



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 10.1
Halifax Regional Council
November 28, 2023

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed

John Traves, K.C., Acting Chief Administrative Officer

DATE: October 6, 2023

SUBJECT: Proposed By-Law (S-452), an Amendment to By-Law S-400 Respecting Charges for Street Improvements

SUPPLEMENTARY REPORT

ORIGIN

September 26, 2023, Halifax Regional Council Item 15.1.1:

MOVED by Councillor Hendsbee, seconded by Councillor Russell

THAT the motion be deferred to a future meeting of Regional Council and that the Chief Administrative Officer be directed to provide a supplementary report with direction to bill Lake Eagle Drive and Lake Mist Drive on a per lot basis and not a per foot rate.

MOTION TO DEFER PUT AND PASSED UNANIMOUSLY.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, SNS 2008, c 39:

73The Municipality may enter into and carry out agreements (a)for highway construction, improvement and maintenance and other purposes pursuant to the *Public Highways Act*,

104(1)The Council may make by-laws imposing, fixing and providing methods of enforcing payment of charges for... (f)laying out, opening, constructing, repairing, improving and maintaining streets, curbs, sidewalks, gutters, bridges, culverts and retaining walls, whether the cost is incurred by the Municipality directly or by, or pursuant to, an agreement with His Majesty in right of the Province, the Minister of Public Works or any person;...

By-law S-400, the Street Improvement By-law

RECOMMENDATION ON PAGE 2

RECOMMENDATION

It is recommended that Halifax Regional Council adopt the revised Amending By-law S-452, Amending By-law S-400, the *Street Improvements By-law*, as set out in Attachment 1 of this supplementary report.

BACKGROUND

By-law S-400, the Street Improvement By-law, deals with the recovery of costs where Council undertakes a project such as the paving of gravel roads. Administered under this By-law are two separate types of gravel roads, Halifax Regional Municipality (HRM) owned and provincially owned “J” class (Referred to as the Aid to Municipality Program).

On September 22, 2020 Regional Council adopted By-law S-449, an amendment to By-law S-400, whereby surveys of the property owners are no longer required. Pursuant to this amendment HRM will continue to select the provincial “J” class gravel roads to be paved each year. The province is responsible for 50% of the construction cost, the property owners are responsible to pay 33.33% of the cost, and the Municipality will fund the remaining 16.67% of costs.

DISCUSSION

Local Improvement Charges apply for gravel road paving as per By-Law S-400. Regional Council approved the paving of Glory Avenue, Hope Avenue, Lake Eagle Drive, Lake Mist Drive, Noble Court as the 2021 Aid to Municipality Program. Queens Road, and Joel Cres were approved for the 2022 Aid to Municipality Program. The LIC is determined by the LIC rate as outlined in attached By-law S-452 based on one-third total project cost.

The proposed By-Law S-452 will impose an LIC to 50 properties (refer to Attachment 3) for the paving of Glory Avenue, Hope Avenue, Lake Eagle Drive, Lake Mist Drive, Noble Court, Queens Road and Joel Crescent. Table 1 below sets out the calculation for the 2021 Aid to Municipalities LIC for Noble Court, Hope Avenue and Glory Avenue based on frontage. Table 2 sets out the calculation for the 2021 Aid to Municipalities LIC for Lake Mist Drive and Lake Eagle Drive based on a per lot charge. Table 3 sets out the calculation for the 2022 Aid to Municipalities LIC for Joel Crescent and Queens Road based on a per lot charge.

September 26, 2023 Halifax Regional Council moved to have the properties of Lake Eagle Drive and Lake Mist Drive be updated to a per lot charge, instead of a per foot charge as set out in the Original Council Report. The calculations shown below now reflect the changes that were requested.

LIC Calculations for the 2021 Aid to Municipalities Cost Sharing Program

Street Name	Frontage	Total Cost of Paving	33 1/3% Cost - LIC Recovery
Noble Court	464.89	\$ 60,308.11	\$ 20,100.69
Hope Avenue	618.45	\$ 55,167.00	\$ 18,387.16
Glory Avenue	1159.89	\$ 95,215.69	\$ 31,735.39
Total	2243.23	\$ 210,690.80	\$ 70,223.24
33 1/3% Recovery Amount			\$ 70,223.24
Net HST			\$ 3,009.77
Total LIC Recovery			\$ 73,233.01

Cost Per Foot			\$ 32.65
Engineering Fee	5%		\$ 3,661.65
Engineering Fee Per Foot			\$ 1.63
Total LIC Plus Engineering Fee			\$ 34.28
Bridge Finance			\$ 253.70
Bridge Finance Cost Per Foot			\$ 0.11
Cost Per Foot Total			\$ 34.39

LIC Calculations for the 2021 Aid to Municipalities Cost Sharing Program

Street Name	Lots	Total Cost of Paving	33 1/3% Cost - LIC Recovery
Lake Mist Drive	10	\$ 101,079.32	\$ 33,689.74
Lake Eagle Drive	9	\$ 258,658.50	\$ 86,210.88
Total	19	\$ 359,737.82	\$ 119,900.62
33 1/3% Recovery Amount			\$ 119,900.62
Net HST			\$ 5,138.94
Total LIC Recovery			\$ 125,039.56
Cost Per Lot			\$ 6,581.03
Engineering Fee	5%		\$ 6,251.98
Engineering Fee Per Lot			\$ 329.05
Total LIC Plus Engineering Fee			\$ 6,910.08
Bridge Finance			\$ 433.17
Bridge Finance Cost Per Lot			\$ 22.80
Cost per Property			\$ 6,932.88

LIC Calculations for the 2022 Aid to Municipalities Cost Sharing Program

Street Name	Lots	Total Cost of Paving	33.33% Cost - LIC Recovery
Joel Crescent	6	\$ 155,945.39	\$ 51,976.60
Queens Road	3	\$ 75,962.00	\$ 25,318.13
Total	9	\$ 231,907.39	\$ 77,294.73
33.33% Recovery Amount			\$ 77,294.73
Net HST (4.286%)			\$ 3,312.85
Total LIC Recovery			\$ 80,607.58
Cost Per Lot			\$ 8,956.40
Engineering Fee	5%		\$ 4,030.38
Engineering Fee Per Lot			\$ 995.16
Total LIC Plus Engineering Fee			\$ 9,951.56

Bridge Finance			\$ 144.27
Bridge Finance Cost Per Lot			\$ 16.03
Cost Per Lot Total			\$ 9,967.59

Administrative Order 15, Respecting License, Permit and Processing Fees, provides for an engineering fee to be charged to property owners equal to 5% of the property owner's share of total construction costs.

In 2005 Regional Council approved a staff recommendation that interest be charged on the bridge financing provided from HRM internal cash resources for Capital Projects that are for the benefit of a specific identifiable group or area, and which are either partially or fully funded by LIC's including those levied as an area rate. The rationale is that HRM funds tied up in the costs of these projects is not available for other purposes or to earn interest for the benefit of HRM taxpayers in general, so including a bridge financing fee in relevant local improvement charges would remedy this. The interest rate applied is the actual, or where necessary the projected rate of return earned by HRM under the Investment Policy. During the bridging periods for the projects in this report, the annualized interest rate ranged from 0.2702% to 0.3591%.

FINANCIAL IMPLICATIONS

Upon Council's approval of By-law S-452, Local Improvement Charges for, Glory Avenue, Hope Avenue, Lake Eagle Drive, Lake Mist Drive, Nobel Court, Joel Crescent, and Queens Road projects will be levied to the relevant property owners. By ensuring that the charges reflect the actual cost of the project, the revenue collected will offset the cost of the project so that there is no net budget impact in the relevant fiscal year.

RISK CONSIDERATION

There are no significant risks associated with the recommendations in this Report. The risks that were evaluated are rated low. To reach this conclusion, consideration was given to financial, legal, compliance and service delivery risks.

COMMUNITY ENGAGEMENT

In January 2022 property owners of Glory Avenue, Hope Ave, Lake Eagle Drive, Lake Mist Drive and Noble Court were advised of the paving project based on the estimated cost of \$48.01 per foot of frontage. In November 2022 property owners of Joel Crescent, Queens Road were advised of the paving project based on a per lot charge of \$9,465.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

Council could choose not to adopt the new charges for 2022/23, however, this is not recommended as full cost recovery would not be achieved resulting in net budget implications.

ATTACHMENTS

Attachment 1: Revised Amending By-Law S-452
Attachment 2: Letters to Residents
Attachment 3: Consolidated Billing and Cost Sheets

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Chantel Hamer – General Revenue Supervisor, Finance & Asset Management

**HALIFAX REGIONAL MUNICIPALITY
BY-LAW NUMBER S-452
RESPECTING CHARGES FOR STREET IMPROVEMENTS**

BE IT ENACTED by the Council of the Halifax Regional Municipality that By-Law Number S-400, the Street Improvement By-law, is amended, as follows:

1. Section 2 is amended by adding the following subsection (30) after subsection (29) and before section 3, as follows:

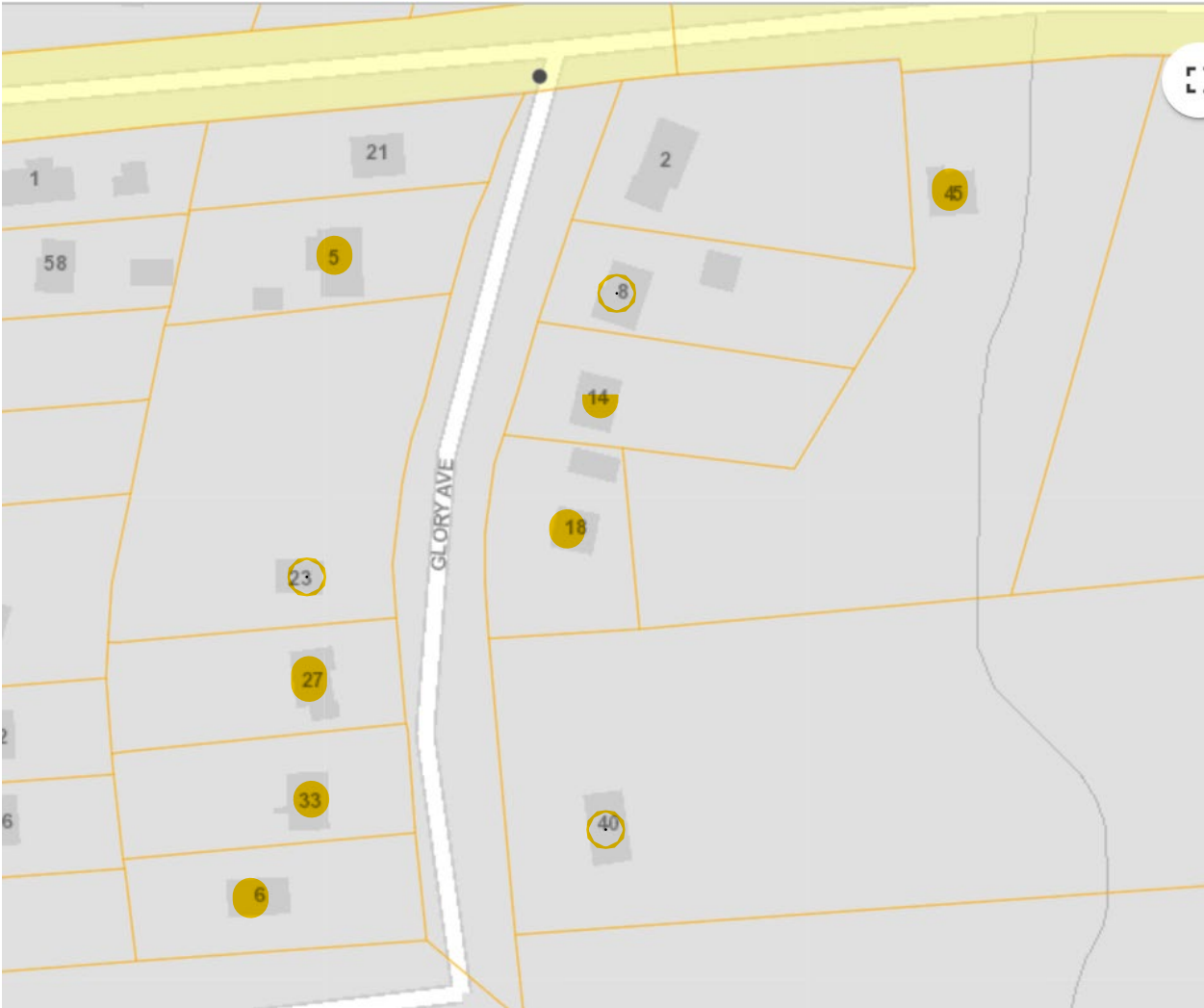
(30) Notwithstanding Subsections (1), (2) and (3) a charge is hereby imposed on those areas Listed in Schedule "AD" as more particularly set out in that Schedule.

2. Adding Schedule "AD" immediately after Schedule "AC" and before Plan #1, as follows:

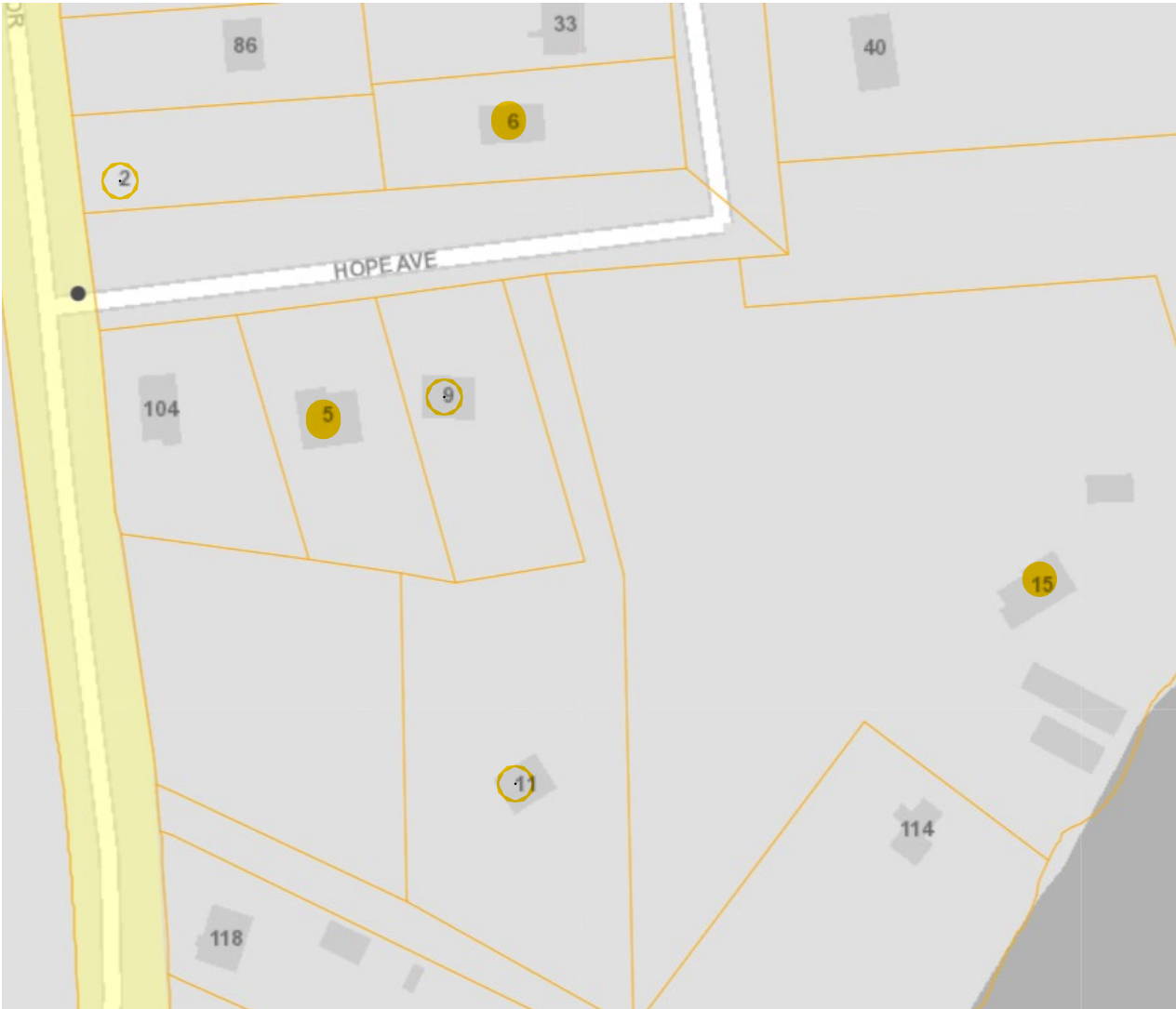
SCHEDULE "AD"

1. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Map "Queens and Joel" attached hereto, shall be a lot charge of \$8,956.40 per lot, plus the engineering fee of \$447.82 per lot and the bridge financing fee of \$16.03 per lot for the asphalt paving of Joel Crescent and Queens Road.
2. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Map "Glory Avenue" attached hereto, shall be a frontage charge of \$32.65 per foot, plus the engineering fee of \$1.63 per foot and the bridge financing fee of \$0.11 per foot for the asphalt paving of Glory Avenue.
3. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Map "Hope Avenue" attached hereto, shall be a frontage charge of \$32.65 per foot, plus the engineering fee of \$1.63 per foot and the bridge financing fee of \$0.11 per foot for the asphalt paving of Hope Avenue.
4. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Maps "Lake Eagle Drive" attached hereto, shall be a lot charge of \$6,581.03 per lot, plus the engineering fee of \$329.05 per lot and the bridge financing fee of \$22.80 per lot for the asphalt paving of Lake Eagle Drive.
5. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Map "Lake Mist Drive" attached hereto, shall be a lot charge of \$6,581.03 per lot, plus the engineering fee of \$329.05 per lot and the bridge financing fee of \$22.80 per lot for the asphalt paving of Lake Mist Drive.
6. The Local Improvement Charges for properties abutting or properties that gain the benefit of the street paving identified on the Map "Noble Court" attached hereto, shall

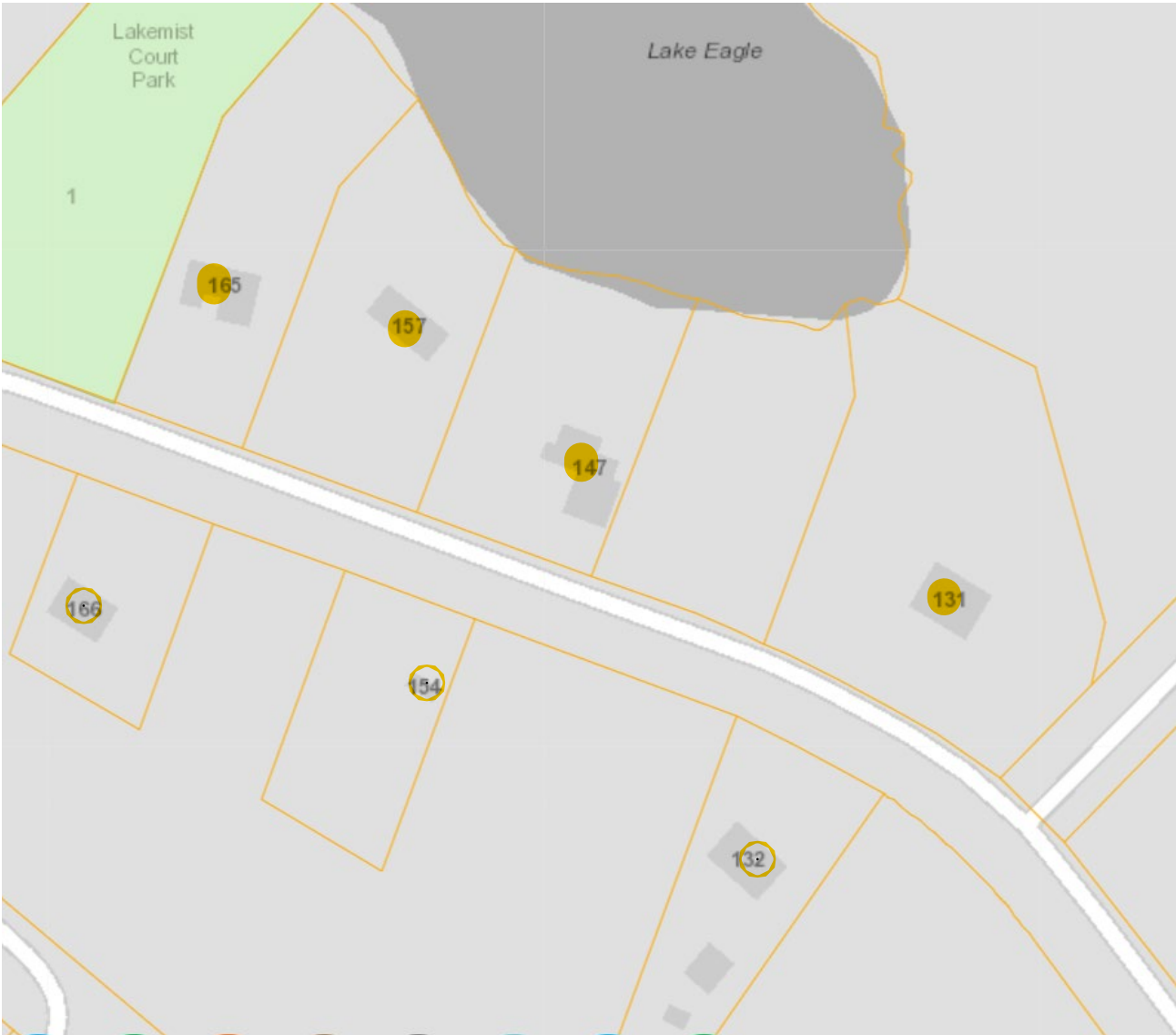
Glory Avenue - Map 2



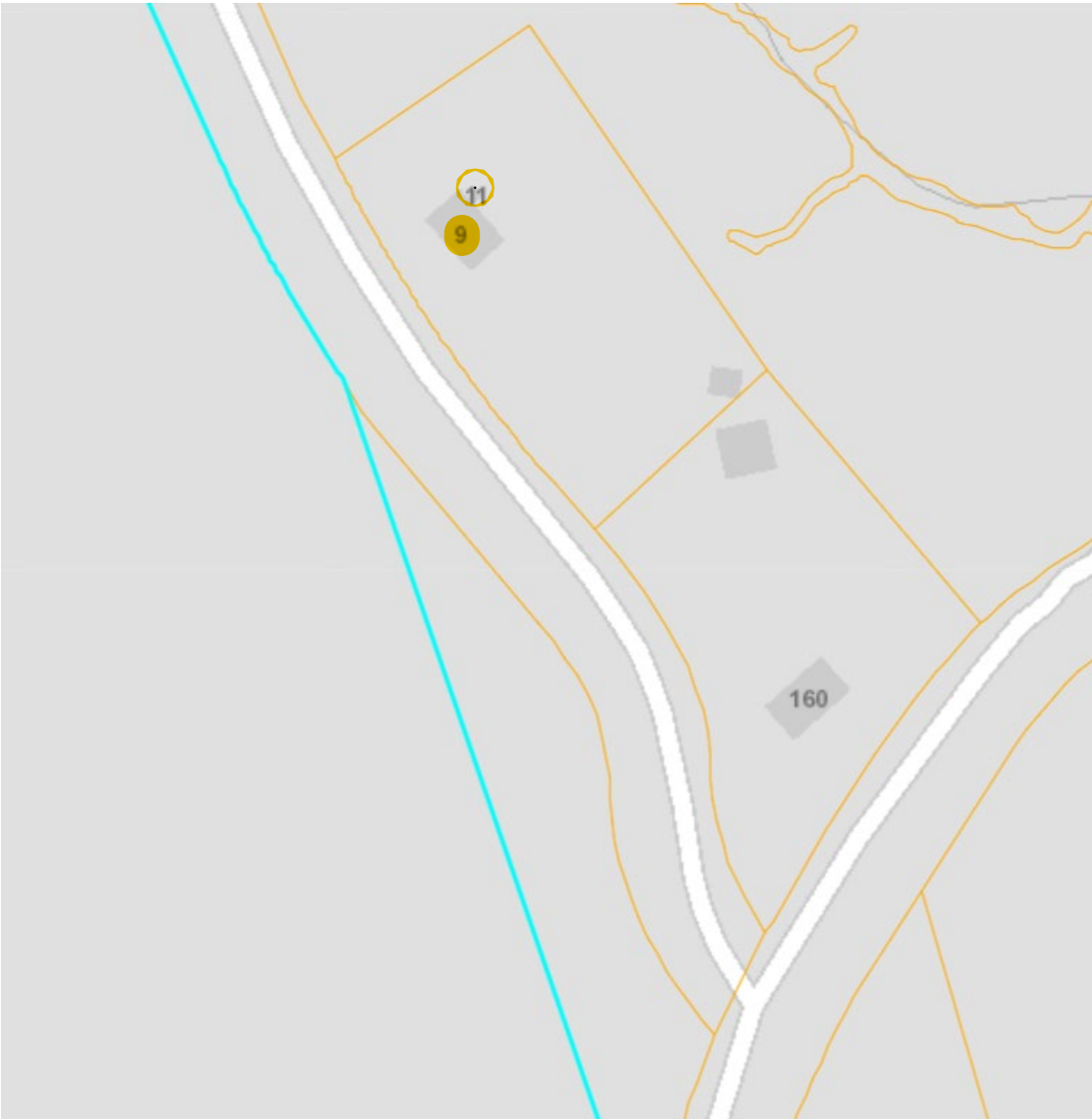
Hope Avenue - Map 3



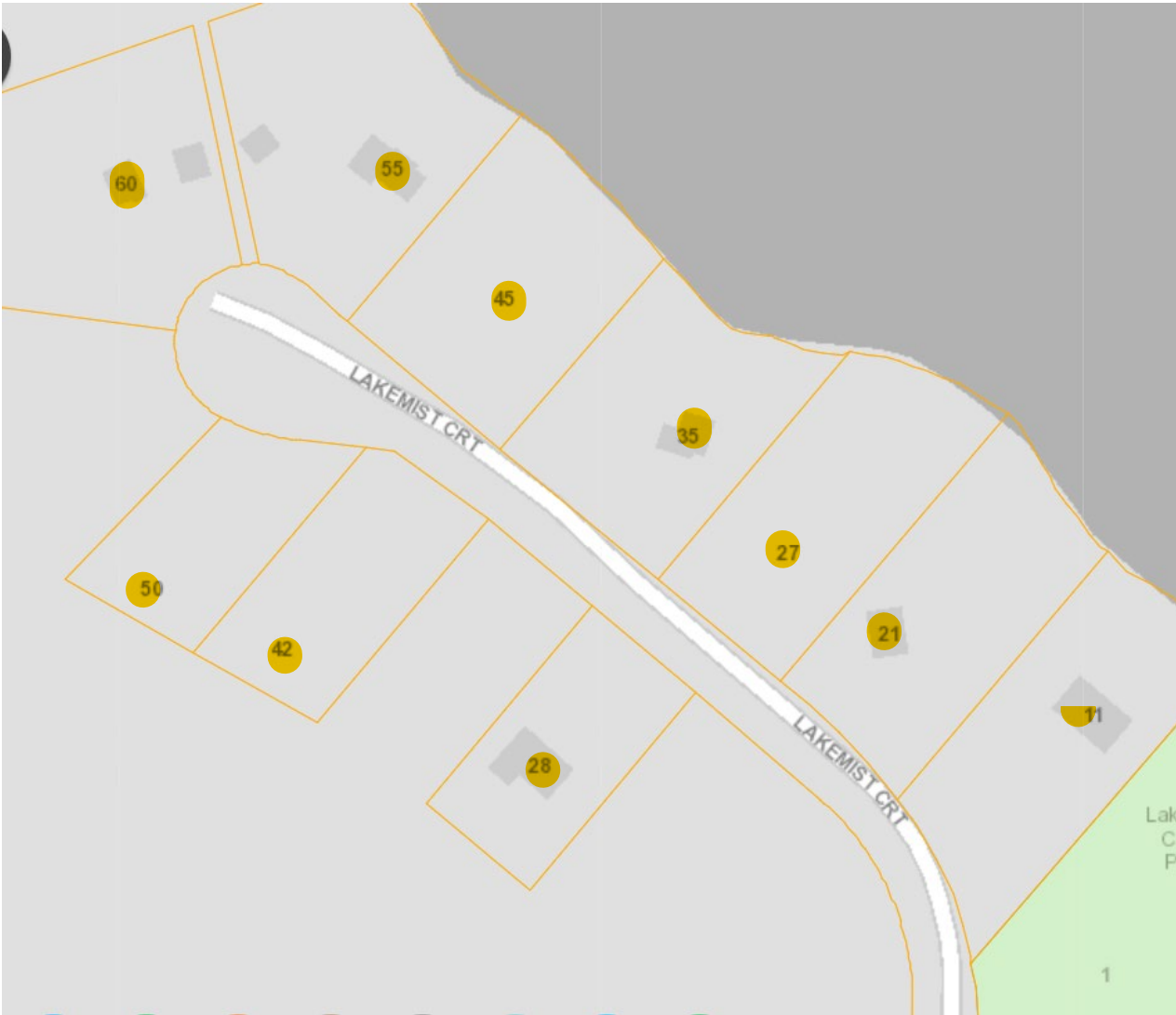
Lake Eagle Drive - Map 4



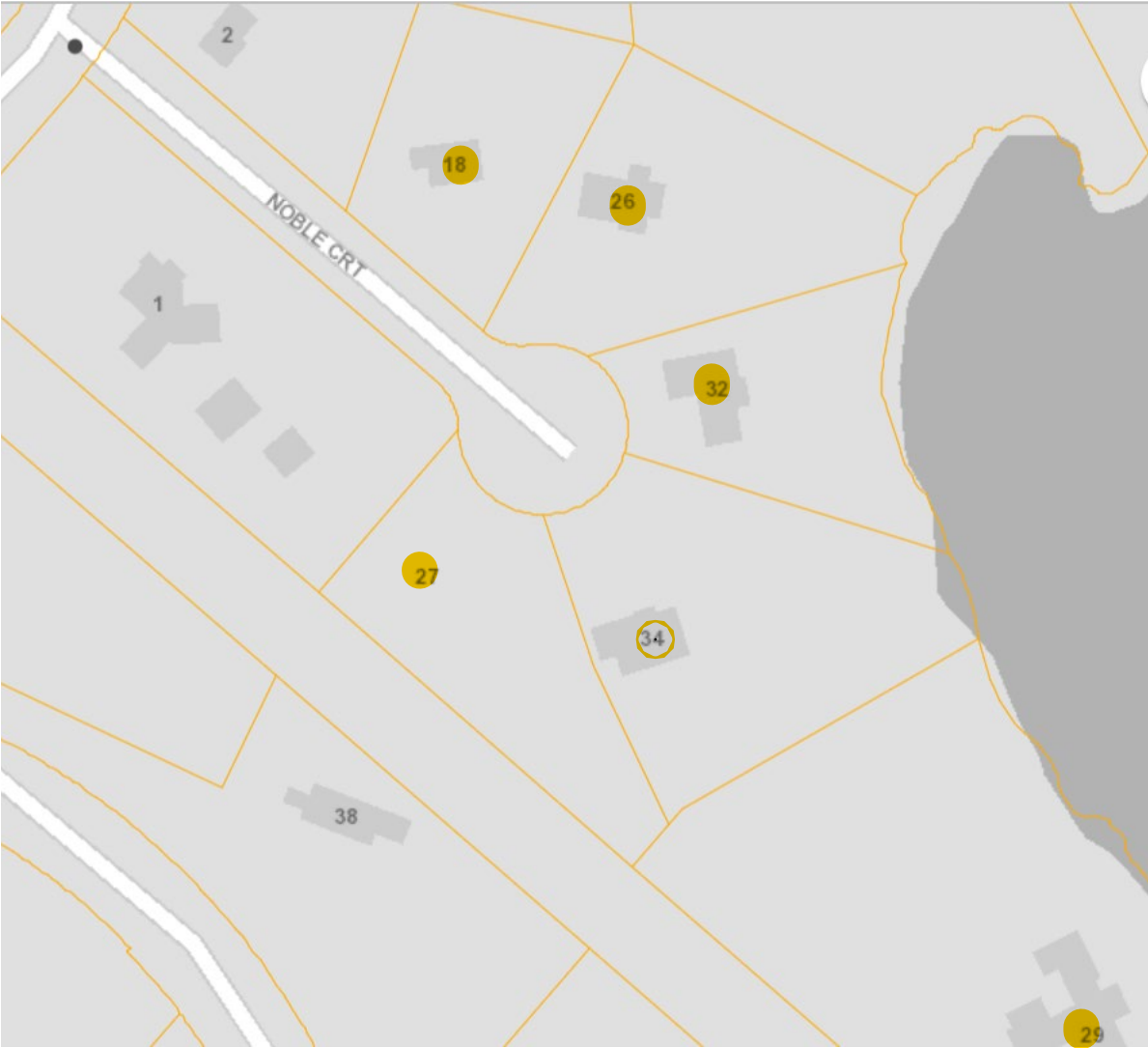
Lake Eagle – Map 4 Continued



Lake Mist Drive - Map 5



Noble Court - Map 6



November 4th, 2021

Dear Sir/Madam:

Re: GLORY AVEUNE PAVING

Earlier this year, your street was submitted to the Province of Nova Scotia for paving as part of the province's Aid-to-Municipality Program. Typically, Halifax Regional Municipality would provide advance notice to residents of the affected streets before construction begins so that you are as informed as possible and may prepare accordingly. Regrettably, we failed in this instance to provide that notification in advance to the residents of Glory Avenue and apologize for any inconvenience this may have caused. What follows is an overview of the Aid-to-Municipality Program, including the cost-sharing breakdown for your information.

The Aid-to-Municipality Program is an agreement between the Province of Nova Scotia and other Nova Scotia municipalities (including HRM) to upgrade provincially owned and maintained gravel roads to asphalt. The program is cost-shared between the Province, the Municipality, and the residents, with the Province paying 50% of the actual total construction costs, and the Municipality and the residents covering 16.67% and 33.33%, respectively. The residents' portion is recovered through HRM's S-400 – Street Improvement Bylaw by levying a Local Improvement Charge to the abutting properties on the street that is proposed to be paved. The Province is responsible to design, tender and provide contract administration and inspection during construction while HRM's role is to identify the streets to be paved each year and to facilitate the Local Improvement Charge (LIC) process pursuant to S-400 – Street Improvement Bylaw.

HRM submitted Glory Avenue to the Province of Nova Scotia and received notice from the Province in May 2021, confirming that this street has been approved for paving under the 2021/22 Aid to Municipality Cost Sharing Program. The **estimated** rate for the paving of Glory Avenue is \$48.01 per foot (which includes estimated construction costs plus engineering/administration fees) of street frontage abutting your property. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). This fee may also be calculated and prorated to a per lot rate as an alternative.

The actual LIC rate/lot charge will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Glory Avenue.

Final billings for all Local Improvement projects are **payable over a 10-year period**, with the first installment due 30 days after the billing date. Installments are due on the anniversary date of the original billing. Billings may also be paid in full at any time if the abutter so desires. The interest is set at a rate equal to the prime rate of the Municipality's banker plus two percentage points on the date that notification of the local improvement project is issued. The municipality has programs available to assist customers, including the ability to set up a payment plan where customers pay smaller monthly amounts instead of a larger annual lump sum. As well, customers whose annual household income is under \$35,000 may be eligible to defer the local improvement charges. To set-up a monthly payment plan or to discuss the deferral program please contact 311 or contactus@311.halifax.ca

If you have any questions regarding the local improvement charge process, please call the 311/ 1-800-835-6428 or email contactus@311.halifax.ca.

Respectfully,

HRM

cc

Councillor Pam Lovelace, District 13
Jerry Blackwood, CPA, CGA, Executive Director, CFO
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David Hubley, P.Eng., Director, Project Planning and Design
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Client Relationship & Process Lead, Citizen Contact Centre (311)

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November 4th , 2021



Dear Sir/Madam:

Re: HOPE AVENUE PAVING

Earlier this year, your street was submitted to the Province of Nova Scotia for paving as part of the province's Aid-to-Municipality Program. Typically, Halifax Regional Municipality would provide advance notice to residents of the affected streets before construction begins so that you are as informed as possible and may prepare accordingly. Regrettably, we failed in this instance to provide that notification in advance to the residents of Hope Avenue and apologize for any inconvenience this may have caused. What follows is an overview of the Aid-to-Municipality Program, including the cost-sharing breakdown for your information.

The Aid-to-Municipality Program is an agreement between the Province of Nova Scotia and other Nova Scotia municipalities (including HRM) to upgrade provincially owned and maintained gravel roads to asphalt. The program is cost-shared between the Province, the Municipality, and the residents, with the Province paying 50% of the actual total construction costs, and the Municipality and the residents covering 16.67% and 33.33%, respectively. The residents' portion is recovered through HRM's S-400 – Street Improvement Bylaw by levying a Local Improvement Charge to the abutting properties on the street that is proposed to be paved. The Province is responsible to design, tender and provide contract administration and inspection during construction while HRM's role is to identify the streets to be paved each year and to facilitate the Local Improvement Charge (LIC) process pursuant to S-400 – Street Improvement Bylaw.

HRM submitted Hope Avenue to the Province of Nova Scotia and received notice from the Province in May 2021, confirming that this street has been approved for paving under the 2021/22 Aid to Municipality Cost Sharing Program. The **estimated** rate for the paving of Hope Avenue is \$48.01 per foot (which includes estimated construction costs plus engineering/administration fees) of street frontage abutting your property. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). This fee may also be calculated and prorated to a per lot rate as an alternative.

The actual LIC rate/lot charge will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Hope Avenue.

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November 4th , 2021



Dear Sir/Madam:

Re: LAKE EAGLE DRIVE PAVING

Earlier this year, your street was submitted to the Province of Nova Scotia for paving as part of the province's Aid-to-Municipality Program. Typically, Halifax Regional Municipality would provide advance notice to residents of the affected streets before construction begins so that you are as informed as possible and may prepare accordingly. Regrettably, we failed in this instance to provide that notification in advance to the residents of Lake Eagle Drive and apologize for any inconvenience this may have caused. What follows is an overview of the Aid-to-Municipality Program, including the cost-sharing breakdown for your information.

The Aid-to-Municipality Program is an agreement between the Province of Nova Scotia and other Nova Scotia municipalities (including HRM) to upgrade provincially owned and maintained gravel roads to asphalt. The program is cost-shared between the Province, the Municipality, and the residents, with the Province paying 50% of the actual total construction costs, and the Municipality and the residents covering 16.67% and 33.33%, respectively. The residents' portion is recovered through HRM's S-400 – Street Improvement Bylaw by levying a Local Improvement Charge to the abutting properties on the street that is proposed to be paved. The Province is responsible to design, tender and provide contract administration and inspection during construction while HRM's role is to identify the streets to be paved each year and to facilitate the Local Improvement Charge (LIC) process pursuant to S-400 – Street Improvement Bylaw.

HRM submitted Lake Eagle Drive to the Province of Nova Scotia and received notice from the Province in May 2021, confirming that this street has been approved for paving under the 2021/22 Aid to Municipality Cost Sharing Program. The **estimated** rate for the paving of Lake Eagle Drive is \$48.01 per foot (which includes estimated construction costs plus engineering/administration fees) of street frontage abutting your property. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). This fee may also be calculated and prorated to a per lot rate as an alternative.

The actual LIC rate/lot charge will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Lake Eagle Drive.

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November 4th , 2021



Dear Sir/Madam:

Re: LAKEMIST COURT PAVING

Earlier this year, your street was submitted to the Province of Nova Scotia for paving as part of the province's Aid-to-Municipality Program. Typically, Halifax Regional Municipality would provide advance notice to residents of the affected streets before construction begins so that you are as informed as possible and may prepare accordingly. Regrettably, we failed in this instance to provide that notification in advance to the residents of Lakemist Court and apologize for any inconvenience this may have caused. What follows is an overview of the Aid-to-Municipality Program, including the cost-sharing breakdown for your information.

The Aid-to-Municipality Program is an agreement between the Province of Nova Scotia and other Nova Scotia municipalities (including HRM) to upgrade provincially owned and maintained gravel roads to asphalt. The program is cost-shared between the Province, the Municipality, and the residents, with the Province paying 50% of the actual total construction costs, and the Municipality and the residents covering 16.67% and 33.33%, respectively. The residents' portion is recovered through HRM's S-400 – Street Improvement Bylaw by levying a Local Improvement Charge to the abutting properties on the street that is proposed to be paved. The Province is responsible to design, tender and provide contract administration and inspection during construction while HRM's role is to identify the streets to be paved each year and to facilitate the Local Improvement Charge (LIC) process pursuant to S-400 – Street Improvement Bylaw.

HRM submitted Lakemist Court to the Province of Nova Scotia and received notice from the Province in May 2021, confirming that this street has been approved for paving under the 2021/22 Aid to Municipality Cost Sharing Program. The **estimated** rate for the paving of Lakemist Court is \$48.01 per foot (which includes estimated construction costs plus engineering/administration fees) of street frontage abutting your property. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). This fee may also be calculated and prorated to a per lot rate as an alternative.

The actual LIC rate/lot charge will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Lakemist Court.

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November 4th , 2021



Dear Sir/Madam:

Re: NOBLE COURT PAVING

Earlier this year, your street was submitted to the Province of Nova Scotia for paving as part of the province's Aid-to-Municipality Program. Typically, Halifax Regional Municipality would provide advance notice to residents of the affected streets before construction begins so that you are as informed as possible and may prepare accordingly. Regrettably, we failed in this instance to provide that notification in advance to the residents of Noble Court and apologize for any inconvenience this may have caused. What follows is an overview of the Aid-to-Municipality Program, including the cost-sharing breakdown for your information.

The Aid-to-Municipality Program is an agreement between the Province of Nova Scotia and other Nova Scotia municipalities (including HRM) to upgrade provincially owned and maintained gravel roads to asphalt. The program is cost-shared between the Province, the Municipality, and the residents, with the Province paying 50% of the actual total construction costs, and the Municipality and the residents covering 16.67% and 33.33%, respectively. The residents' portion is recovered through HRM's S-400 – Street Improvement Bylaw by levying a Local Improvement Charge to the abutting properties on the street that is proposed to be paved. The Province is responsible to design, tender and provide contract administration and inspection during construction while HRM's role is to identify the streets to be paved each year and to facilitate the Local Improvement Charge (LIC) process pursuant to S-400 – Street Improvement Bylaw.

HRM submitted Noble Court to the Province of Nova Scotia and received notice from the Province in May 2021, confirming that this street has been approved for paving under the 2021/22 Aid to Municipality Cost Sharing Program. The **estimated** rate for the paving of Noble Court is \$48.01 per foot (which includes estimated construction costs plus engineering/administration fees) of street frontage abutting your property. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). This fee may also be calculated and prorated to a per lot rate as an alternative.

The actual LIC rate/lot charge will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Noble Court.

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cc

Councillor Pam Lovelace, District 13
Jerry Blackwood, CPA, CGA, Executive Director, CFO
Renee Towns, CPA, CGA, CTP, Director of Revenue, Treasurer
David Huble, P.Eng., Director, Project Planning and Design
Ed Surette, P.Eng., Pavement Management Supervisor
Debbie Andrews, Construction Coordinator
Training & Development Lead, Citizen Contact Centre (311)
Client Relationship & Process Lead, Citizen Contact Centre (311)

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August 5, 2022

<Mailing Address>

Dear Property Owner:

Re: Paving – Joel Crescent & Queens Road, Lawrencetown – *Cost Estimate Update*

This is an update to the previous letter sent regarding the Aid-to-Municipality Program's paving of Joel Crescent & Queens Road.

The Province of Nova Scotia has advised HRM of an increase to the expected cost of the paving project. The previously communicated estimated rate for the paving of Joel Crescent & Queens Road was \$8,496.53 per property abutting on Joel Crescent or Queens Road. The **updated estimated** rate is **\$9,465**. This estimated rate is subject to change, and the final rate will be calculated when the actual cost of the project has been determined (at the end of construction). The actual LIC rate will then be presented to Regional Council for their approval prior to the billing process. The billing process generally begins within 12 months after the completion of the construction phase. As a note, if your property has been assessed for paving on a previous project, you will be exempt from the LIC for the paving of Joel Crescent & Queens Road.

Final billings for all Local Improvement projects are **payable over a 10-year period**, with the first installment due 30 days after the billing date. Installments are due on the anniversary date of the original billing. Billings may also be paid in full at any time if the abutter so desires. The interest is set at a rate equal to the prime rate of the Municipality's banker plus two percentage points on the date that notification of the local improvement project is issued. The Municipality has programs available to assist customers, including the ability to set up a payment plan where customers pay smaller monthly amounts instead of a larger annual lump sum. As well, customers whose annual household income is under a certain threshold may be eligible to defer the local improvement

charges. To set-up a monthly payment plan or to discuss the deferral program please contact 311 or contactus@311.halifax.ca

Please contact the HRM Call Center number (311) if you have any questions regarding the local improvement charge process. For construction related questions, please call the provincial Department of Public Works at 1-844-696-7737 or by email at tir-occ@novascotia.ca.

Respectfully,

Halifax Regional Municipality

cc Councillor David Hendsbee, District 2
Jerry Blackwood, CPA, CGA, Executive Director, CFO
Renee Towns, CPA, CGA, CTP, Director of Revenue
Edmund Surette, PhD, P.Eng. Acting Director, Project Planning & Asset Management
Debbie Andrews, Construction Coordinator
Hugh Morrison, P.Eng., Construction Supervisor
Training & Development Lead - Citizen Contact Centre (311)
Client Relationship & Process Lead - Citizen Contact Centre (311)
Laura Cunningham, Capital Program Administration Officer

Hope Ave – Billing Sheet

Halifax Regional Municipality Local Improvement Billing										
ADDRESS						PAVING	LIC per Foot	Engineering Fee per foot	Bridge Finance	Total LIC's
CIVIC #	LOT #	STREET	ST. TYPE	AAN #	PID #	Frontage	\$32.65	\$1.63	\$0.11	\$34.39
	1	HOPE	AVE	06104193	40363996	100.00	\$3,264.62	\$163.23	\$11.31	\$ 3,439.16
	E	HOPE	AVE	05264898	40287823	100.00	\$3,264.62	\$163.23	\$11.31	\$ 3,439.16
	22	HOPE	AVE	00895458	40054728	215.00	\$7,018.94	\$350.95	\$24.32	\$ 7,394.20
	2	HOPE	AVE	07719167	40575367	30.00	\$979.39	\$48.97	\$3.39	\$ 1,031.75
	91-3RPDA	HOPE	AVE	03744418	40054769	139.45	\$4,552.52	\$227.63	\$15.77	\$ 4,795.91
	91-3RPDB	GLORY	AVE	07723393	40593592	34.00	\$1,109.97	\$55.50	\$3.85	\$ 1,169.32
	C	BIG HUBLEY LAKE	DR	03744434	40077422	0.00	\$0.00	\$0.00	\$0.00	\$ -
	1	HOPE	AVE	01006797	40054744	0.00	\$0.00	\$0.00	\$0.00	\$ -
						618.45	\$20,190.06	\$1,009.50	\$69.94	\$21,269.51

Queens Rd and Joel Cres – Billing Sheet

Halifax Regional Municipality Local Improvement Billing											
										Invoice# DPW	
										Start Date : 20	
										Invoice Date :	
ADDRESS						Frontage (in meters)		LIC per lot	Engineering Fee	Bridge Finance	Total LIC's
CIVIC #	LOT #	STREET	ST. TYPE	AAN #	PID #	Joel Cres	Queens Rd	\$ 8,956.40	5%	16.03 per lot	
8	LOT C2	Joel	Cres	05655188	00657700	60.04	-	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
9	LOT B5	Joel	Cres	05655021	00658641	30.11	-	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
19	LOT B6X	Joel	Cres	05849446	40237067	104.91	-	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
24	LOT C3	Joel	Cres	05655161	00657718	68.39	63.08	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
34	LOT C11	Joel	Cres	05655145	00657742	87.03	28.90	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
35	LOT B8X	Joel	Cres	05655196	00657692	130.74	-	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
3	LOT C4	Queens	Road	05655013	00658658	-	64.41	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
4	LOT C9	Queens	Road	05655153	00657726	-	57.26	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
10	LOT C10	Queens	Road	05655048	00657734	-	42.44	\$ 8,956.40	\$ 447.82	\$ 16.03	\$ 9,420.25
14						481.22	164.11	\$80,607.60	\$ 4,030.38	\$ 143.10	\$84,830.34