



Application For Use – All-Weather Fields

Facility Scheduling PO Box 1749, Halifax, NS B3J 3A5

Phone: 311 Email: AllWeather@halifax.ca

Once a contract has been approved, time will not be permitted to be cancelled. You will be responsible for full payment. Please provide a contact name and number for your organization that can be publicly disclosed if required.

ORGANIZATION/LEAGUE NAME		EVENT NAME	
CONTACT NAME		Email	
Address	City	Province	Postal Code
Primary Phone#	Secondary Phone #	Organization Position (ie: Treasurer, if applicable)	
ALTERNATE - CONTACT NAME # 1		Email	
Primary Phone#	Secondary Phone #	Organization Position (ie: Treasurer, if applicable)	
ALTERNATE - CONTACT NAME # 2		Email	
Primary Phone#	Secondary Phone #	Organization Position (ie: Treasurer, if applicable)	
TYPE OF LEAGUE		TYPE OF SPORT BEING PLAYED	
<input type="checkbox"/> ADULT <input type="checkbox"/> YOUTH <input type="checkbox"/> CO-ED <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE			
DID YOUR LEAGUE BOOK AN ALL-WEATHER FIELD LAST YEAR?		IF YES, WHICH FACILITIES?	
<input type="checkbox"/> YES <input type="checkbox"/> NO			
FACILITY REQUESTED			
Mainland Common Field #1	Bedford/Hammonds Plains		
Mainland Common Field #2	Cole Harbour		
Harbour East Field #1	Weir		
Harbour East Field #2	Fall River		
Field Set Up Required i.e. Full Field or Cross Field. Please include the number of fields. Include a DIAGRAM to clarify if necessary. If unsure, please consult with staff for recommendations. Client is responsible for ensuring staff are aware of set up requirements.			
FIELD #	DAY	TIME	
START DATE	END DATE	A game schedule must be submitted for any league usage before a contract will be issued.	
DO YOU REQUIRE PARKS SERVICES PRIOR TO OR DURING YOUR EVENT?		IF YES, PLEASE LIST	
<input type="checkbox"/> YES <input type="checkbox"/> NO			
There may be additional costs charged for any additional services provided by municipal staff.			



Application For Use – All-Weather Sport Fields

Facility Scheduling PO Box 1749, Halifax, NS B3J 3A5

Phone: 311 Email: AllWeather@halifax.ca

DO YOU REQUIRE THE USE OR ACCESS OF		DO YOU PLAN TO REQUEST PERMISSION FOR	
SCOREBOARD	<input type="checkbox"/> YES <input type="checkbox"/> NO	A BEER GARDEN	<input type="checkbox"/> YES <input type="checkbox"/> NO
BOOTH	<input type="checkbox"/> YES <input type="checkbox"/> NO	A TENT	<input type="checkbox"/> YES <input type="checkbox"/> NO
ELECTRICITY	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes to any of these items, please see staff to obtain information regarding procedures.	

No motorized vehicles are permitted within the fenced area of the complex without written permission from HRM staff. Vehicles are only permitted to park near the gated entrances to unload and load equipment.

Please indicate below any additional equipment to be used and how it will be arriving on site:

--	--

DO YOU PLAN TO HAVE VENDORS ON SITE	<input type="checkbox"/> YES <input type="checkbox"/> NO
-------------------------------------	--

IF YES, WHO ARE THE VENDORS AND WHAT PRODUCT(S) WILL THEY BE SELLING
--

--

It is the responsibility of the event organizer to ensure vendors have all applicable licenses.

WHAT IS THE ANTICIPATED # OF SPECTATORS FOR YOUR BOOKING		
WILL SPECTATORS BE CHARGED	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, LIST FEES
SITE MEETING REQUIRED	<input type="checkbox"/> YES	_____ DATE/TIME <input type="checkbox"/> NO

HRM reserves the right to require SECURITY and/or OFF DUTY POLICE OFFICER(S) on site for any and/or all events at the expense of the league/event organizer. Please discuss requirements with Scheduling staff.

I ACKNOWLEDGE THAT THIS APPLICATION IS A REQUEST. RENTALS ARE NOT CONFIRMED UNTIL A CONTRACT IS SIGNED.

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by municipal staff and, if necessary, individuals and/or Organizations under service contract with the Halifax Regional Municipality for purposes relating to the use of the Municipal Facilities. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902-943-2148 or privacy@halifax.ca

Signature

Date