## ΗΛLΙΓΛΧ

## Application For Use – Fields & Diamonds

Facility Scheduling PO Box 1749, Halifax, NS B3J 3A5 311(phone) / 902-490-4421 (fax)

Please provide a contact name and number for your organization that can be publicly disclosed if required.

CLIENT & ORGANIZATION INFORMATION							
ORGANIZATION (If Applicable)				EVENT NAME			
CONTACT NAME				EMAIL			
ADDRESS	CITY			PROVINCE		INCE	POSTAL CODE
HOME	WORK	(		CELL		FAX	
ALTERNATE CONTACT NAME (If Applicable)				EMAIL			
ADDRESS		CITY		PROVINCE		POSTAL CODE	
HOME	WORK	C		CELL		FAX	

ADDITIONAL BOOKING INFORMATION						
TYPE OF LEAGUE (If Applicable)			TYPE OF SPORT BEING PLAYED	LEVEL OF PLAY		
HAVE YOU BOOKED A MUNICIPAL FACILITY FOR THIS EVENT IN PREVIOUS YEARS?						
☐ YES			IF YES, WHEN WAS THE EVENT, W YOU BOOK AND FOR WHAT PURP			

FACILITIES REQUESTED						
For league applications, a confirmed season schedule may be attached instead of completing this section.						
FACILITY NAME	DAY	TIME SET UP REQUIREMENTS				
If applicable, a league schedule must be submitted before a contract can be issued. Along with your request, you must provide a detailed description of your required field use and set up requirements.						



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TOURNAMENT & SPECIAL EVENT REQUESTS						
DO YOU REQUIRE SERVICES FROM PARKS STAFF PRIOR TO OR DURING YOUR EVENT?						
YES NO   Please Note: There may be additional costs charged to the client for any additional services provided by municipal staff.   DO YOU PLAN TO REQUEST PERMISSION OF OR TH			IF YES, PLEASE LIST			
				If yes, please ensure you receive permission from staff regarding		
TENT	YES INC		installation and location. If your tent is larger than 10x10, an additional permit is required by HRM Fire Services.			
BEER GARDEN		)	If yes, we require a copy of your liquor license from NS Alcohol Gaming. A minimum of \$5 million insurance is required.			
BOUNCY CASTLES		)	If yes, minimum of \$5 million insurance is required			
ELECTRICITY			Most municipal facilities do not have access to electricity. Please check with Scheduling Staff for availability at time of request.			
PORTABLE TOILETS	☐ YES ☐ NO If Yes,units		Clients need to be aware that it is your responsibility to arrange for portable washrooms for your event on any location that does not currently have washrooms on site, at your expense. Consultation will be made with Parks Staff regarding installation location and placement.			
OTHER, PLEASE SPECIFY:						
ANTICIPATED # OF PARTICIPANTS/ATTENDEES						
WILL SPECTATORS BE CHARGED YES NO		YES NO	)	IF YES, LIST FEES		
whicles are only permitted on site for the unloading and loading of equipment with the approval of HRM Parks. Vehicles may						

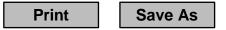
Vehicles are only permitted on site for the unloading and loading of equipment with the approval of HRM Parks. Vehicles may not remain on site for the duration of your booking. Any damage resulting from vehicles on the field is the responsibility of the renter.

I ACKNOWLEDGE THAT THIS IS APPLICATION IS ONLY A REQUEST. RENTALS ARE NOT CONFIRMED UNTIL A CONTRACT IS SIGNED.

In accordance with Section 485 of the Municipal Government Act (MGA), the personal information collected on this form will only be used by municipal staff and, if necessary, individuals under service contract with the Halifax Regional Municipality for purposes relating to the use of the Municipal Facilities, unless otherwise noted on the form. If you have any questions about the collection and use of this personal information, please contact the Access and Privacy Office at 902-490-7460 or accessandprivacy@halifax.ca

Signature

Date



Revised January 5, 2024