15 begins along the boundary between the Halifax Regional Municipality and the Municipality of the District of East Hants. It follows the municipal boundary northeast along the Beaver Bank community boundary until reaching the Wellington boundary, where it travels southerly along the Beaver Bank, Kinsac, and Lower Sackville community boundaries. It then proceeds easterly along the Lower Sackville community boundary to the Lakeview community boundary, before traveling southwesterly to the Bedford community boundary. District 15 continues to follow the Lower Sackville community boundary westerly to the Lucasville community boundary. It then turns north and follows the Lower Sackville and Beaver Bank community boundaries to the Halifax Regional Municipality boundary shared with the Municipality of the District of East Hants.

## **District Sixteen: Bedford–Wentworth**

District 16 encompasses most of the community of Bedford and portions of the communities of Timberlea, Hammonds Plains and Halifax. Beginning along Highway 102 at the intersection of the Bedford, Lower Sackville, and Lakeview community boundaries, District 16 follows the Bedford community boundary southeasterly along the Lakeview and Waverley community boundaries until reaching the Dartmouth community boundary. It travels southerly along the Bedford community boundary through the Bedford Basin. It then travels through Hemlock Ravine Park from the Bedford Highway to Highway 102. It proceeds northwesterly along Highway 102 before turning southwesterly and traveling through Kearney Lake, encompassing Hogan Court and Hogan Court Park. It then follows the Timberlea community boundary into Blue Mountain-Birch Cove Lakes Wilderness Area. It travels northerly to the Hammonds Plains community boundary before proceeding northeasterly to the Timberlea community boundary. It follows the Timberlea community boundary to the end of Lakeshore Drive where it proceeds northeasterly and then northwesterly to the Bedford community boundary. It follows the Bedford community boundary until reaching the Hammonds Plains Road, where it proceeds easterly along the Hammonds Plains Road to Highway 102. It travels northeasterly along Highway 102 to the intersection of the community boundaries for Bedford, Lower Sackville, and Lakeview.

**HALIFAX REGIONAL MUNICIPALITY  
ADMINISTRATIVE ORDER NUMBER 48  
RESPECTING THE CREATION OF COMMUNITY COUNCILS**

**BE IT RESOLVED AS AN ADMINISTRATIVE ORDER** of the Council of the Halifax Regional Municipality as follows:

**Short Title**

1. This Administrative Order may be cited as Administrative Order Number 48, the *Community Council Administrative Order*.

**Interpretation**

1A. In this Administrative Order,

(a) “Charter” means *Halifax Regional Municipality Charter, 2008, SNS, c. 39*, as amended.

**Community Councils**

2. There is hereby established the following Community Councils:

(a) the North West Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 1, Waverley - Fall River - Musquodoboit Valley;
- ii) polling district 13, ~~Hammonds Plains~~ **Prospect** - St. Margarets;
- iii) polling district 14, ~~Middle/Upper Sackville - Beaver Bank~~ **Hammonds Plains - Upper Hammonds Plains** - Lucasville - Middle & Upper Sackville;
- iv) polling district 15, Lower Sackville - **Beaver Bank**; and
- v) polling district 16, Bedford - Wentworth;

(b) the Harbour East-Marine Drive Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 2, ~~Preston~~ **Lawrencetown** - Chezzetcook - **The Lakes** - Eastern Shore;
- ii) polling district 3, Dartmouth South - **Woodside** - Eastern Passage;
- iii) polling district 4, Cole Harbour - ~~Westphal~~ **Preston - Lake Loon - Waverly - Cherry Brook**;
- iv) polling district 5, Dartmouth Centre; and
- v) polling district 6, ~~Harbourview - Burnside~~ - Dartmouth East - **Woodlawn - Burnside**;

(c) the Halifax and West Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

- i) polling district 7, Halifax South Downtown;
- ii) polling district 8, Halifax Peninsula North;
- iii) polling district 9, Halifax West Armdale;
- iv) polling district 10, Halifax - Bedford Basin West;
- v) polling district 11, Spryfield - Sambro Loop - **Prospect Road**; and
- vi) polling district 12, Timberlea - Beechville - Clayton Park - Wedgewood

with the exception of the Downtown Halifax area of the Halifax Regional Municipality as shown on Schedule A1; and

(d) the Regional Centre Community Council for the area of the Halifax Regional Municipality that on the 6th day of November 2012 is included in:

i) polling district 5, Dartmouth Centre, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A; polling district 6, Harborview - Burnside - Dartmouth East, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A;

ii) polling district 6, ~~Harborview - Burnside~~ - Dartmouth East - ~~Woodlawn - Burnside~~, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A;

iii) polling district 7, Halifax South Downtown, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A;

iv) polling district 8, Halifax Peninsula North, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A; and

v) polling district 9, Halifax West Armdale, for those shaded areas of the district shown as the Regional Centre Community Council Area on Schedule 4A.

...

6. This Administrative Order comes into force December 3, 2012. Done and passed in Council this 27<sup>th</sup> day of November, A.D. 2012.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
MUNICIPAL CLERK

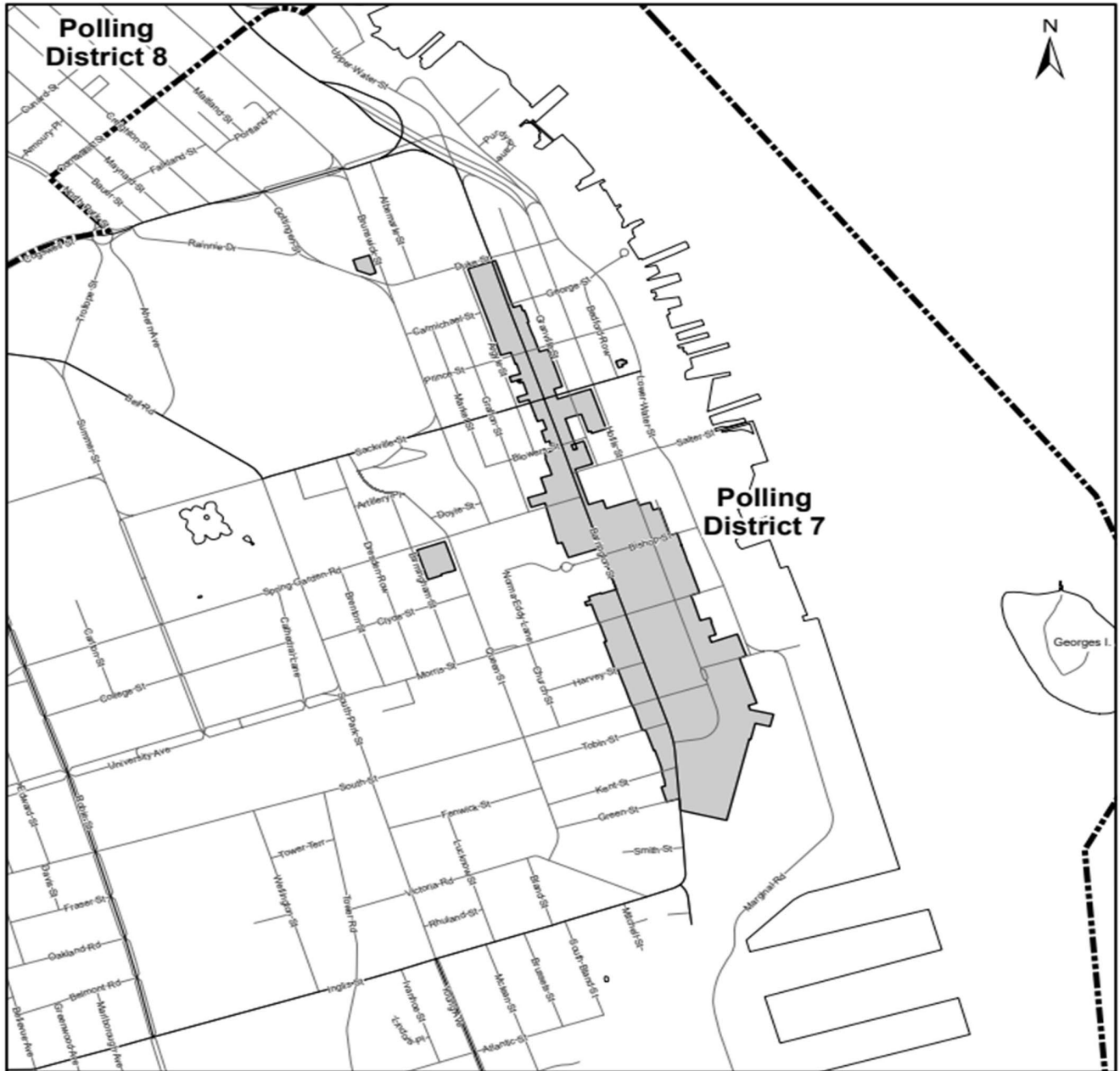
I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, hereby certify that the above noted Administrative Order was passed at a meeting of Halifax Regional Council held on November 27, 2012.

\_\_\_\_\_  
Cathy Mellett, Municipal Clerk



**SCHEDULE 1**

Repealed.

SCHEDULE A1



**Schedule A1: Downtown Halifax Plan Area to be Excluded from the Halifax and West Community Council**

-  Downtown Halifax Plan Area
-  Polling Districts

**HALIFAX**



HRM does not guarantee the accuracy of any base map representation on this plan

Date Saved: 11/16/2021

## **SCHEDULE 2**

Repealed.

**SCHEDULE 3  
TERMS OF REFERENCE  
PLANNING ADVISORY COMMITTEE**

Serving Polling Districts \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_ (and the portion of Districts \_\_\_\_\_ and \_\_\_\_\_ (map attached)) incorporated into the \_\_\_\_\_ Community Council.

**1. Membership**

- Up to 2 Community Council Members
- Up to 8 community citizens

**2. Appointment**

- Term of Appointment
  - Councillor: 1 year
  - Residents: 2 years
- Appointments shall be made by the Community Council.
- The Committee shall annually elect from its non-council members a Chair and Vice-Chair.

**3. Re-appointment of Members**

- Citizen members may be appointed for a maximum of two (2) consecutive terms.
- Citizen members may be appointed for more than two (2) consecutive terms when there are no other interested and qualified candidates.

**4. Legislated Duties**

- To advise the Community Council with respect to the preparation or amendment of planning documents within or affecting (all or portions of) Polling Districts \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ incorporated into the Community Council. The term “planning documents” shall be as defined in clause m of section 209 of the *Halifax Regional Municipality Charter*.
- To advise the Community Council with respect to planning matters generally within or affecting (all or portions of) Polling Districts \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ incorporated into the Community Council. The term “planning matters” means any discretionary decision of Community Council related to the use and development of land.
- Hold public meetings associated with municipal planning strategy amendments as deemed necessary.

**5. Additional Duties**

- As may be directed by Community Council.

**6. Meetings**

- The Planning Advisory Committee shall meet at least once per month or as required to conduct business of the Committee. Additional meetings may be scheduled at the discretion of the Chair in consultation with staff.
- The quorum for regular meetings shall be in accordance with Section 74 of Administrative Order One, the Procedure of Council Administrative Order, Quorum of Committee.



- Any member of the Committee who fails to attend three (3) consecutive meetings, without having been excused by the Committee shall vacate the member's seat in accordance with subsection 3 of section 68 of Administrative Order One, the Procedure of Council Administrative Order, and subsection 1 of section 22 of the *Halifax Regional Municipality Charter*.
- All Planning Advisory Committee meetings shall be open to the public, or as allowed under Part VII Section 218 (1) of the *Halifax Regional Municipality Charter*.

**7. Procedure**

Meeting procedures shall be governed by the HRM Administrative Order One, the Procedure of Council Administrative Order, as it relates to Committee Procedures.

**8. Remuneration**

Remuneration shall be paid related to travel for attendance at meetings at rates established by Halifax Regional Municipality.

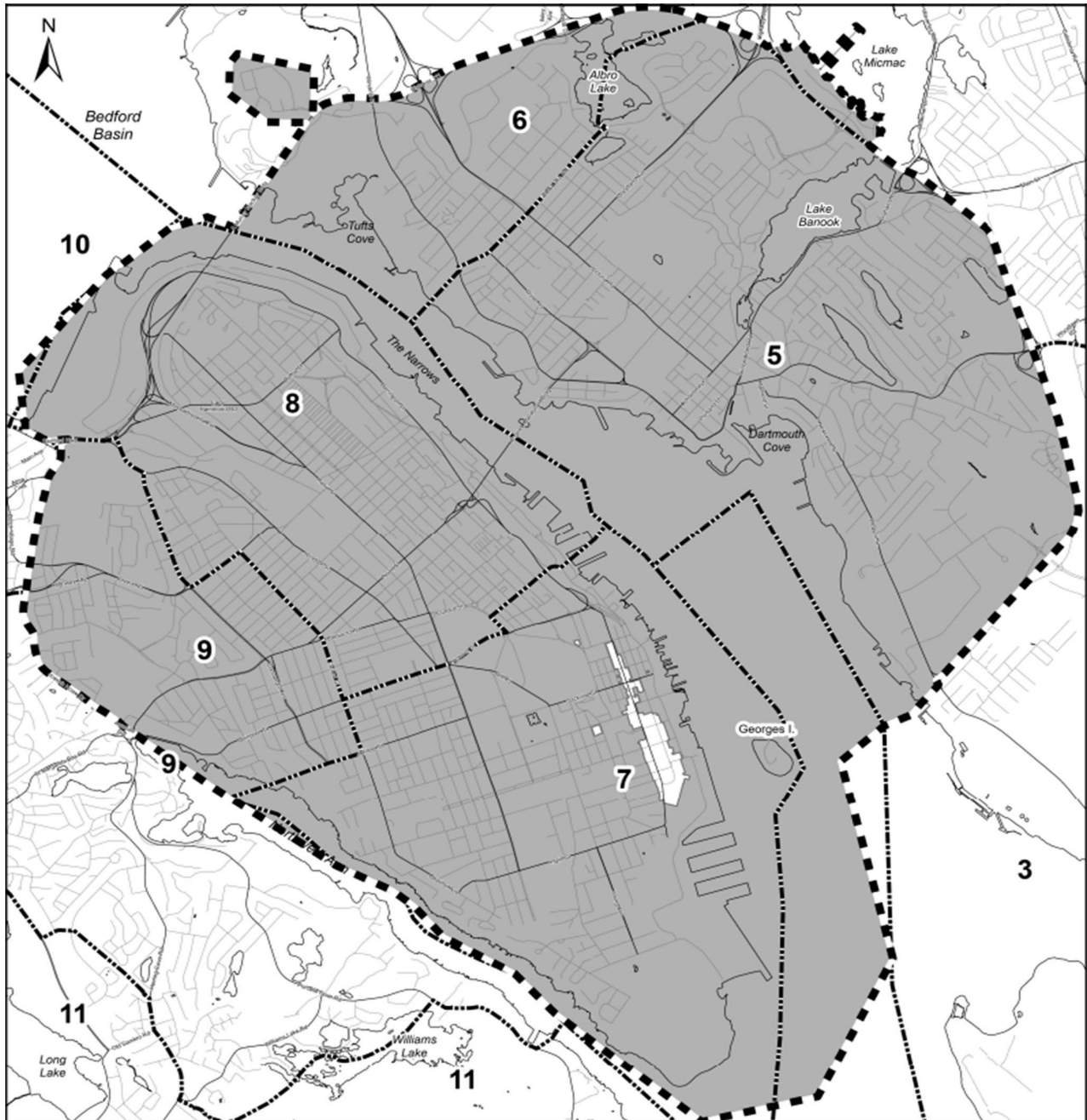
**9. Resignation**

A member may resign from the Committee at any time in accordance with Section 68 of Administrative Order One, the Procedure of Council Administrative Order, Vacating of Position on Committee.

**SCHEDULE 4**

Repealed

SCHEDULE 4A



**Schedule 4A**  
**Regional Centre Community Council Area**

-  Regional Centre Community Council Area
-  Regional Centre Plan Area
-  Polling Districts

**HALIFAX**



HRM does not guarantee the accuracy of any base map representation on this plan

Effective:

Notice of Motion: November 13, 2012  
Approval: November 27, 2012  
Effective Date: December 3, 2012

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Amendment # 1  
Name Change

Notice of Motion: December 11, 2012  
Approval: January 15, 2013

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Amendment # 2  
Planning Advisory Committees

Notice of Motion: February 12, 2013  
Approval: February 19, 2013

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Amendment # 3  
Name Change for Districts 7, 8 & 9

Notice of Motion: May 13, 2014  
Approval: May 20, 2014

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Amendment # 4  
Repeal Schedule 2

Notice of Motion: June 2, 2015  
Approval: November 10, 2015

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Amendment # 5  
Renaming District 12

Notice of Motion: April 26, 2016  
Approval: May 10, 2016

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Amendment # 6  
Amendments to section 3 to create Regional Centre Community Council  
Adding subsections 3(1A), (1B), (1C), (1D), (1E), (1F), (1G)

Notice of Motion: November 12, 2019  
Approval: December 3, 2019

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Amendment #7  
Amended clause 2(c), subclauses 2d(i),(ii),(iii),(iv), and (v)  
Repealed 3(1), (1A), (1B), (1C), (1D), (1E), (1F), and (1G), Schedules 1, and 4  
Added sections 3A, 3B, 3C, 3D, Schedules A1, and 4A

Notice of Motion: December 14, 2021, March 22, 2022  
Approval: January 11, 2022, April 5, 2022

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Amendment # 8  
Addition of section 3 (6)

Notice of Motion: April 4, 2023  
Approval: June 20, 2023  
Effective: October 13, 2023

## Attachment 3 – Amending Administrative Order

### HALIFAX REGIONAL MUNICIPALITY ADMINISTRATIVE ORDER NUMBER FORTY EIGHT RESPECTING THE CREATION OF COMMUNITY COUNCILS

**BE IT ENACTED** by the Council of the Halifax Regional Municipality that Administrative Order Number Forty-Eight the *Community Council Administrative Order* is amended as follows:

1. Subclause 2(a)(ii) is amended by:

(a) striking out the words “Hammonds Plains” after the number and punctuation “13,” and before the symbol and words “ – St. Margarets”; and

(b) adding the word “Prospect” after the number and punctuation “13,” and the newly struck words “Hammonds Plains” and before the symbol and words “ – St. Margarets”.

2. Subclause 2(a)(iii) is amended by:

(a) striking out the words and symbols “Middle/Upper Sackville – Beaverbank” after the number and punctuation “14,” and before the symbol and word “ – Lucasville”;

(b) adding the words and symbols “Hammonds Plains – Upper Hammonds Plains” after the number and punctuation “14,” and the newly struck words “Middle/Upper Sackville – Beaverbank” and before the symbol and word “ – Lucasville”; and

(c) adding the words and symbols “– Middle & Upper Sackville” after the word “Lucasville” and before the punctuation “;”;

3. Subclause 2(a)(iv) is amended by:

(a) adding the symbol and words “– Beaver Bank” after the words “Lower Sackville” and before the punctuation “;”.

4. Subclause 2(b)(i) is amended by:

(a) striking out the word “Preston” after the number and punctuation “2,” and before the symbol and word “ – Chezzetcook”;

(b) adding the word “Lawrencetown” after the number and punctuation “2,” and the newly struck word “Preston” and before the symbol and word “ – Chezzetcook”;

(c) adding the words and symbol “The Lakes –” after the word and symbol “Chezzetcook –” and before the words “Eastern Shore”.

5. Subclause 2(b)(ii) is amended by:

(a) adding the word and symbol “Woodside –” after the word and symbol “Dartmouth South –” and before the words “Eastern Passage”.

6. Subclause 2(b)(iii) is amended by:

(a) striking the word “Westphal” after the word and symbol “Cole Harbour –” and before the punctuation “;”; and

(b) adding the words and symbols “Preston – Lake Loon – Waverly – Cherry Brook” after the word and symbol “Cole Harbour –” and the newly struck word “Westphal” and before the punctuation “;”.

7. Subclause 2(b)(v) is amended by:

(a) striking the words and symbols “Harbourview – Burnside –” after the number and punctuation “6,” and before the words “Dartmouth East”; and

(b) adding the symbols and words “– Woodlawn – Burnside” after the words “Dartmouth East” and before the punctuation “;”;

8. Subclause 2(c)(v) is amended by:

(a) striking the symbol and words “– Prospect Road” after the words “Sambro Loop” and before the punctuation “;”.

9. Subclause 2(d)(ii) is amended by:

(a) striking the words and symbols “Harbourview – Burnside –” after the number and punctuation “6,” and before the words “Dartmouth East”; and

(b) adding the symbols and words “– Woodlawn – Burnside” after the words “Dartmouth East” and before the punctuation and words “, for those shaded areas”.

Done and passed this            day of            , 202    .

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Mayor

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Municipal Clerk